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**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

# Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** March 28, 2023

**Subject** Oakland School for the Arts 2023-24 Measure G1 Proposal

**Ask of the Commission** Approve the Oakland School for the Arts 2023-24 Measure G1 Proposal

**Discussion** Middle School Network is open to questions from the commission regarding the Oakland School for the Arts 2023-24 Measure G1 Proposal.

**Fiscal Impact** The recommended amount is **\$34,947.87**. It's coming from resource 9332 - Measure G1.

**Attachment(s)** Grant Application attached.





**2023-24  
Measure G1 Proposal**

*Due: March 17, 2022*

## School Information & Student Data

<b>School</b>	Oakland School for the Arts	<b>School Address</b>	530 18th Street Oakland, CA 94612
<b>Contact</b>	Mike Oz Katy Zaugg	<b>Contact Email</b>	moz@oakarts.org kzaugg@oakarts.org
<b>Principal</b>	Mike Oz Katy Zaugg	<b>Principal Email</b>	moz@oakarts.org kzaugg@oakarts.org
<b>School Phone</b>	510-873-8800	<b>2022-23 CALPADS Enrollment Data (6-8 Oakland Residents Only)</b>	339
<b>Recommended Grant Amount<sup>1</sup></b>	<b>\$34,947.87</b>	<b>2023-23 LCFF Enrollment</b>	57

Student Demographics (%)				Measure G1 Team	
English Learners	1%	Asian/Pacific Islander	6%	Name	Position
LCFF		Latinx	10%	Mike Oz	Executive Director
SPED		Black or African-American	18%	Katy Zaugg	Principal
		White	26%	Dr. Delores Thompson	Pathway Coordinator
		Indigenous or Native American	1%	Arlyle Schultz	Head Counselor

<sup>1</sup> Allocation of funds will be based on the prior year 20-day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

		Multiracial	14%		
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Chronic Absence				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Student Population Overall	2%	2%	5%	4%
Asian/Pacific Islander	<1%	4%	>1%	>1%
Latinx	1%	10%	1%	1%
Black or African-American	4%	19%	1%	1%
White	1%	28%	1%	1%
Indigenous or Native American	0	<1%	0%	0%
English Learners	<1%	<1%	0%	0%
Students w/ IEPs	2%	9%	1%	1%
Free/ Reduced Lunch Students	4%	11%	1%	1%

## Metrics

(all data points are required)

Electives					
Metric	Area	2020-21	2021-22	2022-23	2023-24 Goal
Number of students taking elective courses.	Art	341	344	339	All enrolled
	Language	0	0	0	0
	Music	87	200	194	220
Number of students participating in non-course experiences (e.g. after-school program)	Art	0	0	0	0
	Language	0	0	0	0
	Music	0	0	0	0

Positive & Safe Culture				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Connectedness on CHKS Survey				
Asian/Pacific Islander	93%	88%	93%	100%
Latinx	84%	81%	86%	90%
Black or African-American	87%	77%	82%	87%
White	90%	83%	88%	90%
Indigenous or Native American	97%	77%	82%	86%
English Learners	76%	83%	88%	90%
Students w/ IEPs	86%	80%	85%	88%
Free/ Reduced Lunch	92%	76%	81%	85%
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Suspension Incidents				
Asian/Pacific Islander	0	4	0	0
Latinx	0	2	0	0
Black or African-American	0	3	4	1
White	0	3	3	1
Indigenous or Native American	0	0	0	0
English Learners	0	0	0	0
Students w/ IEPs	0	2	2	0
Free/ Reduced Lunch	0	4		0

Student Retention from 5th Grade to 6th Grade				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
6th Grade Enrollment	101	120	116	120

## Community and Staff Engagement

Community Engagement Meeting(s)	
Community Group	Date
Parents, Student, and Teacher Engagement via zoom	March 9, 2023

Staff Engagement Meeting(s)	
Staff Group	Date
Teacher Division Meeting	Mar 9, 2023

## Proposed Expenditures

**Guidelines**

1. In the following sections, please discuss your team’s plan to address the goals of G1:
  - a. Increase access to courses in arts, music, and world languages in grades 6-8.
  - b. Improve student retention during the transition from elementary to middle school.
  - c. Create a more positive and safe middle school learning environment.
2. Please explain how you plan to use the Measure G1 funds to meet the goals, as measured in the METRICS section of this proposal.
3. Add additional lines as needed.
4. The total of all items should equal the amount listed in "Recommended Grant Amount" on page 1
5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

## Summary of 2023-24 Proposed Expenditures

All Proposed Expenditures (from sections below)		Budget Amount
<b>1</b>	The goal for 2023-24 is to increase access to courses by building out our arts pathways to service more incoming students and provide a world music course (African Drumming) The measure G1 funds will help us meet our goals in supporting efforts to purchase equipment, materials, and staffing for our arts pathways	\$11,642.69
<b>2</b>	Healthy relationships and consent curriculum, instruction and resources	\$15,858.08

<b>3</b>	Counseling supports and middle school programming focused on gender identity-With our substantial percentage of LGBTQ students in our middle school,	\$7447.10
<b>Budget Total (must add up to Recommended Grant Amount)</b>		<b>\$34,947.87</b>

## Proposed Expenditures By Focus Area

Proposed Expenditures for Electives (Art, Language, and Music only)			
Description of Proposed Expenditures	Number of students taking a course in art, language, or music (based on the specific investment).	Number of students participating in a non-course experience in art, language or music (based on the specific investment) + frequency and amount of time spent in each activity.	Budget Amount
The proposed expenditure will cover the cost of Instrument(s) repair and maintenance, which will allow us to achieve our goal of pathway expansion, by recycling instruments to incoming students. This equipment is used daily	75	0	\$5,642.69
The proposed expenditure will cover the cost of an African drumming class, this course will fulfill our goal of expanding our music offerings , other benefits include exercises the brain through stimulating cognitive functions like perception, attention and memory and group drumming especially reduces the experience of anxiety, depression and loneliness. Drumming is good for the body too.	50	0	\$6,000

Proposed Expenditures for Positive & Safe Culture		
Description of Proposed Expenditures	Which metric will this investment impact - chronic absence, suspensions, CHKS survey results, <b>or another metric named by the site?</b>	Budget Amount

<p>Healthy relationships and consent curriculum, instruction and resources</p>	<p>This expenditure will allow teacher to address consent and healthy relationships, students will all be exposed to age appropriate lessons and have access to resources and information through a wellness center</p>	<p>\$15,858.08</p>
<p>.1 FTE Counseling supports and middle school programming focused on gender identity-With our substantial percentage of LGBTQ students in our middle school, this dedicated support to both students and teachers will increase the overall percentage of students that find OSA classrooms safe and welcoming. With approximately 35% of our middle school students identifying as LGBTQ (approximately 100 students) classroom culture and community education will support all learners.</p>	<p>This expenditure will allow OSA to continue the work around student culture surveys specifically regarding whether or not OSA feels like a supportive and inclusive environment. Our survey will enable us to identify specifically how our LGBTQ population responds to this and other related questions.</p>	<p>\$7,447.10</p>

**Please submit your Measure G1 proposal to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).**

**3/9/23 Division Meeting Agendas & Notes:**

1. Updates/Concerns
2. CAASPP Testing (Academic Only)
3. Student Culture Assemblies (MS only)
4. Measure G1 Funding Proposal (Delores)
5. *Title IX Coordinator and what it means at OSA (Kala)--reschedule*
6. Conference Readiness ! (review [schedule](#))

MS:

Arts: Lalgee, Palette, Taylor, Revon, Karnes, Ricciardi, Cristi, Davagian, Thompson, Tian, Parenti, Johnson, Butler, Wynn, Junge, Menzies, O'Connor

HS: Ms Tee, Song, Jack, Karen, Talia, Regina, Wendy, Emmy, Kristin, Angela, Nam, Abby

