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**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

# Board Cover Memorandum

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Preston Thomas, Chief Systems and Services Officer  
Kilian Betlach, Executive Director, Enrollment

**Meeting Date** October 25, 2023; November 8, 2023; November 16, 2023

**Subject** Amendments - Board Policy 6170 - Transitional Kindergarten

**Ask of the Board** Approve amendments to Board Policy 6170 – Transitional Kindergarten, as delineated.

**Background** The proposed amendments to existing Board Policy BP 6170 is intended to bring current Board Policies in keeping with prevailing state policy on Transitional Kindergarten. There have been significant changes in Transitional Kindergarten eligibility and implementation over the previous years, and these changes are designed to ensure our current Board Policies reflect the existing context.

**Discussion** Amendments will align Board Policies with current state policy and local practice.

**Fiscal Impact** No cost is associated with these changes; however, Transitional Kindergarten is an essential driver for future district enrollment as it is a crucial entry grade to our system.

**Attachment(s)**

- Proposed amendments to BP 6170 - Transitional Kindergarten (clean)
- Proposed amendments to BP 6170 - Transitional Kindergarten (redlined)

# **OAKLAND UNIFIED SCHOOL DISTRICT**

## **Board Policy Instruction**

BP 6170

### **Transitional Kindergarten**

With the passing of the Kindergarten Readiness Act on September 30, 2010, school districts in California are required to begin offering TK programs as of the 2012-2013 school year. (Education Code 48000).

The purpose of this policy is to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age for kindergarten, but are eligible for transitional kindergarten. This program is not mandatory. Parents/Guardians are not required to enroll their children in kindergarten or transitional kindergarten. Compulsory full-time education is not required until a child turns six years old. However, the District desires to offer an instructionally appropriate program to eligible students who voluntarily wish to enroll in Transitional Kindergarten.

### **Age of Admission**

The district's TK program shall admit children as follows: (Education Code 48000):

1. For the 2021-22 school year, children whose fifth birthday is between September 2 through December 2
2. For the 2022-23 school year, children whose fifth birthday is between September 2 and February 2
3. For the 2023-24 school year, children whose fifth birthday is between September 2 and April 2
4. For the 2024-25 school year, children whose fifth birthday is between September 2 and June 2
5. For the 2025-26 school year, and in each school year thereafter, children who turn four by September 1

Upon registration, parents/guardians shall be notified of the availability of this program and the age, residency, immunization, and any other enrollment requirements.

### **Early Admission to Transitional Kindergarten (TK)**

Through the 2025-2026 school year, a child who becomes five years old up to seven days after the TK admissions cut-off date, may be admitted to a district TK program at any time during that school year in which the child will turn five (including at the beginning of the school year) with parental or guardian approval, when the Superintendent or designee

determines on a case-by-case basis that such early admittance is in the child's best interests. A child who becomes five years old more than seven days after the TK admissions cut-off date may request additional consideration, but shall not be guaranteed admission to transitional kindergarten that school year.

The Superintendent or designee shall provide parents/guardians with information as to the effects, advantages, and disadvantages of early entry into TK. (Education Code 48000)

Classroom space must be available, and the class size cap specified in certificated negotiated agreements may not be exceeded.

(cf. 5123 - Promotion/Acceleration/Retention)

### **Curriculum and Instruction**

The Board of Education desires to assist children in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond. The district's transitional kindergarten shall be the first year of a two-year kindergarten program. (Education Code 48000).

1. The District's transitional kindergarten program shall be based on prevailing early education best practices, with a focus on age and developmentally appropriateness. (Education Code 48000).
2. Upon recommendation by the Superintendent or designee, the Board shall approve standards for transitional kindergarten that bridge preschool learning foundations and kindergarten standards. Such standards shall be designed to facilitate students' development in essential skills which may include, as appropriate, language and literacy, mathematics, physical development, the arts, science, history-social science, English language development, and social-emotional development.
3. For students who are eligible to receive special education services in transitional kindergarten, any additional supports and services based upon the student's IEP will be provided accordingly. Transitional kindergarten eligible students requiring the supports of a Special Day program to access the general curriculum will be offered placement in a Primary Special Day Program.
4. Transitional kindergarten students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.
5. Teachers assigned to teach in transitional kindergarten classes shall possess a teaching credential or permit that authorizes instruction at the kindergarten grade level. Pursuant to EC 48000(g), a school district or charter school shall ensure that credentialed teachers who are first assigned to a TK classroom after July 1, 2015, shall have by August 1, 2023, one of the following:
  1. At least 24 units in early childhood education, and/or childhood development.
  2. As determined by the LEA employing the teacher, professional experience in a classroom setting with preschool age children that is comparable to the 24 units of education described in bullet 1.

