

Oakland Unified School District

Board of Education
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Meeting Minutes Long - Final

Wednesday, June 24, 2015

6:00 PM

Special Meeting

**The Great Room, LaEscuelita Education Center, 1050 2nd Avenue, Oakland, CA
94606-2291**

Board of Education

President James Harris

Vice President Jody London

Directors: Aimee Eng, Jumoke Hinton Hodge, Nina Senn, Roseann Torres, Shanthi Gonzales

Student Directors: Carmen Jimenez, Katebah Al-Olefi

Staff: Antwan Wilson, Superintendent/Secretary

A. Call To Order

President James Harris called the Special Meeting to order at 11:40 P.M.

B. Roll Call

Present 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

C. Adoption of the General Consent Report

There were no Public Comments, no Staff presentation nor Board discussion of General Consent Report.



15-0615

Amendment No. 2 - Individual Service Agreement - Bay Area Community Resources - After School Program - Horace Mann Elementary School

Approval by the Board of Education of Amendment No. 2 of the Individual Service Agreement to the Master Memorandum of Understanding between the District and the Bay Area Community Resources, San Rafael, CA, for the latter to provide additional service adding its Menu of Service- Option Q for all students and families at Horace Mann Elementary School, for the period of July 1, 2014 through August 21, 2015, in the additional amount of \$10,000.00, increasing the ISA not to exceed amount from \$112,555.00 to \$122,555.00. All other terms and conditions of the ISA/MMOU remain in full force and effect.

Resource Code - 3010-136

Funding Source: Title 1 - IASA

Attachments: [15-0615 Amendment No. 2 - Individual Service Agreement - Bay Area Community Resources - After School Program - Horace Mann Elementary School](#)

A motion was made by Vice President London, seconded by Director Senn, to Approve the General Consent Report. The motion carried by the following vote

Aye: 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent: 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

Non-voting: 0

Enactment No: 15-0959



[15-0888](#)

Amendment No. 1, Professional Services Contract - Linda Murphy - St. Leo the Great School

Ratification by Board of Education Amendment No. 1, Professional Services Contract between District and Linda Murphy, Oakland, CA, for the latter to provide 84 additional hours of professional development services for school site instructional and administrative staff; provide on-going professional development services that will enable teachers to provide a more effective instructional program and improve student academic achievement in curriculum areas of Reading, Social Studies and English at St. Leo the Great School, in the additional amount not to exceed \$3,020.50, increasing the not to exceed amount of Contract from \$4,968.00 to \$7,988.50, for the period of October 20, 2014 to June 30, 2015. All other terms and conditions of the Contract remain in full force and effect.

Resource Code - 4035-735

Funding Source: Title IIA

Attachments: [15-0888 Amendment No. 1, Professional Services Contract - Linda Murphy - St. Leo the Great School](#)

A motion was made by Vice President London, seconded by Director Senn, to Approve the General Consent Report. The motion carried by the following vote

Aye: 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent: 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

Non-voting: 0

Enactment No: 15-0962

**[15-0894](#)****Professional Services Contract - Coleen Donnelly - Nutrition Services**

Ratification by the Board of Education of a Professional Services Contract between the District and Coleen Donnelly, San Francisco, CA, for the latter to provide the following services: 1) assist with development of 15 new or modified entrée recipes and 15 new or modified side recipes (cooked vegetables, salads, composed fruit dishes) which highlight (over 50% by weight) California Specialty Crops; 2) assist with convening 4 focus groups with stakeholders to identify recipes; 3) scale all recipes for bulk production and test recipe yields; 4) assist with identification of procurement sources for all California Specialty crops used and cost recipes; 5) assist with implementation of Staff Development Program to train staff on new recipes, ordering procedures, and seasonal eating for school sites, for Nutrition Services, for the period February 1, 2015 through June 30, 2015, in an amount not to exceed \$15,210.00.

