

OAKLAND UNIFIED SCHOOL DISTRICT Community Schools, Thriving Students

2021-22 Measure G1		
Grant Application		
Due: March 26, 2021		

School	Madison Park Academy	Contact	Lucinda Taylor
School Address	400 Capistrano Drive Oakland, CA 94603	Contact Email	lucinda.taylor@ousd.org
Principal	Lucinda Taylor	Principal Email	lucinda.taylor@ousd.org
School Phone	510-636-2701	Recommended Grant Amount*	\$166,552.00
2020-21 CALPADS Enrollment Data (6-8 Oakland Residents Only)	357	2020-21 LCFF Enrollment	338

*Allocation of funds will be based on the prior year 20 day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

Summary of Approved Expenditures from 2020-21

	2020-21 Approved Expenditures from Budget Justification and Narrative Section	Budget Amount
1	1.0 FTE Drama Teacher - to increase access to drama, dance, chorus, and technical theater courses for our middle school students.	\$119,820.00
2	Supplies for drama, dance, and technical theater	\$16,536.00
	Budget Total (must add up to Current Grant Amount)	\$136,356.00

Summary of Proposed Expenditures for 2021-22 (listed in order of priority)

	2020-21 Approved Expenditures from Budget Justification and Narrative Section (add more rows if necessary)	Budget Amount
1	1.0 FTE Drama Teacher (2474) - To increase middle school access to drama, dance, chorus, and technical theater courses for middle school students.	\$130,509.95
2	Field trip to a drama or dance performance to increase exposure of middle school students to professional drama, dance, chorus and technical theater.	\$20,000.00
3	Supplies for performances, etc.	\$16,042.05
	Budget Total (must add up to Current Grant Amount)	\$166,552.00

School Demographics		Student Body Ethnic Composition	
Male	52%	Asian/Pacific Islander	2%
Female	48%	Latinx	81%
% LCFF	95.0%	Black or African- American	15%
% SPED RSP	12.3%	White	1%
% SPED Mild-Moderate	3.3%	Indigenous or Native American	<1%
% English Learners	35.8%	Multiracial	<1%
% Oakland Residents	98.1%		

Measure G1 Lead Team (can be a pre-existing team such as ILT)			
Name School Role			
Dr. Lucinda Taylor	Excutive Principal		
Taiwo Kujichagulia-Seitu	Drama, dance, elective tchr.		
Colette Kang	TSA		
Layne Hamilton	MS Academic Counselor		

Middle School Measure G1 Self-Assessment:

Please insert score based on the completed Measure G1 Initial Self-Assessment. Site should engage Site Leadership Team (i.e. ILT) and Community (i.e. SSC, PTA/PTSA) in the self-assessment process using the self-assessment rubric and score their school prior to completing the Budget Justification and Narrative Section below.

<u>Music (Rubric)</u>	2019-20 (last yr)	2020-21 (this yr)	<u>Art (Visual Arts.</u> <u>Theater, and Dance)</u>	2019-20 (last yr)	2020-21 (this yr)
Access and Equitable Opportunity	Basic	Basic	Access and Equitable Opportunity	Basic	Basic
Instructional Program	Entry	Entry	Instructional Program	Entry	Entry
Staffing	Entry	Entry	Staffing	Entry	Entry
Facilities	Entry	Entry	Facilities	Entry	Entry
Equipment and Materials	Entry	Entry	Equipment and Materials	Entry	Entry
Teacher Professional Learning	Entry/Basic	Entry/Basic	Teacher Professional Learning	Entry/Basic	Entry/Basuc
<u>World Language (Rubric)</u>	2019-20 (last yr)	2020-21 (this yr)			
Content and Course Offerings	Basic	Basic			
Communication	Basic	Basic			

Basic

Basic

Measure G1 Data Analysis

Real world learning and Global

competence

5th - 6th Grade Enrollment/Retention (SPSA/Enrollment)	2019-20 (last yr)	2020-21 (this yr)	Safe and Positive School Culture (SPSA)	2019-20 (last yr)	2020-21 (this yr)
Enrollment Data (20 day)			Suspension	SPF	SPF
ES Outreach Strategy Actions		Our goal after Virtual learning is to continue to build vertical alignment with our high school pathways, and new high school programs	Chronic Absence	SPF - We have seen a positive improvement in our middle school attendance due to electives	SPF - even during virtual learning we have seen a positive impact in our middle school attendence due to middle school electives.
Programs to support ES students transition to MS		MPA students all participate in an advisory program, camping trips, cored ELD Social Sciences/ELA and Math/Science	CHKS data (District) or Culture/Climate survey	Data suggest students are happier at school.	Our data suggest students are very happy with their choice of electives.

MANDATORY: Please provide all meeting agendas, minutes and sign-in sheets of the staff and community engagement meetings with this application. The application will NOT be considered without documentation of these engagements. **The agenda and meeting notes must reference overview of Measure G1 and show dialogue and input from stakeholders.

Community Engagement Meeting(s)			
Community Group Date			
SSC Meeting	4/22/21		
ALT Meeting	4/21/2021		

Staff Engagement Meeting(s)		
Staff Group	Date	

Budget Justification and Narrative

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

The Goals of Measure G1

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

1. You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Selfassessment and data analysis. Please highlight what G1 specifically supported in the 2019-20 school year.

2/8/21

2. Please explain how you plan to use the Measure G1 funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.

3. Add additional lines if you would like to add additional budget items.

4. All budget items should total the amount listed in "Recommended Grant Amount" above.

5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

1. Music Program

Programmatic Narrative Based on Rubric MPA during virtual learning has been unable to articulate a choral program. Budget Description of 2021-22 Proposed Expenditures N/A

2. Art Program

Programmatic Narrative Based on Rubric

For the 2021-22 program, students will learn, design, and contribute to all of the pieces of building a production. For example, to prepare for fall production of the Nutcracker. We have hired and will retain an amazing drama dance teacher, (Ms. Seitu), who teaches students line dancing, choral songs, acting, stage blocking, set design and building, and custume design including procurement. This programming continues with students choreographing a dance that they will perform during upcoming assemblies during BHM, and other cultural assemblies, graduation, and during the spring performances like Lion King. Due to the large interest in the elective additional supplies have been needed to support all students.

Budget	Description of 2021-22 Proposed Expenditures	Anticipated Student Outcome (Include measurable student outcomes for each proposed activity that align with the goals of Measure G1 (listed above); the number of students that will be served and achievement for specific student group.
\$130,502.95	1.0 FTE Drama Teacher (2474) this amount includes benefits,	Teacher will continue to teach 4 class periods, each with between 20-52 students in grades 6-8, as well as have advisory between 15-25 students. Based on the maximum class size mandated in the OEA contract post Covid. The drama continues to accomodate more than 150 students (classes may have up to 30). Currently 45% of our 6th graders are in drama, dance. 10% of our newcomers students are participating in drama, 26% of our 7th graders, and 26% of our 8th graders. Post Covid, our drama program will return to at least 2 major production a year, as well as continue to perform at assemblies and community events.

