

|   |            |
|---|------------|
| Board Office Use: <b>Legislative File Info.</b> |            |
| File ID Number                                  | 23-1355B   |
| Introduction Date                               | 12/12/2023 |
| Enactment Number                                |            |
| Enactment Date                                  |            |



### Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** December 12, 2023

**Subject** Amended Frick United School of Language 2023-24 Measure G1 Grant Application

**Ask of the Commission** Approve the Amended Frick United School of Language 2023-24 Measure G1 Grant Application.

**Discussion** Middle School Network is open to questions from the commission regarding the Amended Frick United School of Language 2023-24 Measure G1 Grant Application.

**Fiscal Impact** The recommended amount is **\$187,122.78**. It's coming from resource 9332 - Measure G1.

**Attachment(s)** Amended Application Attached.



## 2023-24 Measure G1 Proposal

*Due: January 30, 2023*

*Amended: December 12, 2023*

### School Information & Student Data

|   |                                       |   |                         |
|---|---------------------------------------|---|-------------------------|
| <b>School</b>                               | Frick United Academy of Language      | <b>School Phone</b>   | 510-879-3219            |
| <b>Contact</b>                              | Amapola Obrera                        | <b>Contact Email</b>  | amapola.obrera@ousd.org |
| <b>Principal</b>                            | Amapola Obrera                        | <b>Principal Email</b>  | amapola.obrera@ousd.org |
| <b>School Address</b>                       | 2845 64th Avenue<br>Oakland, CA 94605 | <b>2022-23 CALPADS Enrollment Data (6-8 Oakland Residents Only)</b> | 303                     |
| <b>Recommended Grant Amount<sup>1</sup></b> | <b>\$187,122.78</b>                   | <b>2022-23 LCFF Enrollment</b>                                      | 316                     |

| Student Demographics (%) |     |                               |     | Measure G1 Team   |                                      |
|--------------------------|-----|-------------------------------|-----|-------------------|--------------------------------------|
| English Learners         | 37% | Asian/Pacific Islander        | <4% | Name              | Position                             |
| LCFF                     | 95% | Latinx                        | 52% | Simone Delucchi   | Restorative Community School Manager |
| SPED                     |     | Black or African-American     | 41% | Michelle Gonzalez | Assistant Principal                  |
|                          |     | White                         | 1%  | Jaymie Lollie     | Community School Manager             |
|                          |     | Indigenous or Native American | <1% | Amapola Obrera    | Principal                            |

<sup>1</sup> Allocation of funds will be based on the prior year 20-day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

|  |  |             |    |  |                 |                     |
|--|--|-------------|----|--|-----------------|---------------------|
|  |  | Multiracial | 2% |  | David Yoshihara | Assistant Principal |
|--|--|-------------|----|--|-----------------|---------------------|

| Chronic Absence               |         |         |         |              |
|-------------------------------|---------|---------|---------|--------------|
| Metric                        | 2020-21 | 2021-22 | 2022-23 | 2023-24 Goal |
| Student Population Overall    | 12.6%   | 30.7%   | 22.6%   | 20%          |
| Asian/Pacific Islander        | 0%      | 40%     | 10%     | 8%           |
| Latinx                        | 17%     | 63.6%   | 21.6%   | 20%          |
| Black or African-American     | 31.3%   | 67.4%   | 28.2%   | 20%          |
| White                         | 42.9%   | 100%    | 33.3%   | 20%          |
| Indigenous or Native American | 50%     | 0%      | 0       | 0            |
| English Learners              | 16.5%   | 65.1%   | 21.2%   | 20%          |
| Students w/ IEPs              | 28.8%   | 73.8%   | 43.1%   | 20%          |
| Free/ Reduced Lunch Students  | 24.3%   | 47%     | 22.6%   | 20%          |

## Metrics

(all data points are required)

| Electives  |          |         |         |         |              |
|--|----------|---------|---------|---------|--------------|
| Metric   | Area     | 2020-21 | 2021-22 | 2022-23 | 2023-24 Goal |
| Number of students taking elective courses.  | Art      | 95      | 122     | 169     | 170          |
|  | Language | 350     | 319     | 351     | 360          |
|  | Music    | 127     | 143     | 143     | 170          |
| Number of students participating in non-course experiences (e.g. after-school program) | Art      | 0       | 76      | 70      | 75           |
|  | Language | 0       | 62      | 60      | 65           |
|  | Music    | 0       | 0       | 0       | 0            |

