OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

Board Cover Memorandum

To	Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission
From	Middle School Network
Meeting Date	May 9, 2023
Subject	Revised Bay Area Technology School 2023-24 Measure G1 Proposal

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Ask of the Commission	Approve the Revised Bay Area Technology School 2023-24 Measure G1 Proposal
Discussion	Middle School Network is open to questions from the commission regarding the Revised Bay Area Technology School 2023-24 Measure G1 Proposal.
Fiscal Impact	The recommended amount is **$68,697.87.** It's coming from resource 9332 - Measure G1.
Attachment(s)	Revised Grant Application attached.

OAKLAND UNIFIED
SCHOOL DISTRICT
Community Schools, Thriving Students

2023-24
Measure G1 Proposal

Due: March 17, 2023

School Information & Student Data

School	Bay Area Technology School	**School Address**	8251 Fontaine Street Oakland, CA 94605
Contact	Cesley Frost	**Contact Email**	cfrost@baytechschool.org
Principal	Curtonia Price	**Principal Email**	cprice@baytechschool.org
School Phone	510-382-9932	**2022-23 CALPADS Enrollment Data (6-8 Oakland Residents Only)**	153
Recommended Grant Amount[1]	**$68,697.87**	**2023-23 LCFF Enrollment**	111

Student Demographics (%)				Measure G1 Team	
English Learners	26.25%	Asian/Pacific Islander	2.51%	Name	Position
LCFF	91.25%	Latinx	59.69%	Seth Feldman	Superintendent
SPED	16.88%	Black or African-American	31.57%	Cesley Frost	Director of Community Engagement and External Communication
		White	1.25%	Curtonia Price	MS Principal
		Indigenous or Native American	0%	Grace Shin	MS Teacher
		Multiracial	5.0%	Kristine Iochi	MS Teacher

[1] *Allocation of funds will be based on the prior year 20-day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.*

Chronic Absence				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Student Population Overall	3%	==33%==	==33%==	>8%
Asian/Pacific Islander	0	0	0	>8%
Latinx	12	27	26	>8%
Black or African-American	11	24	22	>8%
White	0	0	1	>8%
Indigenous or Native American	0	0	3	>8%
English Learners	0	12	22	>8%
Students w/ IEPs	5	12	24	>8%
Free/ Reduced Lunch Students	19	39	52	>8%

Metrics

(all data points are required)

Electives					
Metric	Area	2020-21	2021-22	2022-23	2023-24 Goal
Number of students taking elective courses.	Art	58	154	154	150
	Language	58	0	0	0
	Music	0	0	0	0
Number of students participating in non-course experiences (e.g. after-school program)	Art	44	83	87	100
	Language	0	0	0	0
	Music	0	0	0	0

Positive & Safe Culture				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Connectedness on CHKS Survey				
Asian/Pacific Islander	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Latinx	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Black or African-American	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
White	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Indigenous or Native American	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
English Learners	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Students w/ IEPs	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Free/ Reduced Lunch	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Suspension Incidents				
Asian/Pacific Islander	0	0	1	0%
Latinx	1	1	12	0%

Black or African-American	0	11	17	0%
White	0	0	0	0%
Indigenous or Native American	0	0	0	0%
English Learners	0	0	6	0%
Students w/ IEPs	1	2	6	0%
Free/ Reduced Lunch	1	12	30	0%

Student Retention from 5th Grade to 6th Grade				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
6th Grade Enrollment	52	56	53	50

Community and Staff Engagement

Community Engagement Meeting(s)	
Community Group	**Date**
Advocacy and Community Engagement	8/17/22, 11/2/22, 11/16/22, 12/7/22, 1/4/23, 1/18/23, 2/1/23, 2/15/23, 3/1/23,

Staff Engagement Meeting(s)	
Staff Group	**Date**
Middle School Meetings	8/17/22, 8/22/22, 10/19/22, 11/9/22, 11/30/22, 1/18/23, 2/2/23, 3/15/22

Proposed Expenditures

Guidelines
1. In the following sections, please discuss your team's plan to address the goals of G1:
   a. Increase access to courses in arts, music, and world languages in grades 6-8.
   b. Improve student retention during the transition from elementary to middle school.

c. Create a more positive and safe middle school learning environment.
2. Please explain how you plan to use the Measure G1 funds to meet the goals, as measured in the METRICS section of this proposal.
3. Add additional lines as needed.
4. The total of all items should equal the amount listed in "Recommended Grant Amount" on page 1
5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

Summary of 2023-24 Proposed Expenditures

	All Proposed Expenditures (from sections below)	Budget Amount
1	Digital Photography Teacher	$25,000
2	Art Teacher	$25,000
3	Art Supplies	$8,697.87
4	Proposed Expenditures for Positive & Safe Culture - Staff	$5,000
5	Proposed Expenditures for Retention of 6th Graders - Equipment, Materials Supplies	$5,000
	Budget Total (must add up to Recommended Grant Amount)	**$68,697.87**

Proposed Expenditures By Focus Area

Proposed Expenditures for Electives (Art, Language, and Music only)			
Description of Proposed Expenditures	Number of students taking a course in art, language, or music (based on the specific investment).	Number of students participating in a non-course experience in art, language or music (based on the specific investment) + frequency and amount of time spent in each activity.	**Budget Amount**
Digital Photography	50	50 participants @ 2 hrs. weekly	$25,000
Art Teacher	100	100 participants @ 2 hrs. weekly	$25,000

Art Supplies & Materials	150	<mark>150 participants @ 2 hrs. weekly</mark>	$8,697.87

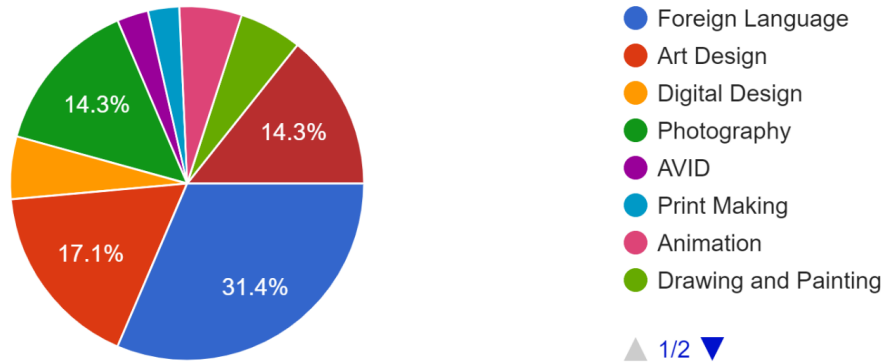| Proposed Expenditures for Positive & Safe Culture		
Description of Proposed Expenditures	**Which metric will this investment impact - chronic absence, suspensions, CHKS survey results, or another metric named by the site?**	**Budget Amount**
Based on the data (feedback from students, staff, and families) , we see positive signs of the impact of our efforts to foster a positive culture and climate in support of students both holistically and academically. Key components of these additional efforts include a Daily Anchoring Program, the BayTech Bridge Program, Social Emotional Support, and Tier I SEL and Behavioral Supports. *The funding for the 2023-2024 school year will be devoted to Counselors and staff devoted to the bridge program as well as the daily anchoring program.*	Chronic absence, suspension, attendance rate, school survey results for community and positive climate	$5,000

Proposed Expenditures for Retention of 6th Graders	
Description of Proposed Expenditures	**Budget Amount**
In accordance with the 2022-2023 Measure G1 Grant, for 2023-2024, Bay Tech will pay for an administrative salary and instructional aide to implement the BayTech Summer Bridge/Camp program that will prepare students for the 2023-2024 school year by setting the guidelines and format of a safe and positive school culture which will lead to retention, decreased referrals to the office, and increase in attendance, and positive behaviors. BayTech will provide a Summer Bridge Program, " Summer Camp" during the summer for our incoming sixth and seventh graders for two weeks with a focus on study skills, scholar expectations, and fun camp activities. • Team Building activities • Enrichment Activities • High School students as Camp Leaders • Diagnostic testing, orientation, school tours • Field trips (college visits) • Study skills and Scholar expectations. Bay Tech will purchase equipment that will support the summer bridge plan.	$5,000

Please submit your Measure G1 proposal to Cliff Hong (clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).

Middle School Parent Survey Results March 2023

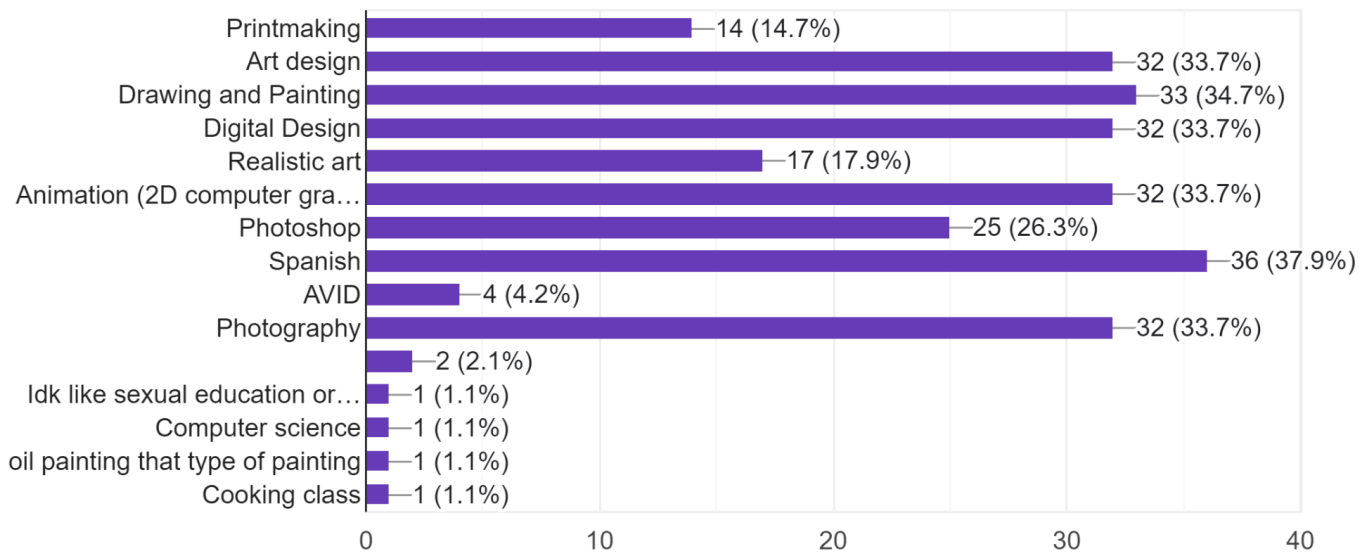## Middle School Parents: What electives would you like to recommend for your student?
35 responses

- Foreign Language
- Art Design
- Digital Design
- Photography
- AVID
- Print Making
- Animation
- Drawing and Painting

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- 31.4%
- 17.1%
- 14.3%
- 14.3%

Middle School Student Survey Results March 2023

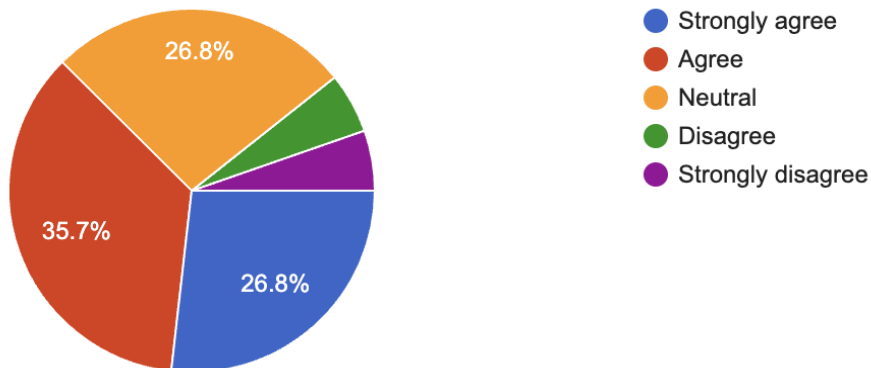## Are there are any specific art classes /art topics / or electives that you would like to explore?
95 responses

