

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	23-2667
Introduction Date	11/28/2023
Enactment Number	
Enactment Date	



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

### Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** November 28, 2023

**Subject** Aspire Berkley Maynard Academy 2022-23 Measure G1 Carryover Application

**Ask of the Commission** Approve the Aspire Berkley Maynard Academy 2022-23 Measure G1 Carryover Application

**Discussion** Middle School Network is open to questions from the commission regarding the Aspire Berkley Maynard Academy 2022-23 Measure G1 Carryover Application.

**Fiscal Impact** The recommended amount is **\$10,543.93**. It's coming from resource 9332 - Measure G1.

**Attachment(s)** Carryover Application Attached.



**2022-23 Measure G1 Carryover Justification Long Form**  
(Complete if carryover is more than \$5000)

**Due Date: November 13, 2023**

School:	<b>Aspire Berkley Maynard</b>	Contact/Principal	Jay Stack
School Address:	6200 San Pablo Avenue Oakland, CA 94608	Principal Email	jay.stack@aspirepublicschools.org
		School Phone:	215-880-4872

Please fill out the information below for school-wide carryover.

2022-23 Measure G1 Allocation	<b>\$74,163.93</b>
2022-23 Measure G1 Dollars Spent	<b>\$63,620.00</b>
<b>Carryover Amount</b>	<b>\$10,543.93</b>

Approved 2023-24 Measure G1 Application [Link](#)

Summary of Proposed Use of Carryover for 2022-23 (listed in order of priority)

2022-23 Proposed Carryover Expenditures		Budget
1	12% of Middle School Support Managers salary (Original Spending this year covers about 75% of total salary).	\$10,543.03
Budget Total (must add up to Anticipated Grant Amount)		\$10,543.03

**Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.**

The total we received versus the funding predicted for Measure G1 money in 2022-2023 differed. The grant pays a large percentage of the School Support Managers salary & benefits. The remaining portion would cover another 12% of their salary and benefits and the rest are paid with General Education funding.

**REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.**

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
Family-Administrative October Coffee Chat	Friday, October 13, 2023

Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
Middle School team Meeting	Wednesday, November 8th, 2023

## Budget Justification and Narrative

In the following sections, please review the self-assessment and discuss your team’s plan to address the following:

### The Goals of the Measure

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2022-23 school year.

1. Please explain how you plan to use the Measure G1 carry-over funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carry-over amount.

### 5. Safe and Positive School Culture

Programmatic Narrative Based on Data Analysis		
The School Support Manager serves as a case manager supporting students needing more services such as check in/check out systems, family partnerships, attendance support, Mental Health connections, and behavioral supports.		
Budget	Description of 2022-23 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$10,543.03	We will continue to fund and support the role of the School Support Manager who partners with students and families to provide behavioral support, wellness resources, family support, and to build a positive, safe, and inclusive culture in our middle school. She has implemented PBIS, celebrations like monthly Town halls.	Decrease in office referrals which will positively impact CHKS, chronic absenteeism, and lower our overall suspension rate.

**Please submit your 2022-23 Measure G1 Carryover Justification Form to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).**



## **Admin Coffee Chat / Measure G1 Community Engagement Meeting - Notes**

Date: October 13, 2023

Time: 8:30 am

Location: Oscar Wright Auditorium

**Important Meeting:** All parents and community members are encouraged to participate in brainstorming and affirming solutions for use of our Measure G1 middle school improvement funds.

**Attendees:** Jay Stack, Jessica Ayala, Iris Velasco Wilkes, Deana Williams, Michelle Thompson, Kerris Richardson, Tamela Hopson-Dudley

### **AGENDA:**

1. Call to Order
2. Welcome and Introductions
3. New Business
  - a. Reflection on Use of Measure G1 Funds 2022-2023
    - i. BMA has used Measure G1 funding to support a large majority of the School Support Manager's salary & benefits each year for the past 3 years.
  - b. State of the Carryover Funds for 23-24
    - i. BMA received notice we have approximately \$10,000 in carryover money to be spent on middle school culture and climate support.
    - ii. Need for off-setting Gen Ed funding due to lowered enrollment, continue to support School Support Manager compensation.
    - iii. Next Steps
  - c. Facility Repairs
    - i. Final phase of construction – planters and irrigation system.



