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| Board Office Use: Legislative File Info. | |
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| Introduction Date | |
| Enactment Number | |
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Board Cover Memorandum

To Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

From Middle School Network

Meeting Date March 28, 2023

Subject Bay Area Technology School 2023-24 Measure G1 Proposal

Ask of the Commission Approve the Bay Area Technology School 2023-24 Measure G1 Proposal

Discussion Middle School Network is open to questions from the commission regarding the Bay Area Technology School 2023-24 Measure G1 Proposal.

Fiscal Impact The recommended amount is **\$68,697.87**. It's coming from resource 9332 - Measure G1.

Attachment(s) Grant Application attached.





**2023-24
Measure G1 Proposal**

Due: March 17, 2023

School Information & Student Data

| | | | |
|---|----------------------------|---|---|
| School | Bay Area Technology School | School Address | 8251 Fontaine Street Oakland, CA 94605 |
| Contact | Cesley Frost | Contact Email | cfrost@baytechschool.org |
| Principal | Curtonia Price | Principal Email | cprice@baytechschool.org |
| School Phone | 510-382-9932 | 2022-23 CALPADS Enrollment Data (6-8 Oakland Residents Only) | 153 |
| Recommended Grant Amount¹ | \$68,697.87 | 2023-23 LCFF Enrollment | 111 |

| Student Demographics (%) | | | | Measure G1 Team | |
|--------------------------|--------|-------------------------------|--------|-----------------|---|
| English Learners | 26.25% | Asian/Pacific Islander | 2.51% | Name | Position |
| LCFF | 91.25% | Latinx | 59.69% | Seth Feldman | Superintendent |
| SPED | 16.88% | Black or African-American | 31.57% | Cesley Frost | Director of Community Engagement and External Communication |
| | | White | 1.25% | Curtonia Price | MS Principal |
| | | Indigenous or Native American | 0% | Grace Shin | MS Teacher |
| | | Multiracial | 5.0% | Kristine Iochi | MS Teacher |

¹ Allocation of funds will be based on the prior year 20-day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

| Chronic Absence | | | | |
|-------------------------------|---------|---------|---------|--------------|
| Metric | 2020-21 | 2021-22 | 2022-23 | 2023-24 Goal |
| Student Population Overall | 3% | 33% | 20% | >8% |
| Asian/Pacific Islander | 0 | 0 | 0 | >8% |
| Latinx | 12 | 27 | 26 | >8% |
| Black or African-American | 11 | 24 | 22 | >8% |
| White | 0 | 0 | 1 | >8% |
| Indigenous or Native American | 0 | 0 | 3 | >8% |
| English Learners | 0 | 12 | 22 | >8% |
| Students w/ IEPs | 5 | 12 | 24 | >8% |
| Free/ Reduced Lunch Students | 19 | 39 | 52 | >8% |

Metrics

(all data points are required)

| Electives | | | | | |
|--|----------|---------|---------|---------|--------------|
| Metric | Area | 2020-21 | 2021-22 | 2022-23 | 2023-24 Goal |
| Number of students taking elective courses. | Art | 58 | 154 | 154 | 150 |
| | Language | 58 | 0 | 0 | 0 |
| | Music | 0 | 0 | 0 | 0 |
| Number of students participating in non-course experiences (e.g. after-school program) | Art | 44 | 83 | 87 | 100 |
| | Language | 0 | 0 | 0 | 0 |
| | Music | 0 | 0 | 0 | 0 |

| Positive & Safe Culture | | | | |
|-------------------------------|--|--|--|--|
| Metric | 2020-21 | 2021-22 | 2022-23 | 2023-24 Goal |
| Connectedness on CHKS Survey | | | | |
| Asian/Pacific Islander | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys |
| Latinx | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys |
| Black or African-American | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys |
| White | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys |
| Indigenous or Native American | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys |
| English Learners | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys |
| Students w/ IEPs | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys |
| Free/ Reduced Lunch | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys | School based annual student and parent surveys |
| Metric | 2020-21 | 2021-22 | 2022-23 | 2023-24 Goal |
| Suspension Incidents | | | | |
| Asian/Pacific Islander | 0 | 0 | 1 | 0% |
| Latinx | 1 | 1 | 12 | 0% |

| | | | | |
|-------------------------------|---|----|----|----|
| Black or African-American | 0 | 11 | 17 | 0% |
| White | 0 | 0 | 0 | 0% |
| Indigenous or Native American | 0 | 0 | 0 | 0% |
| English Learners | 0 | 0 | 6 | 0% |
| Students w/ IEPs | 1 | 2 | 6 | 0% |
| Free/ Reduced Lunch | 1 | 12 | 30 | 0% |

| Student Retention from 5th Grade to 6th Grade | | | | |
|---|---------|---------|---------|--------------|
| Metric | 2020-21 | 2021-22 | 2022-23 | 2023-24 Goal |
| 6th Grade Enrollment | 52 | 56 | 53 | 50 |

Community and Staff Engagement

| Community Engagement Meeting(s) | |
|-----------------------------------|--|
| Community Group | Date |
| Advocacy and Community Engagement | 8/17/22, 11/2/22, 11/16/22, 12/7/22, 1/4/23, 1/18/23, 2/1/23, 2/15/23, 3/1/23, |
| | |

| Staff Engagement Meeting(s) | |
|-----------------------------|---|
| Staff Group | Date |
| Middle School Meetings | 8/17/22, 8/22/22, 10/19/22, 11/9/22, 11/30/22, 1/18/23, 2/2/23, 3/15/22 |
| | |

Proposed Expenditures

| |
|--------------------------|
| <u>Guidelines</u> |
|--------------------------|

1. In the following sections, please discuss your team’s plan to address the goals of G1:
 - a. Increase access to courses in arts, music, and world languages in grades 6-8.
 - b. Improve student retention during the transition from elementary to middle school.
 - c. Create a more positive and safe middle school learning environment.
2. Please explain how you plan to use the Measure G1 funds to meet the goals, as measured in the METRICS section of this proposal.
3. Add additional lines as needed.
4. The total of all items should equal the amount listed in "Recommended Grant Amount" on page 1
5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

Summary of 2023-24 Proposed Expenditures

| All Proposed Expenditures (from sections below) | | Budget Amount |
|---|--|--------------------|
| 1 | Digital Photography Teacher | \$25,000 |
| 2 | Art Teacher | \$25,000 |
| 3 | Art Supplies | \$8,697.87 |
| 4 | Proposed Expenditures for Positive & Safe Culture - Staff | \$5,000 |
| 5 | Proposed Expenditures for Retention of 6th Graders - Equipment, Materials Supplies | \$5,000 |
| Budget Total (must add up to Recommended Grant Amount) | | \$68,697.87 |

Proposed Expenditures By Focus Area

| Proposed Expenditures for Electives (Art, Language, and Music only) | | | |
|---|---|---|---------------|
| Description of Proposed Expenditures | Number of students taking a course in art, language, or music (based on the specific investment). | Number of students participating in a non-course experience in art, language or music (based on the specific investment) + frequency and amount of time spent in each activity. | Budget Amount |

| | | | |
|--------------------------|-----|--|------------|
| Digital Photography | 50 | | \$25,000 |
| Art Teacher | 150 | | \$25,000 |
| Art Supplies & Materials | 150 | | \$8,697.87 |

| Proposed Expenditures for Positive & Safe Culture | | |
|--|--|---------------|
| Description of Proposed Expenditures | Which metric will this investment impact - chronic absence, suspensions, CHKS survey results, or another metric named by the site? | Budget Amount |
| Based on the data, we see positive signs of the impact of our efforts to foster a positive culture and climate in support of students both holistically and academically. Key components of these additional efforts include a Daily Anchoring Program, the BayTech Bridge Program, Social Emotional Support, and Tier I SEL and Behavioral Supports. <i>The funding for the 2023-2024 school year will be devoted to Counselors and staff devoted to the bridge program as well as the daily anchoring program.</i> | Chronic absence, suspension, attendance rate, school survey results for community and positive climate | \$5,000 |

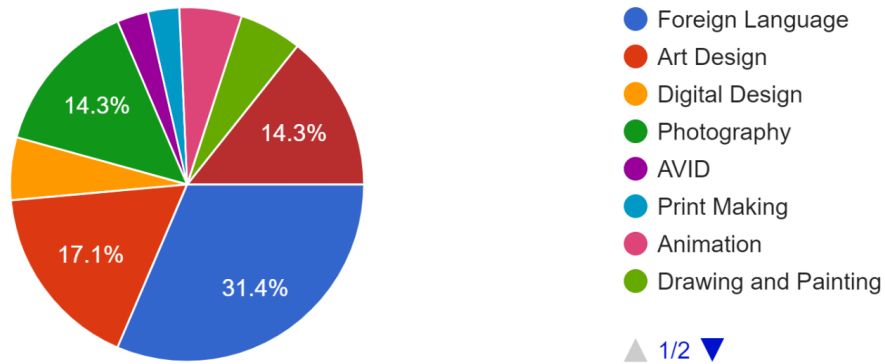
| Proposed Expenditures for Retention of 6th Graders | |
|---|---------------|
| Description of Proposed Expenditures | Budget Amount |
| In accordance with the 2022-2023 Measure G1 Grant, for 2023-2024, Bay Tech will pay for an administrative salary and instructional aide to implement the BayTech Summer Bridge/Camp program that will prepare students for the 2023-2024 school year by setting the guidelines and format of a safe and positive school culture which will lead to retention, decreased referrals to the office, and increase in attendance, and positive behaviors. BayTech will provide a Summer Bridge Program, “ Summer Camp” during the summer for our incoming sixth and seventh graders for two weeks with a focus on study skills, scholar expectations, and fun camp activities. • <u>Team Building activities</u> • <u>Enrichment Activities</u> • High School students as Camp Leaders • Diagnostic testing, orientation, school tours • Field trips (college visits) • Study skills and Scholar expectations. Bay Tech will purchase equipment that will support the summer bridge plan. | \$5,000 |

Please submit your Measure G1 proposal to Cliff Hong (clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).

