

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	23-2659
Introduction Date	1-10-2024
Enactment Number	24-0081
Enactment Date	1/10/2024 er



**OAKLAND UNIFIED SCHOOL DISTRICT**  
Community Schools, Thriving Students

# Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Preston Thomas, Chief Systems & Services Officer, Division of Facilities Planning and Management – Kenya Chatman, Executive Director, Division of Facilities Planning and Management

**Board Meeting Date** January 10, 2024

**Subject** Amendment No. 1 Agreement for Materials Testing and Special Inspection Services – Construction Testing Services, Inc. – Melrose Leadership Academy at Maxwell Park Living Schoolyard Project – Division of Facilities Planning and Management

**Action Requested** Approval by the Board of Education of Amendment No. 1, to the Agreement for Materials Testing and Special Inspection Services by and between the District and Construction Testing Services, Inc., Pleasanton, CA., to provide ongoing materials testing and special inspection services needed until project completion for the Melrose Leadership Academy at Maxwell Park Living Schoolyard Project, in the not-to-exceed amount of \$69,625.00, increasing the total not-to-exceed contract price from \$36,321.00 to \$105,946.00, and authorizing the President and Secretary of the Board to sign the Amendment for same with said Consultant, pursuant to the Amendment.

**Discussion** This Amendment is for increasing the not-to-exceed amount by \$69,625.00 for ongoing materials testing and special inspection services needed until project completion.

**LBP (Local Business Participation Percentage)** Waived

**Recommendation** Approval by the Board of Education of Amendment No. 1, to the Agreement for Materials Testing and Special Inspection Services by and between the District and Construction Testing Services, Inc., Pleasanton, CA., to provide ongoing materials testing and special inspection services needed until project completion for the Melrose Leadership Academy at Maxwell Park Living Schoolyard Project, in the not-to-exceed amount of \$69,625.00, increasing the total not-to-exceed contract price from \$36,321.00 to \$105,946.00, and authorizing the President and Secretary of the Board to sign the Amendment for same with said Consultant, pursuant to the Amendment.

**Fiscal Impact** Fund 21 Building Funds, Measure Y

**Attachments**

- Amendment No. 1, including Exhibits
- Routing Form
- File ID 22-1461

## AMENDMENT NO. 1 FOR MATERIALS TESTING AND SPECIAL INSPECTION SERVICES AGREEMENT

This Amendment is entered into between the Oakland Unified School District (OUSD) and **Construction Testing Services, Inc.** OUSD entered into an agreement with CONTRACTOR for services on **June 23, 2022** ("Agreement"), and the parties agree to amend the Agreement for the Services with Melrose Leadership Academy at Maxwell Park Living Schoolyard **Project** as follows, and in the attached Exhibit A:

1. <b>Services:</b>	<input checked="" type="checkbox"/> The scope of work is <u>unchanged</u> .	<input type="checkbox"/> The scope of work has <u>changed</u> .
<p><b>If scope of work changed:</b> Provide brief description of revised scope of work including description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary.</p> <p>The CONTRACTOR agrees to provide the following amended services: Amendment for an additional inspection services due to added scope and project completion delay which leads to an amended contract price, as described in the Proposal dated September 29, 2023, attached to this amendment as part of Exhibit A.</p>		
2. <b>Terms (duration):</b>	<input checked="" type="checkbox"/> The term of the contract is <u>unchanged</u> .	<input type="checkbox"/> The term of the contract has <u>changed</u> .
<p><b>If term is changed:</b> The contract term is extended by an addition _____ and the amended expiration date is _____.</p>		
3. <b>Compensation:</b>	<input type="checkbox"/> The contract price is <u>unchanged</u> .	<input checked="" type="checkbox"/> The contract price has <u>changed</u> .
<p><b>If the compensation is changed:</b> The not-to-exceed contract price for Basic Services is</p> <p style="padding-left: 40px;"><input checked="" type="checkbox"/> Increased by: <u>Sixty-Nine Thousand Six hundred twenty-five Dollars No/100 (\$69,625.00)</u>.</p> <p style="padding-left: 40px;"><input type="checkbox"/> Decreased by _____ dollars and no/100 (\$ _____).</p> <p>Prior to this amendment, the not-to-exceed contract price was <u>Thirty-Six Thousand, Three Hundred Twenty-One dollars No/100 (\$36,321.00)</u>, and after this amendment, the not-to-exceed contract price will be: <u>One Hundred Five Thousand, Nine Hundred Forty-Six dollars No/100 (\$105,946.00)</u>.</p>		

4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. **Amendment History:**

There are no previous amendments to this Agreement.  This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase (Decrease)
			\$

6. **Approval:** This Amendment is not effective, and no payment shall be made to Contractor based on this Amendment, until it is signed by Contractor and approved by the Board of Education.

**OAKLAND UNIFIED SCHOOL DISTRICT**



1/11/2024

Date



**Benjamin Davis, President, Board of Education**



1/11/2024

Date

Kyla Johnson-Trammell, Superintendent  
And Secretary Board of Education




Preston Thomas (Dec 7, 2023 08:26 PST)

Dec 7, 2023

Date

Preston Thomas, Chief Systems &  
Services Officer, Facilities Planning and Management

**Approval as to form:**



12/6/23

Arne Sandberg [name]

Date

General Counsel, Facilities, Planning and Management

**CONTRACTOR**

James J. Johnson III  
Contractor Signature

11/22/2023

Date

\_\_\_\_\_  
Print Name, Title

**EXHIBIT “A”  
Scope of Work for Amendment**

**Contractor Name: Construction Testing Services, Inc.**

1. Detailed Description of Services to be provided: Amendment is for an additional inspection services due to project completion delay which leads to an amended contract price, as described in the Proposal dated September 29, 2023, attached to this amendment as part of Exhibit A.
2. Specific Outcomes:
3. Alignment with District Strategic Plan: Indicate the goals and visions supported by the services of this contract:

<input type="checkbox"/> Ensure a high quality instructional core	<input type="checkbox"/> Prepare students for success in college and careers
<input type="checkbox"/> Develop social, emotional and physical health	<input checked="" type="checkbox"/> Safe, healthy and supportive schools
<input checked="" type="checkbox"/> Create equitable opportunities for learning	<input checked="" type="checkbox"/> Accountable for quality
<input type="checkbox"/> High quality and effective instruction	<input type="checkbox"/> Full service community district



**September 29, 2023**

Oakland Unified School District  
955 High Street  
Oakland, CA 94601

Attn: Nicole Wells

**Job Name: 18620 - OUSD, Melrose Leadership Academy**

Dear Nicole,

Per your request Construction Testing Services is providing a change order to cover out of scope special inspections as well as the remaining special inspections. We are hoping this cost to complete change order will take us through the estimated completion date of 1/31/24 per the construction schedule dated 9/19/23.

