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| Introduction Date                               | 11/28/2023 |
| Enactment Number                                |            |
| Enactment Date                                  |            |



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

### Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** November 28, 2023

**Subject** Greenleaf TK-8 2022-23 Measure G1 Carryover Application

**Ask of the Commission** Approve the Greenleaf TK-8 2022-23 Measure G1 Carryover Application

**Discussion** Middle School Network is open to questions from the commission regarding the Greenleaf TK-8 2022-23 Measure G1 Carryover Application.

**Fiscal Impact** The recommended amount is **\$63,115.29**. It's coming from resource 9332 - Measure G1.

**Attachment(s)** Carryover Application Attached.



**2022-23 Measure G1 Carryover Justification Long Form**  
(Complete if carryover is more than \$5000)

**Due Date: November 13, 2023**

|                 |  |                   |                       |
|-----------------|--|-------------------|-----------------------|
| School:         | Greenleaf TK-8                             | Contact/Principal | Abbey Kerins          |
| School Address: | 6328 East 17th Street<br>Oakland, CA 94621 | Principal Email   | abbey.kerins@ousd.org |
|                 |  | School Phone:     | 510-636-1400          |

Please fill out the information below for school-wide carryover.

|                                  |                     |
|----------------------------------|---------------------|
| 2022-23 Measure G1 Allocation    | <b>\$210,180.99</b> |
| 2022-23 Measure G1 Dollars Spent | <b>\$147,065.70</b> |
| <b>Carryover Amount</b>          | <b>\$63,115.29</b>  |

Approved 2023-24 Measure G1 Application [Link](#)

Summary of Proposed Use of Carryover for 2022-23 (listed in order of priority)

| 2022-23 Proposed Carryover Expenditures                |   | Budget             |
|--|---|--------------------|
| 1  | Yearbook development and publishing (Middle school club)                              | \$3,815.29         |
| 2  | Art classroom tables, stools, storage furniture, and supplies.                        | \$12,000           |
| 3  | Field trips for middle grades   | \$12,000           |
| 4  | Field day and end of year celebration for the middle grades                           | \$10,000           |
| 5  | Trainer for peer restorative mediation  | \$15,000           |
| 6  | Extended contract with Zymbolic to lead grade level assemblies for the middle grades. | \$10,000           |
| 7  | Music Program website for self-paced lessons  | \$300.00           |
| Budget Total (must add up to Anticipated Grant Amount) |   | <b>\$63,115.29</b> |

Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.

*My understanding based on the current staff reflection is that the administration last year was more conservative than necessary in spending down the funds and that we were not able to get student clubs underway due to staffing.*

**REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.**

| Community Engagement Meeting(s) to Address Carryover Funds |          |
|--|----------|
| Community Group  | Date     |
| SSC  | 11/14/23 |

| Staff Engagement Meeting(s) to Address Carryover Funds |          |
|--|----------|
| Staff Group  | Date     |
| Staff Meeting  | 11/13/23 |

**Budget Justification and Narrative**

In the following sections, please review the self-assessment and discuss your team’s plan to address the following:

**The Goals of the Measure**

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2022-23 school year.

1. Please explain how you plan to use the Measure G1 carry-over funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carry-over amount.

**1. Music Program**

| Programmatic Narrative Based on Rubric   |   |   |
|--|---|---|
| G1 funds in 22-23 were focused on the position and some basic funds. These funds help establish the very basic needs for the course. |   |   |
| Budget   | Description of 2022-23 Proposed Expenditures of Carryover Funds   | Anticipated Student Outcome<br><i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i> |
| \$300.00   | Music Program website for self-paced lessons<br><br>The Music teacher expects students to complete self-paced assignments at home and provide support for student direction and family engagement with music lessons through a website.<br><br>This will also increase student success in the course and community engagement in our music program. . | - Increase student progress in development of music skills and knowledge, as measured by student grades in the Music Elective.  |

## 2. Art Program

| Programmatic Narrative Based on Rubric   |  |   |
|--|--|---|
| <p>Previous G1 funds were used to fund the art elective teacher position and provide the most basic materials needed to launch the class. We now have a better understanding of what is needed for the class to be successful.</p> |  |   |
| Budget   | Description of 2022-23 Proposed Expenditures of Carryover Funds  | Anticipated Student Outcome<br><i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i> |
| \$12,000   | <p>The classroom has been slightly modified to support collaboration and art projects, but students are hampered by the limited space on the current round tables and regular sized tables to actively engage. Additionally storage of student materials and products is limited, and prevents students from developing longer, more complex projects. Lastly, additional supplies are needed to enhance the curricular opportunities offered in the arts course.</p> <p>Currently, the art elective has the highest rate of Ds and Fs during the 1st marking period. We believe that this has to do with the learning environment and the students' need for additional organization and space to complete assignments.</p> | <ul style="list-style-type: none"> <li>- Increase in student pass rates in their Arts Elective.</li> </ul>  |