Middle School Parent Survey Results March 2023

Middle School Parents: What electives would you like to recommend for your student?

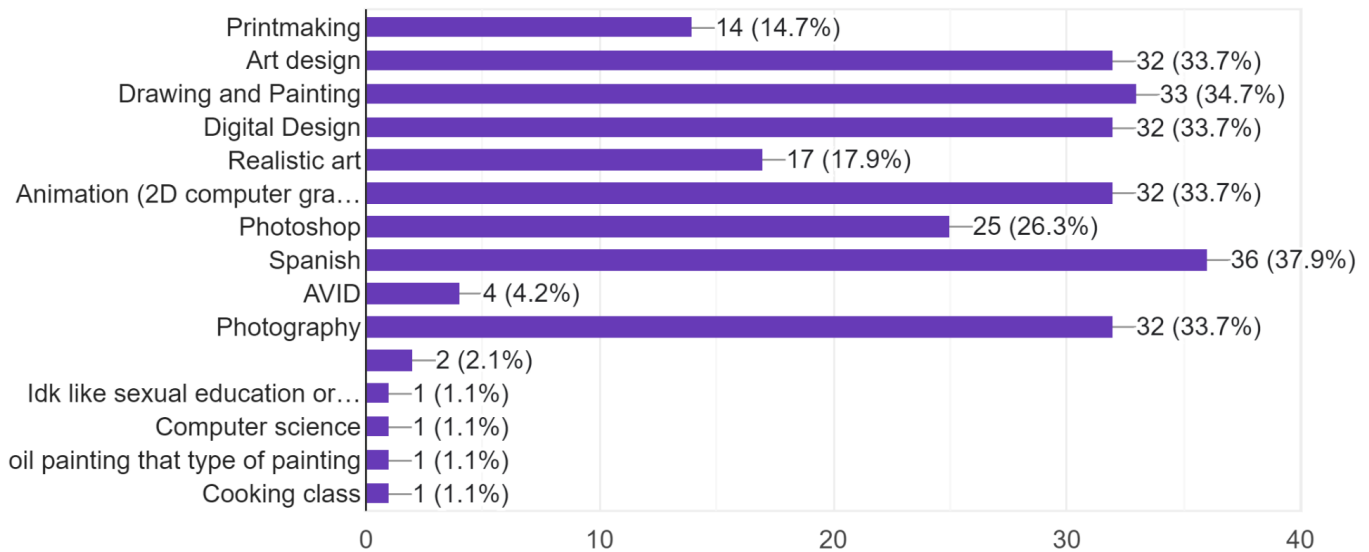
35 responses



Middle School Student Survey Results March 2023

Are there are any specific art classes /art topics / or electives that you would like to explore?

95 responses





Grade Level Meeting

Wednesday, March 15, 2023 at 2:15 pm

Facilitator: Ms. Price

Note Taker:

Time Keeper:

Attendees: Shin, Norman, Tray, Lane, Noble, Mr. D., Coleman, Price, Tamia

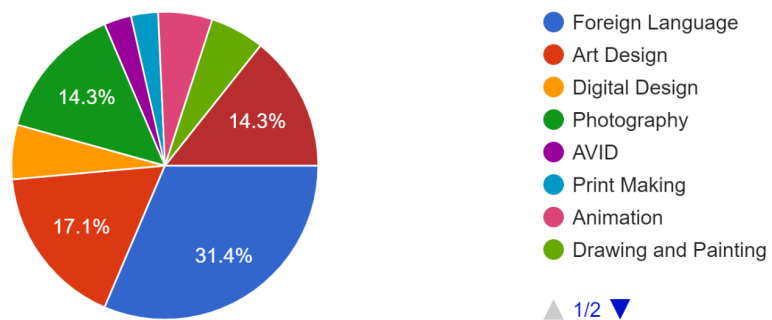
Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share any high moments this week or today? Staff Support - We are here for you! If you need support, let the supervisor, HR, etc...Let them know.
2. Reminders:
 - a. Taking daily attendance
 - i. Updating attendance as students are tardy.
 - ii. PTC's are next March 22nd - 23rd
 - iii. March 31st PD Day (handouts)
 - iv. Grades updated
 - v. Parent contact
 - b. Uniforms: (baytech hoodies, shirts, etc.)
 - c. Cell Phone Policy: Please make sure you follow the policy and it is posted in your classrooms. Don't engage/argue, just enforce and abide by it.
 - d. Please do not allow students to go to other classrooms: There's a lot of student movement. Please keep students in class.

- e. Do not send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. Do not allow students to go during Eagle Period at all.
- f. **Grade Due: Friday, March 17th, 2023 by 3:30 pm!!**
- g. Care form for ALL students failing 2 or more Core classes.
- h. WASC - visit April 16-19
- i. Remind students to complete Oakland Undivided Survey if they need a chromebook
- j. Measure G student elective survey results:

Middle School Parents: What electives would you like to recommend for your student?
35 responses



- i.
- k. Reflection of the Science Fair and give kudos to our staff members.
- l. Student Recognition- Eagle Period: Competition among EP classes to begin.
 - i. Discuss the lack of ELA i-Ready being completed equal to Math.
 1. Opportunities to have experiences with the students.
 2. 1 made it to Ms. Ah; the schedule where you follow the students' schedule
 3. Schedules clashed with the volleyball game. It wasn't a traditional back to school; but very free flow where it was open for everyone to walk around and get to know teachers personally.
 4. End of year plans and dates.
- m. Lesson plan are due Monday mornings
- n. Bathroom Logs- please turn in all logs to Ms. Price's box at the end of the week.
- o. Reading Period begins at 8:15 am. Do you need books?
 - i. Ghost series.

- ii. Making sure you're taking correct and accurate attendance.
- iii. Students who are not attending Reading Period should be guided and sent to their Reading Period classes by 8:15am.
- p. Saturday School referrals:
 - i. Reminded teachers to fill out the [spreadsheet](#) for specific and individual students.
 - ii. Potentially create an automated phone call or email for all students who are failing classes?
 - iii. Two **BayTech** security officers will be present at BayTech during Saturday School (part of our safety plan).
- q. Questions
 - i. Your intent to return notices.

3. Announcements:

- a. Club Facilitator Volunteers?
 - i. Shin: Korean Club;
 - ii. Norman/Lane/Tray: Sports Mentorship Club;
 - 1. Students playing basketball together
 - iii. Free: Chess and Soccer Club.
 - iv. Upcoming events?
- b. CAASPP
 - i. FIAB's
 - ii. Testing dates & locations
 - iii.

Next Steps

Upcoming Important Dates

Next meeting

- Staff Meeting: Next Wednesday - NO meeting PTC's

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Advocacy and Community Engagement
Community School Steering Committee
March 1, 2023
10am
Via Zoom

Facilitator: Cesley Frost
Translator: Regina Ruiz
Agenda:

- **How about a waterfall question in the chat box?**
 - What one reason do you send your child to BayTech?
 -

- **What is a Community School Steering Committee (Action Team) -** Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
 - In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with “**strong and intentional community partnerships ensuring pupil learning and whole child and family development,**” including the following features:
 - **Integrated student supports**

- **Family and community engagement**
- **Collaborative leadership and practices for educators and administrators**
- **Extended learning time and opportunities.**
 - **Amber Blackwell, Community School Action Team, Chairperson**
 - **Action Team Development**
 - **ELD Teacher, Frost, Ramirez, Kim Hunt**

- **Measure G - Middle School Electives:**
 - Student survey for March
 - Carry over funds: \$12, 965
 - Approved per Commission @ December meeting
 - 8th grade Spanish
 - 6th and 7th grade Art
 - Student Surveys completed this week.
 - Recruitment Fairs
 - Open House March 11, 11am-1pm
 - Parent surveys to be completed at Open House/Science Fair

- **WASC April 16, 2023 -April 19, 2023 (Mark your calendars)**
 - April 16 3pm Community Meeting - in person @BT

- **Admissions: Intent to Return Forms due 2/3/23**
 - Open House and Science Fair March 11, 2023 - 11am-1pm
 - Open House Jan 28th - 30 families in attendance
 - Intent to return forms:
 - https://docs.google.com/forms/d/e/1FAIpQLSfJbYDd7Bk_xqEvAMXtByPgXp6vU8VGxtLxet5hfYivCbcjw/viewform

Now accepting applications for next year: Please tell your friends!
<https://www.baytechschool.org/>

- **Mobile Dentist**

Middle School students are able to meet with a dentist at BayTech on March 1, 2023. For more information about the dentist service please visit:
<https://bigsmilesdental.org/>

To reserve an appointment for your student at BayTech please visit:
<https://www.myschooldentist.com/Default.aspx>

- **LCAP**
 - Ms. Frost will provide updates at the next meeting.
 - Planning day 3/6

- SBAC Testing Plan - Dr. Smith and Ms. Price
 - ELPAC testing (1st testing phase)
 - State testing prep 6-8, 11 grades (standards plus)
 - Coffee & Donuts with the Principals & Dean * 8:45-9:45 am Room 42- Feb 10th
 - lsmith@baytechschool.org
 - cprice@baytechschool.org