\$20,000.00		We envision more expsure to professional drama/dance productions will increase the enthusiasm of students participating in their middle school electives.
\$16,042.05	Supplies for site performance, etc.	With additional students participating in this elective, additional resources are needed to ensure their performances have appropriate supplies, customs, and set-designs

3. World Language Program

Programmatic Narrative Based on Rubric		
	r	
Budget	Description of 2021-22 Proposed Expenditures	Anticipated Student Outcome (Include measurable student outcomes for each proposed activity that align with the goals of Measure G1 (listed above); the number of students that will be served and achievement for specific student group.
N/A		

4. 5th to 6th Grade Enrollment Retention

Programmatic Narrative Based on Data Analysis		
Although many of our elective classes have been larger in size than our regular PE classes, and there is a gender disparity, our teacher is returning and is strong and very talented. Our school culture and climate has improved. Last year during virtual learning, our drama and dance classes maintained their attendance goals. We continue to be excited about the level of interest in these classes, and so appreciate G1 for giving MPA students the opportunity to participate in drama, dance, and theater.		
Budget	Description of 2021-22 Proposed Expenditures	Anticipated Student Outcome (Include measurable student outcomes for each proposed activity that align with the goals of Measure G1 (listed above); the number of students/families to be served and achievement for specific student groups.

5. Safe and Positive School Culture

Programmatic Narrative Based on Data Analysis			
We've learned our students are very interested in art, enjoy music, dance and drama. We are expanding the exposure of these options to our rising 5th graders, and are working to align our programs to our high school pathways. Our parents agree these programs are a benefit to our campus and their students.			
Budget	Description of 2021-22 Proposed Expenditures	Anticipated Student Outcome (Include measurable student outcomes for each proposed activity that align with the goals of Measure G1 (listed above). Outcomes should reference data from CHKS or Climate/Culture survey, i.e., Student survey data will show an increase in satisfaction with their school experience prior year.	
N/A			

21-22 Carryover Justification Form

Anticipated Carryover Amount

\$

Carryover Justification and Narrative

In the following section, please explain how you plan to use the Measure G1 carryover funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes. All budget items should total up to the total carry-over grant amount.

Summary of Proposed Use of Carryover for 2021-22

Proposed Carryover Expenditures from Budget Justification and Narrative Section (add more lines if needed)	Budget
Budget Total (must add up to Anticipated Grant Amount)	\$

Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.

Please submit your 2021-22 Measure G1 proposal to Cliff Hong (<u>clifford.hong@ousd.org</u>) and Karen Lozano (karen.lozano<u>@ousd.org</u>).



Adaptive Norms	7 Norms of Collaboration During Group Work	Mission/Vision
 Be student centered Start and end on time Be solutions oriented Be mindful of technology use 	Norms: Be professional Be courageous Be forgiving Be responsible for one another Use I statements Listen with empathy	Students First! MPA's vision is that our students graduate prepared for college and career as curious, innovative, creative problem-solvers who demonstrate character and strive to build a more just community for themselves and others. Our mission is to know all of our students well, and in so doing, provide them with engaging opportunities for relevant, authentic, interdisciplinary, project-based learning situations, both within and beyond our walls. Pride. Purpose. Perseverance. Possibilities.

MPA's Instructional Focus: 2020-21

Cycle 1 Outcomes: MPA Teacher's will be able to:

- L1: Systems-- Jupiter, Virtual Learning
- L2: Coaching-- Observe and provide feedback to teachers, focusing on student learning outcomes and the quality of the task.
- L3: Leading Teams-- Guide teams in backwards planning from standards and using data, SBG, including authentic student work, to assess the progress of students towards standards.
- Create conditions for students, staff, and families to feel supported



TIme	Activity	Goals
1:00pm	Opener: Greatest comment heard by STUDENTS about returning to campus?	Cecilia - Not interested in school but since I here, I am really glad I came Ladonna - It was fun, I wish I could come back everyday Taylor - So happy to be a 6th grader
1:00-1:10pm	Taylor Updates Instructional/Climate/Culture Focus 2021-22 Taylor's MPA Update on Promotion/Graduation Teacher Appreciation Week May 3-7 (gifts, cards) Announcements Pod/Hub Update ILT Agendas 4/28/21 Math English History Science CTE SPED PE	Cecilia - Spreadsheet updated filling Kyle's pod (10)=16 Dion's Pod Ariana Plascencia Ortiz (7) Intrigue Jackson(7) Syrenadi Jackson(8) Valentin Villareal Alvarado(7) Victoria Galaviz (family is quartenting due to Covid symptoms- I will have the district contact them on Monday) America Jimenez (7) Kiete Rivas Ortiz (7) Krystal Rivera (7) Return call to Edith regarding the number of students in the classroom. Most of the students will not report. May 21 (1, 2, 3 pm)
1:10-1:20pm	Work Time Update: 1. SPSA 2021 Review <u>SPSA 2021-22</u> Today our objective is to review the SPSA for understanding and relevancy. (Have WE included everything to use this document as a tool for accountability, and not just compliance?)	



1:20-1:25pm	Open Forum -para, lizbeth,rashmi	
1:25-1:30pm	Closing Appreciations Next steps: Summer Professional Development	

April 21, 2021 - 12:00pm - 1:30pm

Time	Activity	Goals
12:00pm	Opener: What is the best memory you will have for today's reopening?	Taylor Terrazas Williams
12:00-12:30pm	 Taylor Updates <u>Taylor's MPA</u>/Open SPSA <u>ILT Update</u>/Wednesday PL CC Update <u>OUSD Supplemental Attendance Pods</u> G1 2021-22 Update Title 1 2021-22 Update Evaluations (Teachboost) Taylor Schedule Thursday (April 22, 2021) 	



12:15-1:15	 Work Time: SPSA 2021 Review SPSA 2021-22 How do we anticipate supporting families that are having issues with Parent Square? What do we need to know and learn? Who do we talk to? What issues did parents have today? How do we ensure those parents have no issues moving forward? 	
1:15-1:30	Open Forum ●	
	 Next steps: Complete section of SPSA with Collette Pod/Hub calling and assigning 	

March 31, 2021 - 12:00pm - 1:30pm

TIme	Activity	Goals
12:00pm	Opener: What's on top about this week?	Cecilia - Supplies, Teachers returning, advisor that only have one or two students, supervision schedule Ladonna - testing, group testing done, may SBAC testing date, Taylor - Opening



12.00 12.20	Toulou Undeter	
12:00-12:30pm	Taylor Updates • Taylor's MPA/Open SPSA	CC:
	ILT Update/Wednesday PL	Student protocols
	CC Update	Cancelled town halls this week
	Reopening Plan (Hybrid)	Finalize student protocol, and
	Gen Ed Pods - Start Date:Monday March 1	families protocols agreements
	 Update of class links 	ILT:
	OUSD Supplemental Attendance Pods	Started with open forum
	 Funding available for 1 Pod teacher? 	announcements, HSLEC on hold for
		a while to focus on reopening.
		Teachers could upload empathy
		interview, testing dates ran up
		against when teachers are
		returning, April 21 - teacher to pick
		tops, middle school to meet with
		Ladonna/Colette while HS teacher
		meeting for capstone. May staff
		meeting have 15-20 minutes of
		time to training everyone on SBAC.
12:15-1:15	Work Time:	
	3. SPSA 2021 Review <u>SPSA 2021-22</u>	
	4. Master Schedule Options	
	5. Review <u>Hybrid Model 2021-22</u>	
	6. Reopening today	
1:15-1:30	Open Forum	
	 Pods/Hubs 	
	 Update on reopening safety 	
	Taylor Doctor's Schedule	
	<u>Revised Testing Schedule</u>	
	Supplies for high school	
	Next steps:	
	Complete section of SPSA with Collette	
	Pod/Hub calling and assigning	
	 # of students that may need to do make-up 	

March 24, 2021	- 12:00pm	- 1:30pm
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Time	Activity	Goals
12:00pm	Opener: What's on top about this week?	