4. Old Business--NA
5. Announcements--NA
6. Public Input
  - a. Families engaged in the entire conversation. No outside public participants to share comments or input.
7. Next Meeting
8. Adjournment

## MS Team Meeting 11.8 Location: UoP Time: 3:30 on the dot!

Purpose: To norm around transitions and expectations as a MS Team.

### Procedural Norms:

- ❖ Use Tech Responsibly
  - Computers Open for Work Time
  - Cell Phones Put Away
- ❖ Monitor Air Time
  - Notice the space you take, when & why
- ❖ Timeliness
  - We will do our best to start and end on time, do your best to be here on time and present for the duration of the meeting.
- ❖ Be Present & Actively Engage
- ❖ Take Care of Yourself & the Energy You Bring

### 4-Agreements:

1. Be impeccable with your word
2. Don't take anything personally
3. Don't make assumptions
4. Always do your best

Roles	Responsibilities	Person Responsible
Facilitator	<i>Guides the group through the agenda, Confirms decisions made and affirms responsibility taken for action items</i>	Nik & Mo
Note Taker	<i>Capture notes and deliverables</i>	Nik
Time Keeper	<i>Uses timer to ensure that we START on time and END on time</i>	Richan
Process Checker	<i>Reviews norms at the beginning of the meeting, Holds team accountable for adhering to norms throughout the meeting, Leads process check at the end of the meeting)</i>	Hudson
Snackster	<i>Bring healthy, delicious snacks for the team.</i>	

Time	Activity	Facilitator	Notes
5	<b>Community Builder: Happy Birthday Ms. Harris!!!!</b>	Jay	
10	<b>Culture Burning Issues</b> <ul style="list-style-type: none"> <li>- Time Banking Audit</li> <li>- Reviewing Steps &amp; Expectations:                             <ul style="list-style-type: none"> <li>- 3 Step Systems                                     <ul style="list-style-type: none"> <li>- Ms Mo Check-in (TB &amp; Phone Call Home)</li> </ul> </li> <li>- Step 4: Referral (Jay Call Home)</li> </ul> </li> </ul> <b>Next Step:</b>	Jay	
20	<b>Instructional Check-in</b> <ul style="list-style-type: none"> <li>- Jay did observations today to observe instruction, planning, and services.</li> <li>- Will be continuing presence and focus on middle school instruction.</li> </ul>	Jay	

	<ul style="list-style-type: none"> <li>- Clarity Around Planning &amp; Communication for High Engagement Activities (Field Trips, Projects, Parties)</li> <li>- Jay will be sharing a calendar for the year.</li> <li>- Going forward expectations are that we will have time in this meeting (30 minutes) to organize plans for following week and check in with Jay &amp; Tamika/Talley about those plans.</li> <li>- Further time will be given on Fridays.</li> <li>- Each week we will add a new layer and instructional focus to increase the rigor across our classrooms.</li> <li>- Moving away from Study Halls to Teaching an Objective and Learning (Demonstration of Learning)</li> <li>- For each of your lessons I should be able to ask the teacher, Ed Specialists, IF, student or anyone in the room: <ul style="list-style-type: none"> <li>- What are students learning today in this class?</li> <li>- How does the teacher know you are learning it?</li> </ul> </li> </ul>		
5	<p><b>Next Steps/Burning Issues:</b></p> <ul style="list-style-type: none"> <li>- <b>Measure G1:</b> Carryover and Support <ul style="list-style-type: none"> <li>- Funding Currently Supports a majority % of our School Support Manager's Salary</li> <li>- <b>Proposal:</b> Using \$10K+ Carryover to offset Gen Ed spending on this School Culture and Climate Support in Middle School</li> </ul> </li> <li>- <b>Next Time:</b> i-Ready Plan, Report Cards, &amp; Student Led Conferences</li> </ul>	Jay	