- Printmaking — 14 (14.7%)
- Art design — 32 (33.7%)
- Drawing and Painting — 33 (34.7%)
- Digital Design — 32 (33.7%)
- Realistic art — 17 (17.9%)
- Animation (2D computer gra… — 32 (33.7%)
- Photoshop — 25 (26.3%)
- Spanish — 36 (37.9%)
- AVID — 4 (4.2%)
- Photography — 32 (33.7%)
- — 2 (2.1%)
- Idk like sexual education or… — 1 (1.1%)
- Computer science — 1 (1.1%)
- oil painting that type of painting — 1 (1.1%)
- Cooking class — 1 (1.1%)

Student Culture and Climate Survey Results March 2023

Statement #1: I have friends at school that support me and care about me

Legend:
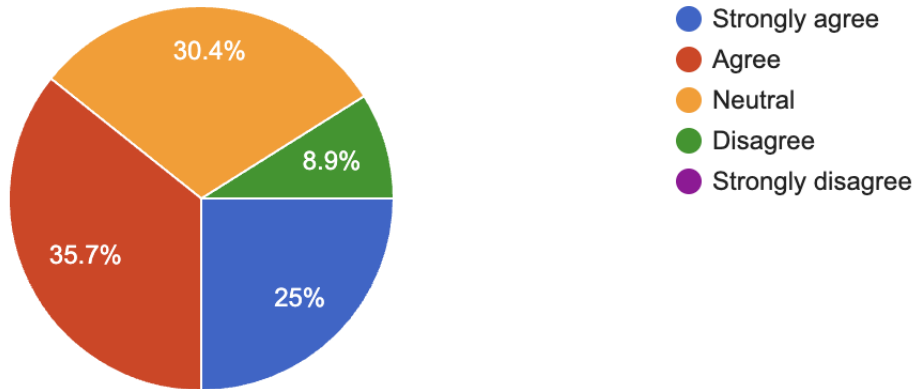- Strongly agree
- Agree
- Neutral
- Disagree
- Strongly disagree

Pie chart values: 46.4%, 10.7%, 41.1%
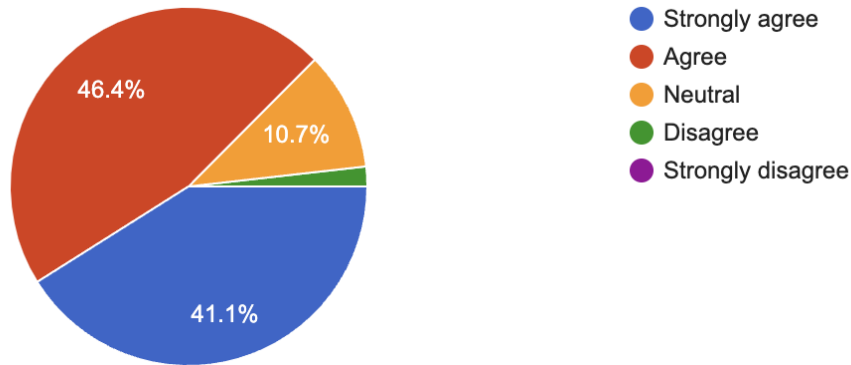
Statement #2: I am comfortable asking my teachers or other adults for help with my schoolwork

Legend:
- Strongly agree
- Agree
- Neutral
- Disagree
- Strongly disagree

Pie chart values: 26.8%, 35.7%, 26.8%

Statement #3: I try hard to do well in school

Legend:
- Strongly agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

Pie chart values: 41.1%, 51.8%
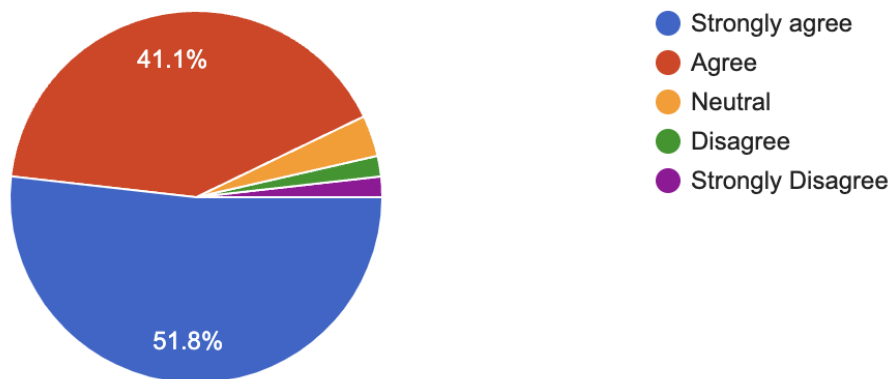
Statement #4: I work hard on all assignments even if they won't affect my grade

- Strongly agree
- Agree
- Neutral
- Disagree
- Strongly disagree

30.4%

8.9%

25%

35.7%

Statement #5: At least one of the topics we are studying is interesting and challenging to me

- Strongly agree
- Agree
- Neutral
- Disagree
- Strongly disagree

14.3%

48.2%

28.6%
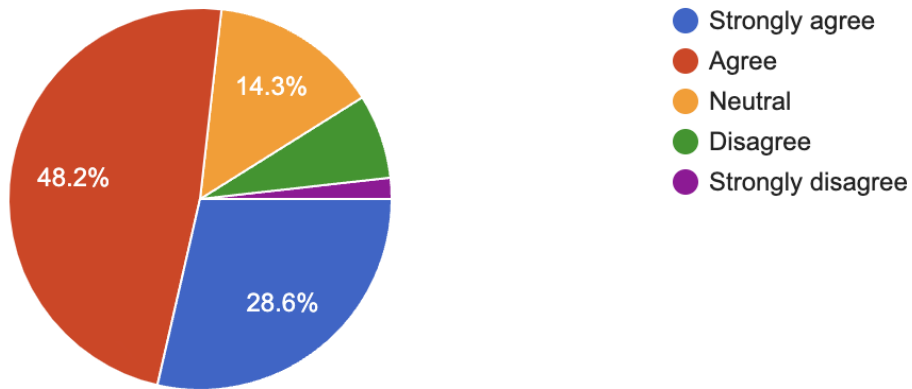
Statement #6: I like the challenge of learning new things in school

- Strongly agree
- Agree
- Neutral
- Disagree
- Strongly disagree

28.6%

50%

14.3%
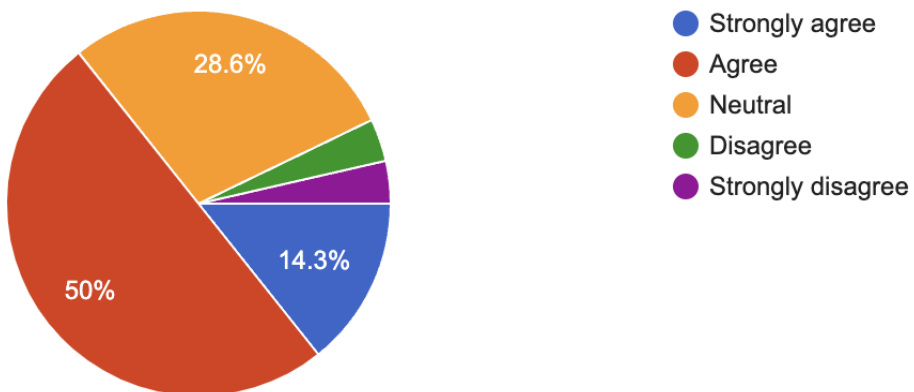
Statement #7: My teachers notice if I have trouble learning something.

Legend:
- Strongly agree
- Agree
- Neutral
- Disagree
- Strongly disagree

Neutral: 44.6%
Strongly agree: 12.5%
Agree: 35.7%
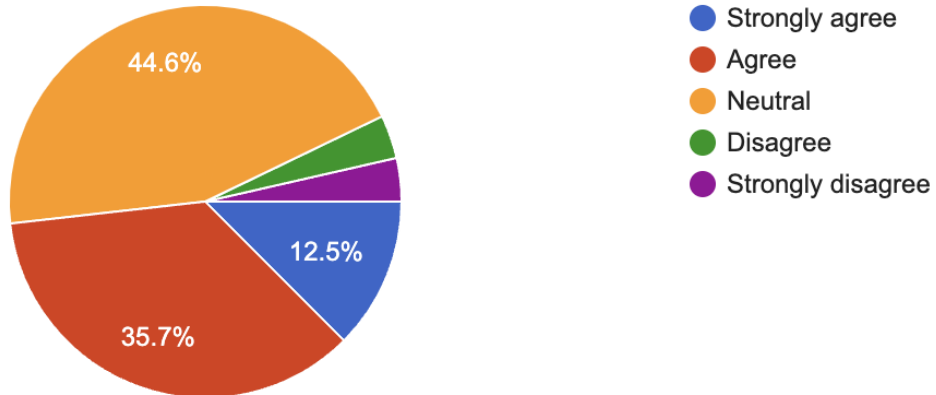
Statement #8: What I do at school is challenging in a good way.

Legend:
- Strongly agree
- Agree
- Neutral
- Disagree
- Strongly disagree

Neutral: 42.9%
Agree: 42.9%
Strongly agree: 8.9%
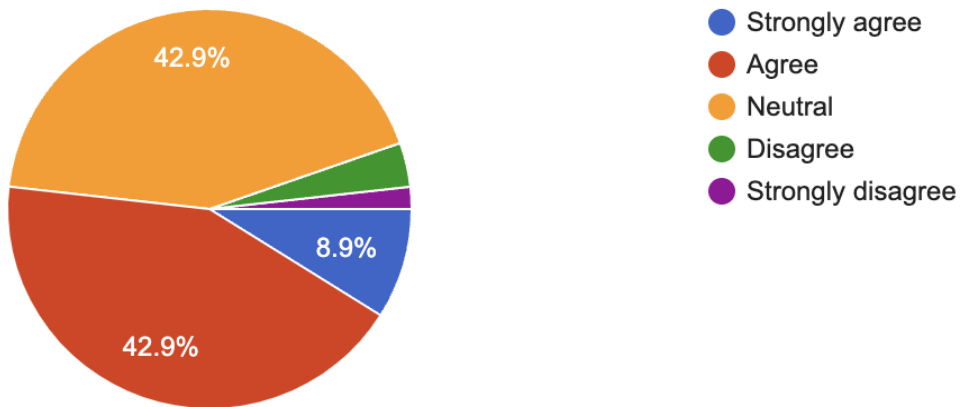
Statement #9: Even when things are tough I can perform quite well.

Legend:
- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

Neutral: 28.6%
Disagree: 8.9%
Strongly agree: 14.3%
Agree: 46.4%
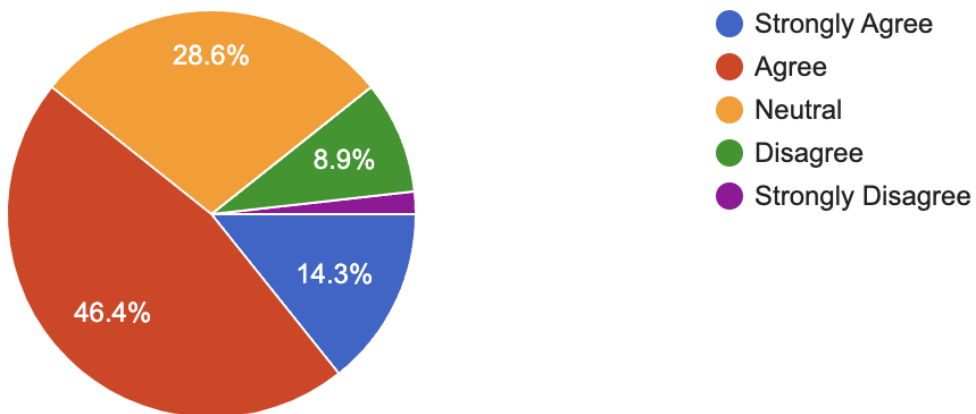
Statement #10: I set goals to complete my schoolwork and try to reach them.