12:00-12:30pm	 Taylor Updates <u>Taylor's MPA</u>/Open SPSA <u>ILT Update</u>/Wednesday PLC CC Update <u>Reopening Plan (Hybrid</u> <u>Gen Ed Pods</u> - Start Date:Monday March 1 Update of class links <u>OUSD Supplemental Attendance Pods</u> Funding available for 1 Pod teacher? 	
12:15-1:15	 Work Time: 7. SPSA 2021 Review <u>SPSA 2021-22</u> 8. <u>Master Schedule Options</u> 9. Review <u>Hybrid Model 2021-22</u> 10. <u>Reopening Data Collection</u> 11. <u>Reopening Schedule Options</u> 12. <u>MPAOpeningSlidedeck</u> 13. <u>#ofstudentsoptingin</u> 14. Tableau data on teachers 	Marcelo (SPED) - 4 LM Woolridge (SPED) - 0 Nothing-sub not needed Delaney (PE) - 3 No Sub needed
	What do you feel has the most urgency that you need to spend time working on NOW? What support do you need?	Hamilton (Counselor) - 6 Mylander - 2 LM - he has a doctor's appointment to receive this additional COVID shot
	 Teacher sub: (Ladonna) If they get a sub, what on campus tomorrow? Teacher need modified day (be on campus tomorrow at 9 	tomorrow in SF and will have to leave early. King - 10 LM King would like to
	 Q - How do we modify the 11 staff members day? Wed minimum day schedule Teacher PD from 1:15-3:15: protocols around how to move through the space procedure and practices when students come Equipment check-out 	teach tomorrow and request a sub for Friday. She does not want to wait until the 19 of April to begin with his 6th graders. We can make King a pod for Wednesday until the 19th that includes his advisory kids
	Can a teacher ask for their students even if we are opening to families on April 19th?	only? Frankel - 2 LM No sub for frankel
		Garrett - She will teach her classes from site tomorrow, and would like the additional 2 hours extended contact for the two days. She will come to site, and work from her classroom.



		Zahn (Sped) - LM
		Lui (Sped) - 9 - no sub
		Jane - 1 - not opting in
		11 staff that have advisory classes
		Room Pods: MS SPED - Room 25 HS SPED - Room 28 MS GEN - Room 24/Lu on Wednesdays HS GEN - Slater's HS Class Edith is updating student data and we will have information about student count by the end of day PE question - What does PE do with the Wednesday schedule? Possible spaces, MPR, Library People that do not have a classroom, but have an advisory
1:15-1:30	Open Forum	
	 Next steps: Ladonna I need you, working with MPA Counselors to create a MODEL/DRAFT Hybrid schedule using Model 3 for MPA? Complete SPSA Cecilia will complete by 3/19 	



TIme	Activity	Goals
12:00pm	Opener: What is the worst job you ever had?	
12:00-12:30pm	 Taylor Updates <u>Taylor's MPA</u>/Open SPSA <u>ILT Update</u>/Wednesday PLC CC Update <u>Reopening Plan (Hybrid)</u> <u>Gen Ed Pods</u> - Start Date:Monday March 1 Update of class links <u>OUSD Supplemental Attendance Pods</u> Funding available for 1 Pod teacher? 	
12:15-1:15	 Work Time: 15. Review Buy-back data - Ladonna 16. SPSA 2021 Review SPSA 2021-22 17. Master Schedule Options 18. Review Options 1-3 for possible Hybrid models for 2021-22 	A lot of teachers were asking for additional support. They appreciated the buy-back and the training support. People wanted to know what the other training included. Maybe we can add training protocols. Take the trainings and we would have 6-8 training modules we could share with teachers. There were people asking for support. The coaches need to talk to their coachee. Reasking question from survey to get more information where support is needed. We could just asked Q4. Maybe that would help to get at some of the gaps. ILT - We did not look this week, but we did last week. Group work procedure?. What curricular support are teachers asking for? What interventions can we put in place for large amounts of students retaking classes? People wanted more planning time to implement resources provided. People forgot to record the video of their sessions. Engagement, we may want to start preparing teachers if we go back to inperson learning. Instructional games for



1:15-1:30	Open Forum • Theresa Green • CC Presentation PLC - Wednesday • Hub/Pod	collaborative group work. People appreciated the planning and collaboration time. Next: Tool for them for what we are going to do 4th quarter and summer, and also planning preparation for next year? Dion pod was the highest attended. Newcomer students were told they could not talk. Spoken participation was limited for newcomers students. 7 confirmed for the high school. 5-7 yesterday, for high school. Steven Hernandez did not show up- Do we
		Hernandez did not show up- Do we want to continue adding students to Pods since a number did not show?
	Next steps:	

March 17, 2021 - 12:00pm - 1:30pm

Time	Activity	Goals
12:00pm	Opener: What's on top about the opening of school in April?	Ladonna Cecilia - Scheduling, staggering, logistic - What do we need to do for students who are coming to campus? What do we need to think about planning for school return Taylor
12:00-12:30pm	Taylor UpdatesTaylor's MPA/Open SPSAILT Update/Wednesday PLCCC UpdateReopening Plan (Hybrid)Gen Ed Pods- Start Date:Monday March 1Update of class linksOUSD Supplemental Attendance PodsFunding available for 1 Pod teacher?	
12:15-1:15	Work Time: 19. SPSA 2021 Review <u>SPSA 2021-22</u> 20. <u>Master Schedule Options</u> 21. Review <u>Hybrid Model 2021-22</u> 22. <u>Reopening Data Collection</u>	Script -Talking Points MPA families, We would like to offer you an opportunity to come to campus



23. <u>Reopening Schedule Options</u>	for in person instruction every Wednesday from 9am-12pm with a grab and go lunch provided at 12 noon. Would you like your child to be a part of this modified reopening through the end of this school year?
	We will adhere to all CDC guidelines related to COVID: reduced class sizes (12 per class), students will remain in 1 class with the same teacher all day, 6 ft. social distancing and wearing masks at all times.
	Script: We are taking an initial assessment of families who would like to return to campus? If this is something you are interested in, please respond to this survey, with the name of your child, select yes or no. More details to come regarding specifics.
	What we need from Ladonna: 1. What are we calling this 2 hour block. Is it advisory? Do we need our advisory team to create the slides?
	For SOC's Hour 1: Regular advisory w/slides 2. Hour 2: SEL community building Hour 3: Advisory Check-in
	SPSA: Ladonna - 35,41, 48 Cecilia - 68, 80 - section in each of those above



