



# Oakland Unified School District

Board of Education  
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## Legislation Details

**File #:** 14-1049      **Version:** 1      **Name:** Professional Services Contract - Byron Huey - Adult and Career Education - Family, School, and Community Partnerships Department

**Type:** Agreement or Contract      **Status:** Passed

**File created:** 5/19/2014      **In control:** Finance and Human Resources Committee

**On agenda:** 6/25/2014      **Final action:** 6/25/2014

**Enactment date:** 6/25/2014      **Enactment #:** 14-1137

**Title:** Ratification by the Board of Education of a Professional Services Contract between the District and Byron Huey, Oakland, CA, for the latter to provide the following services:

1. Provide support to Oakland Adult in using the ASAP attendance software. Summarizing fiscal year data, cleanup, data integrity review for the attendance system;
2. Provide general support and technical assistance in accountability and assessment related to the Workforce Investment Act, Title II, 231 Federal grant-review grant application requirements, grant award, install data "alerts" to ensure all cycle reporting dates are met. Review reports and backup documentation files;
3. Provide training and support in using the electronic CASAS eTesting software-verify all updates that are pending, confirm that all current fiscal year data reporting requirements are in the testing system;
4. Provide training; and support in the use of the Tops Enterprise testing and accountability software, review data; integrity reporting system, cleanup, and review summary reports to be submitted to the State;
5. Work with staff to develop strategies to improve the integrity of the data;.
6. Provide training on how to generate reports to meet state and federal accountability deadlines, quarterly reports and data submissions;
7. Provide training on how to import and export data between the three databases: ASAP attendance database, eTesting database, and the Tops Enterprise testing database; assist with collection of core performance data (follow-up with students) confirm payment points.
8. Provide support on data required for programs:- Family Literacy, GED 2014, and special projects. through the Family, School, and Community Partnerships Department, for the term May 15, 2014 through June 30, 2014 at a cost not to exceed \$3,960.00.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 14-1049 Professional Services Contract - Byron Huey - Adult and Career Education - Family, School, and Community Partnerships Department

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Date	Ver.	Action By	Action	Result
6/25/2014	1	Board of Education	Adopted on the General Consent Report	Pass