Legend:
- 🔵 Strongly Agree
- 🔴 Agree
- 🟠 Neutral
- 🟢 Disagree
- 🟣 Strongly Disagree

Pie chart values: 30.4%, 42.9%, 21.4%
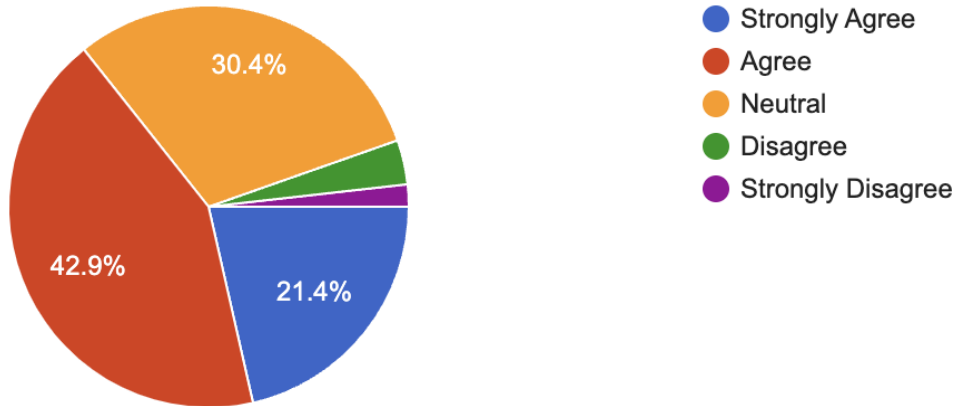
Sample Middle School Schedule

	6th grade STANFORD		6th grade UC BERKELEY	
	Blue	*Orange*	*Blue*	*Orange*
Reading 8:15am-8:40am	*Reading Period*	*Reading Period*	*Reading Period*	*Reading Period*
per. 1 & 6 8:45am-9:50am / 8:45am-9:35am	Math	Math	PE	Art
2 & 7 9:55am-11:00am / 9:40am-10:30am	PE	Art	ELA	ELA
3 & 8 11:05am-12:10pm / 10:35am-11:25am	ELA	ELA	Science	History
LUNCH 12:10-12:40pm / 11:25am-11:55am				
EAGLE 12:45pm-1:05pm				
4 & 9 1:10pm-2:15pm / 12:00pm-12:50pm	Science	History	Math	Math
5 & 10 2:20pm-3:25pm / 12:55pm-1:45pm				

Middle School – Grade Level Meeting
Wednesday, March 15, 2023 at 2:15 pm

Facilitator: Ms. Price
Note Taker:
Time Keeper:
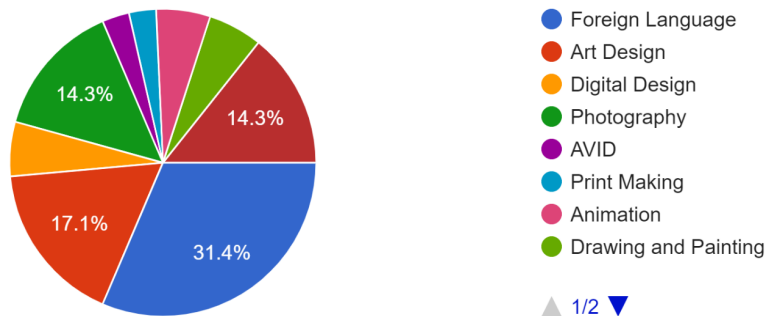Attendees: Shin, Norman, Tray, Lane, Noble, Mr. D., Coleman, Price, Tamia

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share any high moments this week or today? Staff Support - We are here for you! If you need support, let the supervisor, HR, etc…Let them know.

2. Reminders:

   a. Taking daily attendance

      i. Updating attendance as students are tardy.

      ii. PTC's are next March 22nd - 23rd

      iii. March 31st PD Day (handouts)

     iv.   Grades updated

     v.   Parent contact

b. Uniforms: (baytech hoodies, shirts, etc.)

c. Cell Phone Policy: Please make sure you follow the policy and it is posted in your classrooms. Don't engage/argue, just enforce and abide by it.

d. Please do not allow students to go to other classrooms: There's a lot of student movement. Please keep students in class.

e. Do not send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. Do not allow students to go during Eagle Period at all.

f. **Grade Due: Friday, March 17th, 2023 by 3:30 pm!!**

g. Care form for ALL students failing 2 or more Core classes.
h. WASC - visit April 16-19
i. Remind students to complete Oakland Undivided Survey if they need a chromebook
j. Measure G student elective survey results:

Middle School Parents: What electives would you like to recommend for your student?
35 responses

- Foreign Language
- Art Design
- Digital Design
- Photography
- AVID
- Print Making
- Animation
- Drawing and Painting

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     i.

k. Reflection of the Science Fair and give kudos to our staff members.

l. Student Recognition- Eagle Period: Competition among EP classes to begin.

     i.   Discuss the lack of ELA i-Ready being completed equal to Math.

         1.   Opportunities to have experiences with the students.

         2.   1 made it to Ms. Ah; the schedule where you follow the students' schedule

3. Schedules clashed with the volleyball game. It wasn't a traditional back to school; but very free flow where it was open for everyone to walk around and get to know teachers personally.
4. End of year plans and dates.

m. Lesson plan are due Monday mornings

n. Bathroom Logs- please turn in all logs to Ms. Price's box at the end of the week.

o. Reading Period begins at 8:15 am. Do you need books?
   i. Ghost series.
   ii. Making sure you're taking correct and accurate attendance.
   iii. Students who are not attending Reading Period should be guided and sent to their Reading Period classes by 8:15am.

p. Saturday School referrals:
   i. Reminded teachers to fill out the spreadsheet for specific and individual students.
   ii. Potentially create an automated phone call or email for all students who are failing classes?
   iii. Two **BayTech** security officers will be present at BayTech during Saturday School (part of our safety plan).

q. Questions
   i. Your intent to return notices.

3. Announcements:
   a. Club Facilitator Volunteers?
      i. Shin: Korean Club;
      ii. Norman/Lane/Tray: Sports Mentorship Club;
         1. Students playing basketball together
      iii. Free: Chess and Soccer Club.
      iv. Upcoming events?
   b. CAASPP
      i. FIAB's

ii. Testing dates & locations

iii.

Next Steps

Upcoming Important Dates

Next meeting
- Staff Meeting: Next Wednesday - NO meeting PTC's

Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Advocacy and Community Engagement
Community School Steering Committee
March 1, 2023
10am
Via Zoom

Facilitator: Cesley Frost
Translator: Regina Ruiz
Agenda:

- **How about a waterfall question in the chat box?**
  - What one reason do you send your child to BayTech?
    - ▪

- **What is a Community School Steering Committee (Action Team)** - Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
  - In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with "**strong and intentional community partnerships ensuring pupil learning and whole child and family development**," including the following features:

- **Integrated student supports**
- **Family and community engagement**
- **Collaborative leadership and practices for educators and administrators**
- **Extended learning time and opportunities.**
  - **Amber Blackwell, Community School Action Team, Chairperson**
    - **Action Team Development**
      - **ELD Teacher, Frost, Ramirez, Kim Hunt**

- Measure G - Middle School Electives:
  - Student survey for March
  - Carry over funds: $12, 965
    - Approved per Commission @ December meeting
  - 8th grade Spanish
  - 6th and 7th grade Art
  - Student Surveys completed this week.
  - Recruitment Fairs
    - Open House March 11, 11am-1pm
    - Parent surveys to be completed at Open House/Science Fair

- WASC April 16, 2023 -April 19, 2023 (Mark your calendars)
  - April 16 3pm Community Meeting - in person @BT

- Admissions: Intent to Return Forms due 2/3/23
  - Open House and Science Fair March 11, 2023 - 11am-1pm
  - Open House Jan 28th - 30 families in attendance
  - Intent to return forms:
    https://docs.google.com/forms/d/e/1FAIpQLSfJbYDd7Bk_xqEvAMXtByPgXp6vU8VGxtLxet5hfYYivCbcjw/viewform

    Now accepting applications for next year: Please tell your friends!
    https://www.baytechschool.org/

- Mobile Dentist

  Middle School students are able to meet with a dentist at BayTech on March 1, 2023. For more information about the dentist service please visit:
  https://bigsmilesdental.org/
  To reserve an appointment for your student at BayTech please visit:
  https://www.myschooldentist.com/Default.aspx

- LCAP
  - Ms. Frost will provide updates at the next meeting.
  - Planning day 3/6

- SBAC Testing Plan - Dr. Smith and Ms. Price
  - ELPAC testing (1st testing phase)

- - State testing prep 6-8, 11 grades (standards plus)
  - Coffee & Donuts with the Principals & Dean * 8:45-9:45 am Room 42- Feb 10th
    - lsmith@baytechschool.org
    - cprice@baytechschool.org

- 21st Century Grant Application Completed
- Oakland Undivided/Tech Exchange
  - Phase 1 of chromebooks received
  - Phase 2 surveys March 6 and 7
  - Chromebooks @ BT April

- Palace Theater Update
  - Purchase completed Jan 24, 2023

- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education

  - SBAAC data is being collected by FIA
  - Report release party March 2nd at ASCEND
  - A-G Ceremony @ BT April 27th- 5pm parent square, fliers to parents, 10th grade parents
  - FIA requesting BT presence @FIA events

- Exit Ticket
  - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
    -
    - Upcoming FIA events
    - Open House on March 11
    -

Attendees:
Cesley Frost - BT STaff
Kim Hunt
Regina Ruiz
Michael McDaniel- parent and FIA staff
Amber Blackwell
Akua Franklin

Upcoming Meetings:

Coffee with the Principals: @ 9am - on campus
March 17
April 14
May 5

- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm

<u>MONTHLY PRINCIPAL REPORT</u>

Site: BayTech   Site Manager: Akua Franklin

Month of: March 2023   Date Report Turned In: March 27, 2023

<u>PROGRAM ENROLLMENT</u>

Grade	Students Per Class	# of Students on Waitlist
6th	25	6th : 0
7th	27	7th : 0
8th	34	8th : 0
9th	13	9th : 0
Total	99	Total :0
Note: Students who have a fully completed, date/signed application on file will be accepted into the ASP. To meet CDC/CDE guidelines with students to staff ratio, all tracking is completed based on in-person learning of 1:12 All students on the waitlist are approved based on fully completed, date/signed applications only and space. Students are enrolled by first come, first serve within OUSD priority driven guidelines.such as siblings, homeliness, foster care, CWA, referrals, family needs. All students who are offered services must complete and have an asp enrollment on file.		
# of daytime students served daily	100 students	

STUDENTS SUCCESSES AND CHALLENGES

Name	Grade	Summary
		❏ List student's success story: We want to give a big shout out to our Middle school students because the majority of our students are getting those grades. ❏ List student's challenge(s): ❏ List solutions/supports for student
Jaihla Taylor	7th	Jaihla was dropped from the program due to parents not showing up to have a parent

		conference for the second time after the student had behavior issues. It has been determined that the behaviors displayed are a safety concern. Without the parent's support the issues could not be resolved.
Teacher Faculty		The partnership between the teachers is . We communicate weekly on student success and areas for improvement.

