



Oakland Unified School District

Board of Education
1011 Union Street, #940
Oakland, CA 94607
(510) 879-1944
boe@ousd.org E-Mail
http://www.ousd.org

Legislation Details (With Text)

File #: 12-1258 **Version:** 1 **Name:** Revision of Job Description and Creation of a Classified Job Classification - Administrative Assistant III

Type: Resolution **Status:** Passed

File created: 5/23/2012 **In control:** Finance and Human Resources Committee

On agenda: **Final action:** 5/23/2012

Enactment date: 5/23/2012 **Enactment #:** 12-1446

Title: Approval by the Board of Education of Resolution No. 1112-0245 - Revision and Creation of Classified Job Description - Administrative Assistant III, District-wide, with the the creation of job classification as stated below:

Creation of Job Classification
Position Title/FTE
Administrative Assistant III
Salary Schedule: WTCL
Range 46: \$46,228 - \$61,945
12 months, 261 days, 7.5 hours

All other terms and conditions of the positions, as previously authorized, remain in full force and effect.

Sponsors:

Indexes:

Code sections:

Attachments: 1. 12-1258 Revision of Job Description and Creation of a Classified Job Classification - Administrative Assistant III

Contact: Brigitte.Marshall@ousd.k12.ca.us

Date	Ver.	Action By	Action	Result
5/23/2012	1	Board of Education	Adopted on the General Consent Report	Pass

Approval by the Board of Education of Resolution No. 1112-0245 - Revision and Creation of Classified Job Description - Administrative Assistant III, District-wide, with the the creation of job classification as stated below:

Creation of Job Classification
Position Title/FTE
Administrative Assistant III
Salary Schedule: WTCL
Range 46: \$46,228 - \$61,945
12 months, 261 days, 7.5 hours

All other terms and conditions of the positions, as previously authorized, remain in full force and effect.

[Enter body here.]