| Positive & Safe Culture       |          |          |         |                 |
|-------------------------------|----------|----------|---------|-----------------|
| Metric                        | 2020-21  | 2021-22  | 2022-23 | 2023-24 Goal    |
| Connectedness on CHKS Survey  |          |          |         |                 |
| Asian/Pacific Islander        | 0%       | 50%      | 61.8%   | Increase by 10% |
| Latinx                        | 54.4%    | 38.7%    | 47.8%   | Increase by 10% |
| Black or African-American     | 57.1%    | 63.3%    | 71.5%   | Increase by 10% |
| White                         | 100%     | 100%     | 66.7%   | Increase by 10% |
| Indigenous or Native American | 50%      | 0%       | N/A     | Increase by 10% |
| English Learners              | Data n/a | Data n/a | N/A     | Increase by 10% |
| Students w/ IEPs              | 56.3%    | 59.4%    | 46.7    | Increase by 10% |
| Free/ Reduced Lunch           | 55.6%    | 29%      | N/A     | Increase by 10% |
| Metric                        | 2020-21  | 2021-22  | 2022-23 | 2023-24 Goal    |
| Suspension Incidents          |          |          |         |                 |
| Asian/Pacific Islander        | Data n/a | 1        | 0       | 0               |
| Latinx                        | Data n/a | 20       | 21      | 11              |
| Black or African-American     | Data n/a | 35       | 21      | 11              |
| White                         | Data n/a | 0        | 0       | 0               |
| Indigenous or Native American | Data n/a | 0        | 4       | 2               |
| English Learners              | Data n/a | 19       | 22      | 11              |
| Students w/ IEPs              | Data n/a | 56       | 30      | 15              |
| Free/ Reduced Lunch           | Data n/a | 121      | 120     | 60              |

| Student Retention from 5th Grade to 6th Grade |         |         |         |              |
|---|---------|---------|---------|--------------|
| Metric  | 2020-21 | 2021-22 | 2022-23 | 2023-24 Goal |
| 6th Grade Enrollment                          | 92      | 104     | 124     | 124          |

## Community and Staff Engagement

| Community Engagement Meeting(s) |                         |
|---------------------------------|-------------------------|
| Community Group                 | Date                    |
| SSC                             | <a href="#">1.31.23</a> |
| SELLS                           | <a href="#">1.31.23</a> |
|                                 |                         |

| Staff Engagement Meeting(s)          |   |
|--------------------------------------|---|
| Staff Group                          | Date  |
| Leadership Team                      | <a href="#">1.18.23</a> and <a href="#">2.21.23</a> |
| Assistant Principal / Principal Team | <a href="#">1.24.23</a>                             |
|                                      |   |

## Proposed Expenditures

**Guidelines**

1. In the following sections, please discuss your team’s plan to address the goals of G1:
  - a. Increase access to courses in arts, music, and world languages in grades 6-8.
  - b. Improve student retention during the transition from elementary to middle school.
  - c. Create a more positive and safe middle school learning environment.
2. Please explain how you plan to use the Measure G1 funds to meet the goals, as measured in the METRICS section of this proposal.
3. Add additional lines as needed.
4. The total of all items should equal the amount listed in "Recommended Grant Amount" on page 1
5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

## Summary of 2023-24 Proposed Expenditures

|  |                      |
|--|----------------------|
| <b>All Proposed Expenditures (from sections below)</b> | <b>Budget Amount</b> |
|--|----------------------|

|   |   |                             |
|---|---|-----------------------------|
| 1   | Music Teacher 0.4 FTE                   | \$37,096<br>\$29,620.00     |
| 2   | Spanish Teacher 1.0 FTE                 | \$109,895.92<br>\$64,543.00 |
| 3   | Restorative Student Ambassador (.3 FTE) | \$26,452.78                 |
| 4   | Community Schools Manager .05           | \$5,042.00                  |
| 5   | Health and Benefits for Positions       | \$61,465.00                 |
| 6   | Art Supplies                            | \$13,093.86                 |
| <b>Budget Total (must add up to Recommended Grant Amount)</b> |   | <b>\$187,122.78</b>         |

## Proposed Expenditures By Focus Area

| Proposed Expenditures for Electives (Art, Language, and Music only) |   |   |                             |
|---|---|---|-----------------------------|
| Description of Proposed Expenditures                                | Number of students taking a course in art, language, or music (based on the specific investment). | Number of students participating in a non-course experience in art, language or music (based on the specific investment) + frequency and amount of time spent in each activity. | Budget Amount               |
| Music Teacher 0.4 FTE   | 170   | 4 hours per week  | \$37,096<br>\$29,620.00     |
| Spanish Teacher 1.0 FTE   | 360   | 4 hours per week  | \$109,895.92<br>\$64,543.00 |

| Proposed Expenditures for Positive & Safe Culture   |  |               |
|---|--|---------------|
| Description of Proposed Expenditures  | Which metric will this investment impact - chronic absence, suspensions, CHKS survey results, or another metric named by the site? | Budget Amount |
| Community Schools Manager - Portion of a full-time FTE, to increase positive culture through creating partnerships that | Chronic absence  | \$5,042.00    |

|   |             |             |
|---|-------------|-------------|
| benefit students mental health. And increase attendance by creating positive programs with partners.  |             |             |
| Restorative Student Ambassador (.3 FTE) - Portion of a full-time FTE staff member to help students resolve conflict and learn how to navigate and avoid future conflicts. | Suspensions | \$26,452.78 |

***Please submit your Measure G1 proposal to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).***



**FRICK UNITED  
ACADEMY OF  
LANGUAGE**  
OAKLAND, CALIFORNIA

# SSC & SELLS Meeting

## Reunión de SSC y SELLS

**DATE POSTED:** 1/24/2023

**FECHA DE PUBLICACIÓN:** 24/1/2023

**Parents, Community members, and Staff:** You are encouraged to participate in the School Site Council (SSC) and Site English Language Learner Subcommittee (SELLS).