Original Contract Amount	\$36,321.00
Overages	\$13,765.02
<u>Cost To Complete (Aug. 23 – Jan. 24)</u>	<u>\$55,859.98</u>
New Contract Amount	\$105,946.00

Please provide your approval in the amount of **\$69,625.00**. Feel free to contact me with any questions you may have or if further detail and clarification is needed to process this request.

Regards,

James J. Johnson III  
Project Manager



**CONSTRUCTION  
TESTING SERVICES**

**PRELIMINARY ESTIMATE: QUALITY ASSURANCE INSPECTIONS & TESTING**

DATE: 09/28/2023  
 PROPOSAL No.: P24602  
 CLIENT: 6506 - Oakland Unified School District  
 PROJECT: OUSD, Melrose Leadership Academy - CO#1  
 LOCATION: Oakland

ITEM: I	ESTIMATED DAYS	ESTIMATED HOURS	UNIT PRICE	ESTIMATED TOTAL
<b>ITEM: I ONSITE TESTING &amp; INSPECTIONS</b>				
<b>CONCRETE (FOR TO INSPECT REBAR &amp; CONCRETE PLACING )</b>				
AUGER CAST PIERS	6	4	\$92.00	\$2,208.00
FOOTINGS/GRADE BEAMS	10	8	\$92.00	\$7,360.00
NON-SHRINK GROUT - COLUMN BASEPLATES	1	4	\$92.00	\$368.00
RAMPS	2	8	\$92.00	\$1,472.00
WALLS & COLUMNS	4	8	\$92.00	\$2,944.00
OTHER - MISC CONCRETE	4	4	\$92.00	\$1,472.00
<b>STRUCTURAL STEEL</b>				
ERECTION/MEMBER VERIFICATION/BOLTING	2	8	\$92.00	\$1,472.00
FIELD WELDING/UT/MT	2	8	\$92.00	\$1,472.00
<b>MISC FIELD TESTING SERVICES</b>				
EPOXY REBAR/BOLTS - INSTALL OBSERVATION	4	4	\$92.00	\$1,472.00
EPOXY REBAR/ BOLTS - PROOF LOADING/PULL TESTING (PORTAL TO PORTAL)	4	4	\$92.00	\$1,472.00
PORTAL TO PORTAL TRAVEL TIME - TEST EQUIPMENT TRANSPORT	4	1	\$92.00	\$368.00
PORTAL TO PORTAL MILEAGE - TEST EQUIPMENT TRANSPORT	4	50	\$0.660	\$132.00
<b>Preliminary Sub-Total of Onsite Testing &amp; Inspection (approx.)</b>				<b>\$22,212.00</b>
ITEM: II	ESTIMATED DAYS	ESTIMATED HOURS	UNIT PRICE	ESTIMATED TOTAL
<b>ITEM: II OFFSITE TESTING &amp; INSPECTIONS</b>				
STEEL SHOP - VISUAL/UT/MT - BATCH PLANT	8	8	\$92.00	\$5,888.00
REBAR SAMPLE & TAG	26	4	\$92.00	\$9,568.00
	4	8	\$92.00	\$2,944.00
<b>Preliminary Sub-Total of Offsite Testing &amp; Inspection (approx.)</b>				<b>\$18,400.00</b>
ITEM: III	ESTIMATED UNIT/HOURS	UNIT PRICE	ESTIMATED TOTAL	
<b>ITEM: III LABORATORY TESTING &amp; ENGINEERING</b>				
CONCRETE COMPRESSION TESTS ( SET OF 5-4X8 CYLINDERS )	160	\$27.50	\$4,400.00	
NON SHRINK GROUT - 2 X 2	3	\$55.00	\$165.00	
REBAR TENSILE AND BEND TEST (#3 TO #8)	12	\$148.50	\$1,782.00	
SAMPLE PICK-UPS	175	\$11.00	\$1,925.00	
STAFF ENGINEER	6	\$126.52	\$759.12	
FIELD SUPERVISION	6	\$126.52	\$759.12	
PROJECT MANAGER	3	\$126.52	\$379.56	
<b>Preliminary Subtotal of Laboratory Testing &amp; Engineering (approx.)</b>			<b>\$10,169.80</b>	
<b>Preliminary Estimated Fees</b>			<b>\$50,781.80</b>	
<b>Project Administration (10%)</b>			<b>\$5,078.18</b>	
<b>Total Preliminary Estimated Fees</b>			<b>\$55,859.98</b>	

\*Steel shop price based on work being done in Northern California in one shop and one shift. If work is performed at night a 12.5% differential will be charged. Depending location of facility, travel time and mileage may apply.  
 No contingency is budgeted by CTS for uncontrollable overtime, union or prevailing wage increases and unforeseen requirements that may arise in the specifications, as well as for work over the estimated hours. Owner should budget appropriate amount for budgetary purposes.  
 Estimate based on Construction schedule dated, 9/19/23.  
 And DSA 103 File No. 1-29 Application No.01-119992 dated, 4/19/22  
 Construction schedule was prepared by Contractor dated, 9/19/23. See attached fee schedule for basis of charges



Department of Facilities Planning and Management

**MEMORANDUM**

**Date:** October 25th, 2021

**To:** Colland Jang

**From:** Philip Lang, LBU Consultant

**Subject:** LBU Waiver

Material Testing and Special Inspection Services  
for Various Measure Y Bond Program School Sites

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As required by the Oakland Unified School District's Local Business Policy, a review of the approved certifying agencies local business databases was conducted to identify potential certified firms for this project.

