



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission
From: Matin Abdel-Qawi, High School Network Superintendent
Subject: **Measure N Recommendations for 2020-2021 Carryover Funds, Part I**
Date: November 8, 2021

OVERVIEW & OBJECTIVE

Sixteen OUSD district schools, nine charter schools and the District Administrative 10% have unspent Measure N funds from the 2020-2021 fiscal year. Of these 26 sites, 8 have submitted their 2020-2021 Measure N Carryover Justification Form that articulates the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. The remaining schools will submit their 2020-2021 Measure N Carryover Justification Forms to the December Measure N Commission meeting.

Per Measure N Commission policy, Measure N commission approval is required for all carryover justification forms. Measure N staff have reviewed the submitted 2020-2021 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2020-2021 Measure N Carryover Justification Form	Percentage of Carryover to Total Measure N Funds Received	2020-2021 Measure N Carryover Total Amount
21-2785	Fremont High School	Approve	9.47%	\$79,440.21
21-2788	ARISE High School	Approve	26.34%	\$177,834.27
21-2790	Envision Academy	Approve	0.44%	\$1,199.95
21-2791	Lighthouse Community High School	Approve	25.50%	\$58,734.04
21-2793	Oakland Unity High School	Approve	54.78%	\$158,307.64
21-2795	East Bay Innovation Academy	Approve	0.26%	\$295.00
21-2796	Oakland School for the Arts	Approve	19.96%	\$49,559.35
21-2797	Measure N Administrative 10%	Approve	33.42%	\$729,327.89

2020-2021 Measure N Carryover Funds	\$1,254,698.35
-------------------------------------	-----------------------

School Name: Oakland Unity High School															
MEASURE N 2020-2021 CARRYOVER JUSTIFICATION FORM															
Why were you unable to expend all of your funds during the 2020-2021 school year?	During the pandemic, we found that students were vulnerable to being overwhelmed by excessive coursework and an excessive number of courses. For this reason, we adjusted our regular course load to focus on A-G classes required for high school graduation. We also found that hands-on, tactile activities were difficult to successfully execute during Distance Learning. This resulted in a decreased number of Measure N-related activities and course offerings, which was why we had a carry-over for 2020-2021.														
Total Measure N Funds Received in Fiscal Year 2020-2021 <i>(approved allocation including accumulated carryover from previous years)</i>	\$289,000.00														
Projected Carryover Amount from Fiscal Year 2020-2021 <i>(unspent 2020-21 funds)</i>	\$158,307.64														
Percentage of 2020-2021 Measure N Funds to Carryover	54.78%														
Total Budgeted Amount	\$158,307.64														
Remaining Amount	\$0.00														
NOTE: Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.															
Directions: Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development. **Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.															
Resources: Measure N 2021-2022 Permissible Expenses Measure N Strategic Action Proper Justification Measure N Guide 2021-2022 v4															
Budget Justification: Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable. - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? What need does this specific expenditure or service type address?															
Equipment: Film and editing studio equipment for digital media and video studio: In 21-22, Unity is launching a digital media and video program that will allow student teams to conduct work-based learning on documentary, promotional, and narrative video filming, editing and post-production. Funds will be used to purchase cameras, lighting, and audio equipment for four film teams. Funds will also be used to purchase 6 specialized editing computers, editing monitors and viewing monitors so that four editing teams can work simultaneously. The additional computers will allow for a larger number of students to work simultaneously in the studio. This will serve 98 students in grades 11 and 12 scheduled into our Digital Media Arts and Filmmaking class. This is a new line item and is not already included in our 21-22 budget.	<table border="1"> <thead> <tr> <th>COST</th> <th>OBJECT CODE</th> <th>OBJECT CODE DESCRIPTION</th> <th>POSITION TITLE & NUMBER</th> <th>FTE %</th> <th>WHOLE SCHOOL OR PATHWAY NAME</th> <th>Which Linked Learning pillar does this support?</th> </tr> </thead> <tbody> <tr> <td>\$20,000.00</td> <td>4400</td> <td>Non Capitalized Equipment</td> <td></td> <td></td> <td>Technology and Digital Media</td> <td>Work-based Learning</td> </tr> </tbody> </table>	COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE & NUMBER	FTE %	WHOLE SCHOOL OR PATHWAY NAME	Which Linked Learning pillar does this support?	\$20,000.00	4400	Non Capitalized Equipment			Technology and Digital Media	Work-based Learning
COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE & NUMBER	FTE %	WHOLE SCHOOL OR PATHWAY NAME	Which Linked Learning pillar does this support?									
\$20,000.00	4400	Non Capitalized Equipment			Technology and Digital Media	Work-based Learning									

Compiling Computers and Software: Funds will be used to support a computer programming and robotics lab. The chromebooks that we use for our Gen Ed classes are not capable of compiling and editing code. We will purchase a set of 10 compiling computers that our AP Computer Science classes will use to compile and debug coding projects. Computers and equipment will also be used for robotics and Maker competitions being held as part of our Pathway Tech Fairs and Tech Exhibitions. This will serve over 200 students who are in our 9th, 10th and AP extension Computer Science classes. This is a new line item and is not already included in our 21-22 budget.	\$20,000.00	4400	Non Capitalized Equipment			Technology and Digital Media	Work-based Learning
Strategic Carryover Funds: Funds will be carried over and used in 2022-23 FY for planned expansion of our digital media studio, computer and robotics lab, and other Unity Tech fixtures as we expand and grow our Work-Based Learning program.	\$118,307.64	4391	Carryover - Prior Year			Technology and Digital Media	Work-based Learning