3. A child development teacher permit issued by the California Commission on Teacher Credentialing (CTC).
6. Any current credentialed teacher who is or was assigned to teach TK, or a combination class of kindergarten and TK, *on or before* July 1, 2015, is “grandfathered in” to teach TK without having to meet additional requirements. Any credentialed teacher assigned to teach TK, or a combination class of kindergarten and TK, *after* July 1, 2015, will have until August 1, 2020, to meet the above-mentioned requirements.
7. The Board encourages ongoing collaboration among District preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in program development, implementation, and evaluation.
8. The Superintendent or designee may provide professional development as needed to ensure that transitional kindergarten teachers are knowledgeable about District standards and effective instructional methods for teaching young children.
9. The number of instructional minutes offered in transitional kindergarten shall be the same as the District's kindergarten program.
10. The Superintendent or designee shall develop or identify appropriate assessments of transitional kindergarten students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.
11. Acceleration of a student from Transitional Kindergarten to 1st grade will follow Oakland Unified School District Administrative Regulation 5123 and in accordance with EC 48011.

### **Continuation to Kindergarten**

Students who complete the transitional kindergarten program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed parental permission form for kindergarten attendance, nor shall they be required to re-apply for kindergarten, if they choose to remain at their current school.

A student shall not attend more than two years in a combination of transitional kindergarten and kindergarten.

### Legal Reference:

#### Education Code Sections

8973	Extended-day kindergarten
44258.9	Assignment monitoring by county office of education
4611	Kindergarten, hours of attendance 46114-46119 Minimum school day, kindergarten
46300	Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten
48000	Minimum age of admission (kindergarten)
48002	Evidence of minimum age required to enter kindergarten or first grade
48200	Compulsory education, starting at age six
60605.8	Academic Content Standards Commission, development of Common Core Standards

Management Resources:

CSBA PUBLICATIONS

Transitional Kindergarten, Issue Brief, July 2011

CALIFORNIA COUNTY SUPERINTENDENTS EDUCATIONAL SERVICES

ASSOCIATION PUBLICATIONS

Transitional Kindergarten (TK) Planning Guide: A Resource for Administrators of California Public School Districts, November 2011

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Transitional Kindergarten FAQs

California Preschool Curriculum Framework, Vol. 1, 2010

California Preschool Learning Foundations, Vol. 1, 2008

Prekindergarten Learning Development Guidelines, 2000

First Class: A Guide for Early Primary Education, 1999

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

11-08 Transitional Kindergarten Assignments, Credential Information Alert, August 25, 2011

Websites:

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Association: <http://www.csesa.org>

California Department of Education: <http://www.cde.ca.gov>

California Kindergarten Association: <http://www.ckanet.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Transitional Kindergarten California: <http://www.tkcalifornia.org>

6/10/15; 10/25/23A

# OAKLAND UNIFIED SCHOOL DISTRICT

## Board Policy Instruction

BP 6170

### Transitional Kindergarten

#### **TK Student Instructional Program and Eligibility**

PURPOSE:- With the passing of the Kindergarten Readiness Act on September 30, 2010, school districts in California are required to begin offering TK programs as of the 2012-2013 school year. (Education Code 48000).

The purpose of this policy is to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age for kindergarten, but are eligible for transitional kindergarten. This program is not mandatory. Parents/Guardians are not required to enroll their children in kindergarten or transitional kindergarten. Compulsory full-time education is not required until a child turns six years old. However, the District desires to offer an instructionally appropriate program to eligible students who voluntarily wish to enroll in Transitional Kindergarten, and their fifth birthday falls between September 2 and December 2. With the passing of the Kindergarten Readiness Act on September 30, 2010 school districts in California are required to begin offering TK programs as of the 2012-2013 school year. (Education Code 48000).

#### **POSITION: Age of Admission**

The district's TK program shall admit children as follows: (Education Code 48000):

1. For the 2021-22 school year, children whose fifth birthday is between September 2 through December 2
2. For the 2022-23 school year, children whose fifth birthday is between September 2 and February 2
3. For the 2023-24 school year, children whose fifth birthday is between September 2 and April 2
4. For the 2024-25 school year, children whose fifth birthday is between September 2 and June 2
5. For the 2025-26 school year, and in each school year thereafter, children who turn four by September 1

Upon registration, parents/guardians shall be notified of the availability of this program and the age, residency, immunization, and any other enrollment requirements.

#### **Early Admission to Transitional Kindergarten (TK)**

Through the 2025-2026 school year, a child who becomes five years old up to seven days after the TK admissions cut-off date, may be admitted to a district TK program at any time during that school year in which the child will turn five (including at the beginning of the school year) with parental or guardian approval, when the Superintendent or designee determines on a case-by-case basis that such early admittance is in the child's best interests. A child who becomes five years old more than seven days after the TK admissions cut-off date may request additional consideration, but shall not be guaranteed admission to transitional kindergarten that school year.

The Superintendent or designee shall provide parents/guardians with information as to the effects, advantages, and disadvantages of early entry into TK. (Education Code 48000)

Classroom space must be available, and the class size cap specified in certificated negotiated agreements may not be exceeded.

(cf. 5123 - Promotion/Acceleration/Retention)

### **Curriculum and Instruction**

The Board of Education desires to assist children in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond. The district's transitional kindergarten shall be the first year of a two-year kindergarten program. (Education Code 48000).