Middle School Notes:	Arts Notes:	High School Notes:
<p><u>Updates</u></p> <ul style="list-style-type: none"> <li>● Arlyle: Clarification on grading policy: 1 grade per week, and we need updated for progress report, but if you are working on grading a major assessment you gave this week, you can put it into next qtr.</li> <li>● Appreciations for Angela: management of door dash issue, communication (emails) about student issues</li> <li>● STEAM Lab being scheduled during PD was a problem, Crystal will try to schedule another showing</li> </ul> <p><u>CAASPP current proposal</u>            English: 4/11-12 (1st-3rd)            Math: 4/12-4/13 (1st-3rd)  <u>Agreed: would be easier bell schedule if we move it to 4/24-28 for MS</u>            Could we do half days all week? Proposal: M-W unblocked half days, regular Th and F schedules (TBD)            Remind families and students that they need to bring chromebooks and chargers.            Need quite a few spares available for those who forgot or have incompatible chromebooks.            Ms. T will provide teachers with Testing Kits            Proctor training TBD in April            _____</p>	<p><u>Updates</u></p> <ul style="list-style-type: none"> <li>● Spring reading MS Piano Fight 3/17</li> <li>● Vocal Rush 3/14 @ Freight and Salvage</li> <li>● Sophia Navarette PD student joins union!! Hired as lead scene shop carpenter at Rooster; Emily Shore hires as Asst. Stage Manager for Tosca</li> <li>● VA online show coming soon</li> <li>● 8 shows starting March 29 for IM, Emily grateful we can pull it off considering</li> <li>● Theater festivals coming up; MS PD will be doing all the PD for the MS festival for the first time.</li> </ul> <p><u>G1 is equivalent to Measure N but less money-MS only</u>            At OSA we want to use the funds to enhance Arts, need suggestions for how to use the funds, deadline is 3/17            Parameters = art supplies, instruments, language, guest artists okay</p> <p><u>Social Media</u>            5 categories: Classroom action, Faculty, Alumni, Events, Community partners; each category has a weekly posting</p> <p><u>Other</u>            CAASPP MS proposal could cause problems for BOTA and part-time faculty            Reminder to mark CPO, we need verification that students made it to their case manager</p>	<p><u>Updates</u></p> <ul style="list-style-type: none"> <li>● Field Trip for 10th graders to the DeYoung (4/21)</li> <li>● Field Trip for Physics students to Exploratorium (3/30)</li> <li>● Spanish Day 3/24, Spanish III students will need to help set-up, in Student Center, Kristen and Wendy volunteer to help with supervision during 4th period</li> <li>● Arlyle: Clarification on grading policy: 1 grade per week, and we need updated for progress report, but if you are working on grading a major assessment you gave this week, you can put it into next qtr.</li> </ul> <p><u>CAASPP</u>-Ms Tee shared schedule, please follow up with her for details. <b>April 4/24-4/27</b></p> <p><b>Senior</b> Events: prom, grad night (parent sponsored) eligibility for prom on April 29th. 7pm-11pm            Wendy, Arlyle, Kristin,            Parents donated funds to help cover costs</p> <p><u>Culture Survey</u>- Jack, Kristin, today was 9th and 10th. 9th health</p> <p><u>Kala</u>: Title IX Coordinator, receives complaints and determines next steps (investigation, escalation, determination)            If student comes with a complaint, direct them to</p>



<p>Angela: need grade-level assemblies to address physical boundaries, bullying, vigilantism. When would it work? PE in SCtr would be best–1st period Foster has all 6th graders, 2nd period all 7th graders.</p> <p>Suggestions: include HS students and members of affinity groups, Coach: affinity groups should make sure they collaborate for unity in philosophy, also use pathway leaders, learning should continue in Advisory, Advisory is more successful when it's student-led.</p>	<p>Teacher request extra accommodation when it's a school publicity event</p> <p>Revon: would like students to be able to perform if they are doing well in their Arts, disagrees with eligibility requirements</p> <p>David: if a student isn't performing in class, they should not perform</p> <p>Andrew: Once exception during their career used to be the rule</p> <p>Cava: Yes to how they are performing in their Arts; as population is changing, we need to honor that arts is saving students and not punish them</p> <p>Linda: Fashion show involves a lot of other departments–needs access to check other eligibility (5/17)</p> <p>Dan: We need grades in, it's hard to track how they are doing.</p> <p>Bruna: what if there is individual review for failing students, Sped and Arts teachers weigh in</p>	<p>Kala. New Ombudsman as well to handle all complaints as neutral third party.</p> <p><u>Conference Readiness-</u></p>
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**2/23/23 Division Meeting Agendas & Notes:**

- 7. Updates
  - a. Student Culture Survey (Oz)
- 8. Student Support Conferences 3/10/23
- 9. April Arts Calendar- notes from MS, about MS & HS casting and impact on rehearsals

Arts attendance- Kim, Linda, Karnes, Marie, Anseth, Pablo, Liam, Dan, Emily, Sarah, Jaymes, Kumar, Tavia, Rolando, David, Kala

HS Attendance- Emmy, Kristen, Mike, Bob, Talia, Regina, Karen, Wendy, Arlyle, Abby, Sandra

Missing: Jack, David, Nam (subbing), Maya/Corrine (N/A) Leah, Song,

Middle School Notes:	Arts Notes:	High School Notes:
<ul style="list-style-type: none"> <li>1. STEAM showcase is in March 8th at 1pm</li> <li>2. Student Culture Survey-               <ul style="list-style-type: none"> <li>a. Middle School PE</li> <li>b. Messaging is essential, communication from Leadership about the date, prep, script etc.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>1. Updates:               <ul style="list-style-type: none"> <li>a. Venue needed Vocal &amp; Lit &amp; VA</li> </ul> </li> <li>2. Grade up to date</li> <li>3. <b>Action</b> item               <ul style="list-style-type: none"> <li>a. Do chairs have to attend AME?</li> <li>b. KD/DJ- follow up on ms expectations</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>1. Student Culture Survey               <ul style="list-style-type: none"> <li>a. Oz will send an email to the HS team about class time for the survey.</li> <li>b. Messaging is essential, communication from Leadership about the date, prep, script etc.</li> </ul> </li> <li>2. Student Conferences</li> </ul>

- c. Suggestion read to all 2nd period classes
- 3. Student recommendation
  - a. Abi Thomas (7th)
  - b. Ife Thomas (6th) grades/engagement
  - c. Yessnia Martinez (8th)
  - d. Leyna George (8th)
  - e. Natasha V (7th)
  - f. Kanoa Wilson (7th)
  - g. Kit Nicherie (7th)
  - h. Kimora Dakota (7th)
  - i. Feyonna Isayas (8th)
  - j. Zoe Benjamin (6th)
  - k. Kaaron O'Neil (8th)
  - l. Jonae Whaley (8th)
  - m. Alistar McCarthy (8th)
  - n. De'Jaa Mayuex Caple (8th)
  - o. D'Mya Callin (7th)
  - p. Parker Wright (7th)
  - q. Alex Latta (8th)
  - r. Raiyne Williams
  - s. Crow Romo Griffin (7th)
  - t. Sean Crow (6th)
  - u. Iyis Fahrner
  - v. Haya Gebremeksel (6th)
  - w. Rahel Bean-Muhmmad (6th)
  - x. Kendell Knight (6th)
  - y. Tommy Cousey (6th)\*
  - z. Kayla Jones (8th) work completion
  - aa. Mayala Tinsman (8th)
  - bb. Soliel Hamilton (7th)
  - cc. Finn Mikolavich
  - dd. Tamara Scott
  - ee. Mateo Garmendia(email on 2/23)
  - ff. Milan C
  - gg. Kennis Gordan
  - hh. Riyah Williams (YES)
  - ii. Kaylan Gatlon (6th) tardiness/attend.
  - jj. Chloe Breed\*\*
  - kk. Azanah Benjamin