**Padres, miembros de la comunidad y personal:** Se le anima a participar en el Consejo del Sitio Escolar (SSC) y Subcomité de aprendices del idioma inglés del sitio (SELLS)

|   |  |
|---|--|
| <p><b>Date:</b><br/>TUESDAY, JANUARY 31, 2023<br/><b>Time:</b> 5:00 PM<br/><b>Place:</b> <a href="#">ZOOM</a> (online)</p>  | <p><b>Fecha:</b><br/>MARTES, 31 DE ENERO DEL 2023<br/><b>Hora:</b> 5:00 PM<br/><b>Lugar:</b> <a href="#">ZOOM</a> (en línea)</p>   |
| <p><a href="#">ZOOM</a><br/>Meeting ID: 829 5699 6988<br/>Passcode: frick<br/>One tap mobile<br/><a href="#">+16694449171,,82956996988# US</a></p>  |  |
| <p>Agenda</p> <ol style="list-style-type: none"> <li>1. Welcome</li> <li>2. Establish quorum</li> <li>3. Approve December meeting minutes</li> <li>4. Budget: Title I</li> <li>5. Budget: Title IV</li> <li>6. Budget: Measure G1</li> <li>7. SPSA</li> <li>8. Public Comments</li> <li>9. Adjourn</li> </ol> | <p>Agenda</p> <ol style="list-style-type: none"> <li>1. Bienvenida</li> <li>2. Establecer quórum</li> <li>3. Aprobar actas de la junta en diciembre</li> <li>4. Presupuesto: Title I</li> <li>5. Presupuesto: Title IV</li> <li>6. Presupuesto: Measure G1</li> <li>7. SPSA</li> <li>8. Comentarios del público</li> <li>9. Aplazar</li> </ol> |

**CART CAPTIONING SERVICES WILL BE PROVIDED | SE PROPORCIONARÁN SERVICIOS DE TITULACIÓN DE CART**

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Administrative Team Meeting Running Agenda & Notes 2022-23

Meeting Objective

To coordinate and align as a team around the leadership work of Frick United Academy of Language.

Meeting Norms (*updated 8.16.22*)

- Keep students and equity at the center of our work
- Speak your truth and seek to understand the perspective of others
- Assume best intentions
- Be flexible and solutions-oriented
- Question our assumptions
- Bring joy to the work

Tuesday, February 21, 2023 | 3:30-4:45pm | PCR

| Roles   |                      | Attendees  |
|---|----------------------|--|
| Facilitator: Amapola<br>Note Taker: Lollie<br>Time Keeper: Gonzalez |                      | JL, AO, MGdJ, DY   |
| Time  | Activity / Process   | Notes  |
| 3:30-3:35   | Assign Meeting Roles |  |
| 3:35-4:00   | Team Updates         | <ul style="list-style-type: none"> <li>• <b>AO - Budget: Measure G1 Discussion</b><br/>Proposed uses for 2023-24:<br/>40% of total cost of Music Teacher \$55,645.04;<br/>100% of total cost of Spanish Teacher \$109,895.92; 20% of total cost of Restorative Justice Coordinator \$20,130.86; Art Supplies for School Swag (related to positive school culture) \$20,000</li> <li>• <b>MG - Master Schedule.</b> Began 1:1's this week with staff. PEC and shifting students into proper placement is a bigger struggle than necessary. Met w/IReady, will be scheduling PD for beginning of year to use in Advisory (1x/week)</li> <li>• <b>SD - ASP 2 day RJ Training Complete - RJ Drama</b></li> </ul> |



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Administrative Team Meeting Running Agenda & Notes 2022-23

|           |                                      |  |
|-----------|--------------------------------------|--|
| 3:30-4:15 | New topics: assign tasks & due dates | <ul style="list-style-type: none"> <li>● <a href="#">February Faculty Meeting</a> Agenda</li> <li>● SLC Prep             <ul style="list-style-type: none"> <li>○ Translators                 <ul style="list-style-type: none"> <li>■ Requests &gt; Requests made for the remainder of the SLC Week.</li> <li>■ Calendaring</li> </ul> </li> <li>○ Excel sheet</li> </ul> </li> <li>● Black History Month             <ul style="list-style-type: none"> <li>○ SF Jazz &gt; Later in the year, Lollie did not confirm the band in time, only the date.</li> <li>○ Planning celebrations</li> </ul> </li> <li>● Supervision on 2nd floor             <ul style="list-style-type: none"> <li>○ Consider having a more mobile rotation for Ms. Riley's supervision</li> <li>○ Strategic placement of non-classroom staff during passing periods and whenever available to support with supervision of students</li> <li>○ Maybe have Coach D help on the 2nd floor?</li> </ul> </li> </ul> |
| 3:35-3:45 | Agenda items for next meeting        | <ul style="list-style-type: none"> <li>●</li> </ul>  |

**Wednesday, January 18, 2023 | 3:15-5:30 pm | PCR**

| Meeting Roles   |                      | Attendees  |
|---|----------------------|--|
| Facilitator: Obrera<br>Note Taker: Gonzalez<br>Time Keeper: Yoshihara |                      | JL, AO, SD, DY, MG   |
| Time  | Activity / Process   | Notes  |
| 3:30-3:35   | Assign Meeting Roles |  |
| 3:35-4:00   | Team Updates         | <ul style="list-style-type: none"> <li>● MG: Program planning is happening<br/>Most are intending to return; a few still have to fill out             <ul style="list-style-type: none"> <li>○ Prof Lara would like to voluntary transfer</li> <li>○ Beri is not coming back</li> <li>○ Mtg w/ Kate/Ella next week-want 6 periods</li> </ul> </li> </ul> |