PROGRAMMING

ITEM	DETAILS/INFORMATION
Program Attendance Enrollment as of 3/24/2023 *Data source: Cityspan*	❏ **Total students enrollment**: 99 student(s) ASP only ❏ **Total daytime enrollment**: ❏ **Ratios per Grades**: 1:20 per CDC guidelines ❏ **Yearly Average Daily Attendance**: Master Sign-In : 73.05 %
Communication(s) ❏ Parent(s) ❏ Student(s) ❏ School Day only ❏ Community Partners	The after school program reaches out to our local and city-wide communities on the following social media platform(s) to connect and provide information and updates with expanded learning such as facebook, twitter, instagram, talking points,emails, and text. All stakeholders are referred to B's school day webpage and the agency's website. Only approved media releases will be used. www.baytechschool.org www.highergroundndnc.com Additional information: all communication to families are documented and logged. Our response time to return all correspondence to families is within 24-72 hours based on availability from our management team. All communication is private and confidential depending on

	the nature of the call especially with families and students. All students must have a media release on file per any social media use. All correspondence such as flyers, talking points etc for engagement events are sent out as blind copies for privacy reasons for stakeholders.
Engagement Events <u>**Area(s) of engagement**</u> ❏ Community Events ❏ After School Events ❏ HG Events (HG Center) ❏ Partnership with Daytime	<u>**Events for March 2023**</u> **Event Name:** Cesar Chavez Day of Service **Date: March 31, 2023** **Time**: 9:00 am - 12:00 pm **Location: Defermery Park** **Activity: Day of Service**
Monthly Theme(s)	Women's History Month & Cesar Chavez Day
Homework Support/Tracking	**Homework Support:** Students are provided 1 hour of homework drop in support during ASP time 4:30pm- 5:30pm. We are now back to every Wednesday, all students start the day by doing Iready and homework checks. Any missing assignments or minutes not completed will be done at this time. This is done weekly to help students avoid falling behind on assignments.
Physical Fitness Component	Physical Fitness is provided 30 minutes a day through HG calisthenics with Coach Shorty.
Program Recognition ❏ **Student** ❏ **Staff** ❏ **Parent** ❏ **School day**	Each month, HG acknowledges and recognizes key individuals who create positive impact and change within their school community. We would like to thank them for their hard work and dedication to making Bay Tech a better place for all. Recognitions are posted on social media platforms and rewarded with incentives monthly. Student of the Month: Our students of the month for the month of January are:

	1. Mila Guerrero 6th 2. Nathan Mangar 7th 3. Jonah Demetrescu 8th 4. Allen Owens 9th Staff of the Month: All of the afterschool staff deserve a special shout out this month. Coordinator shout out(s): Thank you so much for all that you do everyday.
Continuous Quality Improvement - (CQI)	**Continuous Quality Improvement (CQI)** As part of our agency's best practices to continuously improvement programming, in compliance to CDE"s quality standards The agency has instituted the following practices and process: 1) Training-Coach-Appraisal 2) Setting Goals 3) Site Action Plans 4) Staff Action Plans 5) Internal Assessments using CDE Quality Points of Services 6) Vision & Mission Statement (in alignment with OUSD and School Day) 7) On-going observations and assessments 8) Feedback through individual staff 1 on 1's and site team Through weekly staff meetings, SMART goals are set and revisited weekly to implement, practice, and master HG staff to practice and implement key quality points of services per CDE's CQI process, focusing on 12 points of services with focuses on four domain(s) such as: Engagement, Interaction, Supportive Environment, and Safe Environment. Key focuses on points of services that are worked on weekly to improve and maintain programming. Current Goal: HG staff are working on a Supportive Environment by providing a safe and nurturing space where students are given both the tools and access necessary to be successful in the academic arena.
Safety	**Monthly Safety Drills** Each month, HG is committed to providing safety training at school for students with earthquake preparedness, fire

	drill safety, stranger danger, lockdown. Each month, the HG team discusses and provides guidance through practicing possible school emergencies. All safety drills are pre-planned and scheduled to train personnel, students, and are documented on HG's Safety Drill report for identifying strengths, challenges , and solutions. All drills are calendared in alignment with the school day as best as possible. March : Gas Leak

Enrichment
 	
Visual Arts
Literary
STEM
Performing Arts-Cheerleading
Service Learning
Outdoor Adventures
Drumming
	HG Enrichments fall under four categories: Performing Arts, Visual Arts, Service Learning, and Health & Fitness. The following is a schedule of our program for expanded learning:
	
	1. Visual Arts
	Monday -Friday 3:30P-4:30P
	Wednesday 1:30P - 2:30P
	
	    3:30P - 4:30
	
	2. Bike Enrichment
	Tuesday & Wednesday 3:15P - 4:15P
	
	3. General Rec / Organized games
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	4. Eat to Live Cooking Class
	Thursday 3:30P - 4:30P
	
	● Daily calisthenics, general recreation, and/or development recess supported by HG staff alongside school day staff.for 30 minutes daily

PROGRAM STAFFING

Staffing	
	❏ Yolanda Martinez, Program assistant ❏ Reginal Archie, Program Leader ❏ Brian Foe, Program Leader ❏ Akua Franklin, Program Coordinator

SITE-BASED CONCERNS

Staff Person	Issue	Resolution
Principal:	NA	
Teachers/IA:	N/A	
Safety(SSO):	N/A	
Custodial:	N/A	
Clerical:	N/A	
Other:	N/A	

MEETINGS – All meetings are documented via a sign-in sheet, with an agenda and minutes for each meeting. All meetings are via zoom/google hangouts Agenda, minutes, and sign in sheets saved as a pdf and saved on google drive for future references.

Date/ Frequency	Meeting Type	Attendee(s)	Summary
Monthly	Site-based Leadership	Principal, HG Staff	Date(s) met:
Bi-weekly	Principal/Agency Check-in	Site Coordinator and Administrator meet twice a month	Date(s) met:
Monthly	Principal/Director	Agency Director, HG Staff, and Administrator meeting monthly	Date(s) met:
Weekly HG	HG Staff	Agency staff meeting with Site Coordinator discussing programming and logistics for day to day support with expanded learning	Date(s) met: Daily staff huddles to discuss daily agenda and logistics
BayTech Staff Meeting	BayTech School	Monthly staff meeting for staff to share updates. HG staff and agency director attend these meetings.	Date(s) met:
SSC	School Site Council		Date(s) attended:
COST	Coordination of Services Team		Date(s) attended:
PTO/ PTA	Parent Teacher Organization or Association		Date(s) attended:
SST	Students Success Team		Date(s) attended:

ADDITIONAL NOTES:

❏ Cityspan Reporting- Attendance tracking has been documented and reported into Cityspan. Daily tracking of attendance for school day/after school is completed daily within 24 hours. Attendance is closely monitored and audited weekly by HG Cityspan's Technical Director. All compliance audits to meet and exceed average daily attendance (ADA) are completed weekly by the site manager including monitoring enrollment trends, add and/or drops, as needed. This includes monitoring the impact of COVID through assessing and documenting services provided to the entire school day via HG's tracker. To address increasing attendance for after school,leadership has created and implemented a comprehensive enrollment ramp up plan for ASP with benchmarks and timelines. All communication to families are documented through HG communication log, saved correspondence via google drive, and emails, texts,etc.

BAYTECH

Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Advocacy and Community Engagement
Community School Steering Committee
February 15, 2023
5pm
Via Zoom

Facilitator: Cesley Frost
Translator: Regina Ruiz
Agenda:

- **How about a waterfall question in the chat box?**
  - What one reason do you send your child to BayTech?
    - ∎

- **What is a Community School Steering Committee (Action Team)** - Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
  - In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with "**strong and intentional community partnerships ensuring pupil learning and whole child and family development**," including the following features:

- **Integrated student supports**
- **Family and community engagement**
- **Collaborative leadership and practices for educators and administrators**
- **Extended learning time and opportunities.**
    - **Amber Blackwell, Community School Action Team, Chairperson**
        - **Action Team Development**
            - **ELD Teacher, Frost, Ramirez, Kim Hunt**

- Measure G - Middle School Electives:
    - Student survey for March
    - Carry over funds: $12, 965
        - Approved per Commission @ December meeting
    - 8th grade Spanish
    - 6th and 7th grade Art
    - Recruitment Fairs
        - Open House March 11

- WASC April 16, 2023 -April 19, 2023 (Mark your calendars)
    - April 16 3pm Community Meeting - in person @BT

- Admissions: Intent to Return Forms due 2/3/23
    - Open House and Science Fair March 11, 2023 - 11am-1pm
    - Open House Jan 28th - 30 families in attendance
    - Intent to return forms:
      https://docs.google.com/forms/d/e/1FAIpQLSfJbYDd7Bk_xqEvAMXtByPgXp6vU8VGxtLxet5hfYYivCbcjw/viewform

      Now accepting applications for next year: Please tell your friends!
      https://www.baytechschool.org/
- Mobile Dentist

      Middle School students are able to meet with a dentist at BayTech on March 1, 2023. For more information about the dentist service please visit:
      https://bigsmilesdental.org/
      To reserve an appointment for your student at BayTech please visit:
      https://www.myschooldentist.com/Default.aspx

- LCAP

- SBAC Testing Plan - Dr. Smith and Ms. Price
    - ELPAC testing (1st testing phase)
    - State testing prep 6-8, 11 grades (standards plus)
    - Coffee & Donuts with the Principals & Dean * 8:45-9:45 am Room 42- Feb 10th
        - lsmith@baytechschool.org
        - cprice@baytechschool.org

- 21st Century Grant Application Completed

- Palace Theater Update
    - Purchase completed Jan 24, 2023

- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education

    - SBAAC data is being collected by FIA
    - FIA Press Conference Feb 22nd @ 2:00pm
        - Report release party March 2nd at ASCEND

- Tech Exchange Survey: New devices have arrived February 13th

- Exit Ticket
    - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
        -
        - Upcoming FIA events
        - Open House on March 11
        -

Attendees:
Cesley Frost - BT STaff
Kim Hunt
Regina Ruiz
Michael McDaniel- parent and FIA staff
Amber Blackwell
Akua Franklin

Upcoming Meetings:

- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am

- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm

BAYTECH

Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting
Wednesday, February 2, 2023 at 2:15 pm

Facilitator: Ms. Price
Note Taker: Ms. Coleman (unable to complete)
Time Keeper:
Attendees: Shin, Norman, Tray, Lane, Noble, Mr. D., Coleman, Price, Tamia

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share any high moments this week or today? Staff Support - We are here for you! If you need support, let the supervisor, HR, etc...Let them know.

   a. Did not get to complete this section.

