

Oakland Unified School District

Board of Education
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Meeting Minutes Long - Final

Tuesday, October 3, 2017

5:00 PM

**KDOL TV Studio, B-237, Met West High School Entrance, 314 East 10th Street,
Oakland, CA 94606-2291**

Measure N - College and Career Readiness Commission

David Kakishiba, Chair
Michon Coleman, Vice Chair
Jason Gumataotao, Secretary
Members: Gary Yee, (Vacancy)

measurencommission@ousd.org

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អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍អក្សរ ឬត្រូវការការជួយសម្រេចសម្រួលយ៉ាងសមរម្យមួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ទីការិយាល័យនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិចពី (72) ម៉ោងមុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ (510) 879-8199 ឬតាមរយៈអ៊ីមែល boe@ousd.org ឬទូរស័ព្ទ eTTY/TDD លេខ (510) 879-2300 ឬទូរសារលេខ (510) 879-2299។

الامتثال لقانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
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A. Call to Order

Chairperson David Kakishiba called the meeting to order at 5:02 P.M.

B. Roll Call

Present 3 - Secretary Michon Coleman
Member Jason Gumataotao
Chairperson David Kakishiba
Absent 1 - Member Gary Yee

C. Speaker Request Cards/Modification(s) To Agenda

D. Adoption of Committee Minutes



[17-2067](#)

Minutes - Measure N - College and Career Readiness Commission - September 19, 2017

Approval by the Measure N - College and Career Readiness Commission
of its Meeting Minutes of September 19, 2017.

Attachments: [17-2067 Minutes - Measure N - College and Career
Readiness Commission - September 19, 2017](#)

**A motion was made by Secretary Coleman, seconded by Member
Gumataotao, that this Minutes, Committee be Adopted . The motion
carried by the following vote.**

Aye: 3 - Secretary Michon Coleman
Member Jason Gumataotao
Chairperson David Kakishiba
Absent: 1 - Member Gary Yee
Non-voting: 0

Enactment No: 17-1430

E. Election of Secretary

[17-2068](#)

Nomination(s), Secretary, Measure N - College and Career Readiness Commission - 2017 Term

Acceptance of Nomination(s) from the membership for the position of
Secretary, Measure N - College and Career Readiness Commission - 2017
Term.

*Chairperson Kakishiba opened the nomination at 5:04 P.M. for Secretary
position.*

*Vice Chair Coleman nominated Member Gumataotao. There were no other
nomination.*

Chairperson Kakishiba closed the nomination at 5:08 P.M.

[17-2069](#)

**Election of Secretary, Measure N - College and Career Readiness
Commission - 2017 Term**

Shall [Nominee(s)] be elected Secretary, Measure N - College and
Career Readiness Commission for 2017 term?

**Shall Jason Gumataotao be elected Secretary of the Measure N
Commission? The motion carried by the following vote:**

Aye: 3 - Secretary Michon Coleman
Member Jason Gumataotao
Chairperson David Kakishiba

Absent: 1 - Member Gary Yee

Non-voting: 0

Enactment No: 17-1431

F. Adoption of the Commission General Consent Report

None

G. Unfinished Business

None

H. New Business



[17-2065](#)

High School Network Superintendent's - Report

Presentation to Measure N Commission of the High School Network

Superintendent's Report on:

- * Probationary Status Schools,
- * Participatory Action Research; and
- * School Performance Data.

*Preston Thomas, Executive Director, College and Career Readiness
presented the report and spoke about:*

- *Will be doing data updates periodically and sharing some of the tools
that are being created within Oakland Unified School District to be able to
see how it is progressing toward some of the measures*
 - *One dashboard is tracking college enrollment*
 - *2015-2016 school year, which was the first planning year of Measure N
and saw a 4.8% increase in the number of students attending 4 year college*
 - *One thing that the Commission charge the staff with is creating more
dashboards and more data sets that allows the staff to track the number of
students enrolling and persisting through college and career*
- Joanna Vasquez, Project Manager for Measure N shared the next site visit for
1 or 2 Commissioners:*

- Light house is scheduled for October 10th from 9:00 A.M. – 12:10 P.M.
- Golden State Preparatory is scheduled for October 11th from 1:00 P.M – 4:10 P.M. – Tentative
- ARISE is scheduled for October 16th waiting on the time
- McClymonds High School scheduled for October 17th from 11:30 A.m. – 3:00 P.M.
- Unity is scheduled for October 17th waiting on the time
- East Bay Innovation Academy is scheduled for October 20th from 8:30 A.M. – 11:35 P.M.
- Lionel Wilson is scheduled for October 24th from 8:30 A.M. – 12:00 P.M.
- Each of the sites have received their program of study that they have submitted from last year
- The site have been asked to review it, make sure to add any update if needed, including anything that they planned to do in the future in terms of pathways
- Been asked to submit one week prior to their site visit
- 20 minutes presentation where the site will address the feedback that was given to them last year
- Update to date the work that the site have been doing
- 15 minutes to present the program of study
- 1 hour of class room observation – Core content area and pathway
- 30 minutes student panel interview
- 30 minutes teacher panel interview
- 30 minutes site visit debrief – Team to provide feedback and suggestions

Preston Thomas, Executive Director, College and Career Readiness,
continued to share:

- Measure N Parcel Exemptions
- Parcel Tax Exemptions and Parcels in Oakland
- How did we get \$850?
- Measure N Per Pupil Allocation
- Enrollment of 9th-12th Grade Students
- Long Term Financial Modeling

No Public Speaker

Discussed



17-2066

**Measure N Commission - 2016-2017 Independent Audit Report -
Deliverables and Timeline**

Discussion by Measure N Commission of 2016-2017 Independent Audit

Report deliverables and timeline:

- * Amount of parcel tax money collected and expended in 2016-2017,
- * Description of all programs funded (presented in summary form and disaggregated by administration (10%) and by school (90%),
- * Determination that all expenditures were for allowable uses, and
- * Determination that parcel tax money was used to supplement, and not supplant, unrestricted general fund revenue so appropriated to

schools to serve pupils in grades 9 through 12 based on Fiscal Year 2014-2015 funding.

Attachments: 17-2066 Summary of Required Audit Report Components
17-2066 K-12 LEA's Audit Report Requirements
17-2066 Independent Accountant's Report - Measure G
Parcel Tax - Year End June 30, 2016 - Sample

Gloria Gamblin, Interim Chief Financial Officer, presented and spoke on:

- *The Audit Guideline for the K-12 districts also applies to charter schools*
- *Also follows the guideline from the Local Education Agency and State Compliance Reporting*
- *Introduced Leonard Danard from VTD; who does the District' audit*
- *Concerns regarding Measure N Audit presented for the 2016-2017 School Year and the Scope of Work*
- *Met with Marion McWilliams, District's General Counsel and the ballot language that the voters passed does give the District oversight over the scope of the audit when the charter schools are audited*
- *Charters can choose their own auditing firm and hire their auditing firm, but the District can set the Scope of Work that the District want the auditors to review*
- *Need to decide as a Commission the Scope of Work*
- *Summary of required Audit Report Component*
- *There's a comment in the Measure N Audit that said that charter schools that received the funds have their own financial record separate from the District, therefore they were not able to audit those expenditures; we need to make sure that the processes that the charter schools are doing, for transactions that they are auditable*
- *Identifying the Scope of Work and follow the guidelines and the documentation is available to be audit*

Leonard Dannard from Vanrinek Trine Day (VTD), Auditing firm shared:

- *What does need to be looked at as part of Measure N Audit is whether the charter schools are spending those Measure N funds accordance to the Measure N ballot requirements*
- *The reason why VTD couldn't audit the charter schools is because VTD couldn't access their records*
- *Looking at the 10% for the admiration's cost – It was well under for the 2016-2017 School Year*
- *Will be testing some of the exemptions – to make sure that the paper work was valid and properly filed out*

Secretary Gumataotao, asked if the charter schools will push back if the District ask to see their finance regarding Measure N funds because the Charter is not required by the State to do an audit report on the use of Measure N fund

Mr. Dannard said, he would not imagine that there would be an issue.

If there is a jump in exemptions for Measure N, should the Commission expect a jump in exemptions for Measure G and G1?

Gloria Gamblin, Interim Chief Financial Officer, stated, prior to Measure G, when there was only Measure G, there was not as many exemptions. When Measure N and Measure G1 kicked in some of the criteria for exemption change. Now its age and as well as the income. Each Measure has a different factor, said Ms. Gamblin.

Chair David Kakishiba stated, it would be incredibly helpful, because this will be one of the few public documents around finances knowing the total amount of money going to each school, 26 schools that are being funded, how much in a given year has been allocated to each school, then being able to aggregate program.

Chair David Kakishiba stated, determining that money was used to supplement and not supplant, which is another provision of the Measure. It's critical that the auditor look at supplement and not supplant.

To have a statement saying each school was getting the same dollar amount per pupil basis, said Chair Kakishiba.

What are the ideas around remedies regarding charter schools financial record? Asked Chairperson.

Gloria Gamblin, interim Financial Officer, stated, due to the fact that we have fiscal oversight, the district can asked the charter to provide the financial records that the District's provides, so its auditable.

Chairperson Kakishiba requested the 2015-2016 and 2016-2017 School Year Audit expenditure report to be done by January 2018.

No Public Speaker(s)

Discussed

17-2085

Measure N Commission - October 31, 2017 Meeting

Discussion by Measure N Commission of the October 31, 2017 meeting.

Chairperson Kakishiba shared:

- *There will be a October 31st meeting*
- *There will be a detail discussion about reflecting on the first three year cycle and beginning to learn from it and figuring out how to launch 2nd three year cycle*
- *To have a retreat like on October 31st at 1000 Broadway during day time to invite Lacy Asbill and Gregory Cluster to participate in the meeting from 9:00 A.M. – 12:00 P.M.*

No public speaker

Discussed

**I. Public Comments on All Non-Agenda Items Within the Subject Matter
Jurisdiction of the Commission**

[17-2064](#)

**Public Comment on All Non-Agenda Items Within the Subject
Matter Jurisdiction of the Commission – Up to
30 Minutes - October 3, 2017**

Public Comment on All Non-Agenda Items Within the Subject Matter
Jurisdiction of the Commission - Up to 30 Minutes - October 3, 2017.

No Comments

J. Introduction of New Legislative Matter

None

H. Adjournment

Chairperson Kakishiba adjourned the meeting at 6:00 P.M.

Prepared By: _____

Approved By: _____