NAICS Code:

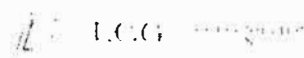
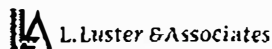
**NAICS Code - 541380 Testing Laboratories**

- Local Certified Firms
  - LBE (or equivalent) – 2
  - SLBE (or equivalent) – 5
  - Total = 7
  
- Local Certified + DSA Certified
  - LBE (or equivalent) – 1
  - SLBE (or Equivalent) – 1
  - Total = 2

Based on the lack of availability of Small/Local firms and Small/Local DSA Certified firms, it is our recommendation to waive the entire Local Business Enterprise requirement for the above referenced project.

Cc: Kenya Chatman  
Tadashi Nakadegawa

Local Business Utilization Program Consultants





## DIVISION OF FACILITIES PLANNING AND MANAGEMENT ROUTING FORM

### Project Information

<b>Project Name</b>	Melrose Leadership Academy at Maxwell Park Living Schoolyard	<b>Site</b>	235
<b>Services cannot be provided until the contract is awarded by the Board <u>or</u> is entered by the Superintendent pursuant to authority delegated by the Board.</b>			
<b>Attachment Checklist</b>	<input checked="" type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input checked="" type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

### Contractor Information

<b>Contractor Name</b>	Construction Testing Services	<b>Agency's Contact</b>	Ryan E. Ibanez		
<b>OUSD Vendor ID #</b>	007855	<b>Title</b>			
<b>Street Address</b>	2118 Rheem Drive	<b>City</b>	Pleasanton	<b>State</b>	CA
<b>Telephone</b>	925-462-5151	<b>Policy Expires</b>			
<b>Contractor History</b>	Previously been an OUSD contractor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>OUSD Project #</b>	22120				

### Term of Original/Amended Contract

<b>Date Work Will Begin (i.e., effective date of contract)</b>	6-23-2022	<b>Date Work Will End By (not more than 5 years from start date; for construction contracts, enter planned completion date)</b>	1-31-2024
		<b>New Date of Contract End (If Any)</b>	

### Compensation/Revised Compensation

<b>If New Contract, Total Contract Price (Lump Sum)</b>	\$	<b>If New Contract, Total Contract Price (Not To Exceed)</b>	\$
<b>Pay Rate Per Hour (if Hourly)</b>	\$	<b>If Amendment, Change in Price</b>	\$69,625.00
<b>Other Expenses</b>		<b>Requisition Number</b>	

### Budget Information

*If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.*

Resource #	Funding Source	Org Key	Object Code	Amount
9655/9885	Fund 21, Measure Y	210-9655-0-9885-8500-6265-235-9180-9906-9999-22120	6265	\$69,625.00

### Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

	<b>Division Head</b>	<b>Phone</b>	510-535-7038	<b>Fax</b>	510-535-7082
1.	<b>Executive Director, Facilities Planning and Management</b>				
	 <small>Preston Thomas (Dec 7, 2023 08:26 PST)</small>	<b>Date Approved</b>	Dec 7, 2023		
2.	<b>General Counsel, Department of Facilities Planning and Management</b>				
	 Lozano Smith, approved as to form	<b>Date Approved</b>	12/6/23		
3.	<b>Chief Systems &amp; Services Officer+, Facilities Planning and Management</b>				
	 <small>Preston Thomas (Dec 7, 2023 08:26 PST)</small>	<b>Date Approved</b>	Dec 7, 2023		
4.	<b>Chief Financial Officer</b>				
	<b>Signature</b>	<b>Date Approved</b>			
5.	<b>President, Board of Education</b>				
	<b>Signature</b>	<b>Date Approved</b>			





<b>Board Office Use: Legislative File Info.</b>	
File ID Number	22-1461
Introduction Date	6-22-2022
Enactment Number	<b>22-1246</b>
Enactment Date	<b>6/22/2022 'os</b>



## Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Tadashi Nakadegawa, Deputy Chief, Facilities Planning and Management

**Board Meeting Date** June 22, 2022

**Subject** Agreement for Materials Testing and Special Inspection Services – Construction Testing Services, Inc. – Melrose Leadership Academy at Maxwell Park Living Schoolyard Project –Division of Facilities Planning and Management

**Action Requested** Approval by the Board of Education of Materials Testing and Special Inspection Services Agreement by and between the **District and Construction Testing Services, Inc.**, Pleasanton, California, for the latter to provide materials testing and special construction inspection services as required by the Division of State Architect (DSA) for the **Melrose Leadership Academy at Maxwell Park Living Schoolyard Project** in the not-to-exceed amount of **\$36,321.00**, which includes a not-to-exceed amount of **\$3,268.80** for any additional services, with work scheduled to commence on **June 23, 2022**, and scheduled to last until **October 28, 2022**, pursuant to the Agreement.

**Discussion** Consultant will provide specialty trained services which does not require competitive bidding and the contract amount is under the threshold of \$99,100 (Public Contract Code §20111 (d), Government §53060, and Public Contract Code §20111(a)).

**LBP (Local Business Participation Percentage)** 00.00%

**Recommendation** Approval by the Board of Education of Materials Testing and Special Inspection Services Agreement by and between the **District and Construction Testing Services, Inc.**, Pleasanton, California, for the latter to provide materials testing and special construction inspection services as required by the Division of State Architect (DSA) for the **Melrose Leadership Academy at Maxwell Park Living Schoolyard Project** in the not-to-exceed amount of **\$36,321.00**, which includes a not-to-exceed amount of **\$3,268.80** for any additional services, with work scheduled to commence on **June 23, 2022**, and scheduled to last until **October 28, 2022**, pursuant to the Agreement.

**Fiscal Impact** Fund 21 Building Fund, Measure Y

**Attachments**

- Agreement, including exhibits
- Contract Justification Form
- Insurance Certificate
- Routing Form



## CONTRACT JUSTIFICATION FORM

This Form Shall Be Submitted to the Board Office With Every  
Agenda Contract.