- 21st Century Grant Application Completed
- Oakland Undivided/Tech Exchange
 - Phase 1 of chromebooks received
 - Phase 2 surveys March 6 and 7
 - Chromebooks @ BT April

- Palace Theater Update
 - Purchase completed Jan 24, 2023

- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
 - SBAAC data is being collected by FIA
 - Report release party March 2nd at ASCEND
 - A-G Ceremony @ BT April 27th- 5pm parent square, fliers to parents, 10th grade parents
 - FIA requesting BT presence @FIA events

- Exit Ticket
 - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
 -
 - Upcoming FIA events
 - Open House on March 11
 -

Attendees:

Cesley Frost - BT STaff

Kim Hunt

Regina Ruiz

Michael McDaniel- parent and FIA staff

Amber Blackwell

Akua Franklin

Upcoming Meetings:

Coffee with the Principals: @ 9am - on campus
March 17
April 14
May 5

- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm

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 - Recruitment Fairs
 - Open House March 11

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- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
 - SBAAC data is being collected by FIA
 - FIA Press Conference Feb 22nd @ 2:00pm
 - Report release party March 2nd at ASCEND
- Tech Exchange Survey: New devices have arrived February 13th
- Exit Ticket
 - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
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 - Upcoming FIA events
 - Open House on March 11
 -

Attendees:

Cesley Frost - BT STaff

Kim Hunt

Regina Ruiz

Michael McDaniel- parent and FIA staff

Amber Blackwell
Akua Franklin

Upcoming Meetings:

- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting

Wednesday, February 2, 2023 at 2:15 pm

Facilitator: Ms. Price

Note Taker: Ms. Coleman (unable to complete)

Time Keeper:

Attendees: Shin, Norman, Tray, Lane, Noble, Mr. D., Coleman, Price, Tamia

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share any high moments this week or today? Staff Support - We are here for you! If you need support, let the supervisor, HR, etc...Let them know.
 - a. Did not get to complete this section.

2. Reminders:

- a. Taking daily attendance
 - i. Updating attendance as students are tardy.
- b. Uniforms: (baytech hoodies, shirts, etc.)
- c. Cell Phone Policy: Please make sure you follow the policy and it is posted in your classrooms. Don't engage/argue, just enforce and abide by it.
- d. Please do not allow students to go to other classrooms: There's a lot of student movement. Please keep students in class.

- e. Do not send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. Do not allow students to go during Eagle Period at all.
- f. **Grade Due: Friday, February 10, 2023 by 3:30 pm!!**
- g. Care form for ALL students failing 2 or more Core classes.

- h. Student Recognition- Eagle Period: Competition among EP classes to begin.
 - i. Teachers feel like the emails regarding EP and i-Ready are not focused on the production of the majority completing the expectations.
 1. Teachers want a competition for incentives to keep the students engaged in doing i-Ready
 2. Opportunities to take the students to experiences.
 3. Parent volunteers for activities in and out of the classroom.
 4. 3-4 parents came and visited Ms. Ilochi
 5. 1 made it to Ms. Ah; the schedule where you follow the students' schedule
 6. Schedules clashed with the volleyball game. It wasn't a traditional back to school; but very free flow where it was open for everyone to walk around and get to know teachers personally.
 7. It would have been nice if we did a separate back to school that didn't clash with the volleyball game. Parents/guardians could have had more time with the teachers inside the classroom.

8. Maybe having a back-to-school earlier in the year would have been more effective and meaningful. (Granted, having the BT families coming out was very impressive!! Especially after the incident.)
 9. Potentially having a school-wide assembly first where students and families are all together. Will be more inclined to attend and be on time.
- i. Lesson plan deep dive : Use the BayTech template with ALL components of the plan. Ms. Shin is providing the template.
 - j. Bathroom Logs- please turn in all logs to Ms. Frost at the end of the week.
 - k. CARE Referral: Got any concerns about students? Please, it is pertinent to send referrals to Mr. Ramirez.
 - l. Dress Code for students- send to the front office for students who are out of compliance.
 - m. Reading Period begins at 8:15 am. Do you need books?
 - i. Potentially order more Charlie and the Glass Elevator books. Students have finished Charlie and the Chocolate Factory and are looking for a new book. Chains? For Ms. Coleman.
 - ii. Making sure you're taking correct and accurate attendance.
 - iii. Students who are not attending Reading Period should be guided and sent to their Reading Period classes by 8:15am.
 - n. Saturday School referrals:
 - i. Reminded teachers to fill out the [spreadsheet](#) for specific and individual students.
 - ii. Potentially create an automated phone call for all students who are failing classes?
 - iii. Two **BayTech** security officers will be present at BayTech during Saturday School (part of our safety plan).
 - o. Questions
 - i. Bonus which is **separate** from the retention bonus.
 1. This one is referring to the doing the necessary tasks like completing lesson plans, signing in, coming to reading period on time (doing your job bonus)
 2. Wondering about the bonus amount because people did not receive it in this last payment

3. Announcements:

- a. Club Facilitator Volunteers?
 - i. Shin: Korean Club;
 - ii. Ramirez: MS Boys Group;
 - iii. Norman/Lane/Tray: Sports Mentorship Club;
 1. Students playing basketball together
 - iv. Free: Chess and Soccer Club.
 - v. Please start those ASAP during lunch time.
- b. Candy Treats from Leadership
 - i. Friendship treat - **Ofrenda grams**
 - ii. Last day to preorder: Thursday, October 27
- c. Hispanic/Latinx Assembly
 - i. Still being in conversation with Dr. Smith
 - ii. Projected to be Friday, **Nov 18, 2022**
- d. Headphones needed
 - i. If we could have headphones to have students share for each classroom; classroom set of headphones (durable)
- e. Chromebooks are good
 - i. No one needs chromebooks in the classroom

Next Steps

Upcoming Important Dates

- Saturday School (10/22)
- Ofrenda grams last day sale (10/27)
- Hispanic Latinx Assembly (11/18)

Next meeting

- Staff Meeting: Next Wednesday - all staff

BAYTECH



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 - **Integrated student supports**

- **Family and community engagement**
- **Collaborative leadership and practices for educators and administrators**
- **Extended learning time and opportunities.**
 - **Amber Blackwell, Community School Action Team, Chairperson**
 - **Action Team Development**

- **Measure G - Middle School Electives:**
 - Carry over funds: \$12, 965
 - Approved per Commission @ December meeting
 - 8th grade Spanish
 - 6th and 7th grade Art
 - Recruitment Fairs
 - Open House March 11

- **WASC April 16, 2023 -April 19, 2023 (Mark your calendars)**
 - April 16 3pm Community Meeting - in person @BT

- **Admissions: Intent to Return Forms due 2/3/23**
 - Open House and Science Fair March 11, 2023 - 11am-1pm
 - Open House Jan 28th - 30 families in attendance

- **BT Safety Plan-Ms. Cassandra**

- **SBAC Testing Plan - Dr. Smith and Ms. Price**
 - ELPAC testing (1st testing phase)
 - State testing prep 6-8, 11 grades (standards plus)
 - Coffee & Donuts with the Principals & Dean * 8:45-9:45 am Room 42- Feb 10th
 - ismith@baytechschool.org
 - cprice@baytechschool.org

- **21st Century Grant Application Completed**

- **Palace Theater Update**
 - Purchase completed Jan 24, 2023

- **FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education**
 - SBAAC data is being collected by FIA
 - FIA Press Conference Feb 22nd @ 2:00pm

- Report release party March 2nd at ASCEND

- Tech Exchange Survey: New devices should arrive February 15th
- Exit Ticket
 - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
 -
 - Upcoming FIA events
 - Open House on March 11
 -

Attendees:

Cesley Frost - BT staff

Regina Ruiz- BT staff

Michael McDaniel- parent and FIA staff

Sandra Martinez - BT staff and parent

Nancy Sanchez- BT parent

Maria Hernandez- BT Parent

Mayra Cardenas- BT parent

Curtonia Price- BT staff

Dr. Smith- BT staff

Upcoming Meetings:

- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm



Advocacy and Community Engagement
Community School Steering Committee
January 18, 2023
5pm
Via Zoom

Facilitator: Cesley Frost
Translator: Regina Ruiz
Agenda:

- **How about a waterfall question in the chat box?**
 - What one reason do you send your child to BayTech?
 -

- **What is a Community School Steering Committee (Action Team) - Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:**
 - In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with “**strong and intentional community partnerships ensuring pupil learning and whole child and family development,**” including the following features:
 - **Integrated student supports**
 - **Family and community engagement**
 - **Collaborative leadership and practices for educators and administrators**
 - **Extended learning time and opportunities.**
 - **Amber Blackwell, Community School Action Team, Chairperson**
 - **Action Team Development**

- **Measure G - Middle School Electives:**
 - Carry over funds: \$12, 965
 - Approved per Commission @ December meeting

- 8th grade Spanish
- 6th and 7th grade Art
- Recruitment Fairs
 - January 24th Cox @ 8am
- WASC April 16, 2023 -April 19, 2023 (Mark your calendars)
 - April 16 3pm Community Meeting - in person @BT
- Admissions: Open House January 28, 2023(11am-1pm) Invite your friends- parent board?
 - Open House and Science Fair March 11, 2023
 - Marketing event January 24, 2023 @ Cox Academy 9am
- YUP
- SBAC Testing Plan - Dr. Smith and Ms. Price
- 21st Century Grant Application Completed
- Palace Theater Update
 - Letters of support requested from community
- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
 - January 19, 2023 High School 4pm
 - January Meeting Overview - 21st 11am-2pm
 - SBAAC data is being collected by FIA
 - Report release party in Feb
 - Research Action Meetings at the end of the month - Nov 29 @ BT (QC 22-23)
- Tech Exchange Survey: New devices should arrive in February
- Exit Ticket
 - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
 - Community School grant next steps- developing team and roles
 - Regina Ruiz
 - Upcoming FIA events
 - Open House on January 21
 -

Attendees:

Cesley Frost - BT Staff

Kim Hunt

Regina Ruiz

Michael McDaniel- parent and FIA staff

Amber Blackwell

Akua Franklin

Upcoming Meetings:

- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm

MONTHLY PRINCIPAL REPORT

Site: BayTech

Site Manager: Akua Franklin

Month of: February 2023

Date Report Turned In: February 27, 2023

PROGRAM ENROLLMENT

| Grade | Students Per Class | # of Students on Waitlist |
|--------------|---------------------------|----------------------------------|
| 6th | 25 | 6th : 0 |
| 7th | 28 | 7th : 0 |
| 8th | 34 | 8th : 0 |
| 9th | 13 | 9th : 0 |
| Total | 100 | Total :0 |

Note: Students who have a fully completed, date/signed application on file will be accepted into the ASP. To meet CDC/CDE guidelines with students to staff ratio, all tracking is completed based on in-person learning of 1:12 All students on the waitlist are approved based on fully completed, date/signed applications only and space.