## 5. Safe and Positive School Culture

| Programmatic Narrative Based on Data Analysis  |  |   |
|--|--|---|
| <p>Much of last year's expenditures were focused on school clubs and the African American family committee. Clubs were not established due to staffing challenges and the school took a more inclusive approach to outreach and engagement with AA families.</p> |  |   |
| Budget   | Description of 2022-23 Proposed Expenditures of Carryover Funds  | Anticipated Student Outcome<br><i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>                   |
| \$15,000   | <p>Trainer for peer restorative mediation</p> <p>This will help us develop student leaders to engage in maintaining and restoring community norms when difficulties arise between other students. The goal of this work would be to develop SEL and/or restorative justice peer leaders to facilitate conversation among students for low level conflicts or other culture related issues. This group would meet during Advisory to practice and learn these important skills. We hope to establish a peer mediation practice as a recurring structure for student leaders at Greenleaf.</p> | <ul style="list-style-type: none"> <li>- We expect to see a reduction in culture related referrals.</li> <li>- We expect to see an increase in student report "connectedness" as measured by CHKS.</li> </ul> |

|            |  |  |
|------------|--|--|
| \$10,000   | <p>Field day and end of year celebration for the middle grades</p> <p>At the end of the year we will host a field day that will intentionally support students to model and practice our values, have fun through community based competition, and to provide a space for students and families and staff to come together. We find that there is less parent engagement with students in the upper grades and hope that this activity will bring more parents into the community and help us to build relationships across roles. We also believe that these events give us a chance to experience joy together, which can be healthing and restorative for everyone.</p> | <ul style="list-style-type: none"> <li>- We expect to see an increase in student report “connectedness” as measured by CHKS.</li> </ul>                |
| \$12,000   | <p>Field trips for middle grades 6-8</p> <p>In coordination with the Middle School teachers, Greenleaf has planned a series of school field trips that include visiting museums, attending art and music performances, and visiting regional parks to engage in community building and science investigations. The following is a sample of the field trips that we have planned for this year: DeYoung, Exploratorium, SFMOMA, Fort Funston, Oakland Ballet, and Mount Tam. The funds will be used to secure transportation for all students.</p>   | <ul style="list-style-type: none"> <li>- We expect to see an increase in student sense of satisfaction as measured by Sown to Grow surveys.</li> </ul> |
| \$3,815.29 | <p>Yearbook development and publishing (Middle school club)</p> <p>This work is led by students in the Yearbook Club. These students learn copy editing skills, layout design, photoshop skills, and the publishing process. This club and the product is an important part of the community artifacts and establishes Greenleafs commitment to students and their access to important school-wide experience regardless of the ability of families to pay for the product.</p>  | <ul style="list-style-type: none"> <li>- We expect to see an increase in student report “connectedness” as measured by CHKS</li> </ul>                 |
| \$10,000   | <p>Extended contract with Zymbolic to lead middle school grade level assemblies. The purpose of these assemblies is to develop a positive community among the middle grades with a specific focus on collaboration and cooperation. Additionally, the school administration will plan these assemblies with Zymbolic to ensure that the school-wide values are also a part of the experience. The Admin team communicates critical messages and supports students to build a culture of inclusion and acceptance.</p>  | <ul style="list-style-type: none"> <li>- We expect to see an increase in student report “connectedness” as measured by CHKS</li> </ul>                 |

**Please submit your 2022-23 Measure G1 Carryover Justification Form to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).**

# SSC Meeting Agenda | Agenda de l reunión de consejo del sitio escolar SCHOOL

November 14, 2023

# Meeting Agenda | Agenda de la reunión

- Meeting Agenda Approval | Aprobación del orden del día de la reunión
- Last Meeting Minutes Approval | Aprobación del acta de la última reunión
- Public Comment | Comentario público
- Principal Report | Informe de la directora
- Old Business | Negocio Antiguísimo
- New Business | Nuevo Negocio

