

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	23-2682
Introduction Date	11/28/2023
Enactment Number	
Enactment Date	



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

### Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** November 28, 2023

**Subject** United for Success Academy 2022-23 Measure G1 Carryover Application

**Ask of the Commission** Approve the United for Success Academy 2022-23 Measure G1 Carryover Application

**Discussion** Middle School Network is open to questions from the commission regarding the United for Success Academy 2022-23 Measure G1 Carryover Application.

**Fiscal Impact** The recommended amount is **\$147,040.06**. It's coming from resource 9332 - Measure G1.

**Attachment(s)** Carryover Application Attached.





**2022-23 Measure G1 Carryover Justification Long Form**  
**(Complete if carryover is more than \$5000)**

**Due Date: October 20, 2023**

School:	United for Success Academy	Contact/Principal	Sara Allen
School Address:	2101 35th Avenue Oakland, CA 94601	Principal Email	sara.allen@ousd.org
		School Phone:	510-879-3228

Please fill out the information below for school-wide carryover.

2022-23 Measure G1 Allocation	<b>\$379,266.70</b>
2022-23 Measure G1 Dollars Spent	<b>\$232,226.64</b>
<b>Carryover Amount</b>	<b>\$147,040.06</b>

Approved 2023-24 Measure G1 Application [Link](#)

Summary of Proposed Use of Carryover for 2022-23 (listed in order of priority)

2022-23 Proposed Carryover Expenditures		Budget
1	Updating Room for usage of Kiln (includes electrical updates)	\$8,000
2	STIP Sub 1.0	\$100,000
3	Supplies Music, Art, Maker Space (up to \$10,000 for either/or art and music, not to exceed \$10,000 total"	\$10,000
4	Contracts for the Arts (up to \$10,000 for either/or art and music, not to exceed \$10,000 total)	\$10,000
5	Display Cases for Art plus Installation	\$17,000
6	Field Trips for the Arts	\$2,040.06
Budget Total (must add up to Anticipated Grant Amount)		<b>\$147,040.06</b>

Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.

*We allocated money to pay for a position that was never filled last year. We also allocated money for a mural and we ended up getting another grant to pay for most of it.*

**REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.**

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
<a href="#">G1 Parent engagement meeting agenda/sign in/minutes</a>	11/8/2023

Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
<a href="#">G1 Committee Agenda/Minutes</a>	11/7/23
<a href="#">G1 Committee Sign In Sheet</a>	

### **Budget Justification and Narrative**

In the following sections, please review the self-assessment and discuss your team’s plan to address the following:

**The Goals of the Measure**

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2022-23 school year.

1. Please explain how you plan to use the Measure G1 carry-over funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carry-over amount.

**1. Music Program**

Programmatic Narrative Based on Rubric		
<p>Previously to receiving the G1 Grant we did not have a music program. A quality Music program takes time, money and supplies to build. As we continue with our program, we continue to grow it with new instruments, new partnerships and the supplies needed for musical performances. In order to maintain and grow student interest, students have expressed the need for more choice around instruments and exposure to vocal training. Students in music class can have experts at particular instruments if we have money for contracts, would like to be able to take field trips that pertain to music.</p>		
Budget	Description of 2022-23 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
10,000 (Shared) up to \$10,000	Supplies Music, Art, Maker Space Arts classes and Maker space class will have the necessary supplies they need to teach students.	395 total students that are enrolled in our music, art and computer/maker space classes will have access to the supplies they need to have a fully functional program.

for either/or art and music, not to exceed \$10,000 total		
\$10,000 (Shared) up to \$10,000 for either/or art and music, not to exceed \$10,000 total	Contracts for the Arts	300 total students that are enrolled in our music and art program will have specific exposure from expert instructors.  395 total students will have exposure to expert performers for assemblies throughout the year.
\$17,000	Display Cases for Art plus installation	Student art will be able to be displayed in a professional manner that protects the projects from any possible destruction. Display cases will also be used to showcase art for EXPO.
\$2,040.06	Field Trips for the Arts	395 students will have the potential to attend field trips that are dedicated to the arts in the symphony, museums, and other performances.

## 2. Art Program

<b>Programmatic Narrative Based on Rubric</b>		
<p>UFSA has a fairly robust Art program. This year and coming years we would like to continue to grow our program by using the skills of our ART students to beautify the school, and create partnerships and ties to their community. We have previously not been able to house a kiln. Many students have expressed interest in clay and pottery, we would like to better engage all students by offering them more genres of art within their art classes. Students in art class need materials to do various different kinds of art and would like to be able to take field trips pertaining to art as well.</p>		
<b>Budget</b>	<b>Description of 2022-23 Proposed Expenditures of Carryover Funds</b>	<b>Anticipated Student Outcome</b> <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$8,000	Updating Room for usage of Kiln (includes electrical updates). We bought a kiln last year so that art students can create and finalize clay projects as part of their 3D art. A kiln has many specifications as to where it can be placed and what electrical upgrades need to happen. We will also upgrade the room for the kiln with shelves to dry and house the projects. Buildings and grounds have said that the school needs to pay for the electrical upgrades to the room as it is not generally covered, but that they will do the work for us. Their estimate was around \$10,000 just for the electrical. The \$5,000 more is to upgrade the room for ease of use and productivity.	Students will be exposed to creating clay and pottery projects. This will enhance their experience in art and will create an opportunity for a particular kind of art that they could not participate in before, which will expand their artistic know-how and creativity.
\$10,000 (Shared) up to \$10,000 for either/or art and music, not to exceed \$10,000 total	Supplies Music, Art, Maker Space Arts classes and Maker space class will have the necessary supplies they need to teach students.	395 total students that are enrolled in our music, art and computer/maker space classes will have access to the supplies they need to have a fully functional program.