Students are enrolled by first come, first serve within OUSD priority driven guidelines such as siblings, homeliness, foster care, CWA, referrals, family needs. All students who are offered services must complete and have an asp enrollment on file.

| | |
|------------------------------------|--------------|
| # of daytime students served daily | 100 students |
|------------------------------------|--------------|

STUDENTS SUCCESSES AND CHALLENGES

| Name | Grade | Summary |
|------------------------|-------|--|
| | | <input type="checkbox"/> List student's success story: We want to give a big shout out to our Middle school students because the majority of our students are getting those grades. <input type="checkbox"/> List student's challenge(s): <input type="checkbox"/> List solutions/supports for student |
| Kamorie Moore | 7th | Student was suspended on February 16, 2023 for fighting. Awaiting parent to schedule a conference so the student can return to the program. |
| Aiyanna Avery | 6th | Student was suspended on February 16, 2023 for fighting. Student has not been back to school. |
| Ariyanna Avery | 7th | Student was suspended on February 16, 2023 for fighting. Student has not been back to school. |
| | | |
| | | |
| Teacher Faculty | | The partnership between the teachers is . We communicate weekly on student success and areas for improvement. |

PROGRAMMING

| ITEM | DETAILS/INFORMATION |
|--|---|
| Program Attendance Enrollment as of 2/24/2023 <i>Data source: Cityspan</i> | <input type="checkbox"/> Total students enrollment: 100 student(s) ASP only <input type="checkbox"/> Total daytime enrollment: <input type="checkbox"/> Ratios per Grades: 1:20 per CDC guidelines <input type="checkbox"/> Yearly Average Daily Attendance: Master Sign-In : 69.44 % |
| Communication(s) <input type="checkbox"/> Parent(s) <input type="checkbox"/> Student(s) | The after school program reaches out to our local and city-wide communities on the following social media platform(s) to connect and provide information and updates with expanded learning |

| | |
|--|---|
| <input type="checkbox"/> School Day only <input type="checkbox"/> Community Partners | <p>such as facebook, twitter, instagram, talking points, emails, and text. All stakeholders are referred to B's school day webpage and the agency's website. Only approved media releases will be used.</p> <p>www.baytechschool.org www.highergroundndnc.com</p> <p>Additional information: all communication to families are documented and logged. Our response time to return all correspondence to families is within 24-72 hours based on availability from our management team. All communication is private and confidential depending on the nature of the call especially with families and students.</p> <p>All students must have a media release on file per any social media use.</p> <p>All correspondence such as flyers, talking points etc for engagement events are sent out as blind copies for privacy reasons for stakeholders.</p> |
| <p>Engagement Events Area(s) of engagement</p> <input type="checkbox"/> Community Events <input type="checkbox"/> After School Events <input type="checkbox"/> HG Events (HG Center) <input type="checkbox"/> Partnership with Daytime | <p style="text-align: center;"><u>Events for March 2023</u></p> <p>Event Name: Cesar Chavez Day of Service Date: March 31, 2023 Time: 9:00 am - 12:00 pm Location: Defermery Park Activity: Day of Service</p> |
| <p>Monthly Theme(s)</p> | |
| <p>Homework Support/Tracking</p> | <p style="text-align: center;">Homework Support:</p> <p>Students are provided 1 hour of homework drop in support during ASP time 4:30pm- 5:30pm.</p> <p>We are now back to every Wednesday, all students start the day by doing Iready and homework checks. Any missing assignments or minutes not completed will be done at this time. This is done weekly to help students avoid falling behind on assignments.</p> |

| | |
|--|---|
| Physical Fitness Component | Physical Fitness is provided 30 minutes a day through HG calisthenics with Coach Shorty. |
| Program Recognition <input type="checkbox"/> Student <input type="checkbox"/> Staff <input type="checkbox"/> Parent <input type="checkbox"/> School day | <p>Each month, HG acknowledges and recognizes key individuals who create positive impact and change within their school community. We would like to thank them for their hard work and dedication to making Bay Tech a better place for all. Recognitions are posted on social media platforms and rewarded with incentives monthly.</p> <p>Student of the Month: Our students of the month for the month of January are:</p> <ol style="list-style-type: none"> 1. Jani Taylor 6th 2. Lucon Williams 7th 3. Wysdom Owens 8th 4. Sebastian Gutierrez 9th <p>Staff of the Month: All of the afterschool staff deserve a special shout out this month.</p> <p>Coordinator shout out(s): Thank you so much for all that you do everyday.</p> |
| Continuous Quality Improvement - (CQI) | <p style="text-align: center;">Continuous Quality Improvement (CQI)</p> <p>As part of our agency's best practices to continuously improvement programming, in compliance to CDE's quality standards The agency has instituted the following practices and process:</p> <ol style="list-style-type: none"> 1) Training-Coach-Appraisal 2) Setting Goals 3) Site Action Plans 4) Staff Action Plans 5) Internal Assessments using CDE Quality Points of Services 6) Vision & Mission Statement (in alignment with OUSD and School Day) 7) On-going observations and assessments 8) Feedback through individual staff 1 on 1's and site team <p>Through weekly staff meetings, SMART goals are set and revisited weekly to implement, practice, and master HG staff to practice and implement key quality points of services per CDE's CQI process,</p> |

| | |
|-------------------------------------|---|
| | <p>focusing on 12 points of services with focuses on four domain(s) such as: Engagement, Interaction, Supportive Environment, and Safe Environment. Key focuses on points of services that are worked on weekly to improve and maintain programming.</p> <p>Current Goal: HG staff are working on a Supportive Environment by providing a safe and nurturing space where students are given both the tools and access necessary to be successful in the academic arena.</p> |
| <p align="center">Safety</p> | <p>Monthly Safety Drills</p> <p>Each month, HG is committed to providing safety training at school for students with earthquake preparedness, fire drill safety, stranger danger, lockdown. Each month, the HG team discusses and provides guidance through practicing possible school emergencies. All safety drills are pre-planned and scheduled to train personnel, students, and are documented on HG's Safety Drill report for identifying strengths, challenges , and solutions. All drills are calendared in alignment with the school day as best as possible.</p> <p>February : Lock in/Lock out</p> |

| | |
|---|---|
| <p>Enrichment</p> <p>Visual Arts Literary STEM Performing Arts-Cheerleading Service Learning Outdoor Adventures Drumming</p> | <p>HG Enrichments fall under four categories: Performing Arts, Visual Arts, Service Learning, and Health & Fitness. The following is a schedule of our program for expanded learning:</p> <ol style="list-style-type: none"> 1. Visual Arts Monday -Friday 3:30P-4:30P Wednesday 1:30P - 2:30P 3:30P - 4:30 2. Bike Enrichment Tuesday & Wednesday 3:15P - 4:15P 3. General Rec / Organized games Monday -Friday 3:30P-4:30P Wednesday 1:30P - 2:30P 3:30P - 4:30 4. Eat to Live Cooking Class Thursday 3:30P - 4:30P |
|---|---|

- Daily calisthenics, general recreation, and/or development recess supported by HG staff alongside school day staff for 30 minutes daily

PROGRAM STAFFING

| | |
|-----------------|--|
| Staffing | <input type="checkbox"/> Yolanda Martinez, Program assistant <input type="checkbox"/> Reginal Archie, Program Leader <input type="checkbox"/> Brian Foe, Program Leader <input type="checkbox"/> Akua Franklin, Program Coordinator |
|-----------------|--|

SITE-BASED CONCERNS

| Staff Person | Issue | Resolution |
|--------------|-------|------------|
| Principal: | NA | |
| Teachers/IA: | N/A | |
| Safety(SSO): | N/A | |
| Custodial: | N/A | |
| Clerical: | N/A | |
| Other: | N/A | |

MEETINGS – All meetings are documented via a sign-in sheet, with an agenda and minutes for each meeting. All meetings are via zoom/google hangouts. Agenda, minutes, and sign in sheets saved as a pdf and saved on google drive for future references.