Resource Code - 5851-991**Funding Source: California Department of Food and Agriculture Specialty Block Grant**

Attachments: [15-0894 Professional Services Contract - Coleen Donnelly - Nutrition Services](#)

A motion was made by Vice President London, seconded by Director Senn, to Approve the General Consent Report. The motion carried by the following vote

Aye: 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent: 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

Non-voting: 0

Enactment No: 15-0960

[15-0897](#)**Professional Services Contract - Community Alliance With Family Farmers - Nutrition Services**

Ratification by the Board of Education of a Professional Services Contract between District and Community Alliance With Family Farmers, Oakland, CA, for the latter to provide the following services: 1) identify procurement sources for all California Specialty Crops and cost out all new recipes; 2) modify the salad bar program to establish a "California Bar, which maximizes use of California Specialty Crops and rotates seasonally, featuring appealing and culturally relevant options for students; 3) include Harvest of the Month (HOM) promotions on all salad bars four times per year, aligning with the menu cycle, with product sourced from a family farmer; 4) research and plan in-house fruit and vegetable processing for the new central kitchen to maximize use of California specialty crops and eliminate use of frozen vegetables sourced from outside California for school sites, for Nutrition Services, for the period April 1, 2015 through June 30, 2015, in an amount not to exceed \$8,325.00.

Resource Code - 5851-991**Funding Source: California Department of Food and Agriculture Specialty Crop Block Grant**

Attachments: [15-0897 Professional Services Contract - Community Alliance With Family Farmers - Nutrition Services](#)

A motion was made by Vice President London, seconded by Director Senn, to Approve the General Consent Report. The motion carried by the following vote

Aye: 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent: 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

Non-voting: 0

Enactment No: 15-1190

**15-1169****Amendment No. 1, Professional Services Contract - Whole Life Nutrition - Nutrition Services**

Ratification by the Board of Education of Amendment No. 1, Professional Services Contract between the District and Whole Life Nutrition, Oakland, CA, for the latter to provide additional services in following areas pertaining to the California Food and Agriculture Department Grant received by District: 1) design a marketing campaign to increase meal program participation and build awareness of locally grown crops, thereby expanding the market for California specialty crops within the district and throughout the City of Oakland; 2) design and implement a marketing program (including materials) to promote California specialty crops for the purpose of cultivating consumers who recognize and regularly purchase California specialty crops and understand the benefits of eating a diet rich in produce; 3) design and implement a "California Bar" marketing program for school-site salad bars and quarterly Harvest of the Month promotions, for Nutrition Services, in an additional amount not to exceed \$4,000.00, increasing the Contract not to exceed amount from \$6,435.00 to \$10,435.00. All other terms and conditions of the Contract remain in full force and effect.

Resource Code - 1313-991**Funding Source: Nutrition Services**

Attachments: [15-1169 Amendment No. 1, Professional Services Contract - Whole Life Nutrition - Nutrition Services](#)

A motion was made by Vice President London, seconded by Director Senn, to Approve the General Consent Report. The motion carried by the following vote

Aye: 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent: 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

Non-voting: 0

Enactment No: 15-1191

**[15-1399](#)****Employment Agreement - Hitesh Haria - Chief Operations Officer**

Approval by the Board of Education of Employment Agreement between District and Hitesh Haria, as Chief Operations Officer, for the term of June 30, 2015 through June 30, 2018, at an annual salary of \$185,000.00 with one time moving expenses of \$25,000.00 to assist in the move from Memphis, TN to Oakland, CA.

Resource Code - 0000-913

Funding Source: General Purpose

Attachments: [15-1399 Employment Agreement - Hitesh Haria - Chief Operations Officer](#)

A motion was made by Vice President London, seconded by Director Senn, to Approve the General Consent Report. The motion carried by the following vote

Aye: 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent: 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

Non-voting: 0

Enactment No: 15-0963

**15-1401****Amendment No. 1, Community Based Organization - Master Contract - Alameda County Public Health Department - Nutrition Education and Obesity Prevention Grant - Community Schools and Student Services Department**

Approval by the Board of Education of Amendment No. 1, Community Based Organization Master Contract between District and the County of Alameda via its Public Health Department, San Leandro, CA, for the latter to provide the coordination and facilitation of nutrition programming through full time and part time staff, as well as Well Champions with a Harvest of the Month and nutrition promotion and obesity prevention focus, for OUSD elementary schools, via the Community Schools and Student Services Department, for the period of October 1, 2014 through September 30, 2015, in the additional amount of \$40,000.00, increasing the Contract not to exceed amount from \$280,000.00 to \$320,000.00. All other terms and conditions of the Contract remain in full force and effect.