- 4. AME- OSA is holding space the agenda will come from AME and shared
  - a. Kim, Karnes, Linda, Pablo will not be attending
  - b. Do teachers need to clean rooms?
  - c. What rooms will be used.- DT & WH will let teachers know.
- 5. Student Conferences
  - a. Oskar L (9th)
  - b. Jordin Dinkins
  - c. Annabella V
  - d. Carlos G (grad plan)
  - e. Lauren Saxton
  - f. Kaelon Colston
  - g. Damon Taylor
  - h. Ayo Brame
  - i. Tindel Thomas
  - j. Marcus Van Hook
  - k. Fontaine Thomas
  - l. Sammy (Arianna) Wheelock
  - m. Thomas, Olu
  - n. Phillips, Hazel Yvonne
  - o. Frommer-Kinzer, Lucien Milla
  - p. Devin Cadwallader (hold)
  - q. Dan P (lit arts)
  - r. Xochitl Rodriguez.
  - s. Namar Whittaker
  - t. Julio Ramirez
  - u. Esther Davis Warren
  - v. Fenesse Monet Adams,
  - w. Mars Miller
  - x. Ketu'rah (Lit)

- a. Sevin Bussel
- b. Miles Blackwell
- c. Naturelle Henninger (9)
- d. 12th grade red
- e. Faith Johnson (12)
- f. Jordin Dinkins
- g. Malachi Ray (11)
- h. Ryan Urrea (11)
- i. Parker Thompson
- j. Jaylonnie Idelson
- k. Eddie Zepeda (11)
- l. Asher Lockwood
- m. Oxford Lewis
- n. Faletoes-Ma'u sisters
- o. Mayha Ramirez
- p. Aiden O'Connell (10th)
- q. Hazel Phillips
- r. Sam Landa
- s. Sam Gabriel
- t. Stefon Johnson (10th)
- u. Mars Miller (10th)
- v. Gio Rameriz (10th)
- w. DeMarcus Gray
- x. Remlee Meachum
- y. Sinai Flowers
- z. De'lat D (11th)
- aa. Aminah Benjamin
- bb. Xochitl Rodriguez
- cc. Damon Taylor
- dd. Xavier Mena
- ee. Derrick Davies
- ff. Leaf Cruz
- gg. Leah Seymore
- hh. Elias Eckhouse
- ii. Kyriee Clay (9th)
- jj. Lucien Frommer
- kk. MJ Santos
- ll. Oskar Laing (9th)
- mm. Kahlil DeOcampo
- nn. Lena Shaeffer
- oo. Olu Thomas
- pp. Namar Whittaker
- qq. Koreia Colston

<p>4. Liam William- Returned to school. He has permission to leave 3 minutes early. Connect with Chris D. This is his first week on campus, adjusting to classes.</p>		<p>rr. Magnus Dunn (9th)  ss. Orion Kohldny  tt. Ryan Lewis-Zedd (9th)  uu. Sebastian Emley  vv. Victor O'Connell  ww. Mackenzie Peters  xx. Kias Frazier</p>
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**2/9/23 Division Meeting Agendas & Notes:**

1. Updates
2. Staff Culture Survey (will be completed in meeting time)

**Arts Attendance:** Heidi, Pablo, Andy, Dan, Emily, Marie, Linda, Kim, Kumar, Jon, Liam, Patrick

**HS Attendance:** Emmy, Jack, Sara, Wendy, Arlyle, Sandra, Nam, Song, Karen, Regina, Talia, Abby, Kala, Maya

Middle School Notes:	Arts Notes:	High School Notes:
	<p>2/16 Chamber Concert at Skyline Church  2/22 Piano Concert  3/3 Wall Event (Dance, IM) Flrst Friday</p> <p>Kala- will share the staff spotlight info, encouraging arts teachers to share.  Arts input is needed- for arts specific equity rubrics.  Rubric drafts due 3/15 (ideal)  Ms. Jones- attendance, room for improvement on taking accurate attendance  Take survey!</p>	<p>Attendance - reminder from Ms. Jones to enter and update attendance accurately.</p> <p>Moving forward, no admin pull for non urgent planning without prior notice.</p> <p>Finance requesting all student funds/donations be turned in asap.</p> <p><a href="#">2022-23 Staff Culture Survey.</a></p>

**1/26/23 Division Meeting Agendas & Notes:**

**Academic Agenda:**

1. Updates
2. New Wellness Group: Frustration Tolerance (MS only)
3. Enrollment Update (waitlist)
4. [Student Achievement Report](#)
5. Chat GPT discussion
6. Grade Level Time

**Arts Agenda:**

1. Updates & Upcoming Events
2. Arts Academy
3. Dean Update
4. Supervision of students (Mr. Harris)
5. Enrollment Update (waitlist)
6. [Student Achievement Report](#)
7. Auditions- 2/4 planning (parent/student volunteers?)

Middle School Notes:	Arts Notes:	High School Notes:
<p>1. Updates- reminder-give Yan any science related materials for labs</p> <p>2. Wellness <a href="#">Update</a>- starting 3/2-4/27 group is starting- Frustration Tolerance. Meeting Thursdays 8:20-9:30</p> <p>3. SpEd- sharing quizzes with para/case manager in advance, Sara is reinforcing that prep is not giving students answers.</p> <p>4. Enrollment- incoming students, SART is being ramped up with team and disenrollment process in development..</p> <p><a href="#">Don't Ban ChatGPT in Schools. Teach With It. - The New York Times</a></p>	<p>1. Updates: <i>Every 28 Hours</i> is in tech, opens in Feb, <i>Candice is Connie</i> is 2/26. IM has three concerts in February, Spring IM festival at Yoshi's 4/25, DVM building is not open. New options are pending. Parenti's sponsoring event at Yoshi's (OSA students are playing)</p> <p>2. DM needs new MS classroom</p> <p>3. Summer Academy! - courses and teachers needed! Sessions are 9 days, Two series of dates, Mid June-Early July</p> <p>4. Enrollment- under enrolled and we may pull students from the waitlist in coming weeks. Will notify teachers if/when students are added.</p> <p>5. Dean Update- MS improvement in tardiness,</p> <p>6. Hallway supervision- HS arts breaks are too chaotic. Add that bell! 3:10</p> <p>7. Facilities and supervision is working to address the broken bathrooms , hallway traffic, bathroom crowds</p> <p>8.</p>	<p>1. No updates</p> <p>2. Enrollment &amp; attendance- incoming students, SART is being ramped up with team and disenrollment process in development.</p> <p>3. Can some assignments be make up only based on excused absence?</p> <p>4. Dean Update- attendance and tardies are being monitored. Students get email the day before the detention.</p> <p>5. <b>Suspensions need to be updated in PowerSchool</b></p> <p><a href="#">Don't Ban ChatGPT in Schools. Teach With It. - The New York Times</a></p>

**Middle Attendance: Sara, Utah, Mark, Daniel, Chris, Crystal, Laurice, Teddi, Brenda, Amanda, Jeff**

**Arts Attendance: Kim, Marie, Dan, Patrick, Bruna, Pablo, Liam, Revon, Linda, Emily, Heidi, Sara, Tavia, John**

**High School: Emmy, Kristin, Nam, Abby, Bob, Mike, Regina, Talia, Wendy, Karen, Arlyle, Sandra, Maya, Sara**

**1/2/23 Division Meeting Agendas & Notes:**

**Academic Agenda:**

1. Updates & Upcoming Events
2. Dean Update
3. Course Feedback Data Discussion

**Arts Agenda:**

1. Updates & Upcoming Events
2. Dean Update
3. Auditions- Internal & External scheduling and panels
4. Course Feedback Data Discussion

Middle School Attendance: Coleman, Foster, Guerin, Farmer,Wagner, Pontecorvo, Yan, Alexander, Stone, Olsen, Bruitung, Qiu, Monarch, Ordaz

Arts Attendance: Ricciardi, Karnes, Morales, Davagian, Taylor, Plette,O'Connor, Troutt, Anseth, Stepter, Junge, Menzies, Kirksey, Tian

High School attendance: Chatterji, Kindblad, Jackson, Maracci. Napolitano, Ordaz, Levine, Schleimer, Snyder, Winningham, Graff-Baker