**Legislative File ID No.** 22-1461

**Department:** Facilities Planning and Management

**Vendor Name:** Construction Testing Services, Inc.

**Project Name:** Melrose Leadership Academy at Maxwell Park      **Project No.:** 22120  
Living Schoolyard

**Contract Term:** Intended Start: 6-23-2022

Intended End: 10-28-2022

**Total Cost Over Contract Term:**      \$36,321.00

**Approved by:** Tadashi Nakadegawa

**Is Vendor a local Oakland Business or has it met the requirements of the**

**Local Business Policy?**  Yes (No if Unchecked)

**How was this contractor or vendor selected?**

Consultant was chosen directly based on specially trained services and experience with similar projects they have provided in the past and is currently work for the District.

**Summarize the services or supplies this contractor or vendor will be providing.**

Consultant will provide materials testing and special construction inspection services as required by the Division of State Architects (DSA), for the Melrose Leadership Academy at Maxwell Park Living Schoolyard Project.

**Was this contract competitively bid?**  Check box for "Yes" (If "No," leave box unchecked)

If "No," please answer the following questions:

1) How did you determine the price is competitive?

Based on expertise with this particular type of work, the District found that the Consultant performed work quickly, accurately, and efficiently, and at a reasonable cost to the District.

2) Please check the competitive bidding exception relied upon:

Construction Contract:

- Price is at or under UPCCAA threshold of \$60,000 (as of 1/1/19)
- CMAS contract [may only include “incidental work or service”] (Public Contract Code §§10101(a) and 10298(a)) – *contact legal counsel to discuss if applicable*
- Emergency contract (Public Contract Code §§22035 and 22050) – *contact legal counsel to discuss if applicable*
- No advantage to bidding (including sole source) – *contact legal counsel to discuss if applicable*
- Completion contract – *contact legal counsel to discuss if applicable*
- Lease-leaseback contract RFP process – *contact legal counsel to discuss if applicable*
- Design-build contract RFQ/RFP process – *contact legal counsel to discuss if applicable*
- Energy service contract – *contact legal counsel to discuss if applicable*
- Other: \_\_\_\_\_ – *contact legal counsel to discuss if applicable*

Consultant Contract:

- Architect, engineer, construction project manager, land surveyor, or environmental services – selected (a) based on demonstrated competence and professional qualifications (Government Code §4526), **and** (b) using a fair, competitive RFP selection process (Government Code §§4529.10 et seq.)
- Architect or engineer *when state funds being used* – selected (a) based on demonstrated competence and professional qualifications (Government Code §4526), (b) using a fair, competitive RFP selection process (Government Code §§4529.10 et seq.), **and** (c) using a competitive process consistent with Government Code §§4526-4528 (Education Code §17070.50)
- Other professional or specially trained services or advice – no bidding or RFP required (Public Contract Code §20111(d) and Government Code §53060) – *contact legal counsel to discuss if applicable*
- For services other than above, the cost of services is \$99,100 or less (as of 1/1/22)
- No advantage to bidding (including sole source) – *contact legal counsel to discuss if applicable*

Purchasing Contract:

- Price is at or under bid threshold of \$99,100 (as of 1/1/22)
- Certain instructional materials (Public Contract Code §20118.3)
- Data processing systems and supporting software – choose one of three lowest bidders (Public Contract Code §20118.1)

- Electronic equipment – competitive negotiation (Public Contract Code §20118.2) – *contact legal counsel to discuss if applicable*
- CMAS contract [may only include “incidental work or service”] (Public Contract Code §§10101(a) and 10298(a)) – *contact legal counsel to discuss if applicable*
- Piggyback contract for purchase of personal property (Public Contract Code §20118) – *contact legal counsel to discuss if applicable*
- Supplies for emergency construction contract (Public Contract Code §§22035 and 22050) – *contact legal counsel to discuss if applicable*
- No advantage to bidding (including sole source) – *contact legal counsel to discuss if applicable*
- Other: \_\_\_\_\_

Maintenance Contract:

- Price is at or under bid threshold of \$99,100 (as of 1/1/22)
- No advantage to bidding (including sole source) – *contact legal counsel to discuss*
- Other: \_\_\_\_\_

3) Explain in detail the facts that support the applicability of the exception marked above:

- Consultant is providing provide materials testing and special construction inspection services as required by the Division of State Architect (DSA), which are specially trained professional services. In addition, the contract price is \$36,321.00.

**AGREEMENT FOR  
MATERIALS TESTING AND  
SPECIAL INSPECTION SERVICES**

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THIS AGREEMENT FOR MATERIALS TESTING AND SPECIAL INSPECTION SERVICES ("Agreement") is made and entered into effective June 23, 2022, by and between the Oakland Unified School District, a school district duly organized and existing under the laws of the State of California (the "District"), and Construction Testing Services, Inc. (the "Consultant"), with respect to the following recitals:

- A. District proposes to undertake the construction of an improvement project which requires the services of a duly qualified and licensed materials testing and special inspection consultant.
- B. Consultant represents that Consultant is licensed to provide materials testing and special inspection services in the State of California and is specially qualified to provide the services required by the District in this Agreement.
- C. The parties have negotiated the terms pursuant to which Consultant will provide such services and reduce such terms to writing by this Agreement.

In consideration of the covenants and conditions contained in this Agreement, the parties agree as follows:

1. **Retention of Consultant.** District retains Consultant to perform, and Consultant agrees to provide to District, for the consideration and upon the terms and conditions set forth below, the materials testing and special inspection services specified in this Agreement. Consultant agrees to perform such services as expeditiously as is consistent with professional skill and care and the orderly progress of the Project. All services performed by the Consultant under this Agreement shall be conducted in a manner consistent with the level of care and skill ordinarily exercised by materials testing and special inspection consultants specially qualified to provide the services required by the District.
2. **Description of Project.** The project concerning which such materials testing and special inspection services shall be provided ("the Project") is described as the following: To provide materials testing and special construction inspection services as required by the Division of State Architects (DSA), for the Melrose Leadership Academy at Maxwell Park Living Schoolyard Project.
3. **Term; Basic Services.** The term for performance of the Basic and Additional Services ("Services") shall be the duration of the Project ("Term"), and Consultant shall complete the Services within the Term. Time is of the essence for performance of the Services under this Agreement. The Project is expected to be complete as of **October 28, 2022**, but may not be completed until later if delays in design or construction arise. Consultant's "Basic Services"

consist of construction inspection services and materials testing and special inspection services more specifically described in the attached *Exhibit B*.