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Administrative Team Meeting Running Agenda & Notes 2022-23

|                  |   |   |
|------------------|---|---|
|                  |   | <ul style="list-style-type: none"> <li>○ No big changes in master schedule–Art 2/Music 2?</li> <li>● JL: Movie for next Thursday in gym             <ul style="list-style-type: none"> <li>○ Estimated at 65 mins</li> <li>○ Potential Q&amp;A?</li> <li>○ Optional(ish)</li> <li>○ One period in length</li> </ul> </li> <li>● SD: Town Hall this Friday             <ul style="list-style-type: none"> <li>○ Start w/ games and then move into Dr. King celebration</li> </ul> </li> <li>● DY: Finished resubmission of safety plan. Just need sig page             <ul style="list-style-type: none"> <li>○ Doing second round of formal observations</li> <li>○ Trying to figure out how to help 207/211/213</li> <li>○ Possibly move Riley upstairs after lunch</li> </ul> </li> </ul>   |
| <p>4:00-5:25</p> | <p>New topics: assign tasks &amp; due dates</p> | <ul style="list-style-type: none"> <li>● 2023-24 FUAL Personnel Committee             <ul style="list-style-type: none"> <li>○ Yesenia Castro-Mitchell, Beatriz Ferrer-Castro, Jaymie Lollie</li> </ul> </li> <li>● 2023-24 <a href="#">FUAL Internal Intent to Return</a> <ul style="list-style-type: none"> <li>○ Pending: De la Torre, Paz, Varela, Rizo, Aberegg, Mathew</li> </ul> </li> <li>● <a href="#">2023-24 SPSA</a> <ul style="list-style-type: none"> <li>○ ILT will work on this</li> <li>○ <b>Measure G1 Proposed uses for 2023-24 will be discussed at next SSC and SELLS meeting:</b></li> </ul> <p>60% of total cost of Music Teacher \$55,645.04; 100% of total cost of Spanish Teacher \$109,895.92; 20% of total cost of Restorative Justice Coordinator \$20,130.86; School Swag (related to positive school culture) \$20,000</p> <ul style="list-style-type: none"> <li>● <a href="#">January Faculty Meeting</a> Agenda             <ul style="list-style-type: none"> <li>○ OEA check-in last 10 min</li> </ul> </li> <li>● Recap of <a href="#">Buyback Day</a> (January 3rd): <a href="#">FUAL Buy Back Agenda</a> <ul style="list-style-type: none"> <li>○ Went well</li> <li>○ Student appreciation cards as our Do Nows</li> <li>○</li> </ul> </li> <li>● SLC structures             <ul style="list-style-type: none"> <li>○ Calendaring in-house support: Aleida, Haylin, etc.</li> </ul> </li> </ul> </li> </ul> |



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Administrative Team Meeting Running Agenda & Notes 2022-23

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|           |                               | <ul style="list-style-type: none"> <li>boyfriend           <ul style="list-style-type: none"> <li>■ Coach worked out “deal” with him. Any issues, call Coach Walker</li> <li>■ Contacted Ms. Stacey re: his football coach who will come to school if requested</li> </ul> </li> <li>○ Marcus Brooks           <ul style="list-style-type: none"> <li>■ Dad came to SLC today</li> <li>■ Sent home due to excessive cutting class</li> <li>■ Serving lunch detention w/ Ms. Sylvia</li> <li>■ Doing food bank on Friday</li> </ul> </li> <li>○ Marelin Reanos           <ul style="list-style-type: none"> <li>■ Some strong teacher interactions</li> <li>■ #1 for putting hands on each other</li> </ul> </li> <li>○ Karizma Robinson           <ul style="list-style-type: none"> <li>■ Working with EBAC</li> <li>■ Seeing her out of class more</li> <li>■ Claims to be Zahir’s (ex) boyfriend</li> </ul> </li> <li>○ Alasia Degraffenreed           <ul style="list-style-type: none"> <li>■ ODD type behavior</li> <li>■ Some type of reaction w/ Mom on 10/13 about Alasia not coming back</li> </ul> </li> </ul> |
| 4:30-4:45 | Agenda items for next meeting | <ul style="list-style-type: none"> <li>● PBIS plan</li> <li>● <a href="#">Buyback Day</a></li> </ul> <p>For Buy back Day on January 3rd, Central Office will offer two options for professional development:</p> <ol style="list-style-type: none"> <li>1. Racial Justice and Healing Institute hosted by the Office of Equity</li> <li>2. Content Specific Sessions for half day, either morning or afternoon sessions</li> </ol> <p>These PDs are optional and we will provide specific outcomes and details by early November.</p> <ul style="list-style-type: none"> <li>● Spring PD</li> </ul>   |



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Administrative Team Meeting Running Agenda & Notes 2022-23