Middle School Notes:	Arts Notes:	High School Notes:
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<ol style="list-style-type: none"> <li>1. Updates &amp; Upcoming Events <ol style="list-style-type: none"> <li>a. March 8th STEAM showcase</li> <li>b. MS Social Skills Group ending- summary will be added to student support monitor</li> <li>c. Attendance &amp; tardies</li> </ol> </li> <li>2. Dean Update <ol style="list-style-type: none"> <li>a. Tracking sheet for detention/lunch &amp; learn</li> </ol> </li> <li>3. Course Feedback Data Discussion <ol style="list-style-type: none"> <li>a. tip- use average in lower left corner</li> </ol> </li> </ol> <p><b>Notes:</b>  -Add practice scenarios for how to deal with class disruptions in division meetings. Develop common language &amp; best practices  -model grade level, fishbowl activity</p>	<ol style="list-style-type: none"> <li>1. Updates &amp; Upcoming Events <ol style="list-style-type: none"> <li>a. Open Thurs-Sat</li> <li>b. Staff who want to attend to email Morales with dates</li> <li>c. Dance &amp; IM in mobile lights project on March 3rd 7pm</li> <li>d. Jan 17 &amp; Feb 3 Legally Blonde in SF, half cast is OSA, Linda costumed.</li> <li>e. Feb 18th-Lit Arts Reading (Valentine's)</li> <li>f. March 30th- Songwriters open to all students</li> </ol> </li> <li>2. Dean Update <ol style="list-style-type: none"> <li>a. OSA Got Talent 1/30</li> <li>b. Tardy Detentions</li> </ol> </li> <li>3. Auditions- Internal &amp; External scheduling and panels <ol style="list-style-type: none"> <li>a. 1/25 &amp; 2/4 are scheduled. Katy will send panel info and number of applicants</li> </ol> </li> <li>4. Course Feedback Data Discussion</li> </ol>	<ol style="list-style-type: none"> <li>1. Updates &amp; Upcoming Events</li> <li>2. Dean Update <ol style="list-style-type: none"> <li>a. OSA Got Talent 1/30 8:00-8:25</li> <li>b. Tardy Detentions</li> <li>c. Leadership class- 3rd period TAs are available from Leadership class</li> <li>d. Macellis Drumgoole will return on Tuesday 1/17 (details shared by Angela) Safety Plan will be shared with teachers.</li> <li>e. If anything is arises or concerns about Kamani, Lena, Xochitl, Kaiesha-contact Angela</li> <li>f. 11th grade drinking concerns have increased. Fairly confident it is Alula Dreicer who is distributing alcohol</li> </ol> </li> <li>3. Course Feedback Data Discussion</li> </ol> <p><b>Notes:</b> Messaging to 11th grade families about alcohol and safety  For future meetings- for agenda- share one best practice (ie entry routine, first words of email/text...etc)</p>
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**12/8/22 Division Meeting Agendas & Notes:**

**Agenda:**

1. Updates & Upcoming Events
2. Course Feedback Form
3. Academic Counseling Update (grading window)
4. Student Discipline & Protocols Update
5. Student Support & Finals

Attendance: **MS**- Ordaz, Monarch, Qiu, Guerin, Breitung, Alexander, Pontecorvo, Yan, Olsen, Wagner, Stone, Powell, Jackson

Attendance: **Arts**: Revon, Taylor, Riccardi, Karnes, O'Connor, Cristi, Davagian, Junge, Cregge, Choice, Wynn, Menzies, Plette, Anseth, Lalgee, Jackson,

Attendance: **HS**: Chatterji, Le, Snyder, Schultz, Bae, Schleimer, Jorcino, Kindblad, Marcacci, Winningham, Liu,

Middle School Notes:	Arts Notes:	High School Notes:
<ol style="list-style-type: none"> <li>1. Updates: Field Trip, just 15 more permission slips needed</li> </ol>	Internal Auditions 1/25 : posted in GC Advisory classroom, they fill out Google form by 1/9, we will meet	AC: S2 Schedule Changes: 9th graders swapping to other elective, Some slight changes to rosters due to moving periods. Students in credit recovery may also have schedule changes.

<p>a. Student announcement- can teachers get a paper copy to read in their 4th period class</p> <p>b. Increased number of students out sick, concern about final completion</p> <p>c. Assembly debrief (artist series options for 6/7) pre work idea for next event, to provide bios for speakers, examples of showing work, videos, volume too high in 12/5 assembly- could we order earplugs?</p> <p>2. Course feedback form-Kala &amp; Rachel explained the feedback form process, please share any edits or revisions asap. Each period will take survey. <b>Survey by 12/16/22</b>. Script available.</p> <p>3. Semester one grades due 1/12</p> <p>4. Discipline update: work on revision on tardy policies, detention on tardies,</p> <p>5. SART- update on the policy and process of team that is now tracking attendance.</p>	<p>with them to ascertain commitment. If portfolio is ready, they can send it</p> <p>External auditions 2/4, no plan finalized yet</p> <p>Gradebook closes for S1 on 1/12-hard deadline</p> <p>Pathway access sign-ups are next week, dependent on catalog being finalized. Need a decision on HS:</p> <p>Students who want to switch will talk to their AC to see if there is room in their new choice, but everyone else will continue in their same pathway access course. Course feedback form, please give to your students before the end of finals, should take 5-10 minutes. Concern: this could be an opportunity for students to gang up on teachers unfairly and give negative feedback, but let's try it and we can make any changes necessary for next time.</p> <p>Angela: tardy policy will be revised for Sem. 2</p> <p>Newberry graffiti: student apologized to everyone who was directly involved and will make a public apology to everyone at Newberry, will do some restitution and community service.</p> <p>JF: Does OSA have a policy about students performing when there is negative behavior backstage?  AJ: It could affect the program, could be problematic.  DT: We should have something in place going forward, it would have caused a problem to make a last minute change.  KZ: There is a code of behavior, it applies everywhere, this one just happened to occur backstage.</p> <p>Next week: arts every day, if you make a change on which Arts is happening on which day, communicate with students. M/T will be the same, no block. First week back needs a special bell schedule, might be better to start your Pathway Access classes 2nd week of the semester.</p>	<p>INCs will be put in place from AC for students who are sick and/or traveling through the end of the semester. If emails come straight from parents to teacher, redirect them to their AC. They will email teachers about who has INCs.</p> <p>Students who are need to make up a final can do it Friday 12/16.</p> <p>12/14 There is PD</p> <p>Course feedback form:</p> <ul style="list-style-type: none"> <li>- could the class background question be reworded for students</li> <li>- N/A option</li> <li>- Add feedback on survey question at the end</li> </ul> <p>Dean Update: Tardy policy &amp; EB protocols are being reviewed and revised for Jan 2023. Lunch detention expanding for tardies</p> <p>Can we create a system for students who are skipping class?</p> <p>Feedback loop- improve discipline reporting back to students.</p> <p>SART process-Academic Counseling/Attendance/Truancy all being streamlined. Attendance letters being sent home for truancy.  *At division meetings, review chronically absent lists</p>
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	<p>KC: Is there a certain cut-off day when eligibility is decided, it is a policy or teacher by teacher? For students with IEPs there should be a conference with case managers and instructors, but students without IEPs are not eligible if they do not meet the requirements of their support plan before the show. Recommendation: 2-3 weeks before the show, excuse them from rehearsals to prep without them, that will give them enough time to turn it around and make it real.. Having them drop out last minute affects the whole show (esp. In the case of IM and vocal).</p>	
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**11/17/22 Division Meeting Agendas & Notes**

**Agenda:**

- 4. Updates & Upcoming Events
  - a. Assemblies 11/28 and 12/5
  - b. Open House 11/17, classroom visits
  - c. Student discipline
- 5. Dean/SpEd/JEDI updates
- 6. **All:** Students of Concern- [Student Support Monitor](#) & Academic Support Period Updates
  - a. Students now eligible for performances or about to be with a push!
- 7. **Academic Only:** grade level time
- 8. **Arts Only:** Internal Audition process & dates