1:15-1:30	Open Forum	
	 Next steps: Ladonna I need you, working with MPA Counselors to create a MODEL/DRAFT Hybrid schedule using Model 3 for MPA? Complete SPSA Cecilia will complete by 3/19 	

March 3, 2021 - 12:00pm - 1:30pm

Time	Activity	Goals
12:00pm	Opener: What is the worst job you ever had?	
12:00-12:30pm	 Taylor Updates <u>Taylor's MPA</u>/Open SPSA <u>ILT Update</u>/Wednesday PLC CC Update <u>Reopening Plan (Hybrid)</u> <u>Gen Ed Pods</u> - Start Date:Monday March 1 Update of class links <u>OUSD Supplemental Attendance Pods</u> Funding available for 1 Pod teacher? 	
12:15-1:15	 Work Time: 24. Review Buy-back data - Ladonna 25. SPSA 2021 Review <u>SPSA 2021-22</u> 26. <u>Master Schedule Options</u> 27. Review Options 1-3 for possible Hybrid models for 2021-22 	A lot of teachers were asking for additional support. They appreciated the buy-back and the training support. People wanted to know what the other training included. Maybe we can add training protocols. Take the trainings and we would have 6-8 training modules we could share with teachers. There were people asking for support. The coaches need to talk to their coachee. Reasking question from survey to get more information where support is needed. We could just



		 asked Q4. Maybe that would help to get at some of the gaps. ILT - We did not look this week, but we did last week. Group work procedure?. What curricular support are teachers asking for? What interventions can we put in place for large amounts of students retaking classes? People wanted more planning time to implement resources provided. People forgot to record the video of their sessions. Engagement, we may want to start preparing teachers if we go back to inperson learning. Instructional games for collaborative group work. People appreciated the planning and collaboration time. Next: Tool for them for what we are going to do 4th quarter and summer, and also planning preparation for next year?
1:15-1:30	Open Forum Theresa Green CC Presentation PLC - Wednesday Hub/Pod 	preparation for next year? Dion pod was the highest attended. Newcomer students were told they could not talk. Spoken participation was limited for newcomers students. 7 confirmed for the high school. 5-7
	Next steps:	yesterday, for high school. Steven Hernandez did not show up- Do we want to continue adding students to Pods since a number did not show?

March 17, 2021 - 12:00pm - 1:30pm

TIme	Activity	Goals
12:00pm	Opener:	Ladonna
	What's on top about the opening of school in April?	Cecilia - Scheduling, staggering,
		logistic - What do we need to do
		for students who are coming to
		campus? What do we need to



		think about planning for school
		return
12:00-12:30pm	Taylor Updates Taylor's MPA/Open SPSA ILT Update/Wednesday PLC CC Update Reopening Plan (Hybrid) Gen Ed Pods - Start Date:Monday March 1 Update of class links OUSD Supplemental Attendance Pods Funding available for 1 Pod teacher?	Taylor
12:15-1:15	Work Time: 28. SPSA 2021 Review <u>SPSA 2021-22</u> 29. <u>Master Schedule Options</u> 30. Review <u>Hybrid Model 2021-22</u> 31. <u>Reopening Data Collection</u> 32. <u>Reopening Schedule Options</u>	Script -Talking Points MPA families, We would like to offer you an opportunity to come to campus for in person instruction every Wednesday from 9am-12pm with a grab and go lunch provided at 12 noon. Would you like your child to be a part of this modified reopening through the end of this school year? We will adhere to all CDC guidelines related to COVID: reduced class sizes (12 per class), students will remain in 1 class with the same teacher all day, 6 ft. social distancing and wearing masks at all times. Script: We are taking an initial assessment of families who would like to return to campus? If this is something you are interested in, please respond to this survey, with the name of your child, select yes or no. More details to come regarding specifics. What we need from Ladonna: 3. What are we calling this 2 hour block. Is it advisory?



		Do we need our advisory team to create the slides? For SOC's Hour 1: Regular advisory w/slides 4. Hour 2: SEL community building Hour 3: Advisory Check-in SPSA: Ladonna - 35,41, 48 Cecilia - 68, 80 - section in each of those above
1:15-1:30	Open Forum	
	 Next steps: Ladonna I need you, working with MPA Counselors to create a MODEL/DRAFT Hybrid schedule using Model 3 for MPA? Complete SPSA Cecilia will complete by 3/19 	

March 3, 2021 - 12:00pm - 1:30pm

Time	Activity	Goals
12:00pm	Opener: What is the worst job you ever had?	



12:00-12:30pm	 Taylor Updates Taylor's MPA/Open SPSA ILT Update/Wednesday PLC CC Update Reopening Plan (Hybrid) Gen Ed Pods - Start Date:Monday March 1 Update of class links OUSD Supplemental Attendance Pods Funding available for 1 Pod teacher? 	
12:15-1:15	 Work Time: 33. Review Buy-back data - Ladonna 34. SPSA 2021 Review <u>SPSA 2021-22</u> 35. <u>Master Schedule Options</u> 36. Review Options 1-3 for possible Hybrid models for 2021-22 	A lot of teachers were asking for additional support. They appreciated the buy-back and the training support. People wanted to know what the other training included. Maybe we can add training protocols. Take the trainings and we would have 6-8 training modules we could share with teachers. There were people asking for support. The coaches need to talk to their coachee. Reasking question from survey to get more information where support is needed. We could just asked Q4. Maybe that would help to get at some of the gaps. ILT - We did not look this week, but we did last week. Group work procedure?. What curricular support are teachers asking for? What interventions can we put in place for large amounts of students retaking classes? People wanted more planning time to implement resources provided. People forgot to record the video of their sessions. Engagement, we may want to start preparing teachers if we go back to inperson learning. Instructional games for collaborative group work. People appreciated the planning and collaboration time.



		are going to do 4th quarter and summer, and also planning preparation for next year?
1:15-1:30	Open Forum Theresa Green CC Presentation PLC - Wednesday Hub/Pod 	Dion pod was the highest attended. Newcomer students were told they could not talk. Spoken participation was limited for newcomers students. 7 confirmed for the high school. 5-7 yesterday, for high school. Steven Hernandez did not show up- Do we want to continue adding students to Pods since a number did not show?
	Next steps:	

February 24, 2021, 2020 - 12:00pm - 1:30pm

Time	Activity	Goals
12:00pm	Opener: What is the worst job you ever had?	Ladonna - bagger at Safeway at 16 Cecilia - Insurance broker support staff Lucinda - Santa Helpers
12:00-12:30pm	Taylor Updates • Taylor's MPA/Open SPSA • ILT Update/Wednesday PLC • CC Update • Reopening Plan (Hybrid) • Gen Ed Pods • Start Date:Monday March 1 • Update of class links • OUSD Supplemental Attendance Pods • Funding available for 1 Pod teacher?	 ILT - Talked about things teachers could use through Title 1 - Karl and Tanisha - what departments need. Qs about what they could spend money on? Look at a list of approved vendors. They will take information back to department meetings. 2/6 Department had an agenda ready for this afternoon CC- Meeting on Monday set the groundwork for the meeting this week. We will figure out what our next tier 1 activity is. What is the next staff event? Invite Leila comments around grades and our grading practices. How do we apply CC needs to



		grades?
		Update on Gen Pods -
		Need to complete the 11th,12th and newcomers for gen pods.
		Ladonna would like for site to allow a drive up for registration on Monday, March 1, 2021. Taylor will check in with Salijia about this permission.
		Talking points message that goes to families. Cecilia said you can put out a message. Ms. Marshall/Ms. Theresa call if students miss class? Ladonna - What if the family is Spanish?
		Family confirmed/agreed and is awaiting a letter of consent
		Francisco will call today for the middle school newcomers. Cecilia will call high school newcomers. Ladonna 11th/12th, and the ones to call back. SPED pod protocol to be introduced to families.
12:15-1:15	Work Time: 37. Review Buy-back data - Ladonna 38. SPSA 2021 Review <u>SPSA 2021-22</u> 39. <u>Master Schedule Options</u>	
1:15-1:30	Open Forum Theresa Green Department Meetings today 	
	Next steps:	