- ~~1. Beginning the 2014-2015 school year, children are eligible for kindergarten enrollment if they have their fifth birthday on or before September 1 of any given year.~~
- ~~2. Children whose birthday falls between September 2 and December 2 are required to be offered a transitional kindergarten program.~~
- ~~3. For purposes of this policy, "transitional kindergarten" refers to the first year of a two-year kindergarten program offered by the District.~~
1. ~~4.~~ The District's transitional kindergarten program shall be based on **a modified kindergarten curriculum that is prevailing early education best practices, with a focus on age and developmentally appropriate appropriateness.** (Education Code 48000).
2. ~~5.~~ Upon recommendation by the Superintendent or designee, the Board shall approve standards for transitional kindergarten that bridge preschool learning foundations and kindergarten standards. Such standards shall be designed to facilitate students' development in essential skills which may include, as appropriate, language and literacy, mathematics, physical development, the arts, science, ~~history-social~~ **science**, English language development, and social-emotional development.
3. ~~6.~~ For students who are eligible to receive special education services in transitional kindergarten, any additional supports and services based upon the student's IEP will be provided accordingly. Transitional kindergarten eligible students requiring the supports of a Special Day program to access the general curriculum will be offered placement in a Primary Special Day Program.
- ~~7. This program is not mandatory. Parents/Guardians are not required to enroll their children in kindergarten or transitional kindergarten. Compulsory full-time education is~~

~~not required until a child turns six years old. However, the District desires to offer an instructionally appropriate program to eligible students who voluntarily wish to enroll in Transitional Kindergarten.~~

- ~~8. Upon registration, parents/guardians shall be notified of the availability of this program and the age, residency, and any other enrollment requirements.~~
- ~~9. The District's transitional kindergarten program shall admit eligible children whose fifth birthday falls between September 2 and December 2.~~
4. ~~10.~~ Transitional kindergarten students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.
5. ~~11.~~ Teachers assigned to teach in transitional kindergarten classes shall possess a teaching credential or permit that authorizes instruction at the kindergarten grade level. Pursuant to EC 48000(g), a school district or charter school shall ensure that credentialed teachers who are first assigned to a TK classroom after July 1, 2015, shall have by August 1, ~~2020~~2023, one of the following:
  1. At least 24 units in early childhood education, and/or childhood development, ~~or both.~~
  2. As determined by the LEA employing the teacher, professional experience in a classroom setting with preschool age children that is comparable to the 24 units of education described in bullet 1.
  3. A child development teacher permit issued by the California Commission on Teacher Credentialing (CTC).
- ~~12.6.~~ Any current credentialed teacher who is or was assigned to teach TK, or a combination class of kindergarten and TK, *on or before* July 1, 2015, is “grandfathered in” to teach TK without having to meet additional requirements. Any credentialed teacher assigned to teach TK, or a combination class of kindergarten and TK, *after* July 1, 2015, will have until August 1, 2020, to meet the above-mentioned requirements.
7. ~~13.~~ The Board encourages ongoing collaboration among District preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in program development, implementation, and evaluation.
8. ~~14.~~ The Superintendent or designee may provide professional development as needed to ensure that transitional kindergarten teachers are knowledgeable about District standards and effective instructional methods for teaching young children.
9. ~~15.~~ The number of instructional minutes offered in transitional kindergarten shall be the same as the District's kindergarten program.
10. The Superintendent or designee shall develop or identify appropriate assessments of transitional kindergarten students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.
11. Acceleration of a student from Transitional Kindergarten to 1st grade will follow Oakland Unified School District Administrative Regulation 5123 and in accordance with EC 48011.

### Continuation to Kindergarten

Students who complete the transitional kindergarten program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required



to submit a signed parental permission form for kindergarten attendance, nor shall they be required to re-apply for kindergarten, if they choose to remain at their current school.

~~16. —~~

A student shall not attend more than two years in a combination of transitional kindergarten and kindergarten.

~~17. — The number of instructional minutes offered in transitional kindergarten shall be the same as that required for the District's kindergarten program.~~

~~1. 18. The Superintendent or designee shall develop or identify appropriate assessments of transitional kindergarten students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.~~

~~19. — By 2016-2017, all elementary schools in Oakland Unified School District will offer Transitional Kindergarten. Any exceptions must have final approval of the Superintendent or designee.~~

~~1. 20. Acceleration of a student from Transitional Kindergarten to 1st grade will follow Oakland Unified School District Administrative Regulation 5123 and in accordance with EC 48011.~~

#### Legal Reference:

##### Education Code Sections

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California Department of Education: <http://www.cde.ca.gov><http://www.cde.ca.gov>  
California Kindergarten Association: <http://www.ckanet.org><http://www.ckanet.org>  
Commission on Teacher Credentialing: <http://www.ctc.ca.gov><http://www.ctc.ca.gov>  
Transitional Kindergarten California: <http://www.tkcalifornia.org><http://www.tkcalifornia.org>

6/10/15; [10/25/23A](#)

Name: Mike Hutchinson  
Position: President, Board of Education

Sign:  Date: 11/17/2023

Name: Kyla Johnson-Trammell  
Position: Superintendent and Secretary, Board of Education

Sign:  Date: 11/17/2023