MS Attendance: Foster, Guerin, Stone (arrived 10:45), Farmer, Powell, Jackson, Wagner, Yan, Pontecorvo, Alexander, Brietung, Qiu, Diener, Ordaz, Ordaz,  
 Art Attendance: Revon, Anseth, O'Connor, Karnes, Dalton, Lalgee, Troutt, Davagian, Cristi, Vela, Percia

Middle School Notes:	Arts Notes:	High School Notes:
<ul style="list-style-type: none"> <li>1. Updates &amp; Upcoming Events               <ul style="list-style-type: none"> <li>a. Assemblies 11/28 Artist Series and 12/5- <b>OSA Got Talent needs calendar change</b></li> <li>b. Open House 11/17, classroom visits</li> <li>c. 6th grade will head to DeYoung on <b>12/14</b>, estimate is 30/head</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>1. Updates &amp; Upcoming Events               <ul style="list-style-type: none"> <li>a. Assemblies 11/28 Artist Series and 12/5- <b>OSA Got Talent needs calendar change</b></li> <li>b. Open House 11/17, classroom visits</li> </ul> </li> <li>2. Dean/SpEd/JEDI updates</li> <li>3. Internal Audition process &amp; dates               <ul style="list-style-type: none"> <li>a. Requirements up to date?</li> <li>b. 12/16 deadline for external</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>1. Updates &amp; Upcoming Events               <ul style="list-style-type: none"> <li>a. Assemblies 11/28 Artist Series and 12/5- <b>OSA Got Talent needs calendar change (need to move Dept. Chair meeting)</b></li> <li>b. Open House 11/17, classroom visits</li> </ul> </li> <li>2. Updates on Eligibility               <ul style="list-style-type: none"> <li>a. Office Hour Attendance check-in</li> </ul> </li> </ul>

<ul style="list-style-type: none"> <li>d. Ice Skating will start after the break Tuesday/Wednesday maybe 3rd period Thursday</li> <li>e. Student discipline (3 students suspended)</li> </ul> <p>2. Dean/SpEd/JEDI updates</p> <ul style="list-style-type: none"> <li>a. <b>SPED:</b>OT started today, Teren, Lief, Devin, Liam and Alaster will be meeting with the OT on Thursdays</li> <li>b. <b>Dean:</b> lunch and learn is underway, been effective. Afterschool detention for HS is on Wednesday. Backup coverage needed till 1:10 for Wednesdays</li> <li>c. Challenge Day- look at spaces and book for 7th and 10th.</li> <li>d. Feedback on Advisory- Pontecorvo recommended Common Sense Media for MS Middle School sessions due to increased social media concerns.</li> <li>e. <b>JEDI:</b> Survey- please review communication norms and provide feedback <ul style="list-style-type: none"> <li>i. <b>TLCs should come back</b></li> <li>ii. Share through Advisory</li> </ul> </li> </ul> <p>3. Book counts and other needs for S2</p>	<ul style="list-style-type: none"> <li>c. 1/25 internal auditions</li> <li>d. Students need clarity on when and where</li> <li>e. Auditions are all gone for sure?</li> </ul> <p>4. Eligibility</p> <p>5. Students of Concern: Lauren Saxton, 9th grade vocal,</p> <p>6. Need for communication on discipline</p> <p>7. Is there any update on damage on Newberry?</p> <ul style="list-style-type: none"> <li>a. Removed from performances</li> <li>b. Presence at Newberry</li> </ul>	<p>3. Dean/SpEd/JEDI updates</p> <ul style="list-style-type: none"> <li>a. JEDI: email about community norms, please provide feedback. This is something we will ask all stakeholders to adhere to after the final revision happens at the next Equity Task Force mtg. Goal of norms is to improve communication and reduce harm.</li> <li>b. Sped: new occupational therapist on campus Thursdays, 1-1 for Chros Blake will be assigned</li> <li>c. Dean: no tardy detentions yet, will start after break. Wed. detention is only for behavior. Students will be losing lunch for tardies, requesting ability to assign students to your office hours. (Teachers are not required, voluntary only. 4 teachers agreed, the others declined) No-contact agreements between Sevin/Milan and Derrick/Keilani; Sandra requests a tardy spreadsheet to keep track, can we revisit the tardy policy for 2nd semester–this one hasn't worked.</li> </ul>
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**11/3/22 Division Meeting Agendas & Notes**

**Agenda:**

- 1. Grade Level or Dept Collaboration

**10/20/22 Division Meeting Agendas & Notes**

**Agenda:**

- 1. Updates & Upcoming Events
  - a. Thriller Flash Mob
  - b. PSAT
- 2. [Purchasing Process \(Joyce\)](#)



3. [Safety Protocols](#) (Walter)
4. Dean Update
5. Invitation to apply to Equity Task Force (Kala)
6. Arts Meeting only: Announcing Gender Support Team and plan (Kala)
7. Academic Only: Grade Level

Middle School Notes:	Arts Notes:	High School Notes:
<ol style="list-style-type: none"> <li>1. Updates &amp; Upcoming Events-TP has quizzes next week, all 8th math have math test, Thriller Flash Mob 10/31</li> <li>2. Halloween costume contest</li> <li>3. Purchasing process explained by Joyce (see doc linked above)</li> <li>4. Safety Protocol Review- Email Mr. Harris if you do not have access to EMS/Catapult System. Mr Harris 510-290-3503</li> <li>5. Dean Update:               <ol style="list-style-type: none"> <li>a. Wagner, Yan ready to hold space for Lunch and Learn</li> <li>b. Morning shout outs- teachers can refer names for celebration/highlight</li> <li>c. Behavior Referral Form- notes will be shared on a spreadsheet that teachers can see and live updates</li> <li>d. GN bathroom monitoring schedule pending</li> <li>e. Ms Jackson's cell is 424.744.6242</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Updates-</li> <li>2. Eligibility-</li> <li>3. Auditions: Internal audition</li> <li>4. 19-21 bad for theater, 7/8th, long week</li> <li>5. Kala- updates on ETF and recruitment, currently lacking arts representation</li> <li>6. Follow up items/actions;               <ol style="list-style-type: none"> <li>a. VA off campus supervision/transition</li> <li>b. Budget- Fashion</li> <li>c. Pronouns in sub rosters</li> <li>d. Hallways are gross- reminder of students ownership, roles OSA House Guardians- keeping campus clean shiny-student council.</li> <li>e.</li> </ol> </li> </ol>	<p><b>Follow up action items:</b></p> <ul style="list-style-type: none"> <li>• Tardies</li> <li>• 5th period tardies</li> </ul>

**10/6//22 Division Meeting Agendas & Notes**

**Academic Only**

9. Updates
10. Discipline challenges
  - a. Tardies (process and communication)
  - b. Extended breaks (power school logs, limit restroom access, Behavioral Referral Form)
  - c. Restroom usage (request replacement passes, sign-in/out procedure, gender neutral, extra attention after lunch)

[\(link to all SST documents\)](#)