| Date/ Frequency | Meeting Type | Attendee(s) | Summary |
|--------------------|---------------------------|---|---|
| Monthly | Site-based Leadership | Principal, HG Staff | Date(s) met: |
| Bi-weekly | Principal/Agency Check-in | Site Coordinator and Administrator meet twice a month | Date(s) met: |
| Monthly | Principal/Director | Agency Director, HG Staff, and Administrator meeting monthly | Date(s) met: |
| Weekly HG | HG Staff | Agency staff meeting with Site Coordinator discussing programming and logistics for day to day support with expanded learning | Date(s) met: Daily staff huddles to discuss daily agenda and logistics |

| | | | |
|-----------------------|--|---|-------------------|
| BayTech Staff Meeting | BayTech School | Monthly staff meeting for staff to share updates. HG staff and agency director attend these meetings. | Date(s) met: |
| SSC | School Site Council | | Date(s) attended: |
| COST | Coordination of Services Team | | Date(s) attended: |
| PTO/ PTA | Parent Teacher Organization or Association | | Date(s) attended: |
| SST | Students Success Team | | Date(s) attended: |

ADDITIONAL NOTES:

☐ Cityspan Reporting- Attendance tracking has been documented and reported into Cityspan. Daily tracking of attendance for school day/after school is completed daily within 24 hours. Attendance is closely monitored and audited weekly by HG Cityspan’s Technical Director. All compliance audits to meet and exceed average daily attendance (ADA) are completed weekly by the site manager including monitoring enrollment trends, add and/or drops, as needed. This includes monitoring the impact of COVID through assessing and documenting services provided to the entire school day via HG’s tracker. To address increasing attendance for after school, leadership has created and implemented a comprehensive enrollment ramp up plan for ASP with benchmarks and timelines. All communication to families are documented through HG communication log, saved correspondence via google drive, and emails, texts, etc.

MS Agenda 1/18

Present: Coleman, Free, Ah, Tray, Lane, Noble, Price, Shin, Norman

Time started: 2:12pm

- Good thing about today
 - **Norman:** receptive towards a new lesson (domains, graphs, and functions)
 - **Lane:** by the end of the semester, they should finish the mile in 15 minutes! New goal for students and they were open to it!
 - **Tray:** science fair preparation is going well! Majority are getting it done

- **Ah:** one student was asking for help and accomplishing how to do a crossword puzzle
- **Free:** student was able to read a part of a book for the first time ever!!!!
- **Coleman:** students were reading out loud and one student was able to read high-frequency words and pause at appropriate times (student who didn't even know their alphabet last year!!)
- **Shin:** glad to see 8th grade students maturing a little bit during class
- **Noble:** students are being more receptive to working with her 1-1
- Standards pacing guide for SBAC testing
 - Coleman, Ah, and Tray will be using the ELA standards
 - Price needs to print them out
- Log-into SBAC for testing
 - Interim testing will start next month
 - Request to get roster for Eagle period class for testing
 - Accommodations for SPED students
- Promo event for 8th graders
 - Field trips are possible as long as funding is cleared and permission is granted (request ASAP)
- Awards Ceremony
 - (2/2) 8:20 am - 9:00 am

- [Mid-Year Awards for Teachers LINK HERE](#) - Fill out ASAP
- Parents of students on honor roll and principal's list
 - **Honor roll:** minimum of 4 A's and rest are B's
 - **Principal's list:** straight A's
 - **Teacher's award:** student who shows up, respectful, responsible, engaged, on task, etc.
- Lesson plans
 - Shared [google drive](#); include here please
 - Lesson plans need to include details and the standards
 - Differentiated need to be **noted** somewhere
- **Measure G:** no updates at this time
- **WASC:** Community Meeting April 16
WASC Team visit dates: **April 16-19**
 - Please collect evidence of student learning and place it in binders and throughout the classroom walls
 - [WASC Checklist](#): deliverables for teachers
- Schedule Changes?
 - Speak with all teachers to find a balance for students and find the best placement for the students
- Principal Visits
 - Ms. Price & Dr. Smith may be doing drop-ins to check in on the classrooms and learning environment
- Uniforms

- Remind students to wear a BayTech shirt along **with** the jackets
- Be vigilant with students who are not wearing uniform appropriately
- Coleman suggestion: uniform essay as consequences
- Backpacks are required to wear for students

Upcoming Events:

1. Open House (1/28) @11am-1pm
 - a. Price will let us know if we need anything for
 - b. Brochures
 - c. Copy of syllabus
 - d. Be prepared to greet
 - e. RSVP for Open House
2. Basketball game (1/28) @10am
3. Coffee with the Principal (date TBA)



Advocacy and Community Engagement
Community School Steering Committee
January 4, 2023
10am
Via Zoom

Facilitator: Cesley Frost
Translator: Regina Ruiz
Agenda:

- **How about a waterfall question in the chat box?**
 - What one reason do you send your child to BayTech?

- Communication with parents
- Supportive staff

- **What is a Community School Steering Committee (Action Team)**

- Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:

- In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with “**strong and intentional community partnerships ensuring pupil learning and whole child and family development,**” including the following features:
 - **Integrated student supports**
 - **Family and community engagement**
 - **Collaborative leadership and practices for educators and administrators**
 - **Extended learning time and opportunities.**
 - **Amber Blackwell, Community School Action Team, Chairperson**

■ Action Team Development

- Measure G - Middle School Electives:
 - Carry over funds: \$12, 965
 - Approved per Commission @ December meeting
 - 8th grade Spanish
 - 6th and 7th grade Art
 - Recruitment Fairs
 - January 24th Cox @ 8am

- WASC April 16, 2023 -April 19, 2023 (Mark your calendars)

- Admissions: Open House January 28, 2023(11am-1pm) and March 11, 2023
 - Marketing event January 24, 2023 @ Cox Academy 9am

- YUP

- 21st Century Grant Application Completed

- Palace Theater Update
 - Letters of support

- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
 - January 19, 2023 High School 4pm
 - January Meeting Overview - 21st 11am-2pm
 - SBAAC data is being collected by FIA

- Report release party in Feb
- Research Action Meetings at the end of the month - Nov 29 @ BT (QC 22-23)

- Tech Exchange Survey: - upcoming field trip for those who completed the survey

- Exit Ticket
 - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
 - Community School grant next steps- developing team and roles
 - Regina Ruiz
 - Upcoming FIA events
 - Open House on January 21
 -

Attendees:

Cesley Frost - BT STaff

Kim Hunt

Regina Ruiz

Michael McDaniel- parent and FIA staff

Amber Blackwell

Akua Franklin

Upcoming Meetings:

- January 18, 2023 @ 5pm
- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm

Advocacy and Community Engagement

Community School Steering Committee

December 7, 2022

10am

Via Zoom

Facilitator: Cesley Frost

Translator: Dalia Casandra

Agenda:

How about a waterfall question in the chat box?

What one reason do you send your child to BayTech?

Although not a feeder school, student adjusted to BayTech as a new student

Dedication of administration X2

Good education

Small classes

Forward thinking curriculum

**What is a Community School Steering Committee (Action Team) - Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with “strong and intentional community partnerships ensuring pupil learning and whole child and family development,” including the following features:
Integrated student supports
Family and community engagement
Collaborative leadership and practices for educators and administrators
Extended learning time and opportunities.
Amber Blackwell, Community School Action Team, Chairperson
Action Team Development**

Measure G - Middle School Electives:

Carry over funds: \$12, 965

Agree that the money should be designated for the Art class

8th grade Spanish

6th and 7th grade Art

Recruitment Fairs November 15th Achieve Academy

November 30 EFC @ 5pm

January 24th Cox @ 8am

WASC April 16, 2023 -April 19, 2023 (Mark your calendars)

Admissions: Open House January 28, 2022 and March 11, 2022

Marketing event January 24, 2022 @ Cox Academy 9am

YUP

21st Century Grant Application Completed

Palace Theater Update

Letters of support

FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education

January Meeting Overview - 21st 11am-2pm

SBAAC data is being collected by FIA

Report release party in Feb

Research Action Meetings at the end of the month - Nov 29 @ BT (QC 22-23)

Tech Exchange Survey- upcoming field trip for those who completed the survey

Finals Schedule

Exit Ticket

What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?

Mayra Vaca signed up for FIA today

Mayra will share FIA information with feederschool families

Attendees:

Cesley Frost - BT Staff

Michael McDaniel- parent and FIA staff

Mayra Vaca- BT parent

Nancy- BT Parent

Lupe Nuno- OUSD Office of Charter Schools

Dalia Casandra

Cindy White- BT Parent

Upcoming Meetings:

January 4, 2023 @ 10am

January 18, 2023 @ 5pm

February 1, 2023 @ 10am

February 15, 2023 @ 5pm

March 1, 2023 @ 10am

March 15, 2023 @ 5pm

April 19, 2023 @ 5pm

May 3, 2023 @ 10am

May 17, 2023 @ 5pm

June 7, 2023 @ 10am

June 21, 2023 @ 5pm



Grade Level Meeting

Wednesday, November 30, 2022 at 2:00 pm

Facilitator: Ms. Price

Note Taker: Ms. Shin

Time Keeper: Ms. Shin

Attendees: Noble, Ilochi, Tray, Lane, Shin, Norman, Price, Coleman, Ah

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share What is the highlight of your day? Staff Support - We are here for you! If you need support, let the supervisor, team lead, HR, etc...Let them know. ([CARE form](#) should be filled out for students!)
 - a. Ilochi - more students doing extra credit in classes
 - b. Shin - debate with the 8th graders was successful and very engaged!
 - c. Norman - students were excited to come back after Thanksgiving Break
 - d. Tray - was able to talk and share about individual Thanksgiving dinners with students; many students enjoyed tamales and posole
 - e. Ah - Poetry Out Loud, a handful of high school students came out. Was able to connect with them and talk about why they chose their poems
 - f. Lane - excited about life skills class, college career research project & interviews, students talked about how to participate in an interview
 - g. Price - appreciates honesty and speaking with her about the follow-ups with students and parents. Appreciates for all the quick updates and being informative with situations that happened in the classroom. Keep on the look-out for anything suspicious related with smoking (lighter leashes);