2. Reminders:

   a. Taking daily attendance

      i. Updating attendance as students are tardy.

   b. Uniforms: (baytech hoodies, shirts, etc.)

   c. Cell Phone Policy: Please make sure you follow the policy and it is posted in your classrooms. Don't engage/argue, just enforce and abide by it.

   d. Please do not allow students to go to other classrooms: There's a lot of student movement. Please keep students in class.

e. Do not send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. Do not allow students to go during Eagle Period at all.

f. **Grade Due: Friday, February 10, 2023 by 3:30 pm!!**

g. Care form for ALL students failing 2 or more Core classes.

h. Student Recognition- Eagle Period: Competition among EP classes to begin.
   i. Teachers feel like the emails regarding EP and i-Ready are not focused on the production of the majority completing the expectations.
      1. Teachers want a competition for incentives to keep the students engaged in doing i-Ready
      2. Opportunities to take the students to experiences.
      3. Parent volunteers for activities in and out of the classroom.
      4. 3-4 parents came and visited Ms. Ilochi
      5. 1 made it to Ms. Ah; the schedule where you follow the students' schedule
      6. Schedules clashed with the volleyball game. It wasn't a traditional back to school; but very free flow where it was open for everyone to walk around and get to know teachers personally.
      7. It would have been nice if we did a separate back to school that didn't clash with the volleyball game. Parents/guardians could have had more time with the teachers inside the classroom.
      8. Maybe having a back-to-school earlier in the year would have been more effective and meaningful. (Granted, having the BT families coming out was very impressive!! Especially after the incident.)
      9. Potentially having a school-wide assembly first where students and families are all together. Will be more inclined to attend and be on time.

i. Lesson plan deep dive : Use the BayTech template with ALL components of the plan. Ms. Shin is providing the template.

j. Bathroom Logs- please turn in all logs to Ms. Frost at the end of the week.

k. CARE Referral: Got any concerns about students? Please, it is pertinent to send referrals to Mr. Ramirez.

l. Dress Code for students- send to the front office for students who are out of compliance.

m. Reading Period begins at 8:15 am. Do you need books?
   i. Potentially order more Charlie and the Glass Elevator books. Students have finished Charlie and the Chocolate Factory and are looking for a new book. Chains? For Ms. Coleman.
   ii. Making sure you're taking correct and accurate attendance.
   iii. Students who are not attending Reading Period should be guided and sent to their Reading Period classes by 8:15am.

n. Saturday School referrals:
   i. Reminded teachers to fill out the [spreadsheet](#) for specific and individual students.
   ii. Potentially create an automated phone call for all students who are failing classes?
   iii. Two **BayTech** security officers will be present at BayTech during Saturday School (part of our safety plan).

o. Questions
   i. Bonus which is **separate** from the retention bonus.
      1. This one is referring to the doing the necessary tasks like completing lesson plans, signing in, coming to reading period on time (doing your job bonus)
      2. Wondering about the bonus amount because people did not receive it in this last payment

3. Announcements:
   a. Club Facilitator Volunteers?
      i. Shin: Korean Club;
      ii. Ramirez: MS Boys Group;
      iii. Norman/Lane/Tray: Sports Mentorship Club;
         1. Students playing basketball together
      iv. Free: Chess and Soccer Club.
      v. Please start those ASAP during lunch time.
   b. Candy Treats from Leadership

   i. Friendship treat - **Ofrenda grams**

   ii. Last day to preorder: Thursday, October 27

 c. Hispanic/Latinx Assembly

   i. Still being in conversation with Dr. Smith

   ii. Projected to be Friday, Nov 18, 2022

 d. Headphones needed

   i. If we could have headphones to have students share for each classroom; classroom set of headphones (durable)

 e. Chromebooks are good

   i. No one needs chromebooks in the classroom

Next Steps

Upcoming Important Dates
- Saturday School (10/22)
- Ofrenda grams last day sale (10/27)
- Hispanic Latinx Assembly (11/18)

Next meeting
- Staff Meeting: Next Wednesday - all staff

Advocacy and Community Engagement
Community School Steering Committee
February 1, 2023
10am
Via Zoom

Facilitator: Cesley Frost
Translator: Regina Ruiz
Agenda:

- **How about a waterfall question in the chat box?**
  - What one reason do you send your child to BayTech?
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- **What is a Community School Steering Committee (Action Team)** - Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
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- Exit Ticket
  - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
    -
    - Upcoming FIA events

- ■ Open House on March 11
- ■

Attendees:
Cesley Frost - BT staff
Regina Ruiz- BT staff
Michael McDaniel- parent and FIA staff
Sandra Martinez - BT staff and parent
Nancy Sanchez- BT parent
Maria Hernendez- BT Parent
Mayra Cardenas- BT parent
Curtonia Price- BT staff
Dr. Smith- BT staff

Upcoming Meetings:

- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
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Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Advocacy and Community Engagement
Community School Steering Committee
January 18, 2023

5pm
Via Zoom

Facilitator: Cesley Frost
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    - January 24th Cox @ 8am

- WASC April 16, 2023 -April 19, 2023 (Mark your calendars)
  - April 16 3pm Community Meeting - in person @BT

- Admissions: Open House January 28, 2023(11am-1pm) Invite your friends- parent board?
  - Open House and Science Fair March 11, 2023
  - Marketing event January 24, 2023 @ Cox Academy 9am

- YUP
- SBAC Testing Plan - Dr. Smith and Ms. Price

- 21st Century Grant Application Completed

- Palace Theater Update
  - Letters of support requested from community

- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
  - January 19, 2023 High School 4pm
  - January Meeting Overview - 21st 11am-2pm
  - SBAAC data is being collected by FIA
    - Report release party in Feb
    - Research Action Meetings at the end of the month - Nov 29 @ BT (QC 22-23)

- Tech Exchange Survey: New devices should arrive in February

- Exit Ticket
  - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
    - Community School grant next steps- developing team and roles
    - Regina Ruiz
    - Upcoming FIA events
    - Open House on January 21
    -

Attendees:
Cesley Frost - BT STaff
Kim Hunt
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MONTHLY PRINCIPAL REPORT

Site: BayTech   Site Manager: Akua Franklin

Month of: February 2023   Date Report Turned In: February 27, 2023

PROGRAM ENROLLMENT

Grade	Students Per Class	# of Students on Waitlist
6th	25	6th : 0
7th	28	7th : 0
8th	34	8th : 0
9th	13	9th : 0
Total	100	Total :0
Note: Students who have a fully completed, date/signed application on file will be accepted into the ASP. To meet CDC/CDE guidelines with students to staff ratio, all tracking is completed based on in-person learning of 1:12 All students on the waitlist are approved based on fully completed, date/signed applications only and space. Students are enrolled by first come, first serve within OUSD priority driven guidelines.such as siblings, homeliness, foster care, CWA, referrals, family needs. All students who are offered services must complete and have an asp enrollment on file.		
# of daytime students served daily	100 students	

STUDENTS SUCCESSES AND CHALLENGES

Name	Grade	Summary
		❏ List student's success story: We want to give a big shout out to our Middle school students because the majority of our students are getting those grades. ❏ List student's challenge(s): ❏ List solutions/supports for student

Kamorie Moore	7th	Student was suspended on February 16, 2023 for fighting. Awaiting parent to schedule a conference so the student can return to the program.
Aiyanna Avery	6th	Student was suspended on February 16, 2023 for fighting. Student has not been back to school.
Ariyanna Avery	7th	Student was suspended on February 16, 2023 for fighting. Student has not been back to school.
Teacher Faculty		The partnership between the teachers is . We communicate weekly on student success and areas for improvement.

PROGRAMMING

ITEM	DETAILS/INFORMATION
Program Attendance Enrollment as of 2/24/2023 *Data source: Cityspan*	❏ **Total students enrollment**: 100 student(s) ASP only ❏ **Total daytime enrollment**: ❏ **Ratios per Grades**: 1:20 per CDC guidelines ❏ **Yearly Average Daily Attendance**: Master Sign-In : 69.44 %
Communication(s) ❏ Parent(s) ❏ Student(s) ❏ School Day only ❏ Community Partners	The after school program reaches out to our local and city-wide communities on the following social media platform(s) to connect and provide information and updates with expanded learning such as facebook, twitter, instagram, talking points,emails, and text. All stakeholders are referred to B's school day webpage and the agency's website. Only approved media releases will be used. www.baytechschool.org www.highergroundndnc.com Additional information: all communication to families are documented and logged. Our response time to return all correspondence to families is within 24-72 hours based on availability from our management team. All communication is private and confidential

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Continuous Quality Improvement - (CQI)	**Continuous Quality Improvement (CQI)**
	
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	  5) Internal Assessments using CDE Quality Points of Services
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Staffing	❏ Yolanda Martinez, Program assistant ❏ Reginal Archie, Program Leader ❏ Brian Foe, Program Leader

	❏ Akua Franklin, Program Coordinator

SITE-BASED CONCERNS

Staff Person	Issue	Resolution
Principal:	NA	
Teachers/IA:	N/A	
Safety(SSO):	N/A	
Custodial:	N/A	
Clerical:	N/A	
Other:	N/A	

MEETINGS – All meetings are documented via a sign-in sheet, with an agenda and minutes for each meeting. All meetings are via zoom/google hangouts Agenda, minutes, and sign in sheets saved as a pdf and saved on google drive for future references.

Date/ Frequency	Meeting Type	Attendee(s)	Summary
Monthly	Site-based Leadership	Principal, HG Staff	Date(s) met:
Bi-weekly	Principal/Agency Check-in	Site Coordinator and Administrator meet twice a month	Date(s) met:
Monthly	Principal/Director	Agency Director, HG Staff, and Administrator meeting monthly	Date(s) met:
Weekly HG	HG Staff	Agency staff meeting with Site Coordinator discussing programming and logistics for day to day support with expanded learning	Date(s) met: Daily staff huddles to discuss daily agenda and logistics
BayTech Staff Meeting	BayTech School	Monthly staff meeting for staff to share updates. HG staff and agency director attend these meetings.	Date(s) met:
SSC	School Site Council		Date(s) attended:
COST	Coordination of Services Team		Date(s) attended:
PTO/ PTA	Parent Teacher Organization or Association		Date(s) attended:
SST	Students Success Team		Date(s) attended:

ADDITIONAL NOTES:

> ❏ Cityspan Reporting- Attendance tracking has been documented and reported into Cityspan. Daily tracking of attendance for school day/after school is completed daily within 24 hours. Attendance is closely monitored and audited weekly by HG Cityspan's Technical Director. All compliance audits to meet and exceed average daily attendance (ADA) are completed weekly by the site manager including monitoring enrollment trends, add and/or drops, as needed. This includes monitoring the impact of COVID through assessing and documenting services provided to the entire school day via HG's tracker. To address increasing attendance for after school,leadership has created and implemented a comprehensive enrollment ramp up plan for ASP with benchmarks and timelines. All communication to families are documented through HG communication log, saved correspondence via google drive, and emails, texts,etc.

MS Agenda 1/18
Present: Coleman, Free, Ah, Tray, Lane, Noble, Price, Shin, Norman
Time started: 2:12pm

- Good thing about today
    - **Norman**: receptive towards a new lesson (domains, graphs, and functions)
    - **Lane**: by the end of the semester, they should finish the mile in 15 minutes! New goal for students and they were open to it!
    - **Tray**: science fair preparation is going well! Majority are getting it done
    - **Ah**: one student was asking for help and accomplishing how to do a crossword puzzle
    - **Free:** student was able to read a part of a book for the first time ever!!!!!
    - **Coleman:** students were reading out loud and one student was able to read high-frequency words and pause at appropriate times

(student who didn't even know their alphabet last year!!)

- **Shin**: glad to see 8th grade students maturing a little bit during class
- **Noble**: students are being more receptive to working with her 1-1

- Standards pacing guide for SBAC testing
  - Coleman, Ah, and Tray will be using the ELA standards
  - Price needs to print them out
- Log-into SBAC for testing
  - Interim testing will start next month
  - Request to get roster for Eagle period class for testing
  - Accommodations for SPED students
- Promo event for 8th graders
  - Field trips are possible as long as funding is cleared and permission is granted (request ASAP)
- Awards Ceremony
  - (2/2) 8:20 am - 9:00 am
  - <mark>[Mid-Year Awards for Teachers LINK HERE](#) - Fill out ASAP</mark>
  - Parents of students on honor roll and principal's list
    - **Honor roll**: minimum of 4 A's and rest are B's
    - **Principal's list**: straight A's
    - **Teacher's award**: student who shows up, respectful, responsible, engaged, on task, etc.