February 17, 2021, 2020 - 12:00pm - 1:30pm

Time	Activity	Goals
12:00pm	Opener: If you had to choose another region to live in, where would it be? Ex: desert, snow, rain, etc.	Ladonna - Hawaii beaches reminds me of california, and laid back Cecilia - Florida warm, Taylor - Portland rain
12:00-12:30pm	Taylor Updates Taylor's MPA/Open SPSA ILT Update/Wednesday PLC CC Update Reopening Plan (Hybrid) Gen Ed Pods Update of class links Buy-Back Day Training/Agenda - Prop Release list Revisit OUSD Supplemental Attendance Pods	
12:15-1:15	 Work Time: 40. <u>Buy-Back 2021-22 February 22, 2021</u> Exit Ticket) 41. SPSA 2021 Review <u>SPSA 2021-22</u> 42. <u>Master Schedule Options</u> 	
1:15-1:30	Open Forum SPED 3 hour (email Jen Blake) - Taylor SPED Update Start date for SOC Pods(march 1,2021, Mon/Thurs) Kyle's schedule for Pods Mon/thurs Next steps: From 2/3/2021 -Clear about student and why -content area data and why -ILT/CC focus for reopening: Math, ELA, Sci 	Monday and Thursday - Kyle's schedule option



February 10, 2021,	2020 - 12:00pm - 1:30pm

Time	Activity	Goals
12:00pm	Opener: Favorite comment to you by a student/your child/or something you heard a student say?	Ladonna -" What an impact you made on my life." Taylor -" Always there for me" Terrazas - "Mom you're the best mom ever."
12:00-12:30pm	 Taylor Updates <u>Taylor's MPA</u>/Open SPSA ILT Update CC Update <u>Reopening Plan (Hybrid)</u> <u>Gen Ed Pods (Ladonna)</u> Update of class links Buy-Back Day Training/Agenda - What needs to be - February 19 - included during our upcoming buyback day? <u>FAC Response</u> Prop Release list 	
12.15-1.15	 43. <u>Buy-Back 2021-22 February 22, 2021</u> 44. SPSA 2021 Review <u>SPSA 2021-22</u> 45. <u>Master Schedule Options</u> 	
1:15-1:30	 Open Forum <u>CC Data</u> (next week) Zhan Assembly (can talk about this next week, need an admin in the middle school black history month assembly) 	



Next steps: From 2/3/2021 -Clear about student and why	
-content area data and why -ILT/CC focus for reopening: Math, ELA, Sci	

February 3, 2021, 2020 - Time adjustment 12:00pm - 1:30pm

TIme	Activity	Goals
12:00pm	Opener: Favorite Black History Month Quote	Ladonna - Fannie Lou Hammer Taylor - Coates Terrazas - Lord
12:00-12:30pm	 Taylor Updates <u>Taylor's MPA</u>/Open SPSA ILT Update CC Update <u>Reopening Plan (Hybrid)</u> <u>Gen Ed Pods (Ladonna)</u> Update of class links Buy-Back Day Training/Agenda - What needs to be - February 19 - included during our upcoming buyback day? 	
12:15-1:15	 Work Time: 46. <u>Buy-Back 2021-22 February 22, 2021</u> 47. SPSA 2021 Review <u>SPSA 2021-22</u> 48. Monday's FAC Update <u>FAC Response 2/22/2021</u> 49. <u>Master Schedule Options</u> 	
1:15-1:30	Open Forum ●	



Next steps	
-Clear about student and why	
-content area data and why	
-ILT/CC focus for reopening: Math, ELA, Sci	

January 27, 2020 - Time adjustment 12:00pm - 1:30pm

Time	Activity	Goals
Time	Activity	Guais
12:00pm	Opener: Zoon Meeting Soon Meeting Soon Meeting Soon Meeting Soon Meeting	Williams - Hot chocolate Terrazas - black coffee Taylor - Green Tea



12:00-12:30pm	 Taylor Updates <u>Taylor's MPA</u>/Open SPSA ILT Update CC Update <u>Reopening Plan (Hybrid)</u> Gen Ed Pods (Ladonna) Update of class links Buy-Back Day Training/Agenda - What needs to be - February 19 - included during our upcoming 	ILT - talked a look at the data we have been looking at Q1/Q2 instructional vision, teacher training, buy-back data, and data on students MGLB to determine how we know what we need to do for buyback?
	buyback day?	talked about what we wanted to do for the agenda. ILT did not like the 30 min rotation. We identified 4 themes: Building engaging classroom, PBL/WBL, IP time, complete a lesson plan, and lunch , to more choice: Literacy, and creating effective rubrics. 30 min of collaboration and work time. Showing success and sharing
		students' art project/drama project. Exit ticket
		CC - Continuing to work on individual work developing tier 1 group activities. BHM assembly, teacher get together, courage conversations. Circle with Judie and Chew. Made agreements: No major/minor last minute changes to schedule day before, 2 people in charge of the event, point person deciding things for the whole group. Team came away with good agreement. Create a tiny URL for major agreements. Check calendars before events, ask for admin to be present at all assemblies.
		Pilar and the assembly issues - agreed to have someone in charge of logistics. Came away with some



		strategies to be solution oriented.
		Student surveys still need to be completed.
		Choose - reopening classes by teacher. Scheduling issues for additional students to be added to the teacher they do not have
		Ladonna: What do the teachers need who will be doing both teaching in-person and teaching on Zoom, projector, document, camera, professional development, coaching,
		It possible, it can happen, share a the video
		FAC - surveys February 5 If we felt like we wanted to address the information was not correct
12:30-1:00pm	Open Forum • Hiring	Butler Miranda Slater Rashmi???
	Next steps -Clear about student and why -content area data and why -ILT/CC focus for reopening: Math, ELA, Sci	

January 20, 2020 - Time adjustment 12:00pm - 1:30pm

Time	Activity	Goals
12:00pm	Opener: Thoughts on this morning's inauguration. Proudest moment?	Ladonna - Listening had it on in the background. Refreshing. Cecilia - Working. Son had it on and watched it with son. Excited Trump was gone!! Doc