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|  |  | <ul style="list-style-type: none"> <li>SLC reflection/ debrief (what went well, what can we improve, etc.)</li> </ul> |
|--|--|---|

**Tuesday, October 4, 2022 | 3:30-4:45 pm | PCR**

| Meeting Roles  | Attendees        |
|--|------------------|
| Facilitator: Amapola<br>Note Taker: Lollie<br>Time Keeper: | MGdJ, JL, AO, DY |

| Time | Activity / Process | Notes |
|------|--------------------|-------|
|------|--------------------|-------|

|           |                      |  |
|-----------|----------------------|--|
| 3:30-3:35 | Assign Meeting Roles | Facilitator: Amapola<br>Note Taker: Lollie<br>Time Keeper: |
|-----------|----------------------|--|

|           |                                       |  |
|-----------|---------------------------------------|--|
| 3:35-3:50 | Review previous issues, topics, tasks | <ul style="list-style-type: none"> <li>From last meeting (didn't get to these items):               <ul style="list-style-type: none"> <li><a href="#">October Faculty Meeting</a> <ul style="list-style-type: none"> <li><a href="#">Slides template</a></li> <li>Data from the culture and climate aspect</li> <li>Safety drills                   <ul style="list-style-type: none"> <li>Escape route maps</li> <li>Form for missing items</li> <li>Student facing instructions complete</li> <li>Ensure that it's part of sub plan(s) and accessible to substitute.</li> </ul> </li> </ul> </li> <li>Student Detention                   <ul style="list-style-type: none"> <li>We're getting lengthy in our detention lists and needing options.</li> <li>Mirsa is in the cafeteria supporting students who can self regulate behavior. A few teachers are hosting detention in their room. Beto will do any advisory. Cassandra will do 6th grade. Walker and Stewart key students.</li> <li>Questions? Are there garbage</li> </ul> </li> </ul> </li> </ul> |
|-----------|---------------------------------------|--|



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Administrative Team Meeting Running Agenda & Notes 2022-23

|           |              |   |
|-----------|--------------|---|
|           |              | <p>pickers? Apology letters? Yes, there is an option to apologize; most opt out of it. What can we do to prevent students from evading detention? How do we create more restorative approaches to student behaviors? Potential of menu of actions for students for detention with a restorative response in the Think Tank @ lunch starting in November. What can we do in the moment? Engaging parents in the outcome; conversation or thank you letter.</p> <ul style="list-style-type: none"> <li>■ Can students be used to lead some of the RJ work w/ peers?</li> <li>■ Projects for some staff</li> <li>○ Upcoming PD sessions             <ul style="list-style-type: none"> <li>■ 1st ½ instruction. 2nd ½ Interrupting Human Trafficking</li> </ul> </li> </ul>  |
| 3:50-4:00 | Team Updates | <ul style="list-style-type: none"> <li>● Safety Plan on planning tool             <ul style="list-style-type: none"> <li>○ Make sure David has access AMAPOLA OBRERA</li> <li>○ Process for taking attendance in situation similar to Friday</li> <li>○ Public facing document for this year posted to school website.</li> </ul> </li> <li>● Town Hall             <ul style="list-style-type: none"> <li>○ Schedule to go in newsletter</li> <li>○ Presentation SIMONE DELUCCHI please link</li> <li>○ 1.5 hours for townhall</li> <li>○ Honor Roll                 <ul style="list-style-type: none"> <li>■ 4.00 - Diamond</li> <li>■ 3.50 - 3.99 - Platinum</li> <li>■ 3.00 - 3.49 - Gold</li> </ul> </li> <li>○ Who is on duty for students who have a hard time staying in the space?                 <ul style="list-style-type: none"> <li>■ Walker or Rosemary</li> </ul> </li> </ul> </li> <li>● SLCs             <ul style="list-style-type: none"> <li>○ Scheduling doc. Follow Simone's</li> </ul> </li> </ul> |



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Administrative Team Meeting Running Agenda & Notes 2022-23

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|------------------|---|--|
|                  |   | <p>schedule for appropriate times.<br/>COMPLETE</p> <ul style="list-style-type: none"> <li>○ Incentives for teachers.</li> <li>● Cameras             <ul style="list-style-type: none"> <li>○ Working to get them fixed</li> <li>○ Repeatedly requests.</li> <li>○ Vendor coming to fix the camera.</li> </ul> </li> <li>● Instructional Updates             <ul style="list-style-type: none"> <li>○ ELD 5 Schedule Changes complete</li> <li>○ Reading Enrichment next (potential problematic personality groupings)</li> <li>○ EL Reclass complete for Mainstream</li> <li>○ SpEd working on waivers for students w/IEPs</li> </ul> </li> <li>● Student Work Display             <ul style="list-style-type: none"> <li>○ How to build in</li> <li>○ Provide menu to Ella/Kate to faculty council</li> <li>○ Bulletin boards expectations                 <ul style="list-style-type: none"> <li>■ Basics &gt; Which week schedule we're on, office hours, what book are you reading? What brings you joy?</li> </ul> </li> </ul> </li> </ul> |
| <p>4:00-4:30</p> | <p>New topics: assign tasks &amp; due dates</p> | <ul style="list-style-type: none"> <li>● Safety Drill Dates             <ul style="list-style-type: none"> <li>○ Complete set for the rest of the year.                 <ul style="list-style-type: none"> <li>■ Oct 19, 2022</li> </ul> </li> </ul> </li> <li>● Students of Concern             <ul style="list-style-type: none"> <li>○ R. Phea - Mom will not bring him back due to safety. IEP this Friday for upcoming placement changed</li> <li>○ Jairo placement change pending, but family may not agree to it.</li> <li>○ BCBA Referrals being made to Juan                 <ul style="list-style-type: none"> <li>■ D. Simpson</li> <li>■ M. Brooks</li> <li>■ Aa. Taylor</li> <li>■ Maurice</li> <li>■ Robin Williams</li> </ul> </li> <li>○ Alasia - 2nd SST scheduled?                 <ul style="list-style-type: none"> <li>■ Possible move from leadership? Or adding art?</li> <li>■ Upcoming home visit, shadowing commitment</li> </ul> </li> </ul> </li> </ul>  |



