



# Oakland Unified School District

Board of Education  
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## Legislation Text

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**File #:** 18-2673, **Version:** 1

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Adoption by the Board of Education of Resolution No. 1819-0081 - Approving the Creation and/or Revision of the Following Job Descriptions: Assistant Director, Payroll; Program Manager, Middle School Operations; Manager, Fixed Assets and Insurance Solutions; Specialist, Charter School Policy:

### **Creation:**

#### Job Description/Position/Title/FTE

Assistant Director, Payroll

(As Assigned) (1.0 FTE)

#### Salary Schedule/Range

Salary Schedule: CFCA

Range: 20: \$88,448 to \$112,871

12 months, 261 days, 7.5 hours (FT)

### **FISCAL IMPACT**

There will be minimal budget impact as this role is replacing the previous position of Manager, Payroll Customer Service, which has recently become vacant.

### **Creation:**

#### Job Description/Position/Title/FTE

Program Manager, Middle School Operations

(As Assigned) (1.0 FTE)

#### Salary Schedule/Range

Salary Schedule: ADCL

Range: 14: \$77,575 to \$99,008

12 months, 261 days, 7.5 hours (FT)

### **FISCAL IMPACT**

There is no new budget impact as this role is funded through the elimination of the former executive office assistant role.

### **Revision:**

#### Job Description/Position/Title/FTE

Manager, Fixed Assets and Insurance Solutions

(As Assigned) (1.0 FTE)

#### Salary Schedule/Range

Salary Schedule: CFCA

Range: 20: \$88,448 to 112,871

12 months, 261 days, 7.5 hours (FT)

### **FISCAL IMPACT**

There is no new budget impact as this role had already been in place and this job description formalizes the duties.

### **Revision:**

#### Job Description/Position/Title/FTE

Specialist, Charter School Policy

(As Assigned) (1.0 FTE)

#### Salary Schedule/Range

Salary Schedule: ADCL

Range: 11: \$67,028 to \$85,546

12 months, 261 days, 7.5 hours (FT)

### **FISCAL IMPACT**

There is no new budget impact as this role is not funded by General Fund money; oversight fees charged directly to Charter Schools in OUSD fund this role.