12.00-12.30nm	Taylor Lindates	
12:00-12:30pm	Taylor Updates Taylor's MPA/Open SPSA ILT Update CC Update Reopening Plan (Hybrid) Pods Update of class links What happened to the assembly 1/20/2021 Buy-Back Day Training/Agenda What needs to be - February 19 - included during our upcoming buyback day?	Cecilia/ CC - How does the staff feel? Hard to say, Can give a student survey. Want the ALT to look at the staff survey. Post on that. Put together a tool to measure. Ladonna - Not sure. We been talking about them and looking at data. We have some goals around literacy and math, on track to graduation, targeted population. Two COI in the past 3 weeks around what we need to do by the end of the school year. Challenging to figure out this information. Using CFU proficiency to see if we can set some goals. ILT - Spent time looking at the COI finished section we did not finish before. Grade mark analysis data. What types of interventions we need to put in place. Plans for Buy-back day. 26 people took surveys: classrooms strategies, resources, workshops. These were the topics; PBL, Peardeck, literacy strategies, 4 tiered day, building classroom engagement. 2 sessions where we can have workshops. 2/4 workshops per session. Last one would be planning time, post deliverable in the gallery. What would you want CC to do? How much time? 90 minute block. ILT Suggestions:



Common Session(why engage or data session around and frame why we do this work) Planning Time 2 options of Choose your own topic (4-6 sessions)
Suggested schedule: 9-10:15 Common 10:30-11:45 Choice 1 (30 min sessions) 12-12:30 (lunch) 12:30-1:45 Choice 2 1:50-3 Plan and post your "deliverable" in a gallery)
ALT: 9-9:15 Opening/Welcome 9:15-10:15 - CC Presentation 10:15-10:30 - BREAK 10:30-11:00 (2 classes) 11:00-11:30 (2 classes) 12-12:30 - LUNCH 12:30-1:00 (2 classes) 1:00-1:30 (2 classes) 1:30-2:00 (2 classes) 2 - 3 - Planning Time
Literacy PBL CFU Cecilia/CC 1. Focusing on racially courageous conversation 2. Collaboratively with families to be culturally responsive



12:30-1:00pm	Open Forum	
	 Hiring Buy Back Day- Interest Survey 	
	ElPac TestingModified schedule	
	Next steps	

January 13, 2020 - Time adjustment 12:00pm - 1:30pm

Time	Activity	Goals
12:00pm	Opener: Dream vehicle	Taylor - Mustang 1964 Williams - Does not like to pay care notes - BMW or Mercedes - does not know
12:00-12:30pm	 Taylor Updates Taylor's MPA/Open SPSA ILT Update CC Update Reopening Plan (Hybrid) Pods Update of class links Buy-Back Day Training/Agenda - What needs to be - February 19 - included during our upcoming buyback day? September Agenda 2/19/21 	Ladonna talked about issues with Francisco not responding to email regarding test schedule Spend a lot of times building out our reopening plan Buy-back day - ILT will have a discussion with ILT Tuesday - Ladonn to do a survey about what teacher need during buy-back Classes for Buy-back Case Manager - Cecilia CFU -
12:30-1:00pm	 Open Forum Not enough time to take ELPAC Moodle(Need extension) Modified schedule for Feb-May (HS) 	
	Next steps	

December 16, 2020 - Timekeeper, Scribe, Process Checker

TIme	Activity	Goals



	Opener:	W
		T - Sleeping, relaxing,
		Тау
10:15am	 2021 - What are you looking most forward to during your winter break? Taylor Updates Taylor's MPA/Open SPSA 1.8 FTE - Do we need/can we use them? Family Survey - By School Demographics	T - Sleeping, relaxing,
	White Elephant Game	
	 Open Forum 8th grade meeting. What are their asks? 	
	Update: - less than 10 families who have missed class 70% of the time whose work is less than 10% managed- would admin support retention? -Take 10 names and reach out to 10 families b/c they have	



exhausted all of their efforts. How do they intend to use March Conferences, If families feel that students should repeat, maybe,	
but lawsuits heavy for the state around things that are not in	
within their control	
-Proposed family meeting- admin is present to go over the expectations.	
-Cecilia is proposed to retention	
- If families request this, Taylor will support but the site does not	
support this! Mr. Knight is not willing to change his views.	
Teachers should not be suggesting that! Needing to share reality	
of where our students and families are living.	
- Exclusion- promotion?	
-Include a form for 8th grade expectations, question around	
district mailing department and report cards mailed early- 8th	
grade team pay for stamps to mail them earlier. Taylor offered to compensate them if they do that.	
- Follow up with email and review expectations before giving an	
answer/will review with ALT ahead of time.	
 PBIS Quote: Meeting Ms. Tam 	
• Budget: Incentives? Taylor to look at it.	
 Pods update- transportation requests/attendance 	
(Mateen to work on bus passes/follow up w/ Robin	
around Sobrante Park Fund)	
- Have reached out to parent of Gionna	
Hood(Cecilia)	
 Room in MS, HS Full Aaron Garcia Velasco: needs to be in pods- 	
district law suit. Can we add one? Follow up	
with Dante's mom? Look into Oakland High for	
Aaron	
 Elena needs to stay w/ HS 	
 Include my notes in tracker for multiple days 	
Light award, schoolwide for next year?	
 Focusing on PBL. We would have to commit to that as a school wide initiative (smaller scale vs. campus 	
wide thread). We won't be a PBL School, still working	
on SBG but think it might be possible. Look at award and how it's framedstart w/ step 1 and grow to	
larger schoolwide focus. Check in with Annie around	
pillars that need to be in place. Do we have to do	
integrated projects? Can teachers do it individually? Building to an integrated model and work to build the	
foundation. Make sure that things we are doing that	
are doable. Where does Innovation come into play?	
Does VL affect how it's donewill we be ready! Dance can do it!	
 peardeck admin: add teachers professors: 	
-2 admin contracts, need to wait until they secure the refund.	
 Folks need to be added: Murray and DE Professors trainings for PE Department, live training, too fast! 	
 <u>senior portrait schedule</u> : 	
-Permit for Wednesday for appointments: 15 mins apart, use	
new building, -can't meet/gather, stay 6 ft apart,	
 can't meet gamer, stay ont apait,	



 maybe drive up/sit in car until appointment time, amphitheatre area, must calendar as no one else there except time limit, partition up, grad stuff behindon blacktop, drive up and drive Off- if miss appointment or late. 89 Seniors and need 3 days, if they need to reschedule- Taylor to approve! 	