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Administrative Team Meeting Running Agenda & Notes 2022-23

|           |                               |   |
|-----------|-------------------------------|---|
|           |                               | <ul style="list-style-type: none"> <li>○ Jae'Shaun</li> <li>○ Jeremiah - BIP / ERMHS</li> </ul>   |
| 4:30-4:45 | Agenda items for next meeting | <ul style="list-style-type: none"> <li>● Maybe discuss some students?             <ul style="list-style-type: none"> <li>○ D'aveion</li> <li>○ Jae'Shaun</li> </ul> </li> <li>● Buyback day &amp; Spring PD</li> <li>● SLC reflection/ debrief (what went well, what can we improve, etc.)</li> </ul> |

| Tuesday, September 20, 2022   3:30-4:45 pm   PCR          |                                       |   |
|---|---------------------------------------|---|
| Meeting Roles   |                                       | Attendees   |
| Facilitator: Amapola<br>Note Taker: David<br>Time Keeper: |                                       | Jl, AO, DY,   |
| Time  | Activity / Process                    | Notes   |
| 3:30-3:35   | Assign Meeting Roles                  | Facilitator: Amapola<br>Note Taker: David<br>Time Keeper:   |
| 3:35-3:50   | Review previous issues, topics, tasks | <ul style="list-style-type: none"> <li>● Latinx heritage month (SFJAZZ not an option)             <ul style="list-style-type: none"> <li>○ How to recognize all groups</li> <li>○ How to link in people and groups who cannot commit to attending meetings but are committed to the work.</li> <li>○ What events are we prioritizing?</li> </ul> </li> <li>● Student Clubs             <ul style="list-style-type: none"> <li>○ Rush week held                 <ul style="list-style-type: none"> <li>■ Next up confirming clubs and days/times.</li> <li>■ TBD - approval process needed                     <ul style="list-style-type: none"> <li>● <a href="#">Draft document</a></li> </ul> </li> </ul> </li> <li>○ Spring one to be org'd</li> </ul> </li> <li>● <a href="#">DRAFT - Frick United AOD Policy 22-23</a> <ul style="list-style-type: none"> <li>○ Good start, need to have current verbiage from</li> </ul> </li> </ul> |
| 3:50-4:00   | Team Updates                          | <ul style="list-style-type: none"> <li>● Today</li> </ul>   |





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Administrative Team Meeting Running Agenda & Notes 2022-23

|  |  |   |
|--|--|---|
|  |  | <ul style="list-style-type: none"> <li>○ Sevionn           <ul style="list-style-type: none"> <li>■ URF in AERIES</li> <li>■ Working on suspension</li> <li>■ Mr. McGee did not witness an exchange of money</li> <li>■ 1-day suspension but behavior was also very elevated</li> <li>■ Continue investigating</li> <li>■ Send email notifying teachers, including office staff and CSM</li> <li>■ AO needs to call</li> </ul> </li> <li>○ Nicolas           <ul style="list-style-type: none"> <li>■ AO initially questioned him</li> <li>■ Said he bought candy but “lost it”</li> <li>■ Said he found the VAPE yesterday, but it was brand new</li> <li>■ Send email notifying teachers, including office staff and CSM</li> <li>■ COST referral</li> </ul> </li> <li>○ Karizma           <ul style="list-style-type: none"> <li>■ Was the aggressor</li> <li>■ 1-day by Yoshihara</li> <li>■ Send email notifying teachers, including office staff and CSM</li> <li>■ Schedule mediation for Thursday</li> <li>■ Her mom is reporting that Marlene and Epiphany are continuing to spread stuff</li> </ul> </li> <li>○ Marlene           <ul style="list-style-type: none"> <li>■ 1-day by Gonzalez</li> <li>■ Send email notifying teachers including office staff and CSM</li> </ul> </li> <li>○ Tajik Sibling Incident report           <ul style="list-style-type: none"> <li>■ 2nd time Jairo hit the boys</li> <li>■ He will get a ParentSquare from Cotter tomorrow</li> </ul> </li> <li>○ Alice           <ul style="list-style-type: none"> <li>■ Her mom came and said it wasn't safe for her here</li> <li>■ Mom said we are giving Z preferential treatment</li> <li>■ Said that their family is thugs, etc</li> <li>■ AO needs to call</li> </ul> </li> </ul> |
|--|--|---|