In addition, as a part of its Basic Services, the Consultant shall assist the District in evaluating claims, disputes and other matters in question between the contractor and the District relating to Consultant's work, including but not limited to claims made against the District as a result of Consultant's alleged or claimed errors or omissions, and shall in all instances provide such truthful testimonial assistance as may be required by the District at no cost to the District.

Consultant shall confer and cooperate with District's other consultants. Consultant shall take precautions to minimize any damage due to Consultant's activities. Consultant shall be responsible and liable for any damage Consultant causes through its wrongful acts or omissions.

During the construction phase, Consultant shall visit the Project site when requested by District to observe conditions encountered by the contractor and to assess the progress and quality of contractor's work. Consultant shall participate in job site meetings as requested by District.

The Consultant must comply with the applicable requirements of the Division of State Architect Construction Oversight Process ("DSA Oversight Process"), including, but not limited to, (a) obtaining a copy of the DSA-approved construction documents and Statement of Structural Tests and Special Inspections (DSA form 103) from the Architect before the beginning of construction; (b) reporting all project related activities to the Inspector of Record. The Inspector of Record is responsible for monitoring the work of the Laboratory of Record and Special Inspectors to ensure the testing and special inspection program is satisfactorily completed; (c) submitting applicable verified reports (DSA forms 291, 292, and 293) to DSA, Inspector of Record, Owner and Architect; and (d) coordinating with the Owner, Owner's Architect, any Construction Manager, the Inspector of Record, and the Contractor to meet the DSA Oversight Process requirements without delay or added costs to the Project.

In the performance of the duties required by this Agreement, the Consultant exercises limited authority as defined in this Agreement. The Consultant shall not:

- a. Authorize deviations from the construction contract documents;
- b. Avoid conducting any required tests;
- c. Enter the area of responsibility of the contractor's field superintendent;
- d. Expedite the job for the contractor;
- e. Advise on, or issue directions relative to, any aspect of the building technique or sequence unless a specific technique or sequence is called for in the specifications;
- f. Approve shop drawings or samples;

g. Authorize or advise the District to occupy the Project, in the whole or in part, prior to final acceptance of the Project; or

h. Interfere in contractor/subcontractor relationships.

If Consultant determines contractor is not meeting the requirements of Consultant's recommendations or the plans and specifications for such geotechnical work, Consultant shall immediately bring that information to District's attention.

Consultant shall retain all samples through completion of the project.

For all Basic Services satisfactorily performed, compensation shall be as described in *Exhibit A* to this Agreement.

4. **Additional Services.** Any services not included in this Agreement but related to the Project shall be considered "Additional Services." Compensation for additional services shall be as described in *Exhibit A* to this Agreement. Consultant shall keep complete records showing all hours worked and all costs and charges incurred for Additional Services. District shall be given reasonable access to those records for audit purposes. Inspector may only provide Additional Services after authorized in writing by District.

5. **Payment.** Services satisfactorily performed shall be billed monthly via properly documented and submitted invoices. Invoices that are not disputed by District shall be paid within Thirty (30) days of District's receipt of the invoice. Consultant shall comply with any applicable prevailing wage law. Consultant shall not be reimbursed for any of its expenses; the parties agree that Consultant shall pay all of its expenses from its fees for Services.

6. **Insurance.** Consultant shall purchase and maintain insurance that will protect Consultant from the claims set forth below that may arise out of or result from the Consultant's performance of services or failure to perform services required by this Agreement:

a. Claims under Workers' Compensation, disability benefits and other similar employee benefits acts that are applicable to the work performed;

b. Claims for damages because of bodily injury, occupational sickness or disease or death of Consultant's employees, agents or invitees;

c. Claims for damages because of bodily injury or death of any person;

d. Claims for damages insured by usual personal injury liability coverage that are sustained (1) by any person as a result of an offense directly related to the employment of such person by the Consultant or (2) by any other person;

e. Claims for damages, other than to the work itself because of injury to or destruction of tangible property, including loss of use therefrom; or



f. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

Consultant's comprehensive general and automobile liability insurance shall be written for not less than the following limits of liability:

**Comprehensive General Liability**

Personal Injury:	Property Damage:
\$2,000,000 Each Occurrence	\$1,000,000 Each Occurrence
\$4,000,000 Aggregate	\$2,000,000 Aggregate

**Comprehensive Automobile Liability**

Bodily Injury:	Property Damage:
\$1,000,000 Each Person	\$1,000,000 Each Occurrence
\$1,000,000 Each Occurrence	

Consultant shall also maintain errors and omissions insurance on an occurrence basis with limits of at least Two Million (\$2,000,000) with a deductible in an amount not to exceed the sum of Ten Thousand Dollars (\$10,000.00).

7. **Hazardous Materials.** In the event the District or Consultant becomes aware of the presence of, or exposure of persons to, asbestos, polychlorinated biphenyl (PCB) or any other toxic or hazardous contaminants, materials, air pollutants or water pollutants at the Project, or the substantial risk thereof, each shall have a duty immediately to notify the other in writing.

8. **Compliance with Laws.** Consultant shall be familiar with and shall comply with all State and Federal laws and regulations applicable to the Project or lawfully imposed upon the Project by agencies having jurisdiction over the Project.

9. **Termination.**

a. District may unilaterally terminate this Agreement for any reason, in its absolute discretion, by giving Consultant seven (7) days written notice of termination.

b. This Agreement may also be terminated by either Party upon seven (7) days written notice should the other Party fail substantially to perform their duties or for any material breach under this Agreement.

c. In the event of termination, Consultant shall be compensated for all services satisfactorily performed to the termination date and, if terminated under subparagraph (a) above, any costs incurred by reason of such termination; but less any amounts the District is entitled to withhold under law or this Agreement.