\$10,000 (Shared) up to \$10,000 for either/or art and music, not to exceed \$10,000 total	Contracts for the Arts	300 total students that are enrolled in our music and art program will have specific exposure from expert instructors.  395 total students will have exposure to expert performers for assemblies throughout the year.
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**5. Safe and Positive School Culture**

<b>Programmatic Narrative Based on Data Analysis</b>		
<p>UFSA is a historically hard to staff school, and we often do not have substitute teachers pick up jobs or they often cancel. STIP subs maintain culture and climate within the school community Having a full time STIP sub will ensure that students have a competent and confident substitute when needed. STIP subs are able to get to know the students well, and therefore are more successful in assisting them with their social emotional needs and academic needs. UFSA currently has a high needs student population in terms of academics.</p>		
<b>Budget</b>	<b>Description of 2022-23 Proposed Expenditures of Carryover Funds</b>	<b>Anticipated Student Outcome</b> <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$100,000	STIP Sub 1.0	<p><i>STIP subs to maintain culture and climate within the school community</i></p> <p>Students will have a known substitute teacher that they have connection with and trust that is on site at all times. Having a person there that knows the students well, will create a more positive outcome for students socially, emotionally and academically when they have a teacher that was unable to come to work. STIP subs also offer extra support to teachers when needed which positively affects a student's learning environment.</p>

**Please submit your 2022-23 Measure G1 Carryover Justification Form to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).**

We accept all school POs & EANS & ESSER grants! Have Questions or Need Help? [CONTACT US](#)

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# Your Cart (10 items)

**Subtotal: \$15,986.30** [PROCEED TO CHECKOUT](#)

Item	Price	Quantity	Total
 <p>Waddell <b>Legacy 88 Wall Case Display - Waddell 88</b> Dimensions: 72"W x 4"D x 48"H Back Style: Cork Traditional (CK) <a href="#">Change</a></p>	\$1,598.63	- 10 +	\$15,986.30 <span>×</span>

**Subtotal:** \$15,986.30

**Shipping:** [View Freight Delivery Options](#) [Add Info](#)

**Grand total:** \$15,986.30

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No rating available

# UFSA G1 Committee Agenda and Sign In Sheet

## Meeting Carry Over funding 11/07/2023

### AGENDA

3:30-3:35 Check in

3:35-4:00 Review of G1 Carryover funds and discussion around allocation of funds

4:00-4:05 Closing and date of Next meeting

Please sign in from your own computer/google login so that it can be tracked that you attended.

NAME	Position	Date	<i>Signature</i>
Sara Allen	Principal	11/7/23	<i>Sara Allen</i>
Alfredo Aguayo	Music Teacher	11/7/23	<i>Alfredo Aguayo</i>
Maura McMichael	Art Teacher	11/7/23	<i>Maura McMichael</i>
Michael Wesley	Maker Space & Computer Teacher	11/7/23	<i>Michael Wesley</i>

# UFSA G1 Parent Engagement Agenda/ Sign In Sheet/Minutes

## Meeting Carry Over funding 11/08/2023

**AGENDA**

8:30-8:35 Check in

8:35-9:00 Review of G1 Carryover funds and discussion around allocation of funds

9:00-9:05 Closing

NAME	Name of Student	Date	Signature
Sara Allen	Principal	11/8/23	<i>Sara Allen</i>
Heivaha Mafi	Heivaha Mafi and Nea Mafi	11/8/23	<i>Heivaha Mafi</i>
Angela Mafi	Heivaha Mafi and Nea Mafi	11/8/23	<i>Angela Mafi</i>

### G1 Meeting Agenda and Minutes 11/8/23

Ms. Allen's Office 3:30 PM

<p><b>AGENDA</b>            8:30-8:35 Check in            8:35-9:00 Review of G1 Carryover funds and discussion around allocation of funds            9:00-9:05 Closing and date of Next meeting</p> <p>Attendance:            Sara Allen, Heivaha Mafi, Angela Mafi            Absent:</p>		
<b>time</b>	<b>topic</b>	<b>notes</b>