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Administrative Team Meeting Running Agenda & Notes 2022-23

|           |                                      |  |
|-----------|--------------------------------------|--|
|           |                                      | <ul style="list-style-type: none"> <li>○ Wendy and Kenia</li> <li>■</li> </ul>   |
| 4:00-4:30 | New topics: assign tasks & due dates | <ul style="list-style-type: none"> <li>● <a href="#">October Faculty Meeting</a></li> <li>● <a href="#">Student Detention</a></li> </ul> |
| 4:30-4:45 | Agenda items for next meeting        | <ul style="list-style-type: none"> <li>● <a href="#">October Faculty Meeting</a></li> <li>● <a href="#">Student Detention</a></li> </ul> |

**Tuesday, September 6, 2022 | 3:30-4:45 pm | PCR**

| Meeting Roles  | Attendees        |
|--|------------------|
| Facilitator: Amapola<br>Note Taker:<br>Time Keeper: Jaymie | AO, JL, DY, MGdJ |

| Time      | Activity / Process    | Notes  |
|-----------|-----------------------|--|
| 3:30-3:35 | Assign Meeting Roles  | Facilitator: Amapola<br>Note Taker: Jaymie Lollie<br>Time Keeper: Jaymie   |
| 3:35-3:50 | Review previous tasks | <ul style="list-style-type: none"> <li>● Debrief <a href="#">Back to School Night &amp; Title I</a> meeting 8/31/22               <ul style="list-style-type: none"> <li>○ Outreach steps were inclusive</li> <li>○ We ran out of food</li> <li>○ Include in registration items for next year</li> <li>○ How to ensure every class options for next year?</li> </ul> </li> <li>● Walkie/radio protocols               <ul style="list-style-type: none"> <li>○ Need to establish and deploy.</li> <li>○ Draft of new job description in process; waiting for approval. Can move forward once it happens.</li> <li>○ What are informal protocols that can be put in place? Walkie checks 2 times a day? When there is a challenge with a student, certificated admin check in for assurances going forward, and follow-up email. Any other staff can support with student(s) that she isn't to follow-up with.</li> </ul> </li> <li>● <a href="#">PD Day 9/16/22 DRAFT</a></li> </ul> |



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Administrative Team Meeting Running Agenda & Notes 2022-23

|           |              |   |
|-----------|--------------|---|
|           |              | <ul style="list-style-type: none"> <li>○ OUSD offerings: <a href="#">MSN PD Day Offerings</a> (mix of in-person &amp; on-line), Black Students, Families &amp; Educators Thriving in Our Collective Joy (9am-3:45pm on-line)</li> <li>○ Cassandra &amp; Pacifico required to attend ELA PD all-day (need to notify them)</li> <li>○ How do we address the need to train teachers on SLC Prep or Peace Corners? How should we divide time (all OUSD lead or ½ and ½)?             <ul style="list-style-type: none"> <li>■ Not all are virtual</li> <li>■ How do you confirm who went where?</li> <li>■ How does it affect the food order (not yet made).</li> <li>■ Could the SLC prep and PC prep be done in faculty or culture meeting? Could Lance assistant for PC? Could coaches assist?</li> <li>■ <a href="#">Frick United - MSN Buy Back Day 9/16</a> - For teachers to sign-up</li> <li>■ Add PC and SLCs to culture handbook for 23-24 (how tos and videos).</li> </ul> </li> <li>● \$5K grant money (Ali)             <ul style="list-style-type: none"> <li>○ Waiting to hear back.</li> <li>○ Is EdFund where the monies should go? Yes</li> </ul> </li> <li>● <a href="#">Faculty Meeting 9/19/22</a> <ul style="list-style-type: none"> <li>○ Eve's topic? or Simone- Peace Corners?</li> <li>○ Lollie reached out to Eve for confirmation.</li> <li>○ Topic &gt; Latino Cultural Responsiveness</li> <li>○ Engaging out Latino Families</li> </ul> </li> <li>● Supervision stations             <ul style="list-style-type: none"> <li>○ Schedules received, staff in place</li> <li>○ Reminder 1:1s</li> <li>○ Plans for staff absences                 <ul style="list-style-type: none"> <li>■ Designated floaters: DY will look at options</li> <li>■ What happens when the floaters are gone?</li> </ul> </li> </ul> </li> </ul> |
| 3:50-4:00 | Team Updates | <ul style="list-style-type: none"> <li>● OEA issues             <ul style="list-style-type: none"> <li>○ Parking Lot</li> </ul> </li> </ul>   |