# Principal Report | Informe de la directora





## SCHOOL SITE COUNCIL - ANNUAL CYCLE 2023-24

| October-November  | December-February  | March-April  | May-June   |
|---|--|--|--|
| <p>SSC Officer Elections</p> <p>Review 2023-24 SPSA and Goals</p> <p>Finalize and Approve Bylaws</p> <p>Release any unfilled positions and reallocate funds</p> <p>(Title 1 schools ONLY)<br/>Review and approve the parent compact</p> | <p>Review mid-year data results for your SPSA</p> <p>Review and approve of Comprehensive Site Safety Plan</p> <p>Review budget expenditure in alignment with your SPSA</p> | <p>Broadcast and conduct community input sessions to inform 24-25 plans</p> <p>Develop SPSA and Site Budget for 2024-25.</p> | <p>Review and approve SPSA and Site Budget.</p> <p>Plan ahead for the need to recruit new members if current members are at the end of their term.</p> |

# G1 Remaining 22-23 Funds

## The Goals of the Measure

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

| <b>2022-23 Proposed Carryover Expenditures</b> |   | <b>Budget</b>      |
|--|---|--------------------|
| <b>1</b>                                       | Yearbook development and publishing (Middle school club)                              | \$3,815.29         |
| <b>2</b>                                       | Art classroom tables, stools, storage furniture, and supplies.                        | \$12,000           |
| <b>3</b>                                       | Academic-based field trips for middle grades  | \$12,000           |
| <b>4</b>                                       | Field day and end of year celebration for the middle grades                           | \$10,000           |
| <b>5</b>                                       | Trainer for peer restorative mediation  | \$15,000           |
| <b>6</b>                                       | Extended contract with Zymbolic to lead grade level assemblies for the middle grades. | \$10,000           |
| <b>7</b>                                       | Music Program website for self-paced lessons  | \$300.00           |
|  | <b>Budget Total (must add up to Anticipated Grant Amount)</b>                         | <b>\$63,115.29</b> |

# Staff Meeting

November 13th, 2023 3:00-4:00 pm

# Agenda

- Opening Community Builder
- Announcements
- Universal Extended Learning
- Recess and Yard Duty Expectations
- Earthquake Drill
- Election for SSC Member Vacancy

## Community Builder - 10 Min

Partner with someone in your grade level - How prepared do YOU feel for student-led conferences this week?

Partner with someone not in your grade level - How did you help STUDENT prepare for the speaking portion of their conference?

Partner with someone new - What do you hope parents will take away from your student-led conferences?

# Norms

| <b>COLLABORATIVE NORMS</b>   | <b>MEETING NORMS</b>  |
|--|---|
| <ul style="list-style-type: none"><li>● Assume positive intent and take responsibility for impact</li><li>● Stay student centered.</li><li>● Be hard on the problem easy on the people</li><li>● Equity of voice</li></ul> | <ul style="list-style-type: none"><li>● Start on time, end on time</li><li>● Come prepared</li><li>● Be an active and mindful participant</li><li>● Ask to repeat or type something if internet lags</li><li>● Add questions in the chat feature</li><li>● Keep microphone on mute until wanting to share</li></ul> |

# Updates and Announcements



- Rainy Day Logistics
  - **Arrival:**
    - TK-K students will wait in the lobby until 8:35
    - 1st-8th students will wait outside classrooms until 8:35
    - Breakfast bags will be in the lobby for pickup
  - **Lunch Schedule**
    - **In the cafeteria: Please bring and pick up your students on time.**
      - TK/Kinder/ 1-- 11-11:30
      - 2-3 -- 11:40-12:10
      - MS -- 12:20-12:50
      - 4-5 -- 1-1:30 **\*\*4% students need to bring backpacks with them on Minimum Days**
  - **Rainy Day Exit**
    - TK/Kinder - Pick up at classroom (only parents allowed in through the side gate)
    - Main Door: 1st, 3rd, MS
    - Side Gate: 4th, 5th
    - Whittier: 2nd
- Supplemental Books and Materials Requests - Decide with your PLC

# G1 Carry Over Funds (Middle School Only)

| <b>2022-23 Proposed Carryover Expenditures</b> |   | <b>Budget</b>      |
|--|---|--------------------|
| <b>1</b>                                       | Yearbook development and publishing (Middle school club)                      | 4,115.29           |
| <b>2</b>                                       | Art classroom tables, stools, storage furniture, and supplies.                | 12,000             |
| <b>3</b>                                       | Academic-based field trips for middle grades                                  | 12,000             |
| <b>4</b>                                       | Field day and end of year celebration for the middle grades                   | 10,000             |
| <b>5</b>                                       | Trainer for peer restorative mediation  | 15,000             |
| <b>6</b>                                       | Purchase of EL Education 6-8 Independent Reading Books in English and Spanish | 10,000             |
| <b>7</b>                                       |   |                    |
|  | <b>Budget Total (must add up to Anticipated Grant Amount)</b>                 | <b>\$63,115.29</b> |