10. **Independent Contractor Status.** Consultant and any and all agents and employees of Consultant shall perform the services required pursuant to this Agreement as an independent contractor, not as officers, employees, or agents of the District. In providing the services contemplated by this Agreement, Consultant shall maintain a professional working relationship with the District, the Contractor, the Inspector and the Architect. Nothing contained in this Agreement shall be deemed to create any contractual relationship between Consultant and the Architect, Inspector or the Contractor for the Project, nor shall anything contained in this Agreement be deemed to give any third party any claim or right of action against the District or the Consultant which does not otherwise exist.

11. **Indemnity.** Consultant shall indemnify, defend and save the District, its Board of Trustees, officers, agents, and employees harmless from any and all claims damages, losses, causes of action and demands, including reasonable attorney's fees and costs, incurred in connection with or in any manner arising out of Consultant's performance of or failure to perform any of the duties contemplated by this Agreement or for any tax liability arising out of this Agreement.

12. **Taxes.** Consultant shall be liable and solely responsible for paying all required taxes including, but not limited to, Federal and State income taxes and social security taxes. Consultant agrees to indemnify, defend and hold the District harmless from any liability which Consultant may incur to the Federal or State governments as a consequence of this Agreement. All payments to the Consultant shall be reported to the appropriate Federal and State tax authorities as required.

13. **Successors and Assigns.** The District and Consultant, respectively, bind themselves, their successors, assigns, and representatives to the other Party to this Agreement, and to the partners, successors, assigns, and legal representatives of such other Party with respect to all terms of this Agreement. Neither District nor Consultant shall assign or transfer any interest in this Agreement without the written consent of the other.

14. **Notices.** All payments and any notices or communications under this Agreement shall be in writing and shall be deemed to be duly given if served personally on the Party to whom it is directed or shall be deemed served when deposited in the United States Mail, certified or registered mail, return receipt requested, postage prepaid, and addressed in the case of:

Consultant: Construction Testing Services, Inc.  
Attn: Ryan Ibanez  
2118 Rheem Drive  
Pleasanton, CA 94588

District: Oakland Unified School District  
Attn: Tadashi Nakadegawa  
955 High Street  
Oakland, California 94601

15. **Governing Law.** This Agreement shall be governed by the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Alameda, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

16. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

17. **Amendment.** This Agreement cannot be changed or supplemented orally and may be modified or superseded only by written instrument executed by all parties.

18. **Compliance with Law.** While performing the services contemplated by this Agreement, Consultant agrees to comply with all applicable laws and regulations.

19. **Requests.** Consultant agrees to timely and properly complete all reports requested by the District or as required by law. In addition, Consultant agrees that District has a right to a copy of all reports and other records created or maintained by Consultant.

20. **Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

21. **Interpretation.** The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either Party.

22. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties, and supersedes any prior agreement or understanding. There are no understandings, agreements, representations or warranties, expressed or implied, not specified in this Agreement. Consultant, by the execution of this Agreement, acknowledges that Consultant has read this Agreement, understands it, and agrees to be bound by its terms and conditions.

23. **Warranty of Authority.** The persons signing this Agreement warrant that they are legally authorized to do so on behalf of the respective Parties, and by their signatures to bind the respective Parties to this Agreement.

24. **Attorneys' Fees.** If a party to this Agreement commences a legal action against the other party to enforce a provision of this Agreement or seek damages related to the services provided under this Agreement, the prevailing party in the legal action will be entitled to recover from the other party all of its reasonable litigation expense, costs, and fees actually incurred, including reasonable attorneys' and experts' fees.

25. **Mediation.** A party to this Agreement shall, as a condition precedent to initiating any litigation against the other party, demand mediation of any dispute. The parties shall endeavor to

include any third party claimant in the mediation. The parties shall select a mediator and schedule the mediation within thirty (30) days of the initial demand for mediation. If the parties cannot agree on a mediator, the mediator shall be appointed by JAMS. The parties to the mediation, including the parties to this Agreement, shall pay equal shares of the mediator's fees. Each party shall bear its own attorney's fees related to the mediation.

26. Consultant shall comply with the requirements of the District's Local, Small Local, and Small Local Resident Business Enterprise Program, which may require a 50% minimum local participation requirement in the performance of this Agreement. A copy of this program may be obtained at [www.ousd.k12.ca.us](http://www.ousd.k12.ca.us), under the Facilities Planning & Management Department drop down menu, at "Bids and Requests for Proposals."

27. The following forms, attached to the proposal, are incorporated into the contract:

- Fingerprinting Notice and Acknowledgement.
- Iran Contracting Act Certification.
- Workers' Compensation Certification.
- Drug-Free Workplace Certification.
- Buy American Certification.
- Local Business Participation Form.

Within ten (10) days after award and before commencement of the services, the signed agreement and insurance documentation shall be submitted to the District.

\*\*\*\*\*

**CONSULTANT: CONSTRUCTION TESTING SERVICES**

Name: P. J. Yee

Title: President

**DISTRICT**

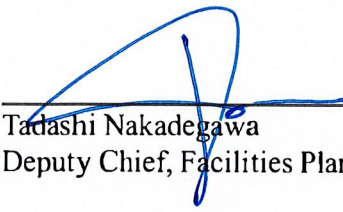
Oakland Unified School District

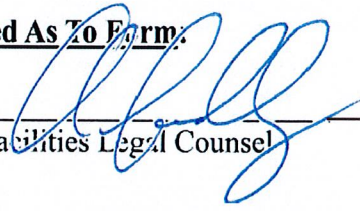
<u>G. Yee</u>	6/23/2022
Gary Yee, President	Date
Board of Education	

<u>K. Johnson-Trammell</u>	6/23/2022
Kyla Johnson-Trammell, Superintendent	Date
and Secretary, Board of Education	

Agreement for Materials Testing and Special Inspection Services – Construction Testing Service, Inc. – Melrose Leadership Academy at Maxwell Park Living Schoolyard Project - \$36,321.00

{SR694862} -

 6/6/2022  
Tadashi Nakadegawa Date  
Deputy Chief, Facilities Planning and Management

**Approved As To Form:**  
 5/26/22  
OUSD Facilities Legal Counsel Date

## ***EXHIBIT A***

### **Payments**

For the Basic and Additional Services satisfactorily performed, and based on invoices properly documented and submitted, Consultant shall be compensated according to its hourly rate schedule (see attached Exhibit B).

For Basic Services, Consultant's total compensation shall not exceed **THIRTY-THREE THOUSAND NINETEEN DOLLARS AND NO/100 (\$33,019.00)**, which is Consultant's estimate of the maximum total cost of its Basic Services on the Project, based on its May 18, 2022, fee estimate. Consultant acknowledges that the not-to-exceed amount for Basic Services, above, includes contingency compensation in the event that more time and costs than originally anticipated may be necessary to complete the Basic Services.

For Additional Services, Consultant's total contingency compensation shall not exceed **THREE THOUSAND THREE HUNDRED TWO DOLLARS AND NO/100 (\$3,302.00)**. Consultant shall not be entitled to payment for Additional Services unless prior to performance of them Consultant was authorized by District in writing to perform them.

The total price under this Agreement for Basic and Additional Services shall not exceed **THIRTY-SIX THOUSAND THREE HUNDRED TWENTY-ONE DOLLARS AND NO/100 (\$36,321.00)**.

Consultant shall perform all services required by this Agreement even if no more compensation is possible due to total compensation having reached a not-to-exceed amount.

**EXHIBIT B**

**Scope of Services**

DATE: 05/18/22  
 PROPOSAL No.: P21797  
 CLIENT: OAKLAND UNIFIED SCHOOL DISTRICT  
 PROJECT: OUSD-MELROSE LEADERSHIP ACADEMY RFQ  
 LOCATION: OAKLAND, CA

ITEM: I ONSITE TESTING & INSPECTIONS	ESTIMATED DAYS	ESTIMATED HOURS	UNIT PRICE	ESTIMATED TOTAL
<b>CONCRETE (IOR TO INSPECT REBAR &amp; CONCRETE PLACING)</b>				
PIERS	4	4	\$89	\$1,424
FOOTINGS/GRADE BEAMS	5	4	\$89	\$1,780
NON-SHRINK GROUT - COLUMN BASEPLATES	1	4	\$89	\$356
WALLS & COLUMNS	3	4	\$89	\$1,068
SLAB ON GRADE	3	4	\$89	\$1,068
OTHER - MISC CONCRETE	2	4	\$89	\$712
<b>STRUCTURAL STEEL</b>				
ERECTION/MEMBER VERIFICATION/BOLTING	1	4	\$89	\$356
FIELD WELDING/UT/MT	1	8	\$89	\$712
<b>MISC FIELD TESTING SERVICES</b>				
EPOXY REBAR/BOLTS - INSTALL OBSERVATION	3	4	\$89	\$1,068
EPOXY REBAR/ BOLTS - PROOF LOADING/PULL TESTING (PORTAL TO PORTAL)	3	4	\$89	\$1,068
EXPANSION ANCHOR - INSTALL OBSERVATION	2	4	\$89	\$712
EXPANSION ANCHOR - TORQUE TESTING (PORTAL TO PORTAL)	2	4	\$89	\$712
PORTAL TO PORTAL TRAVEL TIME - TEST EQUIPMENT TRANSPORT	5	1	\$89	\$445
PORTAL TO PORTAL MILEAGE - TEST EQUIPMENT TRANSPORT	5	50	\$0.585	\$146
<i>Preliminary Sub-Total of Onsite Testing &amp; Inspection (approx.)</i>				\$11,627

ITEM: II OFFSITE TESTING & INSPECTIONS	ESTIMATED DAYS	ESTIMATED HOURS	UNIT PRICE	ESTIMATED TOTAL
STEEL SHOP VISUAL UT/MT - DAY SHIFT * USA SHADE-TEXAS	2	8	\$91	\$1,456
STEEL SHOP SUBSISTENCE**	2	1	\$130	\$260
BATCH PLANT	18	4	\$89	\$6,408
REBAR SAMPLE & TAG	4	8	\$89	\$2,848
<i>Preliminary Sub-Total of Offsite Testing &amp; Inspection (approx.)</i>				\$10,972

ITEM: III LABORATORY TESTING & ENGINEERING	ESTIMATED UNITS/HOURS	UNIT PRICE	ESTIMATED TOTAL
CONCRETE COMPRESSION TESTS ( SET OF 5-4x8 CYLINDERS )	110	\$25	\$2,750
NON SHRINK GROUT - 2"x 2" CUBES	3	\$50	\$150
REBAR TENSILE AND BEND TEST (#3 TO #8)	10	\$135	\$1,350
ANCHOR BOLT TENSION TEST (Tensile & Hardness)	2	\$335	\$670
SAMPLE PICK-UPS	125	\$10	\$1,250
WPS REVIEW	2	\$250	\$500
MIX DESIGN REVIEW	3	\$250	\$750
STAFF ENGINEER	10	\$115	\$1,150
PROJECT MANAGER	2	\$115	\$230
FIELD SUPERVISION	6	\$115	\$690
PRINCIPAL ENGINEER	1	\$230	\$230
INTERIM FINAL LETTER	1	\$75	\$75
FINAL LETTER	1	\$250	\$250
CERTIFIED PAYROLL	5	\$75	\$375
<i>Preliminary Subtotal of Laboratory Testing &amp; Engineering (approx.)</i>			\$10,420

<i>Preliminary Estimated Fees</i>	\$33,019
<i>Project Administration 10%</i>	\$3,302
<i>Total Preliminary Estimated Fees</i>	\$36,321

