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Introduction Date	8/11/21
Enactment Number	21-1308
Enactment Date	8/11/2021
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**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Office of the Board of Education**

August 11, 2021

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent  
Lucia Moritz, Executive Director, College & Career Readiness  
Rebecca Lacocque, Director, Linked Learning

Subject: Grant Agreement - Project Lead The Way - Hoover Elementary School - High School Linked Learning Office

**ACTION REQUESTED:**

Approval by the Board of Education of a Grant Agreement between District and Project Lead the Way, Inc., Indianapolis, IN, accepting Grant Award from latter in the amount of \$5,000.00, to support and offset the costs associated with the Project Lead the Way Launch program at Hoover Elementary School, for the period of February 25, 2021 through May 31, 2022, pursuant to the terms and conditions thereof, if any.

**BACKGROUND:**

Grant Agreement for OUSD schools for the 2021-22 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
21-1717	Yes	Grant	Oakland Unified School District, Hoover Elementary School via the High School Linked Learning Office	To to support and offset the costs associated with the Project Lead the Way Launch program at Hoover Elementary School.	February 25, 2021 - May 31, 2022	Project Lead The Way	\$5,000.00

**DISCUSSION:**

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$5,000.00

**RECOMMENDATION:**

Approval by the Board of Education of a Grant Agreement for Hoover Elementary School's Launch program, for fiscal year 2021-2022, pursuant to the terms and conditions thereof, if any.

**ATTACHMENTS:**

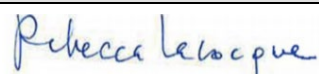
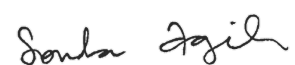
Grant Face Sheet  
Grant Award Agreement

## OUSD Grants Management Face Sheet

<b>Title of Grant:</b> Project Lead the Way	<b>Funding Cycle Dates:</b> February 25, 2021 - May 31, 2022
<b>Grant's Fiscal Agent:</b> Project Lead The Way, Inc. 3939 Priority Way South Drive, Suite 400 Indianapolis, IN 46240 (317) 669-0200	<b>Grant Amount for Full Funding Cycle:</b>  \$5,000.00
<b>Funding Agency:</b> Project Lead The Way, Inc. 3939 Priority Way South Drive, Suite 400 Indianapolis, IN 46240	<b>Grant Focus:</b> To offset the costs associated with the PLTW Launch Program.
<b>List all School(s) or Department(s) to be Served:</b> Hoover Elementary School	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Project Lead the Way offers industry-standard curriculum in Computer Science, Engineering, and Biomedical Health. This grant will enable schools to have teachers trained in high-quality curriculum and to purchase all related hands-on learning materials.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community based fiscal agent who is not including OUSD's indirect rate of 5.56% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	Each funded school site submits a report directly to PLTW which includes student enrollment in PLTW classes and basic academic performance data.
Does the grant require any resources from the school(s) or district? If so, describe.	None
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No
Will the proposed program take students out of the classroom for any portion of the school day?	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Rebecca Lacocque, Director High School Linked Learning Office 1000 Broadway, Suite 440 Oakland, CA 94607 510 879-4616 <a href="mailto:Rebecca.lacocque@ousd.org">Rebecca.lacocque@ousd.org</a>

### Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Linked Learning Director	Rebecca Lacocque		5/26/21
Department Head (e.g. for school day programs or for extended day and student support activities)	Sondra Aguilera		6/18/2021

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
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Fiscal Officer

Lisa Grant Dawson

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Superintendent

Kyla Johnson-Trammell



## Grant Agreement

<b>Grantee:</b>	Oakland Unified School District on behalf of Hoover Elementary
<b>Grant Amount</b>	\$5,000.00
<b>Purpose of Grant</b>	To offset the costs associated with the PLTW Launch program.
<b>Award Date</b>	May 20, 2021
<b>Grant Period Start</b>	February 25, 2021
<b>Grant Period End</b>	May 31, 2022
<b>Grant Funded School Year(s)</b>	2021-2022

Payment Schedule	
School Year	Amount
2021-2022	\$5,000.00

This grant is awarded to Oakland Unified School District, to be used at Hoover Elementary, ("Grantee"), by Project Lead The Way, Inc. ("PLTW"), in the amount of \$5,000.00, and is subject to and conditioned upon the following grant requirements:

**A. Active PLTW School; Eligible Programs.**

1. This Grant Agreement is conditioned upon the Grantee being deemed an "Active PLTW School" within PLTW's records, which means that the Grantee meets the following requirements throughout each Grant Funded School Year: (i) The Grantee is subject to the PLTW Terms and Conditions or other signed written agreement between Grantee and PLTW and (ii) the teacher(s) for the applicable PLTW Program(s) have completed or will complete PLTW's Core Training or are undertaking a professional development plan which is acceptable to PLTW and such teacher(s) provide the instruction for the applicable PLTW Program(s) throughout the school year. PLTW's Grant Committee will review Grantee's compliance with these requirements on a regular basis during the Grant Period.
2. This grant may be used only for the PLTW Launch program. Grantees may use grant funds to maintain their PLTW programs for the 2021-2022 school year.

**B. Grant Period.** Subject to Section I, this grant may be used during the period stated above (the "Grant Period"), and funds may be carried over to subsequent years but must be spent by the Grant Period End date. Grantee will return any funds that remain unspent to PLTW.

**C. Allowable Expenses.** The allowable expenses of the grant are checked below.

☒ PLTW Participation Fee

☒ Core Training: registration fees and related expenses, except as otherwise provided in Sections D and E

☐ Required computers and/or tablets

☒ Program required equipment and supplies

☐ Equipment and supplies listed as "Optional"

☐ Other:

D. **Unallowable Expenses.** Grantee may not use the grant funds for any of the following unallowable expenses:

☒ Salaries or Stipends

☒ Benefits

☒ Meals

☒ Infrastructure

☒ Renovations

☒ Indirect Costs

☒ Equipment and supplies listed as "Optional"

☒ Training Cancellation Fees

☒ Training Substitution Fees

☒ Training Registration Fees for a no-show participant

☒ Training Registration Fees where a participant did not earn a credential

☒ Any other expenses not specified as allowable

☐ Participation Fees

E. **Training Fees.** Grantee will not use the grant funds to pay training cancellation fees, fees associated with substitution of a training participant, registration fees for a participant that fails to attend training, and/or registration fees for a participant who does not earn a credential.

F. **Reporting.** Grantee will provide PLTW grant reports by April 15 of each grant year. The reporting requirements are to be managed in the My Grants section of myPLTW. Submitting timely reports is the responsibility of the district/school receiving the grant

and PLTW reserves the right to determine satisfactory progress. PLTW reserves the right to modify reporting requirements in its sole discretion from time to time.

- G. **Access to Records.** Grantee will provide promptly such additional information, reports, required data collection and surveying, and documents as PLTW may request and will allow PLTW and its representatives to have reasonable access to files, records, accounts, or personnel that are associated with this grant, for the purpose of financial reviews, verifications, or program evaluations as may be deemed necessary by PLTW. Any such information, reports, documents or access shall be limited to the evaluation of the PLTW Program and the grant funding and shall be made consistent with any applicable federal or state laws relating to the provision of such information. Any student data that Grantee shares with PLTW shall be deidentified, aggregate data.
- H. **Data Share Agreement.** Grantee agrees and allows PLTW to enter into a data share agreement with a grantor of funds to PLTW, or its designated research firm, to share data for evaluation purposes, as allowed under the Family Educational Rights and Privacy Act ("FERPA") (20 U.S.C. § 1232g; 34 CFR Part 99) and any applicable state or federal regulations. PLTW will not share any personally identifiable data and will not use the data for commercial purposes, but PLTW may share information about program impact data to support its mission as related to this grant program.
- I. **Compliance.** PLTW reserves the right to require a total or partial refund of any grant funds, may limit access to PLTW curriculum and support resources, and/or may terminate this Grant Agreement if Grantee has not fully complied with the terms and conditions of this Grant Agreement or is not so fully complying at any time during the Grant Period.
- J. **Acceptance and Authorization.** Grantee's receipt of funds under this Grant Agreement is subject to the availability of funds available for this purpose. In such event of unavailability, this Grant Agreement will automatically terminate, and no additional funds will be distributed. Grantee agrees that execution of this document represents both its acceptance of the Grant funds subject to the terms of this Grant Agreement as well as Grantee's authorization for Participation Confirmation for programs set forth in this document. Grantee acknowledges and agrees the person signing this document is legally authorized to obligate the Grantee to its terms. Grantee agrees this Grant Agreement and the PLTW Terms and Conditions or other signed written agreement between Grantee and PLTW constitute the entire understanding between the parties regarding the grant funds during the Grant Period. Upon execution of the Grant Agreement, Grantee shall receive written confirmation of the grant funded programs contemplated by this agreement.

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**Site Name**

Hoover Elementary

**PLTW Program**

PLTW Launch

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of the PLTW grant, and hereby certify my authority to execute this agreement on Grantee's behalf.

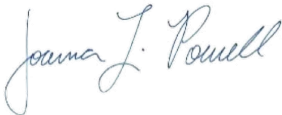
Authorized Signer: 


Name: Shanthi Gonzales

Title: President, Board of Education

Date: 8/12/2021

Approved as to form by OUSD Staff Attorney Joanna Powell on 5/25/2021.





Kyla Johnson Trammell  
Secretary, Board of Education

8/12/2021