- Lesson plans
  - Shared [google drive](); include here please
  - Lesson plans need to include details and the standards
  - Differentiated need to be **noted** somewhere
- **Measure G:** no updates at this time
- **WASC**: Community Meeting April 16 WASC Team visit dates: **April 16-19**
  - Please collect evidence of student learning and place it in binders and throughout the classroom walls
  - [WASC Checklist](): deliverables for teachers
- Schedule Changes?
  - Speak with all teachers to find a balance for students and find the best placement for the students
- Principal Visits
  - Ms. Price & Dr. Smith may be doing drop-ins to check in on the classrooms and learning environment
- Uniforms
  - Remind students to wear a BayTech shirt along **with** the jackets
  - Be vigilant with students who are not wearing uniform appropriately
  - Coleman suggestion: uniform essay as consequences
  - Backpacks are required to wear for students

Upcoming Events:
1. Open House (1/28) @11am-1pm
   a. Price will let us know if we need anything for

b. Brochures
        c. Copy of syllabus
        d. Be prepared to greet
        e. RSVP for Open House
2. Basketball game (1/28) @10am
3. Coffee with the Principal (date TBA)

![BAYTECH — Bay Area Technology School, 8251 Fontaine Street, Oakland, CA 94605]

Advocacy and Community Engagement
Community School Steering Committee
January 4, 2023
10am
Via Zoom

Facilitator: Cesley Frost
Translator: Regina Ruiz
Agenda:

- **How about a waterfall question in the chat box?**
    - What one reason do you send your child to BayTech?
        - Communication with parents
        - Supportive staff

- **What is a Community School Steering Committee (Action Team)**
  - Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
        - In order to achieve these transformational outcomes, The CCSPP Framework

leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with "**strong and intentional community partnerships ensuring pupil learning and whole child and family development**," including the following features:

- **Integrated student supports**
- **Family and community engagement**
- **Collaborative leadership and practices for educators and administrators**
- **Extended learning time and opportunities.**
    - **Amber Blackwell, Community School Action Team, Chairperson**
        - **Action Team Development**

- Measure G - Middle School Electives:
    - Carry over funds: $12, 965
        - Approved per Commission @ December meeting
    - 8th grade Spanish
    - 6th and 7th grade Art
    - Recruitment Fairs
        - January 24th Cox @ 8am

- WASC April 16, 2023 -April 19, 2023 (Mark your calendars)

- Admissions: Open House January 28, 2023(11am-1pm) and March 11, 2023
    - Marketing event January 24, 2023 @ Cox Academy 9am

- YUP

- 21st Century Grant Application Completed

- Palace Theater Update
    - Letters of support

- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
    - January 19, 2023 High School 4pm
    - January Meeting Overview - 21st 11am-2pm
    - SBAAC data is being collected by FIA
        - Report release party in Feb
        - Research Action Meetings at the end of the month - Nov 29 @ BT (QC 22-23)

- Tech Exchange Survey: - upcoming field trip for those who completed the survey

- Exit Ticket
    - What is one thing you have heard about today that excites you? How will you get

involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?

- Community School grant next steps- developing team and roles
- Regina Ruiz
- Upcoming FIA events
- Open House on January 21
-

Attendees:
Cesley Frost - BT STaff
Kim Hunt
Regina Ruiz
Michael McDaniel- parent and FIA staff
Amber Blackwell
Akua Franklin

Upcoming Meetings:

- January 18, 2023@ 5pm
- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm

Advocacy and Community Engagement
Community School Steering Committee
December 7, 2022
10am
Via Zoom

Facilitator: Cesley Frost
Translator: Dalia Casandra
Agenda:

How about a waterfall question in the chat box?
What one reason do you send your child to BayTech?
Although not a feeder school, student adjusted to BayTech as a new student
Dedication of administration X2
Good education
Small classes
Forward thinking curriculum

What is a Community School Steering Committee (Action Team) - Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with "strong and intentional community partnerships ensuring pupil learning and whole child and family development," including the following features:
Integrated student supports
Family and community engagement
Collaborative leadership and practices for educators and administrators
Extended learning time and opportunities.
Amber Blackwell, Community School Action Team, Chairperson
Action Team Development

Measure G - Middle School Electives:
Carry over funds: $12, 965
Agree that the money should be designated for the Art class

8th grade Spanish
6th and 7th grade Art
Recruitment Fairs November 15th Achieve Academy
November 30 EFC @ 5pm
January 24th Cox @ 8am

WASC April 16, 2023 -April 19, 2023 (Mark your calendars)

Admissions: Open House January 28, 2022 and March 11, 2022
Marketing event January 24, 2022 @ Cox Academy 9am

YUP

21st Century Grant Application Completed

Palace Theater Update
Letters of support

FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
January Meeting Overview - 21st 11am-2pm
SBAAC data is being collected by FIA
Report release party in Feb
Research Action Meetings at the end of the month - Nov 29 @ BT (QC 22-23)

Tech Exchange Survey- upcoming field trip for those who completed the survey
Finals Schedule
Exit Ticket
What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
Mayra Vaca signed up for FIA today
Mayra will share FIA information with feederschool families

Attendees:
Cesley Frost - BT STaff
Michael McDaniel- parent and FIA staff
Mayra Vaca- BT parent
Nancy- BT Parent

Lupe Nuno- OUSD Office of Charter Schools
Dalia Casandra
Cindy White- BT Parent

Upcoming Meetings:

January 4, 2023 @ 10am
January 18, 2023@ 5pm
February 1, 2023 @ 10am
February 15, 2023 @ 5pm
March 1, 2023 @ 10am
March 15, 2023 @ 5pm
April 19, 2023 @ 5pm
May 3, 2023 @ 10am
May 17, 2023 @ 5pm
June 7, 2023 @ 10am
June 21, 2023 @ 5pm

BAYTECH

Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting
Wednesday, November 30, 2022 at 2:00 pm

Facilitator: Ms. Price
Note Taker: Ms. Shin
Time Keeper: Ms. Shin
Attendees: Noble, Ilochi, Tray, Lane, Shin, Norman, Price, Coleman, Ah

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share What is the highlight of your day? Staff Support - We are here for you! If you need support, let the supervisor, team lead, HR, etc...Let them know. ([CARE form](#) should be filled out for students!)
    a. Ilochi - more students doing extra credit in classes
    b. Shin - debate with the 8th graders was successful and very engaged!
    c. Norman - students were excited to come back after Thanksgiving Break
    d. Tray - was able to talk and share about individual Thanksgiving dinners with students; many students enjoyed tamales and posole
    e. Ah - Poetry Out Loud, a handful of high school students came out. Was able to connect with them and talk about why they chose their poems
    f. Lane - excited about life skills class, college career research project & interviews, students talked about how to participate in an interview
    g. Price - appreciates honesty and speaking with her about the follow-ups with students and parents. Appreciates for all the quick updates and being informative with situations that happened in the classroom. Keep on the look-out for anything suspicious related with smoking (lighter leashes);
2. i-Ready Testing Dates - Testing Eagle Period
    a. Dec. 12th-14th - encourage students to attend school so they can complete either i-Ready testing; need to look up students who have accommodations for testing; need headphones
        i. Dec. 12th - Reading
        ii. Dec. 13th - Math
        iii. Dec. 14th - Make-up day
3. FINAL EXAM schedule; students have minimum day, staff are staying on campus
    a. Parent-Teacher Conferences - Final Grades and expectations
    b. Updating grade book; keep in mind and be considerate about final semester grades
    c. All possible opportunities given to failing students before weeks end.
4. Reminders:
    a. **Do not** send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. **Do not allow students to go during Eagle Period at all.**

    b. **Grade Book -**
        i. **UPDATE grades!!**

c. WASC: No update yet, but Ms. Frost will work on focus groups and they'll be designated at future meetings.

d. Dress Code for students- send to the front office for students who are out of compliance.

    i. Shirts - concern for identification reasons, try to be vigilent

    ii. ID's /lanyards

e. Reading Period begins at 8:15 am. Do you need books?

    i. Potentially order more Charlie and the Glass Elevator books. Students have finished Charlie and the Chocolate Factory and are looking for a new book. Chains? For Ms. Coleman, Mr. Lane, Mr. Norman; EPIC online digital resource

    ii. Making sure you're taking correct and accurate attendance.

        1. Do not need to mark absent if they are in school-suspension

    iii. Students who are not attending Reading Period should be guided and sent to their Reading Period classes by 8:15am.

f. Saturday School referrals:

    i. December 3rd and 10th, 2022

    ii. Reminded teachers to fill out the spreadsheet for specific and individual students.

    iii. Potentially create an automated phone call for all students who are failing classes?

    iv. Two **BayTech** security officers will be present at BayTech during Saturday School (part of our safety plan).

g. Questions

    i. Bonus which is **separate** from the retention bonus.

    ii. This one is referring to the doing the necessary tasks like completing lesson plans, signing in, coming to reading period on time (doing your job bonus) - will be on the agreement and the retention pay will be higher

h. Behavior/Conduct of Adults during the end of the year

    i. Class coverage

    ii. Inappropriate language (with students)

5. Announcements: **UPDATES**!

a. Club Facilitator Volunteers? - let admin know about what the funds are, what events are being held and how many people are in your club

    i. Shin: Korean Club;

    ii. Ramirez: MS Boys Group;

   iii. Norman/Lane/Tray: Sports Mentorship Club;

      1. Students playing basketball together

  iv. Free: Chess and Soccer Club.

  v.   Please start those ASAP during lunch time.

 b. Smart Cookies!!

  i. December 2nd, 2022

 c. Chromebooks are good

  i. No one needs chromebooks in the classroom

    1. Let know Mr. Hughes knows about what is missing from your chromebook carts!

  ii. Check for i-Ready testing and final testing

 d. NEXT YEAR

  i. Let admin know about your curriculum (criteria: aligns with standards and actually use it; you can pilot it in January 2023) for next year, the classes you want to teach, training are also available for teachers. Budgets will be done before April, so let them know **ASAP**! Think about your classroom needs as well.

Next Steps

Upcoming Important Dates
- Saturday School (Dec 3rd and 10th)
- i-Ready Testing (Dec. 12th-14th)

Next meeting
- Staff Meeting: Wednesday - December 7th, 2022

Grade Level Meeting
Wednesday, November 9, 2022 at 2:00 pm

Facilitator: Ms. Price
Note Taker: Ms. Shin
Time Keeper: Ms. Shin
Attendees: Ah, Tray, Frost, Lane, Norman, Shin, Altamirano, Coleman, Ilochi, Price

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share What is the highlight of your day? Staff Support - We are here for you! If you need support, let the supervisor, team lead, HR, etc…Let them know. (CARE form should be filled out for students!)
   a. Ms. Shin - spoke that J. Perez was having good days in class.
   b. Ms. Ilochi - expressed that she enjoyed Ms. Frost taking picture with the students receiving their recognition awards.
   c. Ms. Ah - said she is excited to work with the High school students for the Poetry Out Loud competition. Because she will be able to interact with them.
2. i-Ready Testing Dates - Testing Eagle Period
   a. Dec. 12th-14th
      i. Dec. 12th - Reading
      ii. Dec. 13th - Math
      iii. Dec. 14th - Make-up day
3. Final Exam schedule and expectations
4. Parent-Teacher Conferences
   a. Making the calls and setting up appointments

    b. Updating grade book

5. Reminders:

    a. **Do not** send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. **Do not allow students to go during Eagle Period at all.**

    b. **Grade Book -**
        i. **Grading period has been open. UPDATE grades!!**
    c. WASC: No update yet, but Ms. Frost will work on focus groups and they'll be designated at future meetings.

6. Dress Code for students- send to the front office for students who are out of compliance.

        i. Shirts
        ii. ID and lanyards

    b. Reading Period begins at 8:15 am. Do you need books?
        i. Potentially order more Charlie and the Glass Elevator books. Students have finished Charlie and the Chocolate Factory and are looking for a new book. Chains? For Ms. Coleman.
        ii. Making sure you're taking correct and accurate attendance.
        iii. Students who are not attending Reading Period should be guided and sent to their Reading Period classes by 8:15am.

    c. Saturday School referrals:
        i. Reminded teachers to fill out the [spreadsheet](#) for specific and individual students.
        ii. Dec. 3rd & 10th
        iii. Potentially create an automated phone call for all students who are failing classes?
        iv. Two **BayTech** security officers will be present at BayTech during Saturday School (part of our safety plan).

    d. Questions
        i. Bonus which is **separate** from the retention bonus.
            1. This one is referring to the doing the necessary tasks like completing lesson plans, signing in, coming to reading period on time (doing your job bonus)

7. Announcements: **UPDATE!!**

    a. Club Facilitator Volunteers?
        i. Shin: Korean Club;
        ii. Ramirez: MS Boys Group;

   iii. Norman/Lane/Tray: Sports Mentorship Club;

    1. Students playing basketball together

  iv. Free: Chess and Soccer Club.

  v. Please start those ASAP during lunch time.

 b. Smart Cookies

  i. Friday, December 2, 2022

 c. Chromebooks are good

  i. No one needs chromebooks in the classroom

Next Steps

Upcoming Important Dates
- Saturday School (12/03rd & 10th/22)
- i-Ready Testing (12/12-14th makeups)
- Final Exams (15th-16th)

Next meeting
- Staff Meeting: Wednesday - December 7th, 2022

BAYTECH

Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Advocacy and Community Engagement
Community School Steering Committee
November 16 , 2022
5pm
Via Zoom

Facilitator: Cesley Frost
Translator: Antonio Ramirez
Agenda:

- **How about a waterfall question in the chat box?**
  - What one reason do you send your child to BayTech?
    - BayTech is close to where we live
    - Small class sizes
    - One of the first schools that contacted me back about applying and enrollment
    - Academics that prepare students for college
    - Belief in the mission of BT
    - Structured career course/pathway of instruction and academics
    - College credit opportunities
    - 6-12 school

- **What is a Community School Steering Committee (Action Team)** - Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
  - In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with "**strong and intentional community partnerships ensuring pupil learning and whole child and family development**," including the following features:
  - **Integrated student supports**
  - **Family and community engagement**
  - **Collaborative leadership and practices for educators and administrators**
  - **Extended learning time and opportunities.**

- Measure G - Middle School Electives:
  - Carry over funds: $12, 965
    - Agree that the money should be designated for the Art class
  - 8th grade Spanish
  - 6th and 7th grade Art
  - Recruitment Fairs November 15th Achieve Academy

- - ■ November 30 EFC @ 5pm
    - ■ January 24th Cox @ 8am

- ● WASC April 16, 2023 -April 19, 2023 (Mark your calendars)

- ● 21st Century Grant Application Review - TODAY!
  - ○
  - ○ Adrienne Herd
    - ■ Focus is on providing a high quality Education for ALL students
    - ■ Competitive grant
    - ■ Parents can send a letter of support to cfrost@baytechschool.org

  - ○ Middle School Grant Application
  - ○ High School Grant Application
  - ○ Thank you for your letters of support!

- ● FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
  - ○ Counting Ballots for local election
  - ○ SBAAC data is being collected by FIA
    - ■ Report release party in Feb
    - ■ Research Action Meetings at the end of the month - Nov 29 @ BT (QC 22-23)

- ● Exit Ticket
  - ○ What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
    - ■ Excited about the Palace Theater site and meeting on December 1, 2022 @ 5pm
    - ■ The opportunity for BT to have our own campus
    - ■ Focus on BT EAGLES
    - ■ Opportunities for more classes
    - ■ Appreciate the BT staff and the recognition of the community partners today
    - ■ Excited to have the parent engagement meetings

Attendees:
Cesley Frost - BT STaff
Michael McDaniel- parent and FIA staff
Kim Hunt- Staff and Parent
Ryan Hughes- BT Admin
Mayra Cardenas- BT Parent
Nancy- BT Parent

Upcoming Meetings:

- Dec 7, 2022@ 10am
- January 4, 2023 @ 10am
- January 18, 2023@ 5pm
- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm

BAYTECH

Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Advocacy and Community Engagement
Community School Steering Committee
November 2nd and 3rd, 2022
10am
Via Zoom

Facilitator: Cesley Frost
Translator: Yesenia Perez
Agenda:

- **How about a waterfall question in the chat box?**
  - What one reason do you send your child to BayTech?
    - Quality Education
    - The various class offerings of the school such as electives
    - The small school and the fact that students are able to grow and engage in small class sizes

- - ■ The website is full of important information
    - ■ The school caters to the needs of students and provides more individualized attention

- **What is a Community School Steering Committee (Action Team)** - Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
    - ○ In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with "**strong and intentional community partnerships ensuring pupil learning and whole child and family development**," including the following features:
    - **Integrated student supports**
    - **Family and community engagement**
    - **Collaborative leadership and practices for educators and administrators**
    - **Extended learning time and opportunities.**

- Measure G - Middle School Electives:
    - ○ 8th grade Spanish
    - ○ 6th and 7th grade Art
    - ○ Recruitment Fairs November 15th Cox and Achieve
        - ■ Nancy is interested is having her son who is an Alumni of Achieve make a video or attend the Achieve fair

- WASC April 16, 2023 -April 19, 2023 (Mark your calendars)

- 21st Century Grant Application Review
    - ○ Adrienne Herd
        - ■ Focus is on providing a high quality Education for ALL students
        - ■ Competitive grant
        - ■ Parents can send a letter of support to cfrost@baytechschool.org
        - ■ Parent suggestions or recommendations?
            - ● Robotics program
            - ● Mental Health and SEL support
            - ● College/Career Prep activities (parent and student) and field trips
                - ○ Ed140 class (currently)

    - ○ Middle School Grant Application
    - ○ High School Grant Application

- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education

- These are the next to-do's you need to take to make sure you successfully "Get Out To Vote". Check if you are registered to vote and make sure to ignite your vote. You can check if you are registered to vote through this website: https://fiaoakland.org/voting/. If you're not, you can register to vote through this website as well.
- If you are not voting by mail, here is a website where you can locate your nearest polling place in Oakland: https://www.acgov.org/rov_app/avllist. If you are planning to vote by mail and haven't received your ballot in the mail. You can go ahead and check on https://www.sos.ca.gov/elections/ballot-status/wheres-my-ballot
- Something that will be super helpful for you to make the right decision for yourself are easy voter ballot guides.
- https://fiaoakland.org/whos-running-for-mayor/
- https://fiaoakland.org/ousd-election2022/

- Exit Ticket
  - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
    - Excited to support the growth of BT
    - The elections
    - 21st Century Grant
    - Parent Participation on the grants
    - UCB Partnerships with tutors and the after school program grant
    - New educational opportunities for students to participate in

Attendees:
Cesley Frost - BT STaff
Yesenia Perez- BT Staff
Dr. Adrienne Herd- UCB
Colette Samimi- UCB
Michael McDaniel- parent and FIA staff
M. Vaca (Parent)
Lourdes Garcia (8th grade Parent)
Maria Hernandez (11th and 6th grade Parent)
Maria Martinez- BT Parent
Nancy- BT Parent
Mayra Cardenas- BayTech parent
Maria Hernandez- BT Parent
Sheena L. - BT Parent
Amy Holt- BT Parent and BT Board Member
Jessica Rodriguez- BT Parent
Lucia Chajon- BT Parent
Denise Carey- Bt Parent

Upcoming Meetings:

- Nov 2, 2022@10am
- Nov 16, 2022@ 5pm
- Dec 7, 2022@ 10am
- January 4, 2023 @ 10am
- January 18, 2023@ 5pm
- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm

BAYTECH

Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting
Wednesday, October 19, 2022 at 2:00 pm

Facilitator: Ms. Frost
Note Taker: Ms. Shin
Time Keeper: Ms. Shin
Attendees: Ah, Tray, Frost, Lane, Norman, Shin, Altamirano, Coleman, Ilochi

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share any positive experiences with students so far? Staff Support

   - We are here for you! If you need support, let the supervisor, team lead, HR, etc...Let them know.

a. Coach Tray- students have been adjusting well. Classroom management has improved. The staff is very supportive and helpful. Wednesdays have been better due to changing the lesson agenda and material (support from Ms. Shin).
b. Ms. Coleman- Everything is fine.
c. Ms. Shin- Students did really well with the sub while she was gone (Thanks to Ms. Ah). Feeling better especially with the students transitioning into the classroom. Students watched a movie and will be diving into an essay.
d. Mr. Norman- Things are getting better. A growing momentum in the classroom. Students were engaged during the Kahoot game. Feeling more motivated.
e. Ms. Ah- Students are now going into a better routine and staying on task. Students participated in a poetry recital (reading out loud in front of the classroom). Lots of books were purchased, many students are excited to read, and are taking home the books to read.
f. Ms. Altamirano- Happy that all staff are back and in the classroom. Noticed that students are laughing and engaging well with the teachers. There was a little hesitation when they were first back on campus after the incident. Growth in students conversing well with their peers and teachers.
g. Ms. Ilochi - Sixth graders are **incredible** in the classroom. Students have adjusted well to the classroom after the incident. More support with individual sixth grade student - encouraging the student to stay *inside* the classroom. Improvement has been made but needs to be more consistent in disciplinary consequences. ([CARE form](#) should be filled out for students!)
h. Mr. Lane- Everything is going well. Students have been wanting to be back at school. Enjoying PE class. Want to go back to regular PE and has been adjusting well.
i. Ms. Frost- Agree with Mr. Lane that many students want to go back to a "normal" school schedule and environment. Students are handling school a little better and are more careful with each other. Miss morning cafeteria reading period because of the lack of communication with the principal and the announcements that were given at the start of school.
    i. [Wednesday Schedule](#)
    ii. Potentially creating a Google doc where all teachers can access

      iii.   Please submit a [CARE form](#) for students who are not back to school yet. Students who are absent for long periods of time.

      iv.   We received $20,000 for one backpack for each student

      v.   Sixth grade parents are willing to make labels for the students. (Student names on all of the individual backpacks)

      vi.   November 13, Options Fair - marketing for BayTech

          1.   Bring students (approximately 500 5th graders, potential students of BayTech, inform them about school, give out BayTech gear)

2. Reminders:

    a. Staff and Student Dress Code: Please, if you haven't signed the employee handbook agreement, please get that into Ms. Caitlin ASAP.

    b. College T-Shirt Day tomorrow for staff: TBD, lanyards, ID's, T-shirts

    c. Cell Phone Policy: Please make sure you follow the policy and it is posted in your classrooms. Don't engage/argue, just enforce and abide by it.

    d. Please do not allow students to go to other classrooms: There's a lot of student movement. Please keep students in class.

    e. Do not send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. Do not allow students to go during Eagle Period at all.

    f. **Grade Book Set Up**- Ms. Shin (for anyone who needs help setting up their gradebooks).

    g. WASC: No update yet, but Ms. Frost will work on focus groups and they'll be designated at future meetings.

    h. Measure G- MS electives- 8th grade Spanish is going well. Ms. Coleman closely works with Mr. Salazar.

      i.   Possible option to have an exploratory wheel for 6th or 7th graders since they are interested in Spanish class.

      ii.   Probably Mr. Salazar will be a better fit to be the one to teach exploratory wheel since he is more involved in cultural activities.

i.   Student Recognition- Eagle Period: Competition among EP classes to begin.

    i.   Back to School Night 10/12

        1.   The Roots members were impressed and thought the back to school was going well. Especially after the incident that happened. They were surprised. - Mr. Norman

        2.   135 parents checked in using the QR code

        3.   Parent involvement and participation seemed low but the attendance was surprisingly high

        4.   3-4 parents came and visited Ms. Ilochi

        5.   1 made it to Ms. Ah; the schedule where you follow the students' schedule

        6.   Schedules clashed with the volleyball game. It wasn't a traditional back to school; but very free flow where it was open for everyone to walk around and get to know teachers personally.

        7.   It would have been nice if we did a separate back to school that didn't clash with the volleyball game. Parents/guardians could have had more time with the teachers inside the classroom.

        8.   Maybe having a back-to-school earlier in the year would have been more effective and meaningful. (Granted, having the BT families coming out was very impressive!! Especially after the incident.)

        9.   Potentially having a school-wide assembly first where students and families are all together. Will be more inclined to attend and be on time.

j.   Lesson plan deep dive : Use the BayTech template with ALL components of the plan. Ms. Shin is providing the template.

k.   Bathroom Logs- please turn in all logs to Ms. Frost at the end of the week.

l.   CARE Referral: Got any concerns about students? Please, it is pertinent to send referrals to Mr. Ramirez.

m.   Dress Code for students- send to the front office for students who are out of compliance.

n.   Reading Period begins at 8:15 am. Do you need books?

     i.   Potentially order more Charlie and the Glass Elevator books. Students have finished Charlie and the Chocolate Factory and are looking for a new book. Chains? For Ms. Coleman.

     ii.   Making sure you're taking correct and accurate attendance.

     iii.   Students who are not attending Reading Period should be guided and sent to their Reading Period classes by 8:15am.

  o. Saturday School referrals:

     i.   Reminded teachers to fill out the [spreadsheet](#) for specific and individual students.

     ii.   Potentially create an automated phone call for all students who are failing classes?

     iii.   Two **BayTech** security officers will be present at BayTech during Saturday School (part of our safety plan).

  p. Questions

     i.   Bonus which is **separate** from the retention bonus.

        1. This one is referring to the doing the necessary tasks like completing lesson plans, signing in, coming to reading period on time (doing your job bonus)

        2. Wondering about the bonus amount because people did not receive it in this last payment

3. Announcements:

  a. Club Facilitator Volunteers?

     i.   Shin: Korean Club;

     ii.   Ramirez: MS Boys Group;

     iii.   Norman/Lane/Tray: Sports Mentorship Club;

        1. Students playing basketball together

     iv.   Free: Chess and Soccer Club.

     v.   Please start those ASAP during lunch time.

  b. Candy Treats from Leadership

     i.   Friendship treat - **Ofrenda grams**

     ii.   Last day to preorder: Thursday, October 27

  c. Hispanic/Latinx Assembly

     i.   Still being in conversation with Dr. Smith

     ii.   Projected to be Friday, Nov 18, 2022

      d. Headphones needed
          i.   If we could have headphones to have students share for each classroom; classroom set of headphones (durable)
      e. Chromebooks are good
          i.   No one needs chromebooks in the classroom

Next Steps

Upcoming Important Dates
- Saturday School (10/22)
- Ofrenda grams last day sale (10/27)
- Hispanic Latinx Assembly (11/18)

Next meeting
- Staff Meeting: Next Wednesday - all staff

BAYTECH

Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting
Wednesday August 24, 2022 at 2:00 pm

Facilitator: Ms. Frost
Note Taker:
Time Keeper: Ms. Shin
Attendees:

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share any positive experiences with students so far? Staff Support - We are here for you! If you need support, let the supervisor, team lead, HR, etc…Let them know.
   a. Coach Tray- positive support from staff/team. Coach Jamar has been helpful and supportive
   b. Ms. Coleman- students are understanding where we are in the world. Using scale to align with the Math curriculum… to come…
   c. Ms. Shin- Spelling in 7th and 8th grade are trying to learn to spell. Academic improvement overall.
   d. Mr. Norman-Norman appreciates the BT staff
   e. Ms. Ah- Spelling is a foundational focus that the students are finding to be successful. Students are wanting extra assignments. Poetry is exciting to the students. Donors Choose project was funded.
   f. Dean Price- Ms is supportive and helpful. Ms. Price appreciates our support.
   g. Frost- I ready usage is up, Reading period is working, students love the dress code sweatpants
2. Reminders:
   a. Staff and Student Dress Code: Please, if you haven't signed the employee handbook agreement, please get that into Ms. Caitlin ASAP.
   b. College T-Shirt Day tomorrow for staff: TBD, lanyards, ID's, T-shirts
   c. Cell Phone Policy: Please make sure you follow the policy and it is posted in your classrooms. Don't engage/argue, just enforce and abide by it.
   d. September 9, 2022 Williams Act Instructional Materials Site Visit- went well

   e. September 14, 2022 Williams Act Facility Site Visit- some improvements are needed.

   f. Please do not allow students to go to other classrooms: There's a lot of student movement. Please keep students in class.
      i. Remind students to go to the cafeteria during lunch to use the restroom if necessary

   g. Do not send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. Do not allow students to go during Eagle Period at all.

   h. **Grade Book Set Up**- Ms. Shin (for anyone who needs help setting up their gradebooks).

   i. WASC: No update yet, but Ms. Frost will work on focus groups and they'll be designated at future meetings.

j. Measure G- MS electives- 8th grade Spanish is going well. Ms. Coleman closely works with Mr. Salazar.

  i. Possible option to have an exploratory wheel for 6th or 7th graders since they are interested in Spanish class.

k. Student Recognition- Eagle Period: Competition among EP classes to begin.

  i. Back to School Night 10/12

l. Lesson plan deep dive : Use the BayTech template with ALL components of the plan. Ms. Shin is providing the template.

m. Bathroom Logs- please turn in all logs to Ms. Frost at the end of the week.

n. CARE Referral: Got any concerns about students? Please, it is pertinent to send referrals to Mr. Ramirez.

o. Back to School Night - October 12, 2022 @ 5pm

p. Dress Code for students- send to the front office for students who are out of compliance.

3. Announcements:

  a. Club Facilitator Volunteers? Shin: Korean Club; Ramirez: MS Boys Group; Norman/Lane: Gym Club; Free: Chess and Soccer Club. Please start those ASAP during lunch time.
  b. Saturday School: (9/24) Make-up for those that didn't finish assignments and work

Next Steps

Upcoming Important Dates
  ●

Next meeting
  ● Staff Meeting: Wednesday

Grade Level Meeting

Wednesday August 17, 2022 at 2:00 pm
Location: Rm. 50
Zoom Link: CLICK HERE

Facilitator: Ms. Frost
Note Taker: Ms. Ilochi
Time Keeper: Ms. Shin
Attendees: Ilochi, Shin, Frost, Coleman, Lane, Ramirez, Norman, Ah, Free, Ms. Cynthia

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share any positive experiences with students so far? Ilochi: Sixth graders are great! Lane: Students aren't pushing back; No opt-out PE (Frost is working on getting Baytech a grant for no opt-out PE) Shin: Seventh graders are eager to learn with a different attitude. Ah: Students want to read and are excited for it! Frost: Middle school is doing great with the dress code and maintaining it all day. Adults are in control of the environment and that is good. Norman: Excited to be back and feeling replenished more than last year. Be optimistic and

collaborative vibes. iReady Summer Camp was great! Ramirez: Getting scheduling done. Almost finished. Going great. Great communication with staff and appreciative. Free: Good start. Last year was tough but nice to help out in classes. Any support needed, willing to help. Been a nice experience so far. Feldman: MS is an amazing staff. Proud of them and very appreciative. We have the best MS in all of Oakland. Ms. Cynthia: Students during RP seem to understand how to summarize what was read previously and only a few need extra support with that. Parents are helping with that.

   a. Staff Support - We are here for you! If you need support, let the supervisor, team lead, HR, etc…Let them know.

2. Reminders:

   a. Staff and Student Dress Code: Please, if you haven't signed the employee handbook agreement, please get that into Ms. Caitlin ASAP.

   b. College T-Shirt Day tomorrow: If you have a college t-shirt, promote your college/university and encourage students to be college/university minded. Students can wear a college/university t-shirt on College T-Shirt Day.

   c. Cell Phone Policy: Please make sure you follow the policy and it is posted in your classrooms. Don't engage/argue, just enforce and abide by it.

   d. September 9, 2022 Williams Act Instructional Materials Site Visit (texts assigned, on-line access assigned, technology access home and school): Please comply. It is important.

   e. September 14, 2022 Williams Act Facility Site Visit
   f. Please do not allow students to go to other classrooms: There's a lot of student movement. Please keep students in class.

   g. Do not send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. Do not allow students to go during Eagle Period at all.
   h. **Grade Book Set Up**- Ms. Shin (for anyone who needs help setting up their gradebooks)

   i. i-Ready Diagnostic next week

   j. Tuesday August 23rd will be the hearing and vision test for 8th and 10th grade and SPED students.

   k. WASC: No update yet, but Ms. Frost will work on focus groups and they'll be designated at future meetings.
   l. Measure G- MS electives Measure G was the bonus check staff received this summer. Measure G is fantastic!
   m. Student Recognition- Eagle Period: Competition among EP classes to begin.
   n. Lesson plan deep dive
   o. CARE Referral: Got any concerns about students? Please, it is pertinent to send referrals to Mr. Ramirez.

3. Announcements:

    a. Club Facilitator Volunteers? Shin: Korean Club; Ramirez: MS Boys Group; Norman/Lane: Gym Club; Free: Chess and Soccer Club. Please start those ASAP during lunch time.

    b. Saturday School: i-Ready Diagnostics (8/27) Make-up for those that didn't finish.

Next Steps

Upcoming Important Dates
-

Next meeting
- Staff Meeting: Wednesday

BAYTECH

Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Advocacy and Community Engagement
Community School Steering Committee
August 17, 2022

5pm
Via Zoom

Facilitator: Cesley Frost
Translator: Sandra Martinez-Rodriguez
Agenda:

- **How about a waterfall question in the chat box?**
  - What one reason do you send your child to BayTech?
    - For a better education
    - Career based education path
    - Charter schools have a better turn out with kids going to college than public schools and the kids have a better setting in charter schools they're not so overwhelmed and the classes aren't crowded like they would be in public school

- **What is a Community School Steering Committee (Action Team)** - Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
  - In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with "**strong and intentional community partnerships ensuring pupil learning and whole child and family development**," including the following features:
  - **Integrated student supports**
  - **Family and community engagement**
  - **Collaborative leadership and practices for educators and administrators**
  - **Extended learning time and opportunities.**

- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
  - [Slides](#)

- Exit Ticket
  - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
    - Excited to support the growth of BT
    - The elections

Attendees: Jimmie Brown (Principal NOCCS), Ryan Hughes (Director of Operations, BayTech) , Cesley Frost (Middle School Principal, BayTech), Michael McDaniel Jr (FIA/BayTech Parent), Sandra Martinez (BT Staff and BT Parent), Mayra Cardenas (BayTech Parent) Angelica (BT Parent), Shameika Brooks (BT Parent) , I-phone (unnamed parent)

Upcoming Meetings:

- September 7@ 10am
- Sep 22, 2022 @ 5pm
- Oct 5, 2022@ 10am
- Oct 19, 2022@ 5pm
- Nov 2, 2022@10am
- Nov 16, 2022@ 5pm
- Dec 7, 2022@ 10am
- January 4, 2023 @ 10am
- January 18, 2023@ 5pm
- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm