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Board Cover Memorandum

To Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

From Middle School Network

Meeting Date November 7, 2023

Subject Lighthouse Community Charter 2022-23 Measure G1 Carryover Request Form

Ask of the Commission Approve the Lighthouse Community Charter 2022-23 Measure G1 Carryover Request Form.

Discussion Middle School Network is open to questions from the commission regarding the Lighthouse Community Charter 2022-23 Measure G1 Carryover Request Form.

Fiscal Impact The recommended amount is \$30,669.04. It's coming from resource 9332 - Measure G1.

Attachment(s) Carryover Application Attached.



Measure G1 Carryover Justification Long Form
(Complete if carryover is more than \$5000)

Due Date: October 20, 2023

School:	Lighthouse Community Charter	Contact/Principal	Maurice Williams
School Address:	444 Hegenberger Road Oakland, CA 94621	Principal Email	maurice.williams@lighthousecharter.org
		School Phone:	510-562-8225

Please fill out the information below for school-wide carryover.

2022-23 Measure G1 Allocation	\$161,076.97
2022-23 Measure G1 Dollars Spent	\$130,407.93
Carryover Amount	\$30,669.04

Approved 2023-24 Measure G1 Application [Link](#)

Summary of Proposed Use of Carryover for 2022-23 (listed in order of priority)

2022-23 Proposed Carryover Expenditures		Budget
1	Transportation for field trips (CSU East Bay, Cal, SF State, Six Flags, Great America, Bowling) This will fund college trips for each grade level 6th-8th Each grade level has an activity offsite experience that supports their SEL growth. These activities provide students the space to be in community and build those critical skills they need to interact with their peers.	\$10,000
2	Events– Joy Fair Week: Students have experienced high amounts of grief over the past year. We will use this week to bring joy to our students and use this time to support students with tools needed to deal with grief, depression...etc. Healing circles, Mindfulness activities, speakers...etc. (Silent party: 3 DJ's, special guests, special head phones, decoration, food)	\$8,669
3	End of year celebrations: ELD reclassification celebration, Club Parties, end of year kick off: jump houses This will be a time to celebrate students going to the next grade level and reclassifying from ELD. This event will bring a sense of motivation and inspiration to continue to work hard coming to school and putting forth quality effort to be successful in the next grade.	\$5,000
4	Bowling Trip: 6th grade end of the year field trip to celebrate moving into 7th grade. Every year we have added an end of year field trip to each grade level. Currently, 8th grade has a promotion trip to Great America. 7th grade has a promotion trip to Six Flags. This year we want to give our 6th graders a promotional bowling trip where they will enjoy friendly competitions and food with their peers.	\$5,000
5	Attendance Incentives: Incentives for students who come to school every day and attend class on time. Increasing ADA is an important aspect to our charter's current standing. Incentives will allow us to create extrinsic motivation to students to come to school and attend classes on time daily.	\$2,000.04
Budget Total (must add up to Anticipated Grant Amount)		\$30,669.04

Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.

We were unable to use the entire budget due to change in staff in the middle of the year and venues being closed or more restrictive due to the COVID 19 pandemic.

REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
Parent Meeting 5-6pm	10/19/2023
Student Government	10/19/2023

Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
6-8 PD 2-3pm	10/18/2023

Budget Justification and Narrative

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

The Goals of the Measure

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2022-23 school year.

1. Please explain how you plan to use the Measure G1 carry-over funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carry-over amount.

1. Music Program

Programmatic Narrative Based on Rubric

We don't currently have a Music course offered at Lighthouse.

2. Art Program

Programmatic Narrative Based on Rubric

We don't currently have an art program offering for this carry over budget and consequently rated ourselves "emerging" here. While this is something we are interested in strategically addressing in the future, the cost of staffing a quality art program is not within the range of this grant, nor do we have space in our facility to accommodate this shift without dismantling existing programs that are also designed to serve the whole child. Given the range of our students' language proficiency levels, we would need to significantly adjust our block schedules to allow for multiple course offerings, and an undertaking of this magnitude is not feasible at this time. Consequently, this is not the area we are targeting for this proposal.

3. World Language Program

Programmatic Narrative Based on Rubric

We don't currently have a world language course offering and consequently rated ourselves "emerging" here. While this is something we are interested in strategically addressing in the future, the cost of staffing a quality language program is not within the range of this grant, nor do we have space in our facility to accommodate this shift without dismantling existing programs that are also designed to serve the whole child. Given the range of our students' language proficiency levels, we would need to significantly adjust our block schedules to allow for multiple course offerings, and an undertaking of this magnitude is not feasible at this time. Consequently, this is not the area we are targeting for this proposal.

4. 5th to 6th Grade Enrollment Retention

Programmatic Narrative Based on Data Analysis

Lighthouse is a K-12 school in which we practice looping with our students. Students have the same teachers for two sequential years to develop strong relationships between students, families and teachers. Our fifth graders are guaranteed placement in our 6th grade under our K-8 charter. This year, 91% of students returned from 5th to 6th grade. We are monitoring the individual instances of disenrollment and addressing them on an individual basis since they represent so few students.

In addition, 6th grade students attend a 2 night 3 day camping event which every 5th grader looks forward to as a rite of passage of sorts. This upcoming year we intend to use the carry over G-1 funds to add an end of year field trip to the 6th grade students. We would also like to focus on increasing ADA. We have always had a 90% or above ADA, but using the incentives could help increase the ADA that last 2-3%

Budget	Description of 2022-23 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$2,000.04	Attendance Incentives: Incentives for students who come to school every day and attend class on time. Increasing ADA is an important aspect to our charter's current standing. Incentives will allow us to create extrinsic motivation to students to come to school and attend classes on time daily.	Students will be more motivated to attend school.

\$5,000	Bowling Trip: 6th grade end of the year field trip to celebrate moving into 7th grade. Every year we have added an end of year field trip to each grade level. Currently, 8th grade has a promotion trip to Great America. 7th grade has a promotion trip to Six Flags. This year we want to give our 6th graders a promotional bowling trip where they will enjoy friendly competitions and food with their peers.	6th graders will gain excitement about coming to Lighthouse for their 7th grade year.
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5. Safe and Positive School Culture

Programmatic Narrative Based on Data Analysis		
<p>For this section I would rate us as emerging. Currently, we add several field trips to our school every year. Last year, transportation to some of our field trips was not set up even though we had created the events. With the cost of transportation going up based on the cost of living, this year, I would like to make sure we have enough money for transportation.</p> <p>I also would like to create a specific budget for end of year celebrations and a brand new event (Joy Fair Week) Last year we focused a lot on specific grade level celebrations, but we have a specific day 12/10 recognized as the Day of Love Event which is the day we focus on joy and love in remembrance of one of our teachers passed away and last school year. This year, one of our students passed away and we would like to ensure we are helping our students deal with grief appropriately to manage success in school.</p>		
Budget	Description of 2022-23 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$8,669	Events– Joy Fair Week: Students have experienced high amounts of grief over the past year. We will use this week to bring joy to our students and use this time to support students with tools needed to deal with grief, depression...etc. Healing circles, Mindfulness activities, speakers...etc. (Silent party: 3 DJ's, special guests, special head phones, decoration, food)	Our expected outcome is that students will find joy in different activities that they do during the week. Students will have the opportunity to create a toolbox of coping skills to work on dealing with grief.
\$10,000	Transportation for field trips (CSU East Bay, Cal, SF State, Six Flags, Great America, Bowling) This will fund college trips for each grade level 6th-8th Each grade level has an activity offsite experience that supports their SEL growth. These activities provide students the space to be in community and build those critical skills they need to interact with their peers.	Transport the kids safely to all planned field trips.
\$5,000	End of year celebrations: ELD reclassification celebration, Club Parties, end of year kick off: jump houses This will be a time to celebrate students going to the next grade level and reclassifying from ELD. This event will bring a sense of motivation and inspiration to continue to work hard coming to school and putting forth quality effort to be successful in the next grade.	Students will gain excitement and a sense of belonging at LHMS. Students will be excited to come to school next year.

- **Student Engagement G-1 Meeting**
Led by: President Ismail Munayev & Vice President Giselle Reveles
Notes: [here](#)
- **Parent Engagement G-1 Meeting**
Led by: Assistant Principal of Culture Elnora Walker
Notes: [here](#)

Please submit your 2022-23 Measure G1 Carryover Justification Form to Cliff Hong (clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).

23-24 G-1 Meeting

10/19/2023

4-5pm

Staff Engagement with G-1 Meeting

Time	Agenda Item	Notes
	Role Assignments	Scribe: Walker Timekeeper: Walker Facilitator: Walker Parent Attendance: G-1 Meeting Attendance
3 Min	Ice Breaker	What's your favorite holiday candy?
20 min	What is G-1? What is carry over? How will we use the G-1 budget this year?	<input type="checkbox"/> G1 Carry Over Budget
10 min	Events Coming up	LatinX Festival Grade level hangouts: 6th grade paint night : 11/10 7th grade paint night: 11/11 8th grade paint night:11/12

		Field Trips: 10/19: 7th grade: Cal Berkeley/ Ropes Course 10/31: 8th grade: Rock climbing/ SF State
10 min	Next Steps	Paint night order: Miah King Permission Slip pass outs: Walker Make flyers: Gonzaga Crew Slides: Monday: Walker Tuesday: Daejah Wednesday: Dasean Thursday King Friday: All

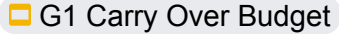
23-24 G-1 Meeting

10/19/2023

12:35-1:05pm

Student Engagement with G-1 Meeting

Time	Agenda Item	Notes
	Role Assignments	Scribe: Walker Timekeeper: Walker Facilitator: Ismail & Giselle Student attendance: G-1 Meeting Attendance
3 Min	Introductions	

20 min	<p>What is G-1?</p> <p>What is carry over?</p> <p>How will we use the G-1 budget this year?</p>	<p> G1 Carry Over Budget</p>
10 min	<p>Questions & Suggestions</p>	<p>Marcos asked: Is the bowling trip something all students will do</p> <p>Ismail answered: No only sixth graders since other grades have a promotion celebration trip already</p> <p>Gio Garcia said: I like that we have more money for transportation to get to places for trips</p> <p>Marcos asked: What is a silent party?</p> <p>Giselle answered: its when everyone is wearing headphones and we can change the station to different types of music that the dj's are playing.</p> <p>Marcos replied: Oh yeah! Thats fun!</p>
2 min	<p>Closing</p>	

23-24 G-1 Meeting

10/19/2023

5-6pm

Parent Engagement with G-1 Meeting

Time	Agenda Item	Notes
	Role Assignments	Scribe: Walker Timekeeper: Walker Facilitator: Walker Parent Attendance: G-1 Meeting Attendance
3 Min	Introductions	
20 min	What is G-1? What is carry over? How will we use the G-1 budget this year?	<input type="checkbox"/> G1 Carry Over Budget
10 min	Questions & Suggestions	Elena mentioned: "I feel this plan is good for the students Walker: "thank you I worked with the youth leadership developer to make a plan that we felt equitable. We also also got feedback from the students prior to"
2 min	Closing	

G-1 Staff Sign In

Name	Title
Daejah Harris	6th/7th Stem Teacher
Amanda Gonzaga	8th Science Teacher
Gio Hernandez	HS Teacher in Training
Miah King	Youth Developer
Dasean Smith	6th-8th Ed Specialist