## SSC MEETING AGENDA | AGENDA DE LA REUNIÓN de consejo del sitio escolar

|                             |  |                              |              |
|-----------------------------|--|------------------------------|--------------|
| <b>Date   Fecha</b>         | November 14, 2023  | <b>Time   Hora</b>           | 4:00-5:00pm  |
| <b>Location   Ubicación</b> | Join Zoom Meeting<br><a href="https://ousd.zoom.us/j/82081687190">https://ousd.zoom.us/j/82081687190</a> | <b>Principal   Directora</b> | Abbey Kerins |

| <b>School Members   Miembros de la escuela</b><br><i>3 teachers, 1 other staff, and principal or designee</i> |                  | <b>Parent &amp; Community Members   Miembros de la comunidad</b><br><i>5 parents (in elementary); 5 total combined parents and students (in secondary)</i> |                         |
|---|------------------|--|-------------------------|
| <b>Present?</b>   |                  | <b>Present?</b>  |                         |
| Y   | Martha Rosas     | Y  | Marcela Garcia Castanon |
| Y   | Katherine Gibson | Y  | Katya Caballero         |
| Y   | Janeca Jones     | Y  | Keona Stanley           |
| Y   | Joyce Hum        | Y  | Rafael Parada           |
| Y   | Abbey Kerins     | Y  | Yazmin Villalba         |

|   | <b>Agenda Items   Elementos de la agenda</b>  | <b>Presenter   Presentadora</b>  |
|---|---|----------------------------------|
| 1 | <b>Call to Order   Llamada para ordenar</b>   | Chairperson<br><i>Presidente</i> |
| 2 | <b>Meeting Agenda Approval   Aprobación del orden del día de la reunión</b><br><br><b>Motion to approve agenda:</b><br><b>First</b> - Katherine Gibson<br><b>Second</b> - Keona Stanley<br>All in favor   | Chairperson<br><i>Presidente</i> |
| 3 | <b>Last Meeting Minutes Approval   Aprobación del acta de la última reunión</b><br><a href="#">Link Minutes from the last meeting</a><br><br><b>Motion to approve minutes:</b><br><b>First</b> - Keona Stanley<br><b>Second</b> - Marcela Garcia Castanon<br>All in favor | Chairperson<br><i>Presidente</i> |

|   |  |                                  |
|---|--|----------------------------------|
| 4 | <b>Public Comment   Comentario público</b>   |                                  |
| 5 | <b>Principal Report   Informe de la directora</b><br><br><b>Secretary Election</b> <ul style="list-style-type: none"> <li>- Abbey Kerins nominated Joyce Hum</li> <li>- Katherine made a motion to nominate Joyce Hum as Secretary</li> <li>- Rafael seconded the motion</li> <li>- All in favor</li> </ul>  | Principal<br><i>Directora</i>    |
| 6 | <b>New Business   Nuevo Negocio</b> <ol style="list-style-type: none"> <li>I. Approval of <a href="#">SARC</a> (School Accountability Report Card) <ol style="list-style-type: none"> <li>A. Correction Approval not needed</li> </ol> </li> <li>II. Review of SPSA Funds <ol style="list-style-type: none"> <li>A. Information presented from the slides.</li> </ol> </li> <li>III. Proposal for adjusting funds <ol style="list-style-type: none"> <li>A. Math Coach change to STIP Sub <ul style="list-style-type: none"> <li>- Motion to approve reallocation of funds;</li> <li>- First - Ms gibsonParada seconds the motion</li> <li>- Question: Does the uniform budget include purchasing uniforms for sports?</li> <li>- Will provide updates on how money is being spent</li> </ul> </li> </ol> </li> </ol> <p>Discussion of G1 funds</p> <ul style="list-style-type: none"> <li>- Question:</li> <li>- Are there pathways we can start introducing to students? <ul style="list-style-type: none"> <li>- Field trips to expose students to possible pathways</li> <li>- Additional ideas for this could be having workshop experience or clubs that align with Pathways</li> </ul> </li> <li>- Can Robotics, STEM, dance be included in MS programs?</li> <li>- Field trips to high schools to learn more about pathways</li> </ul> <p>Motion to approve of G1 funds with the inclusion of middle school student field trips to OUSD high schools.<br/> First - Katherine Gibson<br/> Second - Marcela Garcia Castanon<br/> All in favor</p> <p>Next meeting:<br/> Uniforms<br/> School lunches</p> | Chairperson<br><i>Presidente</i> |

|   |   |                                  |
|---|---|----------------------------------|
|   | Updates on when G1 funds are being used<br>Wants input on Needs Assessments |                                  |
| 7 | Adjournment   <i>Aplazamiento</i>   | Chairperson<br><i>Presidente</i> |