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Administrative Team Meeting Running Agenda & Notes 2022-23

|           |                                      |  |
|-----------|--------------------------------------|--|
|           |                                      | <ul style="list-style-type: none"> <li>■ 8:15-3:30 locked time until further notice</li> <li>■ Parking lot not real (almost 100% certain). Labor has been tied up in MPA support. Once decision is made final messaging on use can happen. Due to MPA situation; cannot be dummy locked.</li> <li>■ Also need fence approval from Preston.</li> <li>■</li> <li>○ Daily schedule             <ul style="list-style-type: none"> <li>■ 8:15 - 3:15 for OEA</li> <li>■ Settlement check for extra time.</li> </ul> </li> <li>○ Class size - Fixed             <ul style="list-style-type: none"> <li>■ OEA rep was present</li> <li>■ Well within max contacts max daily</li> <li>■ Will be opening more classes for MP2 - to relieve 6th period</li> </ul> </li> <li>● ILT on Thursday</li> <li>● PDs are happening</li> <li>● More class changes for MP2</li> </ul> |
| 4:00-4:30 | New topics, assign tasks & due dates | <ul style="list-style-type: none"> <li>● Latinx heritage month (SFJAZZ not an option)             <ul style="list-style-type: none"> <li>○ How to recognize all groups</li> <li>○ How to link in people and groups who cannot commit to attending meetings but are committed to the work.</li> <li>○ What events are we prioritizing?</li> </ul> </li> <li>● Student Clubs             <ul style="list-style-type: none"> <li>○ Rush week held                 <ul style="list-style-type: none"> <li>■ Next up confirming clubs and days/times.</li> <li>■ TBD - approval process needed</li> </ul> </li> <li>○ Spring one to be org'd</li> </ul> </li> <li>● <a href="#">DRAFT - Frick United AOD Policy 22-23</a> <ul style="list-style-type: none"> <li>○ Good start, need to have current verbiage from</li> </ul> </li> </ul>                                |
| 4:30-4:45 | Agenda items for next meeting        | Revisit items above  |



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AP / P TWICE MONTHLY CHECK-IN

January 24, 2023 | 3:30-4:45 PM | PCR

Meeting Purpose/ Objectives

Align as a team, check in on progress of work streams, coordinate upcoming activities, and identify support needed.

| Meeting Roles  | Norms   | Attendees    |
|--|---|--------------|
| Facilitator: Amapola<br>Note Taker: David<br>Time Keeper: Michelle | <ul style="list-style-type: none"> <li>Keep students and equity at the center of our work</li> <li>Speak your truth and seek to understand the perspective of others</li> <li>Assume best intentions</li> <li>Be solutions-oriented</li> <li>Question our assumptions</li> <li>Be open to outcome but not attached to outcome</li> <li>Bring joy to the work</li> </ul> | DY, MGdJ, AO |

| Time | Activity/ Process  | Notes  |
|------|--|--|
| 3:30 | Establish roles  | Facilitator: Amapola<br>Note Taker: David<br>Time Keeper: Michelle   |
| 3:35 | Updates  | <ul style="list-style-type: none"> <li>David               <ul style="list-style-type: none"> <li>DHP: AT</li> <li>8th graders at risk of not participating in promotion: JF, KR, ZJM</li> <li>Doing 2nd round of formals (Feb-Mid-March)</li> </ul> </li> <li>Michelle: ELPAC, staff checkins, begin mid-year observations next week</li> <li>Amapola: 2023-24 Budget               <ul style="list-style-type: none"> <li>Title I &amp; Title IV- SSC</li> <li><b>Measure G1 Funding Discussion</b></li> </ul> </li> </ul> |
| 3:55 | Follow-up on previously discussed topics, concerns, etc. | <ul style="list-style-type: none"> <li>Teacher concerns               <ul style="list-style-type: none"> <li></li> </ul> </li> <li><b>2023-24 Measure G1 Proposal</b> <ul style="list-style-type: none"> <li>Music Teacher 0.4 FTE- \$37,096</li> <li>Spanish Teacher 1.0 FTE- \$109,895.92</li> <li>Art Supplies- \$13,093.86</li> <li>Restorative Justice Facilitator 0.2 FTE- \$27,037.00</li> </ul> </li> </ul>  |
| 4:10 | New items  | <ul style="list-style-type: none"> <li><a href="#">2023-24 SPSA</a></li> <li><a href="#">Program Planning 23-24</a> <ul style="list-style-type: none"> <li>Michelle set up meeting with Cotter for after 1/31</li> </ul> </li> <li><a href="#">February Faculty Meeting</a> Agenda               <ul style="list-style-type: none"> <li>Michelle needs 15 min</li> <li>Get some teachers to share best practices on classroom mgmt: Baxter,</li> </ul> </li> </ul>   |



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|      |  |   |
|------|--|---|
|      |  | <p>Mx. EW</p> <ul style="list-style-type: none"> <li>● Personnel Committee <ul style="list-style-type: none"> <li>○ Survey Responses: (Bea, Castro, Cotter-forced, Jaymie)</li> </ul> </li> <li>● Internal Intent to Return</li> <li>● Those at risk of not promoting due to contract (see list in updates section)</li> <li>● McGee wants 1 hour for Trauma Informed Practices <ul style="list-style-type: none"> <li>○ February Faculty Meeting</li> <li>○ PD time</li> </ul> </li> </ul> |
| 4:30 | Assign next steps & due dates / Items for next meeting | <ul style="list-style-type: none"> <li>● Summer school <ul style="list-style-type: none"> <li>○ EBAYC and Aim High will not have program here</li> <li>○ Haven't received any info from OUSD yet</li> </ul> </li> <li>● Promotion details? <ul style="list-style-type: none"> <li>○ Discuss at the next Admin Team meeting</li> </ul> </li> <li>● Going into Advisory classes <ul style="list-style-type: none"> <li>○ Start w/ 8th grade</li> </ul> </li> </ul>                            |