2. [i-Ready Testing Dates](#) - Testing Eagle Period
 - a. Dec. 12th-14th - encourage students to attend school so they can complete either i-Ready testing; need to look up students who have accommodations for testing; need headphones
 - i. Dec. 12th - Reading
 - ii. Dec. 13th - Math
 - iii. Dec. 14th - Make-up day
3. [FINAL EXAM](#) schedule; students have minimum day, staff are staying on campus
 - a. Parent-Teacher Conferences - Final Grades and expectations
 - b. Updating grade book; keep in mind and be considerate about final semester grades
 - c. All possible opportunities given to failing students before weeks end.
4. Reminders:
 - a. **Do not** send students out of class the first ten minutes of class or the last ten minutes of class. [Enforce please.](#) [Do not allow students to go during Eagle Period at all.](#)
 - b. **Grade Book -**
 - i. **UPDATE grades!!**
 - c. WASC: No update yet, but Ms. Frost will work on focus groups and they'll be designated at future meetings.
 - d. Dress Code for students- send to the front office for students who are out of compliance.
 - i. Shirts - concern for identification reasons, try to be vigilant
 - ii. ID's /lanyards
 - e. Reading Period begins at 8:15 am. Do you need books?
 - i. Potentially order more Charlie and the Glass Elevator books. Students have finished Charlie and the Chocolate Factory and are looking for a new book. Chains? For Ms. Coleman, Mr. Lane, Mr. Norman; [EPIC](#) online digital resource
 - ii. **Making sure you're taking correct and accurate attendance.**
 1. Do not need to mark absent if they are in school-suspension
 - iii. Students who are not attending Reading Period should be guided and sent to their Reading Period classes by 8:15am.
 - f. Saturday School referrals:
 - i. December 3rd and 10th, 2022
 - ii. Reminded teachers to fill out the [spreadsheet](#) for specific and individual students.
 - iii. Potentially create an automated phone call for all students who are failing classes?

- iv. Two **BayTech** security officers will be present at BayTech during Saturday School (part of our safety plan).

g. Questions

- i. Bonus which is **separate** from the retention bonus.
- ii. This one is referring to the doing the necessary tasks like completing lesson plans, signing in, coming to reading period on time (doing your job bonus) - will be on the agreement and the retention pay will be higher

h. Behavior/Conduct of Adults during the end of the year

- i. Class coverage
- ii. Inappropriate language (with students)

5. Announcements: **UPDATES!**

- a. Club Facilitator Volunteers? - let admin know about what the funds are, what events are being held and how many people are in your club

- i. Shin: Korean Club;
- ii. Ramirez: MS Boys Group;
- iii. Norman/Lane/Tray: Sports Mentorship Club;
 - 1. Students playing basketball together
- iv. Free: Chess and Soccer Club.
- v. Please start those ASAP during lunch time.

b. Smart Cookies!!

- i. December 2nd, 2022

c. Chromebooks are good

- i. No one needs chromebooks in the classroom
 - 1. Let know Mr. Hughes knows about what is missing from your chromebook carts!
- ii. Check for i-Ready testing and final testing

d. **NEXT YEAR**

- i. Let admin know about your curriculum (criteria: aligns with standards and actually use it; you can pilot it in January 2023) for next year, the classes you want to teach, training are also available for teachers. Budgets will be done before April, so let them know **ASAP!** Think about your classroom needs as well.

Next Steps

Upcoming Important Dates

- Saturday School (Dec 3rd and 10th)
- i-Ready Testing (Dec. 12th-14th)

Next meeting

- Staff Meeting: Wednesday - **December 7th, 2022**

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting

Wednesday, November 9, 2022 at 2:00 pm

Facilitator: Ms. Price

Note Taker: Ms. Shin

Time Keeper: Ms. Shin

Attendees: Ah, Tray, Frost, Lane, Norman, Shin, Altamirano, Coleman, Ilochi, Price

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share What is the highlight of your day? Staff Support - We are here for you! If you need support, let the supervisor, team lead, HR, etc...Let them know. ([CARE form](#) should be filled out for students!)
 - a. Ms. Shin - spoke that J. Perez was having good days in class.
 - b. Ms. Ilochi - expressed that she enjoyed Ms. Frost taking picture with the students receiving their recognition awards.

- c. Ms. Ah - said she is excited to work with the High school students for the Poetry Out Loud competition. Because she will be able to interact with them.

2. **i-Ready Testing Dates** - Testing Eagle Period

- a. Dec. 12th-14th
 - i. Dec. 12th - Reading
 - ii. Dec. 13th - Math
 - iii. Dec. 14th - Make-up day

3. **Final Exam** schedule and expectations

4. Parent-Teacher Conferences

- a. Making the calls and setting up appointments
- b. Updating grade book

5. Reminders:

- a. **Do not** send students out of class the first ten minutes of class or the last ten minutes of class. **Enforce please. Do not allow students to go during Eagle Period at all.**
- b. **Grade Book** -
 - i. **Grading period has been open. UPDATE grades!!**
- c. WASC: No update yet, but Ms. Frost will work on focus groups and they'll be designated at future meetings.

6. Dress Code for students- send to the front office for students who are out of compliance.

- i. Shirts
- ii. ID and lanyards
- b. Reading Period begins at 8:15 am. Do you need books?
 - i. Potentially order more Charlie and the Glass Elevator books. Students have finished Charlie and the Chocolate Factory and are looking for a new book. Chains? For Ms. Coleman.
 - ii. Making sure you're taking correct and accurate attendance.
 - iii. Students who are not attending Reading Period should be guided and sent to their Reading Period classes by 8:15am.
- c. Saturday School referrals:
 - i. Reminded teachers to fill out the [spreadsheet](#) for specific and individual students.
 - ii. Dec. 3rd & 10th
 - iii. Potentially create an automated phone call for all students who are failing classes?

- iv. Two **BayTech** security officers will be present at BayTech during Saturday School (part of our safety plan).

d. Questions

- i. Bonus which is **separate** from the retention bonus.
 1. This one is referring to the doing the necessary tasks like completing lesson plans, signing in, coming to reading period on time (doing your job bonus)

7. Announcements: **UPDATE!!**

a. Club Facilitator Volunteers?

- i. Shin: Korean Club;
- ii. Ramirez: MS Boys Group;
- iii. Norman/Lane/Tray: Sports Mentorship Club;
 1. Students playing basketball together
- iv. Free: Chess and Soccer Club.
- v. Please start those ASAP during lunch time.

b. Smart Cookies

- i. Friday, December 2, 2022

c. Chromebooks are good

- i. No one needs chromebooks in the classroom

Next Steps

Upcoming Important Dates

- Saturday School (12/03rd & 10th/22)
- i-Ready Testing (12/12-14th makeups)
- Final Exams (15th-16th)

Next meeting

- Staff Meeting: Wednesday - **December 7th, 2022**

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Advocacy and Community Engagement
Community School Steering Committee
November 16 , 2022
5pm
Via Zoom

Facilitator: Cesley Frost
Translator: Antonio Ramirez
Agenda:

- **How about a waterfall question in the chat box?**
 - What one reason do you send your child to BayTech?
 - BayTech is close to where we live
 - Small class sizes
 - One of the first schools that contacted me back about applying and enrollment
 - Academics that prepare students for college
 - Belief in the mission of BT
 - Structured career course/pathway of instruction and academics
 - College credit opportunities
 - 6-12 school

- **What is a Community School Steering Committee (Action Team) -** Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
 - In order to achieve these transformational outcomes, The CCSPF Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPF aligns well with the research. Specifically, community schools

described as public schools with “**strong and intentional community partnerships ensuring pupil learning and whole child and family development,**” including the following features:

- **Integrated student supports**
 - **Family and community engagement**
 - **Collaborative leadership and practices for educators and administrators**
 - **Extended learning time and opportunities.**
-
- Measure G - Middle School Electives:
 - Carry over funds: \$12, 965
 - Agree that the money should be designated for the Art class
 - 8th grade Spanish
 - 6th and 7th grade Art
 - Recruitment Fairs November 15th Achieve Academy
 - November 30 EFC @ 5pm
 - January 24th Cox @ 8am

 - WASC April 16, 2023 -April 19, 2023 (Mark your calendars)

 - 21st Century Grant Application Review - TODAY!
 -
 - Adrienne Herd
 - Focus is on providing a high quality Education for ALL students
 - Competitive grant
 - Parents can send a letter of support to cfrost@baytechschool.org

 - Middle School Grant Application
 - High School Grant Application
 - Thank you for your letters of support!

 - FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
 - Counting Ballots for local election
 - SBAAC data is being collected by FIA
 - Report release party in Feb
 - Research Action Meetings at the end of the month - Nov 29 @ BT (QC 22-23)

 - Exit Ticket
 - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
 - Excited about the Palace Theater site and meeting on December 1, 2022 @ 5pm
 - The opportunity for BT to have our own campus

- Focus on BT EAGLES
- Opportunities for more classes
- Appreciate the BT staff and the recognition of the community partners today
- Excited to have the parent engagement meetings

Attendees:

Cesley Frost - BT Staff

Michael McDaniel- parent and FIA staff

Kim Hunt- Staff and Parent

Ryan Hughes- BT Admin

Mayra Cardenas- BT Parent

Nancy- BT Parent

Upcoming Meetings:

- Dec 7, 2022 @ 10am
- January 4, 2023 @ 10am
- January 18, 2023 @ 5pm
- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Advocacy and Community Engagement
Community School Steering Committee
November 2nd and 3rd, 2022
10am
Via Zoom

Facilitator: Cesley Frost
Translator: Yesenia Perez
Agenda:

- **How about a waterfall question in the chat box?**
 - What one reason do you send your child to BayTech?
 - Quality Education
 - The various class offerings of the school such as electives
 - The small school and the fact that students are able to grow and engage in small class sizes
 - The website is full of important information
 - The school caters to the needs of students and provides more individualized attention

- **What is a Community School Steering Committee (Action Team) - Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:**
 - In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with “**strong and intentional community partnerships ensuring pupil learning and whole child and family development,**” including the following features:
 - **Integrated student supports**
 - **Family and community engagement**
 - **Collaborative leadership and practices for educators and administrators**
 - **Extended learning time and opportunities.**

- **Measure G - Middle School Electives:**
 - 8th grade Spanish
 - 6th and 7th grade Art
 - Recruitment Fairs November 15th Cox and Achieve
 - Nancy is interested is having her son who is an Alumni of Achieve make a video or attend the Achieve fair

- WASC April 16, 2023 -April 19, 2023 (Mark your calendars)

- 21st Century Grant Application Review

- Adrienne Herd
 - Focus is on providing a high quality Education for ALL students
 - Competitive grant
 - Parents can send a letter of support to cfrost@baytechschool.org
 - Parent suggestions or recommendations?
 - Robotics program
 - Mental Health and SEL support
 - College/Career Prep activities (parent and student) and field trips
 - Ed140 class (currently)
 - Middle School Grant Application
 - High School Grant Application
- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
 - These are the next to-do's you need to take to make sure you successfully "Get Out To Vote". Check if you are registered to vote and make sure to ignite your vote. You can check if you are registered to vote through this website: <https://fiaoakland.org/voting/>. If you're not, you can register to vote through this website as well.
 - If you are not voting by mail, here is a website where you can locate your nearest polling place in Oakland: https://www.acgov.org/rov_app/avllist. If you are planning to vote by mail and haven't received your ballot in the mail. You can go ahead and check on <https://www.sos.ca.gov/elections/ballot-status/wheres-my-ballot>
 - Something that will be super helpful for you to make the right decision for yourself are easy voter ballot guides.
 - <https://fiaoakland.org/whos-running-for-mayor/>
 - <https://fiaoakland.org/ousd-election2022/>
- Exit Ticket
 - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
 - Excited to support the growth of BT
 - The elections
 - 21st Century Grant
 - Parent Participation on the grants
 - UCB Partnerships with tutors and the after school program grant
 - New educational opportunities for students to participate in

Attendees:

Cesley Frost - BT STaff

Yesenia Perez- BT Staff

Dr. Adrienne Herd- UCB

Colette Samimi- UCB
Michael McDaniel- parent and FIA staff
M. Vaca (Parent)
Lourdes Garcia (8th grade Parent)
Maria Hernandez (11th and 6th grade Parent)
Maria Martinez- BT Parent
Nancy- BT Parent
Mayra Cardenas- BayTech parent
Maria Hernandez- BT Parent
Sheena L. - BT Parent
Amy Holt- BT Parent and BT Board Member
Jessica Rodriguez- BT Parent
Lucia Chajon- BT Parent
Denise Carey- Bt Parent

Upcoming Meetings:

- Nov 2, 2022 @10am
- Nov 16, 2022 @ 5pm
- Dec 7, 2022 @ 10am
- January 4, 2023 @ 10am
- January 18, 2023@ 5pm
- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting

Wednesday, October 19, 2022 at 2:00 pm

Facilitator: Ms. Frost

Note Taker: Ms. Shin

Time Keeper: Ms. Shin

Attendees: Ah, Tray, Frost, Lane, Norman, Shin, Altamirano, Coleman, Ilochi

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share any positive experiences with students so far? Staff Support
 - We are here for you! If you need support, let the supervisor, team lead, HR, etc...Let them know.
 - a. Coach Tray- students have been adjusting well. Classroom management has improved. The staff is very supportive and helpful. Wednesdays have been better due to changing the lesson agenda and material (support from Ms. Shin).
 - b. Ms. Coleman- Everything is fine.
 - c. Ms. Shin- Students did really well with the sub while she was gone (Thanks to Ms. Ah). Feeling better especially with the students transitioning into the classroom. Students watched a movie and will be diving into an essay.
 - d. Mr. Norman- Things are getting better. A growing momentum in the classroom. Students were engaged during the Kahoot game. Feeling more motivated.
 - e. Ms. Ah- Students are now going into a better routine and staying on task. Students participated in a poetry recital (reading out loud in front of the classroom). Lots of books were purchased, many students are excited to read, and are taking home the books to read.
 - f. Ms. Altamirano- Happy that all staff are back and in the classroom. Noticed that students are laughing and engaging well with the teachers. There was a little hesitation when they were first back on campus after the incident. Growth in students conversing well with their peers and teachers.
 - g. Ms. Ilochi - Sixth graders are **incredible** in the classroom. Students have adjusted well to the classroom after the incident. More support with individual sixth grade student -

encouraging the student to stay *inside* the classroom. Improvement has been made but needs to be more consistent in disciplinary consequences. ([CARE form](#) should be filled out for students!)

- h. Mr. Lane- Everything is going well. Students have been wanting to be back at school. Enjoying PE class. Want to go back to regular PE and has been adjusting well.
- i. Ms. Frost- Agree with Mr. Lane that many students want to go back to a “normal” school schedule and environment. Students are handling school a little better and are more careful with each other. Miss morning cafeteria reading period because of the lack of communication with the principal and the announcements that were given at the start of school.

- i. [Wednesday Schedule](#)
- ii. Potentially creating a Google doc where all teachers can access
- iii. Please submit a [CARE form](#) for students who are not back to school yet. Students who are absent for long periods of time.
- iv. We received \$20,000 for one backpack for each student
- v. Sixth grade parents are willing to make labels for the students. (Student names on all of the individual backpacks)
- vi. November 13, Options Fair - marketing for BayTech
 - 1. Bring students (approximately 500 5th graders, potential students of BayTech, inform them about school, give out BayTech gear)

2. Reminders:

- a. Staff and Student Dress Code: Please, if you haven't signed the employee handbook agreement, please get that into Ms. Caitlin ASAP.
- b. College T-Shirt Day tomorrow for staff: TBD, lanyards, ID's, T-shirts
- c. Cell Phone Policy: Please make sure you follow the policy and it is posted in your classrooms. Don't engage/argue, just enforce and abide by it.
- d. Please do not allow students to go to other classrooms: There's a lot of student movement. Please keep students in class.
- e. Do not send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. Do not allow students to go during Eagle Period at all.

- f. **Grade Book Set Up**- Ms. Shin (for anyone who needs help setting up their gradebooks).
- g. WASC: No update yet, but Ms. Frost will work on focus groups and they'll be designated at future meetings.
- h. Measure G- MS electives- 8th grade Spanish is going well. Ms. Coleman closely works with Mr. Salazar.
 - i. Possible option to have an exploratory wheel for 6th or 7th graders since they are interested in Spanish class.
 - ii. Probably Mr. Salazar will be a better fit to be the one to teach exploratory wheel since he is more involved in cultural activities.
- i. Student Recognition- Eagle Period: Competition among EP classes to begin.
 - i. Back to School Night 10/12
 1. The Roots members were impressed and thought the back to school was going well. Especially after the incident that happened. They were surprised.
- Mr. Norman
 2. 135 parents checked in using the QR code
 3. Parent involvement and participation seemed low but the attendance was surprisingly high
 4. 3-4 parents came and visited Ms. Ilochi
 5. 1 made it to Ms. Ah; the schedule where you follow the students' schedule
 6. Schedules clashed with the volleyball game. It wasn't a traditional back to school; but very free flow where it was open for everyone to walk around and get to know teachers personally.
 7. It would have been nice if we did a separate back to school that didn't clash with the volleyball game. Parents/guardians could have had more time with the teachers inside the classroom.
 8. Maybe having a back-to-school earlier in the year would have been more effective and meaningful. (Granted, having the BT families coming out was very impressive!! Especially after the incident.)

- 9. Potentially having a school-wide assembly first where students and families are all together. Will be more inclined to attend and be on time.
- j. Lesson plan deep dive : Use the BayTech template with ALL components of the plan. Ms. Shin is providing the template.
- k. Bathroom Logs- please turn in all logs to Ms. Frost at the end of the week.
- l. CARE Referral: Got any concerns about students? Please, it is pertinent to send referrals to Mr. Ramirez.
- m. Dress Code for students- send to the front office for students who are out of compliance.
- n. Reading Period begins at 8:15 am. Do you need books?
 - i. Potentially order more Charlie and the Glass Elevator books. Students have finished Charlie and the Chocolate Factory and are looking for a new book. Chains? For Ms. Coleman.
 - ii. Making sure you're taking correct and accurate attendance.
 - iii. Students who are not attending Reading Period should be guided and sent to their Reading Period classes by 8:15am.
- o. Saturday School referrals:
 - i. Reminded teachers to fill out the [spreadsheet](#) for specific and individual students.
 - ii. Potentially create an automated phone call for all students who are failing classes?
 - iii. Two **BayTech** security officers will be present at BayTech during Saturday School (part of our safety plan).
- p. Questions
 - i. Bonus which is **separate** from the retention bonus.
 - 1. This one is referring to the doing the necessary tasks like completing lesson plans, signing in, coming to reading period on time (doing your job bonus)
 - 2. Wondering about the bonus amount because people did not receive it in this last payment

3. Announcements:

- a. Club Facilitator Volunteers?