**Arts Only**

Middle School Notes:	Arts Notes:	High School Notes:
<p><b>Present:</b> Laurice, Mark, Daniel, Teddy, Kala, Angela, Amanda, Utah, Brenda, Coleman, Sara, Rachel</p> <p><b>Student of the Month nominations:</b> Mars Silva b/c they contribute to discussions, welcome new student, always helpful, nice and fun, enthusiasm for academics that equals arts–perfect OSA student! Will announce both Sept. and Oct. at the 11/13 assembly.</p> <p><b>Updates</b> Picture day 10/19: only for those who missed or there is a serious problem with the photo, the latter needs to be approved by Angela by 10/18. 1st academic period (4th) will be MS, 2nd academic period (5th), 9/10 and 11/12 during Academic 3rd if necessary. Angela will send list of names to teachers.</p> <p>Utah is starting a social skills group for middle schoolers based on teacher referrals, each session 6-8 weeks. Start thinking of kids who could benefit. Would also like some potential leaders–high risk kids but not necessarily super deficient in social skills. Utah will send out a referral process. Super shy kids okay to refer? Will probably be a separate group. Teddy suggests a self-reflection, sharing what they learned to larger community, maybe by writing an advisory lesson?</p> <p>Other updates: SRI scores are high! Very few who are “emerging.”</p> <p><b>Discipline challenges</b> <u>Tardies:</u> 15 minutes for lunch, clean-up with Seacrest and Olden who sign off; those with chronic issues will be assigned detention. Crystal: you can use my room for 8th grade detention during lunch. Teddy volunteers for 6th-7th. Brenda for 7-9. Focus on 1st period and after-lunch tardies. Phrase 1st period as non-punitive, but supportive. <u>Angela will coordinate days/teachers/accountability tracking system.</u> Teacher will sign the slip.</p> <p><u>EB:</u> Teachers will log EB in powerschool (not incident logs), Angela suggests limiting bathroom usage.</p>	<p><b>Present:</b> N/A</p>	<p><b>Present:</b> DeLuca, Levine, Ordaz, Schultz, Blangy, Schliemer, Winningham, Kindblad, Napolitano, Jorcino, Trieu, Liu, Bae, Le, Chatterji, Dalton,</p> <p><b>Student of the Month nominations:</b> Siyan Burns b/c always participates, a leader, uplift students, enthusiastic about learning, extends his thinking, very reflective</p> <p><b>Updates</b> Picture day 10/19: only for those who missed or there is a serious problem with the photo, the latter needs to be approved by Angela by 10/18. 1st academic period (4th) will be MS, 2nd academic period (5th), 9/10 and 11/12 during Academic 3rd if necessary. Angela will send list of names to teachers.</p> <p>Maya is starting a social skills group for high schoolers based on teacher referrals, each session 6-8 weeks. Start thinking of kids who could benefit. Will send out an email to teachers. Refer: students who say the wrong thing at the wrong time, not necessarily super shy kids. Suicide prevention opportunity–if you teach a whole grade level and are willing to give up a block day, he will present (January-March). Kristen would be willing to give up 11th grade Physics. Another group: DBT skills, if you want something like that integrated into your classes, let Maya know Talia: mental health assembly? Would staff be open to being on a mental health panel, to humanize it? Sandra: English class focused on mental health, could consider for the future. Maya: we have 6 week unit on mental health. Kala: mental health club</p> <p>Other updates: Kala–Gender Support Team is Rachel, Kala, Will, gender support plans for students who need help with transitioning, changing pronouns/names, etc. There will be an individual process for each student. We will work with students on a case-by-case basis. Teachers will refer students via a google form and the team and other support people identified by student will meet with them to create individual plans.</p>

How do we monitor that they are going upstairs?

Amanda: bathroom passes passed out at beginning of quarter.

Chris: bathroom pass slips? Willing to test it. Benefits: anyone in the hall can check time on it, allows more than 1 out at a time during emergencies, allows adult to sign it if they are out of class on business. Kala: if same students are chronically EB, identify a specific time they can go to the bathroom (go to the bathroom now), look for natural causes of bathroom requests, make them wait until it's convenient for the lesson.

Utah: seconds the paper single use pass idea. Teddy: concerned about wide implementation (when they lose it, when a sub, disruptive to lesson), Laurice and Brenda agree—current system is working, but the handful of kids who take EB need the focus.

Crystal: our current system works: **let's flag EBs in powerschool, alert parents and then refer to Angela if they continue. Angela will collect the sign-in/out logs.** (this process was agreed to by all, with Chris wanting to pilot the disposable pass idea).

If teachers need new hall passes, they should email Angela.

Laurice: we need more supervision of the bathrooms. **Angela is working on a bathroom supervision schedule shared between Dean, AP and Campus Security.**

Sara: include EB information as part of the family conferences and let them know there will be consequences.

Angela: **will send emails to teachers on a regular basis after running reports so teachers are aware of who has a chronic bathroom issue.**

Laurice: Can we ask janitors to stop cleaning student bathrooms during 5th period.

Coleman: acknowledge that tik-toking can happen during lunch or during longer breaks—can't be in the bathroom. Give them a place where they are free to do it (foyers, classrooms)

Behavioral Referral Form:

**Angela will email with results, please put "Student Concern" in subject line.**

**Teddy: how can we initiate detentions for non-tardies? Angela: use the BRF.**

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Kala: gender support plans for students: students who need help with transitioning, changing pronouns/names, individual process for each student. Rachel, Will, Kala will work with students on a case-by-case

Arlyle: APISU potluck rm. 316 Tuesday 10/11—please come!

### **Discipline challenges**

Tardies: 15 minutes for lunch, clean-up with Seacrest and Olden who sign off; next level is afterschool and lunch detentions. Angela is working through the list, talking to them, lunch clean-up. Would HS teachers like to hold lunch detentions?

Sandra: will there be a reset at Q2? No. How do we proceed? Use the form still? Yes, but for those who have used it, Angela will follow up. And can also pull tardy reports in Powerschool.

Sandra: not everyone did it, it dilutes the policy.

Angela: everyone needs to commit.

Sandra: this problem seems too big for one person to solve, so many tardies every day. First quarter seems lost now, need a reset, could we set the number higher?

Angela: wouldn't be fair to other students to change the number of tardies. Detentions will be a deterrent.

Jack: 1st period tardies are hard, students come from far away.

Corinne: After lunch is a much bigger problem.

Angela: lose off-campus lunch privileges

How will this be supervised?

Jack: kids say they don't have enough time to go get lunch, eat and come back. Are we flexible with eating in class?

Corrine: can be distracting, not all teachers are okay with it?

Maya: It is a privilege to go off campus and there are enough restaurants that are close, it is not an option to travel far to a restaurant.

Kala: How will we enforce it?

Angela: get the list, contact the parents to tell about loss of lunch privileges, they will have to check in (consequences if they don't show up)

Rachel: is everyone okay with eating in the classroom if they are on time? Yes, as long as they are not distracting and clean up after yourselves.

Abby: it needs to be messaged by individual teachers—reminders that they have to be back from lunch on time

### Extended breaks:

We know who the frequent offenders are, but can everyone be sure to enter EB so that we can track everyone? Can we have parents shadow them for a day? Their disengagement shows up in other ways too.

<p>basis. Teachers will refer students via a google form and we will meet with them to create individual plans.</p>		<p>Angela: Are we okay with doing that? (Mostly yes)  Kala: We can't mandate, we can request and what is our policy about parent visitors?  Abby: Last year there was an issue with a teacher being filmed.  Talia: maybe an admin shadows? There are a few kids where there is an intersection between safety, behavior, engagement.  Angela: email me those top tier students who need really focused support. Maybe we could get volunteer parents to shadow?  Corrine: when they are going to the restroom, we need their phones on their desk/backpack.  Emmy: can we take phones away when we see them on the phones in the hallway?  Corrine: take it and walk it back to their classroom while they go to the bathroom.  Emmy: if it's a policy, we can't blame teachers, it is their responsibility. Let's put up signs to inform students.  Sandra: send an email to all teachers to remind of policies:  Tardies  Phone policy  Sandra: will trigger lots of conflict because it hasn't been done since the beginning of the year, not a reason not to do it.</p>
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**9/22/22 Division Meeting Agendas & Notes**

1. Updates
2. Field Trips
- 3. Academic Only**
4. BRL (MS)
5. Grade Level Meetings- use student support monitor and COST referral for students in need of conference [\(link to all SST documents\)](#)
- 6. Arts Only**
7. 3. CTE credentials
8. 4. PTSA Nights (Dr. Thompson & Mike Oz)