ITEM: IV ADD ALTERNATE ITEMS	ESTIMATED DAYS	ESTIMATED UNITS/HOURS	UNIT PRICE	ESTIMATED TOTAL
<b>GEOTECHNICAL SERVICES</b>				
SOILS COMPACTION	4	4	\$105	\$1,680
PORTAL TO PORTAL TRAVEL TIME - NUC GAUGE TRANSPORT	4	1	\$105	\$420
PORTAL TO PORTAL MILEAGE - NUC GAUGE TRANSPORT	4	50	\$0.585	\$117
<b>GEOTECHNICAL LABORATORY SERVICES</b>				
GRADATION		1	\$125	\$125
PARTICLE SIZE ANALYSIS OF SOIL		1	\$600	\$600
PLASTICITY INDEX		1	\$300	\$300
COMPACTION CURVES		2	\$250	\$500
SAMPLE PICK-UPS		5	\$10	\$50
GEOTECHNICAL ENGINEER OF RECORD		1	\$195	\$195
INTERIM FINAL LETTER		1	\$75	\$75
FINAL LETTER		1	\$250	\$250
CERTIFIED PAYROLL		1	\$75	\$75
<i>Preliminary Sub-Total of Geotechnical Testing &amp; Inspection (approx.)</i>				\$4,387

<i>Preliminary Estimated Fees</i>	\$4,387
<i>Project Administration 10%</i>	\$439
<i>Total Preliminary Estimated Fees</i>	\$4,826

\*Steel shop price based on work being done in Northern California in one shop and one shift. If work is performed at night a 12.5% differential will be charged.  
 \*\*BRB price based on work being done in Utah, Nevada or Idaho in one shop and one shift.  
 A 10% project administration fee will be charged monthly per invoice.  
 No contingency is budgeted by CTS for uncontrollable overtime, union or prevailing wage increases and unforeseen requirements that may arise in the specifications, as well as for work over the estimated hours. Owner should budget appropriate amount for budgetary purposes.  
 Estimate based on plans by Dialog Design dated: 3/23/22. And DSA 103 File No. 1-29 Application No.01-119992 dated: 4/19/22.  
 No construction schedule was available at the time this estimate was prepared. See attached fee schedule for basis of charges.  
 The liability of Construction Testing Services (CTS) is limited to CTS's contract value.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/25/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CA LIC 0B29370 Edgewood Partners Insurance Centers (EPIC) [San Ramon - Branch ID 14394] P. O. Box 5003  San Ramon, CA 94583	1-925-244-7700	CONTACT NAME: Certificates Department PHONE (A/C, No. Ext): 925-244-7700 E-MAIL ADDRESS: EPICcerts@epicbrokers.com	FAX (A/C, No): 925-901-0671
INSURED Construction Testing Services, Inc.  2118 Rheem Drive  Pleasanton, CA 94588		INSURER(S) AFFORDING COVERAGE	
		INSURER A: HARTFORD FIRE IN CO	NAIC # 19682
		INSURER B: HARTFORD UNDERWRITERS INS CO	30104
		INSURER C: LIBERTY MUT FIRE INS CO	23035
		INSURER D: CONTINENTAL CAS CO	20443
		INSURER E:	
		INSURER F:	

**COVERAGES**

CERTIFICATE NUMBER: 65198949

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X	X	57UUNOL5054	08/01/21	08/01/22	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS  <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	X	X	57UENOL5645	08/01/21	08/01/22	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N/A		X	WC2Z91473159011	07/01/21	07/01/22	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	<input checked="" type="checkbox"/> Professional/Pollution			MCH591919731	08/01/21	08/01/22	Per Claim 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

#18468 / JobP21514 / RE: OUSD / Howard Elementary School /

**CERTIFICATE HOLDER****CANCELLATION**

Oakland Unified School District  955 High Street  Oakland, CA 94601  USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## DIVISION OF FACILITIES PLANNING AND MANAGEMENT ROUTING FORM

### Project Information

<b>Project Name</b>	Melrose Leadership Academy at Maxwell Park Living Schoolyard	<b>Site</b>	235
<b>Services cannot be provided until the contract is awarded by the Board or is entered by the Superintendent pursuant to authority delegated by the Board.</b>			
<b>Attachment Checklist</b>	<input checked="" type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input checked="" type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

### Contractor Information

<b>Contractor Name</b>	Construction Testing Services	<b>Agency's Contact</b>	Ryan E. Ibanez		
<b>OUSD Vendor ID #</b>	007855	<b>Title</b>			
<b>Street Address</b>	2118 Rheem Drive	<b>City</b>	Pleasanton	<b>State</b>	CA
<b>Telephone</b>	925-462-5151	<b>Policy Expires</b>			
<b>Contractor History</b>	Previously been an OUSD contractor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>OUSD Project #</b>	22120				

### Term of Original/Amended Contract

<b>Date Work Will Begin (i.e., effective date of contract)</b>	6-23-2022	<b>Date Work Will End By (not more than 5 years from start date; for construction contracts, enter planned completion date)</b>	10-28-2022
		<b>New Date of Contract End (If Any)</b>	

### Compensation/Revised Compensation

<b>If New Contract, Total Contract Price (Lump Sum)</b>	\$	<b>If New Contract, Total Contract Price (Not To Exceed)</b>	\$36,321.00
<b>Pay Rate Per Hour (If Hourly)</b>	\$	<b>If Amendment, Change in Price</b>	\$
<b>Other Expenses</b>		<b>Requisition Number</b>	

### Budget Information

*If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.*

Resource #	Funding Source	Org Key	Object Code	Amount
9655/9885	Fund 21, Measure Y	210-9655-0-9885-8500-6265-235-9180-9906-9999-22120	6265	\$36,321.00

### Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

	<b>Division Head</b>	<b>Phone</b>	510-535-7038	<b>Fax</b>	510-535-7082
1.	<b>Executive Director, Facilities Planning and Management</b>	<b>Signature</b>	for Keya Chetima		
		<b>Date Approved</b>	6/6/2022		
2.	<b>General Counsel, Department of Facilities Planning and Management</b>	<b>Signature</b>	Lezano Smith, approved as to form		
		<b>Date Approved</b>	5/26/22		
3.	<b>Deputy Chief, Facilities Planning and Management</b>	<b>Signature</b>			
		<b>Date Approved</b>	6/6/2022		
4.	<b>Chief Financial Officer</b>	<b>Signature</b>			
		<b>Date Approved</b>			
5.	<b>President, Board of Education</b>	<b>Signature</b>			
		<b>Date Approved</b>			