- i. Shin: Korean Club;
 - ii. Ramirez: MS Boys Group;
 - iii. Norman/Lane/Tray: Sports Mentorship Club;
 1. Students playing basketball together
 - iv. Free: Chess and Soccer Club.
 - v. Please start those ASAP during lunch time.
- b. Candy Treats from Leadership
- i. Friendship treat - **Ofrenda grams**
 - ii. Last day to preorder: Thursday, October 27
- c. Hispanic/Latinx Assembly
- i. Still being in conversation with Dr. Smith
 - ii. Projected to be Friday, Nov 18, 2022
- d. Headphones needed
- i. If we could have headphones to have students share for each classroom; classroom set of headphones (durable)
- e. Chromebooks are good
- i. No one needs chromebooks in the classroom

Next Steps

Upcoming Important Dates

- Saturday School (10/22)
- Ofrenda grams last day sale (10/27)
- Hispanic Latinx Assembly (11/18)

Next meeting

- Staff Meeting: Next Wednesday - all staff



Grade Level Meeting

Wednesday August 24, 2022 at 2:00 pm

Facilitator: Ms. Frost

Note Taker:

Time Keeper: Ms. Shin

Attendees:

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share any positive experiences with students so far? Staff Support - We are here for you! If you need support, let the supervisor, team lead, HR, etc...Let them know.
 - a. Coach Tray- positive support from staff/team. Coach Jamar has been helpful and supportive
 - b. Ms. Coleman- students are understanding where we are in the world. Using scale to align with the Math curriculum... to come...
 - c. Ms. Shin- Spelling in 7th and 8th grade are trying to learn to spell. Academic improvement overall.
 - d. Mr. Norman-Norman appreciates the BT staff
 - e. Ms. Ah- Spelling is a foundational focus that the students are finding to be successful. Students are wanting extra assignments. Poetry is exciting to the students. Donors Choose project was funded.
 - f. Dean Price- Ms is supportive and helpful. Ms. Price appreciates our support.
 - g. Frost- I ready usage is up, Reading period is working, students love the dress code sweatpants
2. Reminders:
 - a. Staff and Student Dress Code: Please, if you haven't signed the employee handbook agreement, please get that into Ms. Caitlin ASAP.
 - b. College T-Shirt Day tomorrow for staff: TBD, lanyards, ID's, T-shirts

- c. Cell Phone Policy: Please make sure you follow the policy and it is posted in your classrooms. Don't engage/argue, just enforce and abide by it.
- d. September 9, 2022 Williams Act Instructional Materials Site Visit- went well
- e. September 14, 2022 Williams Act Facility Site Visit- some improvements are needed.
- f. Please do not allow students to go to other classrooms: There's a lot of student movement. Please keep students in class.
 - i. Remind students to go to the cafeteria during lunch to use the restroom if necessary
- g. Do not send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. Do not allow students to go during Eagle Period at all.
- h. **Grade Book Set Up**- Ms. Shin (for anyone who needs help setting up their gradebooks).
- i. WASC: No update yet, but Ms. Frost will work on focus groups and they'll be designated at future meetings.
- j. Measure G- MS electives- 8th grade Spanish is going well. Ms. Coleman closely works with Mr. Salazar.
 - i. Possible option to have an exploratory wheel for 6th or 7th graders since they are interested in Spanish class.
- k. Student Recognition- Eagle Period: Competition among EP classes to begin.
 - i. Back to School Night 10/12
- l. Lesson plan deep dive : Use the BayTech template with ALL components of the plan. Ms. Shin is providing the template.
- m. Bathroom Logs- please turn in all logs to Ms. Frost at the end of the week.
- n. CARE Referral: Got any concerns about students? Please, it is pertinent to send referrals to Mr. Ramirez.
- o. Back to School Night - October 12, 2022 @ 5pm
- p. Dress Code for students- send to the front office for students who are out of compliance.

3. Announcements:

- a. Club Facilitator Volunteers? Shin: Korean Club; Ramirez: MS Boys Group; Norman/Lane: Gym Club; Free: Chess and Soccer Club. Please start those ASAP during lunch time.
- b. Saturday School: (9/24) Make-up for those that didn't finish assignments and work

Next Steps

Upcoming Important Dates

-

Next meeting

- Staff Meeting: Wednesday

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting

Wednesday August 17, 2022 at 2:00 pm

Location: Rm. 50

Zoom Link: [CLICK HERE](#)

Facilitator: Ms. Frost

Note Taker: Ms. Ilochi

Time Keeper: Ms. Shin

Attendees: Ilochi, Shin, Frost, Coleman, Lane, Ramirez, Norman, Ah, Free, Ms. Cynthia

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share any positive experiences with students so far? Ilochi: Sixth graders are great! Lane: Students aren't pushing back; No opt-out PE (Frost is working on getting Baytech a grant for no opt-out PE) Shin: Seventh graders are eager to learn with a different attitude. Ah: Students want to read and are excited for it! Frost: Middle school is doing great with the dress code and maintaining it all day. Adults are in control of the environment and that is good. Norman: Excited to be back and feeling replenished more than last year. Be optimistic and collaborative vibes. iReady Summer Camp was great! Ramirez: Getting scheduling done. Almost finished. Going great. Great communication with staff and appreciative. Free: Good start. Last year was tough but nice to help out in classes. Any support needed, willing to help. Been a nice experience so far. Feldman: MS is an amazing staff. Proud of them and very appreciative. We have the best MS in all of Oakland. Ms. Cynthia: Students during RP seem to understand how to summarize what was read previously and only a few need extra support with that. Parents are helping with that.
 - a. Staff Support - We are here for you! If you need support, let the supervisor, team lead, HR, etc...Let them know.
2. Reminders:
 - a. Staff and Student Dress Code: Please, if you haven't signed the employee handbook agreement, please get that into Ms. Caitlin ASAP.
 - b. College T-Shirt Day tomorrow: If you have a college t-shirt, promote your college/university and encourage students to be college/university minded. Students can wear a college/university t-shirt on College T-Shirt Day.
 - c. Cell Phone Policy: Please make sure you follow the policy and it is posted in your classrooms. Don't engage/argue, just enforce and abide by it.
 - d. September 9, 2022 Williams Act Instructional Materials Site Visit (texts assigned, on-line access assigned, technology access home and school): Please comply. It is important.
 - e. September 14, 2022 Williams Act Facility Site Visit

- f. Please do not allow students to go to other classrooms: There's a lot of student movement. Please keep students in class.
- g. Do not send students out of class the first ten minutes of class or the last ten minutes of class. Enforce please. Do not allow students to go during Eagle Period at all.
- h. **Grade Book Set Up**- Ms. Shin (for anyone who needs help setting up their gradebooks)
- i. i-Ready Diagnostic next week
- j. Tuesday August 23rd will be the hearing and vision test for 8th and 10th grade and SPED students.
- k. WASC: No update yet, but Ms. Frost will work on focus groups and they'll be designated at future meetings.
- l. Measure G- MS electives Measure G was the bonus check staff received this summer. Measure G is fantastic!
- m. Student Recognition- Eagle Period: Competition among EP classes to begin.
- n. Lesson plan deep dive
- o. CARE Referral: Got any concerns about students? Please, it is pertinent to send referrals to Mr. Ramirez.

3. Announcements:

- a. Club Facilitator Volunteers? Shin: Korean Club; Ramirez: MS Boys Group; Norman/Lane: Gym Club; Free: Chess and Soccer Club. Please start those ASAP during lunch time.
- b. Saturday School: i-Ready Diagnostics (8/27) Make-up for those that didn't finish.

Next Steps

Upcoming Important Dates

-

Next meeting

- Staff Meeting: Wednesday

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Advocacy and Community Engagement
Community School Steering Committee
August 17, 2022
5pm
Via Zoom

Facilitator: Cesley Frost
Translator: Sandra Martinez-Rodriguez
Agenda:

- **How about a waterfall question in the chat box?**
 - What one reason do you send your child to BayTech?
 - For a better education
 - Career based education path
 - Charter schools have a better turn out with kids going to college than public schools and the kids have a better setting in charter schools they're not so overwhelmed and the classes aren't crowded like they would be in public school

- **What is a Community School Steering Committee (Action Team) -** Bay Tech received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
 - In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with **“strong and intentional community partnerships**

ensuring pupil learning and whole child and family development,” including the following features:

- **Integrated student supports**
 - **Family and community engagement**
 - **Collaborative leadership and practices for educators and administrators**
 - **Extended learning time and opportunities.**
-
- FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
 - [Slides](#)

 - Exit Ticket
 - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?
 - Excited to support the growth of BT
 - The elections

Attendees: Jimmie Brown (Principal NOCCS), Ryan Hughes (Director of Operations, BayTech) , Cesley Frost (Middle School Principal, BayTech), Michael McDaniel Jr (FIA/BayTech Parent), Sandra Martinez (BT Staff and BT Parent), Mayra Cardenas (BayTech Parent) Angelica (BT Parent), Shameika Brooks (BT Parent) , I-phone (unnamed parent)

Upcoming Meetings:

- September 7@ 10am
- Sep 22, 2022 @ 5pm
- Oct 5, 2022 @ 10am
- Oct 19, 2022 @ 5pm
- Nov 2, 2022 @10am
- Nov 16, 2022 @ 5pm
- Dec 7, 2022 @ 10am
- January 4, 2023 @ 10am
- January 18, 2023@ 5pm
- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm

- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm