



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measures N and H Commission
From: Vanessa Sifuentes, High School Network Superintendent
Subject: **Measures N and H Recommendations for 2022-2023 Carryover Funds**
Date: November 15, 2023

OVERVIEW & OBJECTIVE

Sixteen OUSD district schools, ten charter schools and the Measures N and H Administrative 10% have unspent Measures N and H funds from the 2022-2023 fiscal year. Of these 27 sites, 27 submitted their 2022-2023 Measures N and H Carryover Plans at the November 15, 2023 Measures N and H Commission meeting. For the November 15, 2022 Measures N and H Commission meeting, 26 sites have submitted their 2022-2023 Measures N and H Carryover Plans that articulate the context that contributed to the carryover, the amount of carryover, the percentage of Measures N and H funds that are being carried over, and a clear budget for the carryover funds.

Per Measures N and H Commission policy, Measures N and H Commission approval is required for all Carryover Plans. Measures N and H staff have reviewed the submitted 2022-2023 Measures N and H Carryover Plans and provided feedback to school sites that were addressed before submission to the Measures N and H Commission.

SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2022-2023 Measures N and H Carryover Plan	Percentage of Carryover to Total Measures N and H Funds Received	2022-2023 Measures N and H Carryover Total Amount
23-2458	Ralph J. Bunche Academy/309	Approve	33.4%	\$71,410.39
23-2465	Dewey Academy/310	Approve	28.4%	\$120,907.39
23-2466	OEZ Street Academy/313	Approve	22.0%	\$42,632.23
23-2467	Sojourner Truth Independent Study/330	Approve	37.8%	\$244,836.07
23-2470	Rudsdale Continuation and Rudsdale Newcomer/352	Approve	30.1%	\$122,596.75
23-2462	McClymonds High School/303	Approve	39.1%	\$120,977.35
23-2464	Oakland Technical High School/305	Approve	18.3%	\$432,102.01
23-2471	Oakland International High School/353	Approve	12.5%	\$54,030.14
23-2459	Madison Park Academy (Upper)/215	Approve	22.9%	\$123,238.68



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23-2460	Coliseum College Preparatory Academy/232	Approve	39.1%	\$194,651.20
23-2461	Castlemont High School/302	Approve	20.3%	\$157,926.83
23-2463	Oakland High School/304	Approve	12.7%	\$201,757.04
23-2469	MetWest High School/338	Approve	45.3%	\$127,515.47
23-2468	Life Academy of Health and BioScience /335	Approve	52.6%	\$287,711.55
23-2473	ARISE High School/9121	Approve	2.0%	\$7,703.05
23-2474	Aspire Lionel Wilson College Preparatory Academy/9123	Approve	21.2%	\$136,532.00
23-2475	Envision Academy of Arts and Technology/9125	Approve	31.1%	\$99,709.40
23-2476	Lighthouse Community Charter High School/9127	Approve	25.3%	\$90,745.34
23-2477	Leadership Public Schools Oakland R&D/9126	Approve	57.8%	\$308,684.68
23-2478	Oakland Unity High School/9129	Approve	12.8%	\$64,069.66
23-2479	Aspire Golden State College Preparatory Academy/9122	Approve	63.2%	\$226,471.42
23-2480	East Bay Innovation Academy/9124	Approve	24.6%	\$122,483.30
23-2481	Oakland School for the Arts/9128	Approve	23.1%	\$73,953.86
23-2482	Lodestar: A Lighthouse Community Charter Public School/9130	Approve	19.1%	\$105,718.35
23-2472	Measure N/H Administrative 10%	Approve	38.3%	\$713,029.97
23-2483	Skykine High School/306	Approve	31.3%	\$678,229.88
23-2484	Fremont High School/302	Approve	22.9%	\$248,698.12



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2022-2023 Measures N and H Carryover Funds	\$5,178,322.13
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MEASURE N 2022-2023 CARRYOVER PLAN

School Name	MEASURE N/H ADMINISTRATIVE TEN PERCENT	Site Number	912
Why were you unable to expend all your funds in the 2022-2023 school year?	We were left with a balance of Measure N funding at the end of the 2022-2023 school year for a variety of reasons: 1) we have allocated a substantial amount for strategic carryover for the 23-24 school year (\$341,909) 2) we had two Pathway Coach vacancies last year, one for a partial year, and one for a full year 3) we were unable to hold Measure N Best Practices event, which resulted in a positive balance for our allocation for teacher stipends, facility rental, refreshments, and supplies. 4) one contract for professional services came in under budget, while another was eliminated due to Measure N staff having the skill set and capacity to complete the work of the Measure N Annual Report in-house 5) Measure N staff was able to complete key bodies of work remotely, which did not necessitate travel to school sites and left a positive balance for mileage reimbursements 6) we were unable to identify clerical staff for additional work via ET/OT 7) expenditures for technical equipment for Measure N staff was deferred to 23-24 because the purchasing deadline was in March and we didn't make the purchases in time 8) fewer OUSD staff were able to attend professional conferences as previously expected		
Total Measure N Funds Received in Fiscal Year 2022-2023 <i>(including accumulated carryover from previous years)</i>	\$1,859,520.49	Projected Carryover Amount from Fiscal Year 2022-2023	\$713,029.97
Projected Carryover Amount from Fiscal Year 2022-2023	\$713,029.97	Total Budgeted Amount	\$713,029.97
Percentage of 2022-2023 Carryover to Measure N Funds	38.3%	Remaining Amount	\$0.00

NOTE:	Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.
Directions:	Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and how it supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development. **Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Measure N/H Justification Examples - A Resource for EIP Development document linked below.
Resources:	2023-2024 Measures N and H Permissible Expenses Measures N and H Justification Examples - A Resource for EIP Development

BUDGET JUSTIFICATION	COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE & NUMBER	FTE %	WHOLE SCHOOL OR PATHWAY NAME	Which Linked Learning pillar does this support?
Materials & Supplies: Supplies for the College & Career for All Practice-Sharing Event for OUSD and Charter Educators. The Practice-Sharing Event will have up to 100 pathway teachers (OUSD and Charter) participating. This event is designed to support the continuous improvement of pathways through the High-Quality Linked Learning Standards.	\$5,000.00	4310	Materials & Supplies				Enabling Conditions
Consultant Contracts: Contact with Alcian Lindo to plan the College & Career for All Practice-Sharing Event. The Planner will support with logistics, invitations, program, venue identification, etc. The Practice-Sharing Event will have up to 100 pathway teachers (OUSD and Charter) participating. This event is designed to support the continuous improvement of pathways through the High-Quality Linked Learning Standards. Budget: \$85 per hour for 132 hours. (Independent consultant so there's no administrative fee)	\$11,220.00	5825	Consultant Contracts				Enabling Conditions
Teacher Salaries Stipends: Extended Contracts for 43 Pathway Leads to participate in the Linked Learning Leadership Institute - 3 days in June 2024. The Pathway leads from OUSD and charter schools will participate in a three-day Institute designed to ground in Linked Learning framework and learn how to lead teams in developing Programs of Study and Pathway Student Learning Outcomes. Budget: 43 pathway leads x 21 hours each at \$38.50 per hour + 25% benefit costs = \$45,150.00.	\$45,150.00	1120	Teacher Salaries Stipends				Integrated Program (CTE + Academics)
Meeting Refreshments: Refreshments for the Linked Learning Leadership Institute - 3 days in June 2023. Refreshments for 43 pathway leads. Continental breakfast, \$8/participant * 43 participants * 3 days = \$1,032.00; Lunch, \$12/participant * 43 participants * 3 days = \$1,548.00. TOTAL = \$2,580.00.	\$3,000.00	4311	Meeting Refreshments				Enabling Conditions

<p>Teacher Salaries Stipends: Extended Contracts to pay 100 Teachers for participating in the College & Career for All Practice-Sharing Event, Spring 2024 Extended Contracts for school teachers or staff to present at the event (during non-working hours) to showcase best practices in Linked Learning and build staff capacity. Up to 10 hours per participating teacher to compensate for preparation and participation in three-hour event. Budget: 100 Teachers x 10 hours each at \$38.50 hourly rate + 25% benefit costs = \$48,125.00.</p>	\$50,000.00	1120	Teacher Salaries Stipends			Enabling Conditions
<p>Meeting Refreshments: Refreshments for the College & Career for All Fund Practice-Sharing Event, Spring 2024. Dinnertime appetizers for event, 300 people * \$20 each = \$6,000.00</p>	\$6,000.00	4311	Meeting Refreshments			Enabling Conditions
<p>Conference Expenses: Conference & Travel expenses to support professional development for the HSLLO team & Measure N Staff to continue their expansion of knowledge around Pathway Development & Linked Learning implementation.</p>	\$45,000.00	5220	Conference Expense			Enabling Conditions
<p>Consultant Contracts: Contract with ConnectEd National to focus on building coherence within OUSD's approach to instructional supports in order to support a coherent and shared theory of action about how to ensure improved student outcomes via Linked Learning Pathways. This provider does not charge an administrative fee on top of the agreed-upon services contract amount.</p>	\$20,000.00	5825	Consultant Contracts			Integrated Program (CTE + Academics)
<p>Rentals - Facility: Rent a facility to host the Measure N College & Career for All Fund Practice-Sharing event, Spring 2024. This event will allow for school sites and pathways to share best practices across the city.</p>	\$15,000.00	5624	Rentals - Facility			Enabling Conditions
<p>Consultant Contracts: Contract with Alcian Lindo to provide ongoing support to the Measure N team on the Charter Schools Reimbursement processing for Quarter 4, commission meeting logistics, and other technical projects to be determined.</p>	\$10,000.00	5825	Consultant Contracts			Enabling Conditions
<p>Supervisor & Admin Salaries Stipend: 10% Additional Compensation Stipend for Tiffany Jordan to perform as the Senior Pathway Coach. Additional duties include support of Pathway Quality Team and Pathway Coach planning and facilitation; Measure N/H EIP Updates for 2023-24; revising of existing resources for Linked Learning (e.g., guidance on how to develop pathway student learning outcomes). Budget: 10% Additional Compensation Stipend for FY 2023-24, full cost is ~\$11,070, however we intend to use the MN Admin Carryover funds to cover costs from January through June 2024, so half, which is \$5,535.00.</p>	\$5,535.00	2305	Supervisor & Admin Salaries Stipend	Pathway Coach		Enabling Conditions
<p>Supervisor & Admin Salaries Stipend: 10% Additional Compensation Stipend for Nancy Gomez, the Program Manager of High School Operations. The additional duties include support and guidance to the HSLLO Director, Measure N Coordinator, and/or Consultants with Measure N/H processes. Budget: 10% Additional Compensation Stipend for FY 2023-24, full cost is ~\$12,000, however we intend to use the MN Admin Carryover funds to cover costs from January through June 2024, so half, which is \$6,000.00.</p>	\$6,000.00	2305	Supervisor & Admin Salaries Stipend	Program Manager, High School Operations		Enabling Conditions
<p>Correcting Negatives in Measure N & H accounts: These funds are to offset all of the negatives in Measure N - Resource 9333 & Measure H - Resource 9339. The negatives are usually the result of cost differences between what was initially budgeted by the site and the actual Salary & Benefit Costs, as well as Mid-Year Salary Adjustments. This justification is to cover negatives in the 1xxx-3xxx object codes only, throughout the 2023-24 fiscal year.</p>	\$80,000.00	1xxx-3xxx	Salary & Benefit Costs Negatives			Enabling Conditions

Strategic Carryover for Fiscal Year 2024-2025: Funds will be strategically carried over and used in fiscal year 2024-25, via the budget development and Education Improvement Plan approval process, to support expenditures identified as needs at the beginning of the school year.	\$411,124.97	4390	Carryover - Future				Enabling Conditions
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