3:30	Welcome and Check in	Welcome: What is one word to describe how you are coming into our meeting today?
3:35-4:00	Review of Carry over funds and discussion of allocation of funds	<p><b>Discussion: Carry Over funding</b>  <b>Carry over amount \$147,040.06</b></p> <p><b>What caused the carry over funding?</b>  <b>Inability to hire the positions that were set forth last year. In discussion with our teachers Music, CS/Maker Space and Art they would like to present parents with these possible uses for allocations of carry over funding</b></p> <p><b>Here is what was requested via the G1 committee meeting yesterday.</b></p> <p><b>Music teacher requested</b></p> <ul style="list-style-type: none"> <li>○ contract music teachers to come into his classroom and work with his students</li> <li>○ Contracts for musical performances/assemblies</li> <li>○ Supply money</li> </ul> <p><b>Art Teacher has requested</b></p> <ul style="list-style-type: none"> <li>○ Upgrades to the building so that we can operate the kiln we bought last year according to fire code.</li> <li>○ Upgrades to the room where the kiln will be for storage and ease of use</li> <li>○ Supplies</li> </ul> <p><b>CS/Maker Space Teacher has asked for</b></p> <ul style="list-style-type: none"> <li>○ Supply money</li> <li>● All G1 Committee members agreed that students would enjoy, benefit from, and be more engaged if performances at the school and field trips around the Arts were offered</li> <li>● All G1 committee members are in agreement that adding a STIP sub to our staff using G1 funding would be beneficial to the culture and climate of our school.</li> </ul> <p><b>Parents asked what would happen if we were are unable to fill the STIP position?</b></p> <p><b>Answer: We have a few people interested already as we have been putting some feelers out. If we are unable to hire 1 of two things will happen.</b></p> <ol style="list-style-type: none"> <li>1. The money will carry over to the next year</li> <li>2. Or the district will collect it and put it together will all of carry over funding and re allocate it upon approval.</li> </ol>

		<a href="#">Allocation of funds can be found on the G1 carryover worksheet</a>
4:00-4:05	Closing and Next meeting	1. 2/6/2024
	<a href="#">Meeting Feedback</a>	
		-

# G1 Meeting Agenda and Minutes 11/7/23

Ms. Allen's Office 3:30 PM

<p>AGENDA            3:30-3:35 Check in            3:35-4:00 Review of G1 Carryover funds and discussion around allocation of funds            4:00-4:05 Closing and date of Next meeting</p> <p>Attendance:            Sara Allen, Alfredo Aguayo, Maura McMichael, Michael Wesley            Absent:</p>		
time	topic	notes
3:30	Welcome and Check in	Welcome: What is one word to describe how you are coming into our meeting today?
3:35-4:00	Review of Carry over funds and discussion of allocation of funds	<p><b>Discussion: Carry Over funding</b>  <b>Carry over amount \$147,040.06</b></p> <p><b>What caused the carry over funding?</b>  <b>Inability to hire the positions that were set forth last year.</b></p> <ul style="list-style-type: none"> <li>● <b>Music teacher has asked for</b> <ul style="list-style-type: none"> <li>○ funding to host contract music teachers to come into his classroom and work with his students</li> <li>○ Contracts for musical performances/assemblies</li> <li>○ Supply money</li> </ul> </li> <li>● <b>Art Teacher has asked for</b> <ul style="list-style-type: none"> <li>○ Upgrades to the building so that we can operate the kiln we bought last year according to fire code.</li> <li>○ Upgrades to the room where the kiln will be for storage and ease of use</li> <li>○ Supplies</li> </ul> </li> <li>● <b>Maker Space Teacher has asked for</b> <ul style="list-style-type: none"> <li>○ Supply money</li> </ul> </li> <li>● <b>All G1 Committee members agreed that students would enjoy, benefit from, and be more engaged if performances at the school and field trips around the Arts were offered</b></li> <li>● <b>All G1 committee members are in agreement that adding a STIP sub to our staff using G1 funding</b></li> </ul>

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		<p>Next steps:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">next steps</th> <th style="text-align: center;">who</th> <th style="text-align: center;">by when</th> <th style="text-align: center;">done? <input checked="" type="checkbox"/></th> </tr> </thead> <tbody> <tr> <td>Spend down Supply money</td> <td>all</td> <td>February 2024</td> <td></td> </tr> <tr> <td>Finish Contracts for Music Partnerships</td> <td>Sara/Lomeli</td> <td>January 2024</td> <td></td> </tr> <tr> <td>Schedule performances/assemblies</td> <td>CCLT</td> <td>January 2024</td> <td></td> </tr> <tr> <td>Contact Buildings and grounds to begin work for the kiln</td> <td>Sara</td> <td>January 2024</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><a href="#">Meeting Feedback</a></p>			next steps	who	by when	done? <input checked="" type="checkbox"/>	Spend down Supply money	all	February 2024		Finish Contracts for Music Partnerships	Sara/Lomeli	January 2024		Schedule performances/assemblies	CCLT	January 2024		Contact Buildings and grounds to begin work for the kiln	Sara	January 2024									
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