<b>Middle School Notes:</b>	<b>Arts Notes:</b>	<b>High School Notes:</b>
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<ol style="list-style-type: none"> <li>1. Share out- group check in, drill went well</li> <li>2. <b>Present-</b> Yan, Foster, Olsen, Guerin, Pontecorvo, Monarch, Stone, Qiu, Bruiting, Alexander, Diener, Farmer, Wagner</li> <li>3. Field Trip- overview and policy</li> <li>4. BRL-names added</li> <li>5. MS Assessment Calendar- BW created it and will share it with team and SpEd.</li> <li>6. <b>Add assessment check in to division meeting agenda</b></li> </ol>	<p><b>Present:</b> Lalgee, Plette, Cregge, O'Connor, Vela, Jon Taylor, Anseth, Thompson, Cristi, Williams, Wynn, Tian, Kirksey, Junge, Percia, Menzies</p> <ol style="list-style-type: none"> <li>1. PTSA monthly meeting template</li> <li>2. Calendar for arts (action need)</li> <li>3. Reminder on sub process (Juju)</li> <li>4. PTSA- refer BIPOC parents to Juju for follow up to join PTSA.</li> <li>5. Updates &amp; Share Outs- vocal guests, field trips, video shoot, new building space opening 3-4 weeks, IM has first concert on 10/13, guest artists today, Media Arts- scary film fest at Parkway</li> <li>6. Reminder on break in arts block- 3:10 bell add</li> <li>7. CTE credential reminder- online options and sign ups open now- ACOE is online asynch</li> <li>8. Field Trip- for HS only-add option to leave from venue and go directly home.</li> </ol>	<p><b>Present:</b> Snyder, Levine, DeLuca, Schultz, Blangy, Schliemer, Winningham, Kindblad, Napolitano, Joricino, Trieu, Liu, Bae</p> <ol style="list-style-type: none"> <li>1. Field Trip- overview and policy <ol style="list-style-type: none"> <li>a. Revised as group.</li> <li>b. Final document will be added to staff google classroom</li> </ol> </li> <li>2. PTSA- encourage BIPOC parents to attend PSTA or contact Juju</li> <li>3. Sub reminders-</li> <li>4. PSAT is October 25th</li> </ol>
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**Follow up & Action Items:**

- 7th grade- behavior and support request- Rachel will follow up
- Advisory Team- needs to be present at the next meeting. **Can the lessons be posted on Staff google classroom?**
- **Rachel Dalton add field trip form to staff google classroom**

**9/8/22 Division Meeting Agendas & Notes**

1. Check In (5 min)
2. Substitute procedures reminder
3. Safety Drills
4. Division Specific
  - a. Academic: BSTN reminder. Grade Level Time/\*Getting to you know data [\\*All student data](#)
  - b. Arts: PTA Nights, Budgets, ordering, cost projections

<p style="text-align: center;"><b>Middle School Notes:</b></p> <p><b>Present- Olsen, Farmer, Yan, Guerin, Monarch, Alexander, Bruiting, Stepter, Wagner</b></p>	<p style="text-align: center;"><b>Arts Notes:</b></p>	<p style="text-align: center;"><b>High School Notes:</b></p> <p><b>Bae, Blangy, DeLuca, Snyder, Le, Joricino, Treadwell, Marcacci, Kindblad, Schleimer Present</b></p>
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<ol style="list-style-type: none"> <li>7. TP out, MS out, JF subbing, DQ in IEP, Coleman?</li> <li>8. Heat is concern this week- fans available- contact Walter</li> <li>9. Safety Drills- next 2 Wednesdays, documents shared. <ol style="list-style-type: none"> <li>a. Emergency Fire Drill on <b>09-14-2022</b> from 9:30am to 9:45am</li> <li>b. Active Intruder Drill on <b>09-21-2022</b> from 9:30am to 9:45am</li> <li>c. Survey will go out as part of debrief</li> </ol> </li> <li>10. Ms. Jackson- assembly schedule for Monday- please share</li> <li>11. Sub Procedure Reminder- Ms. Tee shared document with procedures. Start with notifying you supervisor for approval. Use Assure to complete a time request, contact Ms Tee. (Ms Tee will send in email too)</li> <li>12. COST &amp; Behavior Referral Form, <b>Please continue to use log entries in PS</b></li> </ol>	<ol style="list-style-type: none"> <li>1. Intros- welcome for Kim</li> <li>2. Oz- sharing Crucible ingo and hopes for partnership</li> <li>3. Heat- keep doors closed when possible if AC (newberry &amp; 19th)</li> <li>4. Safety Drills- next 2 Wednesdays, documents shared. <ol style="list-style-type: none"> <li>a. Emergency Fire Drill on <b>09-14-2022</b> from 9:30am to 9:45am</li> <li>b. Active Intruder Drill on <b>09-21-2022</b> from 9:30am to 9:45am</li> </ol> </li> <li>5. <b>(204)</b> concern- the lock of the door not working, <b>302</b> does not close. Window coverings.</li> <li>6. Sub Procedure Reminder- see notes from Ms. Tee <ol style="list-style-type: none"> <li>a. Brainstorm sub pool to include alum</li> </ol> </li> <li>7. COST &amp; Behavior Referral Form, <b>Please continue to use log entries in PS</b></li> </ol>	<ol style="list-style-type: none"> <li>9. BTSN videos due end of Friday. 9/15 is BTSN for HS</li> <li>10. Safety Drills- next 2 Wednesdays, documents shared. <ol style="list-style-type: none"> <li>a. Emergency Fire Drill on <b>09-14-2022</b> from 9:30am to 9:45am</li> <li>b. Active Intruder Drill on <b>09-21-2022</b> from 9:30am to 9:45am</li> <li>c. Signs on way to MS/HS teachers</li> <li>d. Survey will go out as part of debrief</li> </ol> </li> <li>11. Lock on <b>306</b> does not work</li> <li>12.</li> </ol>
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**8/25 Division Meeting Agendas & Notes**

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|---|--|
| <ol style="list-style-type: none"> <li>1. Check In (5 min)</li> <li>2. Upcoming Events (10 min) <ol style="list-style-type: none"> <li>a. Photo days</li> <li>b. Announcements on Tuesday</li> <li>c. Back to School Night Plans</li> <li>d. Classroom Visits (Rachel)</li> </ol> </li> <li>3. Dean Update (5 min)</li> </ol> | <ol style="list-style-type: none"> <li>4. SpEd Update (5 min)</li> <li>5. HR Update (30 Min) <ol style="list-style-type: none"> <li>a. Employee Handbook</li> <li>b. <a href="#">Asure System</a></li> <li>c. STRS</li> </ol> </li> <li>6. Support &amp; Feedback</li> </ol> |
|---|--|

Middle School Notes:	Arts Notes:	High School Notes:
<ol style="list-style-type: none"> <li>13. Announcements Tuesdays last 5 minutes of the block.</li> <li>14. BTSN for MS is 9/14, 5-7. Katy will send detailed plans for the hybrid model.</li> <li>15. Dean Update:</li> </ol>	<ol style="list-style-type: none"> <li>8. Announcements Tuesdays last 5 minutes of the block.</li> <li>9. BTSN- academic only, arts will continue to have monthly family gatherings</li> <li>10. BB-tech dates- coming from Revon, will coordinate with Walter.</li> </ol>	<ol style="list-style-type: none"> <li>1. Announcements Tuesdays. 5 minutes of the block.</li> <li>2. BTSN is 9/15 5-7. Katy will send detailed plans for the hybrid model.</li> <li>3. Dean Update:</li> </ol>

- a. Raw steak in locker- for teacher knowledge only.
  - b. Tardies are less frequent, use referral for 3rd
  - c. Club Faire- **Wednesday** and **Thursday** at after school/lunch
  - d. Bulletin Board- email Ms. Jackson if you want to use board outside your room
  - e. 8th grade students on no contact
16. HR Update:
- a. Today is payday, please review your paystub
  - b. Open Enrollment- if you did not want anything to change- no action was needed
  - c. Employee Notices on bulletin boards in Fac Lounge
  - d. Employee Handbook- in review. Extension on agreement page
  - e. STRS- audit was last spring, 2018-19, next round of audit will be 2018-now. If you are impacted, you will be notified.

11. State of the School- Cava shared if staff are interested in performing, reach out to her. Faculty showcases
12. HR Update:
- a. Today is payday, please review your paystub
  - b. Open Enrollment- if you did not want anything to change- no action was needed
  - c. Employee Notices on bulletin boards in Fac Lounge
  - d. Employee Handbook- in review. Extension on agreement page
  - e. STRS- audit was last spring, 2018-19, next round of audit will be 2018-now. If you are impacted, you will be notified. The audit will be ongoing.
13. Feedback: IEPs during 5th would allow arts to join, sign in sheets at PD,
14. Support:
- a. Bell schedules shared more visibly
  - b. Post room lists
  - c. TAs are needed
  - d. Guitar Night- BB-space needed

- a. Tardies- students have been issued consequences for excessive tardies.
  - b. Request- Encourage Xochitl R. to only use bathrooms on passing periods
  - c. Use behavior referral form for excessive tardies. Ms. Jackson will take it from there.
  - d. Bulletin Board- email Ms. Jackson if you want to use board outside your room
4. HR Update: *See notes to the left.*
- a. *24 vacation hours per year*
  - b. *48 sick hours per year*
  - c. *Good reference for leave balances is July 8th check and current check to it is accurate and reflects allotment and caps*
5. Support/Feedback: Fans, tech ticket from 221, internet hotspots?, same time, TA pass on lanyard, grade level field trip, budget clarity, funding, phone list.

Attending: KK, NL, WS, AJ, RN, TW, SS, LC

OSA PTSA Meeting

March 9, 2023

Submitted by Laura Shennum, PTSA Secretary

**Agenda:**

1. **Welcome and Check-In**
2. **Treasurer's Updates**
3. **OSA Update: Mike Oz**
4. **Parent Exec Board Seats**
5. **Spring Annual fund drive**
6. **Membership Drive continued through March**
7. **Community event updates**
8. **Next Meeting - April 13, 2023 at 5pm**

Javier called meeting to order and asked people to check in.

PTSA Board Members Present: Javier Gracia-Flores, DJ Anzano, Hawken Chan, Laura Shennum, Alex Wanigatunga

Present total at meeting: 34

**Treasurer's Update:** We have EIN and paperwork to be able to open our bank account.

**OSA Update: Mike Oz ([moz@oakarts.org](mailto:moz@oakarts.org))**

Pathways are meeting by zoom to support teacher's schedules.

Coordinate PTSA meetings and Pathway meetings.

Arts Media Entertainment Conferences (AME) holding conference in Oakland at OSA on 3/10.

Dr. Delores Thompson added:

Hip Hop panel will be presented. OSA was awarded a grant for program.

Students will be ambassadors for program and telling conference attendees about what happens at OSA.

This is exciting news!

**Property Update:**

1911 Telegraph Lot Outdoor space

Oakland Roots are interested in helping with development of soccer field

Skate Like a Girl are interested in being anchor partners and helping to develop a skate park.

Ambitious Open Date: August 2023

\$500/month lease

Hoping parents will show up to support when goes in front of city council



San Pablo Media Arts Location

30 day term to release lease

Asked for extension until Mar 24th; possible to be ready for students

Mr Oz will update

Parking lot behind Fox:

Second location for OSA 6 story building; classrooms and housing for artists/teachers

1000 person performance hall

Working with architect to create plans

Working with city to anticipate

Planting seeds to make it easier when proposal

Anyone who has connections to help make this happen are welcomed.

Future support at city council meetings

OSA Board of Directors

5-15 members

3 are nominated parent organization; represent diversity of school

Looking for parents to be on board

Soon message will be coming out to apply for open positions (collaboration between Javier and Mike OZ)

4 remaining board members - brilliant - former student, local architect, oakland artist/muralist, non-profit finance

Fundraising Needs:

Goal - 100% participation of families; currently 26%; parent leads in subpathways; new staff member to focus on fundraising and work with parent leads.

Ask: parent who wants to be lead let Make Oz know.

No Spring Showcase in Fox

More focus on sponsors for Spring shows.

Question about giving and whether it is being understood as it is going to Annual Fund

Need to find how to translate to include all types of giving

Measure G1

Dr Thompson

Gives list of allowable we can use for funding

Determine who is has the greatest need to get funding

Arts & Dance determined as most in need

Stolen instruments will be replaced

**Membership Drive**

25 new members

6th grade leading in Middle School

One 10th grader leading High School  
Student Council has been invited and announcements

**William Student Council in attendance**

Made announcements and put up flyers

Needs/Wishes:

Board of student of color -

Affinity Camping Trip

[Wish list of materials](#) - need by ?

Community bonding event - at Lake Chapot

April 14-16th

**Supply Drive - Alex updated**

Original supply drive basic needs were met

Arts teachers asked for supply drive

Staff asked for supply drive

Need to determine specific items in order to participate in supply drive

Coordinate with Miss Juju

Teacher appreciation - gift cards unable to do

Looking for people to volunteer and help with teacher appreciation week

May 4-8th - Teacher Appreciation Week

**Community Event Updates - Javier updated**

Kinfolx Cafe still coordinating possible Tuesdays to gather for games - all ages

Sidewalk Coffee update - help with treats and coffee

**Next meeting: April 13 on zoom at 5pm**

<b>OSA PTSA Members as of 3/16/23</b>	
<b>First Name</b>	<b>Last Name</b>
Amanda	Alba
Christy	Ambrose
Jason	Ambrose
Dennis	Anzano
Debra	Balot
Gillian	Bowley
Skye	Callan
Paul	Callan
Maia	Cavagnolo
Nicholas	Cawthon
Hawkin	Chan
Lisa	Cohen
Katie	Cole
Mia	Dean
Tom	Dean
Ana	DeLeon
Alexandra	Desautels
Bret	Dickey
Elias	Dickey
Gregor	Dodson
Leslie	Dougherty
Chris	Dowling
Freddy	Dowling
Peggy	Elenor Cawthon
Mark	Frey
Javier	Garcia-Flores
Gillian	Gillette
Kristen	GraffBaker
Marcie	Gutierrez
Victoria	Hagglblom
Risa	Hernandez
Wei-Ling	Huber
Cheshire	Isaacs
Sarah	Issaacs
Jeff	Issenberg
Angela	Jackson

Noah	Kahn
Chris	Krenn
Harold	Larrimore
Paula	Larsen Moore
Pari	Le Golchehreh
Danielle	Lei
Anna	Levine
Kara	Mitzel
Roger	Moore
Shannan	Moulton
Nereida	Moussa
Caitlin	Murphy
Chikako	Naito
Shevonya	Noble
La'Angelique	Parris
Jon	Pettigrow
Halia	Pratt
Samuel	Pratt
Michele	Pred
Matteo	Rizzetta
Andrew	Rosenblum
Banadette	Ryan-Leduc
Veronica	Sanchez-Casian
Diana	Sands
Tenysa	Santiago
Roberto	Santiago
Laura	Shennum
Dov	Sims
David	Smith
Brett	Teeling
Shamika	Thomas
Joie	Toscano
Brittany	Walker Pettigrow
Kimberly	Walsh
Mike	Walsh
Alex	Wanigatunga
Danielle	Watson
Iris	Williams
Melissa	Yoches

Jeremy	Yoches
Tonia	Zangai
Joesia	Zangai
Tao	Zheng
Sonia	Zuno
Juliet	
Jamilah	
Julie	
Kristel	
Deirdre	
Chris	

# 3/4/23

## Faculty Meeting

Linda Ricciardi, Fashion Chair

Jordan Karnes, Lit Arts Chair

Jean-Francois Peron, PD Chair

Solas Burke-Lufael, VM faculty

Kimberly Dwagian, Dance chair

~~Mari Stettin~~, VM chair

PABLO CRISTI, VA CHAIR

Heidi Cregge Cabra, MA Chair

Jan Taylor, MG

GUO (Emily) Tian, IM Chair

~~ABBY~~ (Wynn) - VA

ANDREW JUNGE - VA ASSISTANT CHAIR

Liam O'Connor



Arts teacher

KUMAR BUTLER



ARTS TEACHER

David Johnson



Arts Teacher

Jaymes Kirkby



Arts Teacher

Cara Murray



Art

DAN PARENTI



IM