Resource Code - 9206-922**Funding Source: Alameda Public Health Harvest of Month**

Attachments: [15-1401 Amendment No. 1, Community Based Organization - Master Contract - Alameda County Public Health Department - Nutrition Education and Obesity Prevention Grant - Community Schools and Student Services Department](#)

A motion was made by Vice President London, seconded by Director Senn, to Approve the General Consent Report. The motion carried by the following vote

Aye: 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent: 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

Non-voting: 0

Enactment No: 15-1192

**15-1402****Amendment No. 1, Proposition 39 Facility Use Agreement - Lazear Charter Academy - 2014-2015 School Year**

Approval by Board of Education of Amendment No. 1, Facilities Use Agreement Between District and Education for Change for Lazear Charter Academy, for use of **Lazear Elementary School Campus**, 2014-2015 School Year, pursuant to Proposition 39, extending the term of Agreement by two months, ending August 30, 2015. All other terms and conditions of Agreement remain in full force and effect.

Attachments: [15-1402 Amendment No. 1, Proposition 39 Facility Use Agreement - Lazear Charter Academy - 2014-2015 School Year](#)

A motion was made by Vice President London, seconded by Director Senn, to Approve the General Consent Report. The motion carried by the following vote

Aye: 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent: 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

Non-voting: 0

Enactment No: 15-1193

**15-1403****Administrative Services Agreement w/Addendums As Specified and Business Associate Agreement - District and Custom Benefit Administrators - Risk Management**

Approval by the Board of Education of Administrative Services Agreement (ASA) with Addendums for COBRA Administration Services and Retiree and Leave Billing Administrative Services including Proposal Acceptance Letter Revised (dated June 9, 2015) between District and Custom Benefit Administrators, a Division of BASIC and the District on behalf of its COBRA, Retirement and Leave Health Care Plan and Custom Benefit Administrators, a Division of BASIC, for the latter to act as third party administrator, to administer the employer (i.e., District) employee benefit plans named in said Agreements, at a cost not to exceed \$50,000.00 a Fiscal Year, for the period July 1, 2015 through June 30, 2018.

Resource Code - 0000-987

Funding Source: Self-Insurance

Attachments: [15-1403 Administrative Services Agreement w/Addendums As Specified and Business Associate Agreement - District and Custom Benefit Administrators - Risk Management](#)

A motion was made by Vice President London, seconded by Director Senn, to Approve the General Consent Report. The motion carried by the following vote

Aye: 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent: 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

Non-voting: 0

Enactment No: 15-1194



15-1404

Payments - District Insurance Premiums - Workers Compensation and Excess Liability - Fiscal Year 2015-16

Approval by the Board of Education of District's Fiscal Year 2014-15 Insurance Premium Payments as follows:

TYPE OF INSURANCE

Workers Compensation Coverage \$733,461.00 Alliant Insurance Services, Inc.
Excess Liability \$1,955,407.00 Northern California ReLiEF (NCR), the JPA
comprised of primarily school districts of the greater Bay Area, administered by
Kennan, Et. Associates

for a total of \$2,715,872.00 for these services for 2015-16 Fiscal Year.

Resource Code - 0000-987

Funding Source: Self-Insurance

Attachments: [15-1404 Payments - District Insurance Premiums - Workers Compensation and Excess Liability - Fiscal Year 2015-16](#)

A motion was made by Vice President London, seconded by Director Senn, to Approve the General Consent Report. The motion carried by the following vote

Aye: 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent: 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

Non-voting: 0

Enactment No: 15-0961

Approval of the General Consent Report

A motion was made by Vice President London, seconded by Director Senn, to Approve the General Consent Report. The motion carried by the following vote

Aye: 5 - Director Aimee Eng
Director Jumoke Hodge
Director Nina Senn
Vice President Jody London
President James Harris

Absent: 4 - Student Director Carmen Jimenez
Student Director Katebah Al-Olefi
Director Roseann Torres
Director Shanthi Gonzales

Non-voting: 0

D. Adjournment

President James Harris adjourned the Special Meeting at 11:53 P.M.

Prepared By: _____

Approved By: _____