



OAKLAND UNIFIED  
SCHOOL DISTRICT  
*Community Schools, Thriving Students*

# Measure N 2020-21 Carryover Process



Presented by Stacey Blankenbaker

Presented to Measure N Commission

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# Overview

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- Every high school can rollover all unexpended Measure N budget allocations from one year to the next
- Process: Sites submit 2020-21 Measure N Carryover Justification Form
  - Identifies why funds were not expended in 2020-21
  - Articulates clear plan for use of funds in 2021-22

# 2020-21 Carryover Justification Form

**School Name:** [Enter School]

**Site Number:** [Enter Site]

## MEASURE N 2020-2021 CARRYOVER JUSTIFICATION FORM

Why were you unable to expend all your funds in 2020-2021 school year?

**Total Measure N Funds Received in Fiscal Year 2020-2021**  
(including accumulated carryover from previous years)

**Projected Carryover Amount from Fiscal Year 2020-2021**

**Projected Carryover Amount from Fiscal Year 2020-2021**

**Total Budgeted Amount**

\$0.00

**Percentage of 2020-2021 Measure N Funds to Carryover**

#DIV/0!

**Remaining Amount**

\$0.00

**NOTE:** Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.

**Directions:** Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development.  
\*\*Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.

**Resources:** [Measure N 2021-2022 Permissible Expenses](#)  
[Measure N Strategic Action Proper Justification](#)  
[Measure N Guide 2021-2022 v4](#)

### Budget Justification:

Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.

- What is the specific expenditure or service type?
- How does the specific expenditure or service type support or is aligned to pathway development?
- How does this expenditure improve student engagement and how many students will be served?
- What need does this specific expenditure or service type address?

**COST**

**OBJECT CODE**

**OBJECT CODE DESCRIPTION**

**POSITION TITLE & NUMBER**

**FTE %**

**WHOLE SCHOOL OR PATHWAY NAME**

**Which Linked Learning pillar does this support?**



# Review & Approval Process

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**Step 1:** School sites submit Carryover Justification Form

**Step 2:** High School Supervisors and Measure N Team review Justification Forms to ensure expenses are permissible and aligned to pathway development

**Step 3:** Approval of Carryover Justification Form by Measure N Commission and School Board

**Step 4:** School sites can access carryover funds



# Anticipated Timeline

<b>Week of September 27, 2021</b>	2020-21 Carryover Amounts announced to schools
<b>October 20, 2021</b>	Deadline for submission of First Draft of Carryover Justification Forms
<b>October 20-27, 2021</b>	High School Supervisors and Measure N staff review and provide feedback on plans
<b>November 3, 2021</b>	Deadline for submission of Final Carryover Justification Forms
<b>November 16, 2021</b>	Approval of Carryover Justification Forms at Measure N Commission meeting
<b>Mid-December 2021</b> (after Board Approval)	Schools can access carryover funds

# Trends in Carryover Amounts

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## Multiple Pathway Schools



- Average carryover amount is **18.2%** of their total 2020-21 funding allocation
- 4 of the 6 sites decreased their carryover amounts since last fiscal year

# Trends in Carryover Amounts

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## Small Schools



- Average carryover amount is **37.7%** of their total 2020-21 funding allocation
- 2 of the 5 schools decreased their carryover amounts since last fiscal year

# Trends in Carryover Amounts

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## Alternative Education Schools



- Average carryover amount is **59.3%** of their total 2020-21 funding allocation
- 1 of the 6 schools decreased its carryover amount since last fiscal year



# Trends in Carryover Amounts

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## Charter Schools



- Average carryover amount is **20.7%** of their total 2020-21 funding allocation
- 2 of the 9 schools decreased their carryover amounts since last fiscal year



# Quality Schools in Every Neighborhood!



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