December 2, 2020 - Timekeeper, Scribe, Process Checker

Time	Activity	Goals
	Opener: • 2021 - What are you most hopeful for?	Ladonna - Vaccine that can be distributed widely Cecilia - Go back to school, this is not working Lucinda - get back to normal
10:15am	 Taylor Updates <u>Taylor's MPA</u>/Open SPSA ILT UPDATE CC UPDATE Pods - COVID Testing back today - start day 12/7 Evaluations - <u>TeachBoost</u> Linked <u>here</u> is the evaluation timeline for the year which includes links to the handbooks and supporting documents. Your supervisor will communicate with your regarding pre-goal setting and goal setting activities soon. OUSD Reopening Plan January 20201 - January 25 <u>APReopening Talking Points.</u> Staff Party Planning 	Do we use the 1.8 FTE and how? Cecilia: Teacher to support for interventions students who are failing and supporting teachers TP messages, calling families What subjects and how do we divide them up? Credit Recovery: Can we hire them to do apex? Cecilia- offering extra class won't help since students arent engaging! Grade Mark Analysis Survey for our community needs to be completed- most info coming from hills schools By demographics: useful in talking to parents



Monday: start pods/Williams Tues: teacher computer pick-up/ Taylor Pods Wed: OU Distribution Thurs: Pods, Cecilia

56 surface computers Title 1 meeting : Monday December 7th: 11 am ILT Update :<u>ILT Agenda</u>

- ILT will discuss and come up with plan for assessments for pre and post for quarter 3 and 4.
- We will discuss in next alt Next ALT meeting will report out on how 3rd/4th quarter priorities will be communicated to departments around Pre/Post Assessment

CC <u>update</u>

Refocused meeting Classmate shout outs Teacher shout outs Culture and climate survey- how do we look at it? Need to think about how I want to share that w/ them...whole document is suggestions (need to address in ALT because we make the decisions).Waiting to gather it and share w/ us first

Grade Level leads need to have agenda- so Cecilia is checking in with folks individually. CC wide accountability piece. Check in on it! Sent agenda and needs to look at it.

Incentives: will increase teacher morale? Definitely need some kind of comprehensive plan.



	Ideas: grub hub gift cards/holiday party- raffle, wine Inspirational stickers Padlet Staff of month Attendance win Teacher spotlights Monthly raffle: wheel of choice Virtual White elephant party/xmas game
 Open Forum Teacher Morale - New Planning Date needed? Newcomer UPDATE 	
Ladonna: Can you attend this training with Counselors and Annie: • Mastery-Based Grading Workshop: Please share the information below with your teachers in case they are interested in engaging in a thought-provoking discussion around mastery-based grading. Please contact Young Whan Choi (youngwhan.choi@ousd.org) or Lizzie Humphreys (elizabeth.humphreys@ousd.org) with any questions. • "Mastery-Based Grading: Now is the Time" - Tuesday, December 8th, 3:30-5:00 (If teachers are interested, they should sign up here by Friday, December 4th). • "Let's be real. Everything is harder in distance learning, including how we assess student work and make ethical decisions about grades. This workshop will provide space for you to learn about mastery-based grading as a practice that improves communication about learning to students, reduces bias in our grades, and motivates students to focus on learning. Not to mention, it can reduce the amount of compliance bean-counting that teachers have to do. You will hear from a couple of teachers who are implementing mastery-based grading and think through your own next steps."	



November 20, 2020 - Timekeeper, Scribe, Process Checker

Time	Activity	Goals
	Opener: • Best thing you've seen this week, related to an <u>instructional strategy</u> that highlights <i>strong planning</i> , <i>task management</i> , and <i>virtual organizational skills</i> ?	Ladonna - Judie organization skills, CFU Cecilia - has learned so much in terms of teacher visits. Jack is incredibly CFU, high cognitive. Complementing. He is juggling a lot. He makes sure that all students are participating. Jane - very organized. She organized. They are managing thing we do in class online. Chen - was great! Group work expectations roles, they are on the mic talking and constantly giving positive reinforcement. Teachers should be able to go and see some of these impressive teachers. Taylor -
10:15am	 Taylor Updates <u>Taylor's MPA</u> <u>MPA Undivided Computer Distribution Days</u> Office Hours Coffee Conversation ILT UPDATE CC UPDATE Pods Evaluations Craig Dittmann start date was November 3 	Books: Q3 and Q4 resources: week distribution the first week of december 7th-11th to distribute quarter 3 and quarter 4 resources Monday.: mS Tuesday: HS Wed -Friday: open 9am- 3pm Hot Spots: Extended date for turn off Every Wednesdays- 10am - 3pm Office hours - personal invitations to office hours. Taylor to keep Monday Ladonna and Cecilia to rotate on



	Friday @ 1:30pm-2:30pm ILT - look at data and try to determine a data set for the remainder of the school year. What can we do to increase our ontrack graduation rate? AA students are not taking dual enrollment and many are not doing well, and plan intervention for those students. Look at A-G completion. Planned to review how to look at the schedule for the remainder of the school year. C - what does the department agendas look like?
Open Forum Staff Meeting (When) Teacher Morale Newcomer UPDATE 	ALT to send messages to staff for Christmas. We are forward letters for those we are evaluating. Due date: Cecilia has inspiration stickers. Mail merge - Taylor to have ADM support staff complete the mail merge. Coffee Conversation 12/16: Terrazas 1/20: Williams 2/17: Taylor 3/17: Terrazas 4/21: Williams 5/19: Terrazas Staff Meetings: 11/30: 2:15-3pm 12/14: 1:45-3pm 1/11 1:45-3pm



Time	Activity	Goals
	Opener: • How are you doing, really? Choose one word: HOPEFUL, HATEFUL, HURTING	
10:15am	 Taylor Updates Colette/Langer Books/Computer Update <u>Taylor's MPA</u> <u>MPA Undivided Computer Distribution Days</u> FAC Request Pods Evaluations 	November 18 9-3 Ask Langer and Colette if they can stay until 3pm and continue FAC
	Open Forum Advisory SST Process PD- waiting from response from FC Teacher morale books/technology Evaluation Life touch - seniors Advisory first week Senior deadlines 	SST team to pick to and present at Staff meeting Teacher morale - lots of push back from teachers 100% overwhelmed. Teachers are experiencing stress, and personal issues. What can we do as an ADM team to make sure to focus on who to make sure teachers feel good in a virtual way: • Staff appreciation • Teacher Spotlight • Writing messages of gratitude • Gifts for holiday Checked in with Annie about senior photos Advisory - first week = possible review days - April - option to do that again.

October 28, 2020 - Timekeeper, Scribe, Process Checker

TIme	Activity	Goals
	Opener: • Recall a time where you had to address race personally.	L - girl scots troop that was white. C - all the time. Scanning the room and assessing safety
	Taylor Updates <u>Taylor's MPA</u> <u>MPA Undivided Computer Distribution Days</u> Pods 	Pod - Rooms 23, 24 Middle School Building. Ladonna is working on making sure we have a middle



 SPED Attendance 8th Grade racial issues Craig Dittmann (75% CCRS/25% Ca Semester) Lib Clerk Evaluations 9 Families (\$400) 	school Pod in a different classroom. Monday - Ladonna; Tuesday, Lucinda; Thursday, Cecilia 9-1:00. Cecilia, Ladonn, and Deshawn will be providing a light snack. Ask kids do they have all the supplies they need? Protocol posted for all guidelines SPED students and pathways Gap year for students that need an additional year. • Cost referral (advisor) • Tier 3/SST • Ladonna to report to grade level
Open Forum Advisory Pear Deck Distribution 1:30pm PD CC - next week Affinity groups after the vote Nove SSTs Annie Conference conversation 	Cecilia out next week. Series of questions CC put together. After the voting additional support may be needed. Whos holding the SSTs - Ladonn and the 2 Phycs. Ms. Brown and Ms. Patty are feeling overwhelmed. Cecilia believes it should not be people on the COST team.

October 20, 2020 - Timekeeper, Scribe, Process Checker

Time	Activity	Goals
	Opener:	Taylor
	Environment of Positivity -	
	Choose a word for	
	Taylor Updates	ALT:
	• <u>Taylor's MPA</u>	C - Tuesday -
	 MPA Undivided Computer Distribution Days 	L - Monday
	Pods	T - Thursday
	Adm. Technology	1 marsady



Liston Resigning	
	Time:
	9am - 1pm
	SPED, GE, Behind SPED - talk with DeShawn to determine the list of kids. Ladonna to report back on the list of kids.
	EBC - about supporting.
Open Forum: Evaluation Goals IPS Rashmi	2C1, 3B2, 3C2, 5B.2

September 23, 2020 - Timekeeper, Scribe, Process Checker

TIme	Activity	Goals
12:15	Opener: • Environment of Positivity - Choose a word for	Taylor
12:30	Taylor Updates • Williams • Taylor's MPA • MPA Undivided Computer Distribution Days • AP Goal Setting TeachBoost (Dates) • Trainings (ie Sexual Harassment, etc.) • Choose 2 virtual classes to visit during our time Climate Culture 2020 ILT Agenda 2020 Coaching Collaborative 2020 2020 Evaluation Tool TeachBoost	Zoom Links/Classroom
	Buy-Back Agenda Open Forum: Books Holiday schedule	C - Talked about new resource Culturally responsive teaching in the brain



Transition of schedule	
Return to school	Was there a discussion about what the holiday schedule will look like?
	What does the next mini mester look like? Schedules? Zoom Links? Where do we want to put them? Working out any issues that happened that did not work well.
	Finals QVsSemester?
	Academic support looks like high school? Credit Recovery? APEX Doorways
	Transition
Appreciations	

September 16, 2020 - Timekeeper, Scribe, Process Checker

Time	Activity	Goals
12:15	Opener: • Environment of Positivity - Choose a word for	Taylor and Williams
12:30	 Taylor Updates 20 Day Count (754) Food Delivery Services <u>Professional Development FAQ</u> Williams Audit Evaluation Process 2020 Starbucks celebration 	HS: 441 MS: 313 6th - 123 7th - 95 8th - 95 9th - 127 10th - 124 11th - 104 12th - 87 TOTAL: 754



Climate Culture 2020 ILT Agenda 2020 Coaching Collaborative 2020	Discussed the changes in the climate culture calendar, and decided to move forward with holding the cc meeting on next wednesday, September 23.
2020 Evaluation Tool TeachBoost	
Buy-Back Agenda	
Open Forum: Dion Evans Infinity Groups Internship	Taylor to find out if students can work on an internship on campus. Several students need to be on campus and work
Appreciations	

September 9, 2020 - Timekeeper, Scribe, Process Checker

Time	Activity	Goals
12:15	Opener:	Taylor and Williams



	Environment of Positivity - Charac a word for	
12:30	Chose a word for Taylor Updates 20 Day Count (754) Food Delivery Services Attendance Codes - B to K Safety Plan - Safety Team, Tier 3? Hiring Professional Development FAQ	HS: 438 MS: 316 communication: still too many emails. What do we need to do to streamline? Karl is sending our too many
		emails. How to we solve? Cc asked if we could use bcc and make that the protocol. So thy way staff only respond to the sender not everyone.
	Climate Culture 2020 ILT Agenda 2020 Coaching Collaborative 2020	 Williams - spoke to Karl about all of the emails ILT is struggling with how to get teachers to do academic support. There are a lot of kids not coming to school. Why are we mandating students participating in academic support. Attendance needs to be addressed first. Williams suggested Mylander. HS suggested support during async time. Culture set up that students are not taking virtual school seriously. Kids feel like they have options.
		 Next Steps: Who's not attending? Attendance team, can they support this question? Create a protocol Walk-through w/responsible parties Revisit this ILT Williams scheduled weekly meetings with the Counselor to support 20% of students not attending class. Report back to ILT about data from the attendance team that 80% of students are attending class. GREEN Light MS/HS academic support



	7. APEX for HS
2020 Evaluation Tool	Can cecilia take on additional?
TeachBoost	Taylor to Add Mark K, Cynthia P
Staff Meeting 2020 - Monday, September 14	
Buy-Back	Attendance procedures Attendance team and what we do. We are supporting with Bs Communication protocols, reading Taylor's message Sub protocol Grades Observations
Open Forum: • Absences (Wednesday) • PE	Delaney is new to this role Tech issues New teacher being lead by them
Appreciations	

March 4, 2020

Time	Activity	Goals
9:00am	Opener: What would you like to see happen for your teams at the point in the school year?	Go back through the SPSA and determine what Goals we have been able to complete.
9:05am		
9:45am	Taylor Update: • C <u>oaching Tool 2019-20</u>	
10:00am	Agenda Review ILT Agenda - LaDonna - Update on Tuesday's Final's week schedule (see survey attached) CC - Cecilia - Review Agenda for Thursday 	
	Staffing and hiring Newcomer program	Rollins - Williams know information and is concerned about his classroom management



	Evaluations Testing layout	
10:55am	Appreciations	

5.13

Seniors not passing Ag2- will support seniors who are current not passing Advisory - how are we giving credit? As long as a teacher has been in contact with a student, they get credit Blanket exemption for SPED

Graduation requirements- virtual ceremony PD calendar

Staff Meeting -

- Talk about graduation plans
- Grades Update/Summer School
- Crisis Support line
- Culture and Climate survey

End of year celebration

Kyle-

Planning for the next school year Classy - ed funs Intervention 4- Admin Advisory around

4/29 <u>MPA Q&A</u>



Prentnewletter Exemptions Teachers and grade update Seniors ILT Meeting updates Staff meeting Teacher Appreciation

4/22

Cameron Yanira Support for staff PD - SPED, ELL Hiring Teacher appreciation

4/15

Exit Ticket

- Grading still has confusion
- Concerns about tech (last week)
- Frustration on tech and getting into zoom
- Number of students who are completed work is going down
- Communication with families

Staff Meeting for next week

- <u>Grading</u>
- 1. Students will not receive a Credit/No Credit (CR/NC) grade lower than the grade they had on March 13, 2020. A NC grade can be raised to a CR grade based on work submitted.
- 2. 5th marking period: 2/24/20-4/24/20
- 3. Guidelines for Grading Credit and No Credit
- Academic Tracker intervention tracker.
- Break out groups

Ed Fund Relief Fund/Sobrante Go Fund me Fund

- Take referrals with the families
- There is a protocol, working with edith and claudia to check off the box
- They will reach out to the families
- And will take two days to the money

ILT <u>https://docs.google.com/document/d/1hzihhAZ e3b1Z -dqOHj1il 7qPFToBMkaUJzlwO20/edit</u> CC

Parent Communication

- Parent newsletter, document to add info
- TalkingPoints,

Support for staff PD - SPED SPSA Completion Hiring



4/8

Terrazas

Staff meeting

Cc: What is the navigation process for this? What we need to do to make this more streamlined, look at grading policy per MOU, SPSA, Do all of your kids have access? Talking points

ILT: grading: standards based vs. assignments, focus of distance learning- basic skills/electives/enrichment, yanira/layne to present on district plan for grades (current info), look at SPSA (create tool for ILT to work on)

What is the official word on when grades are due/based off of

Health and wellness of staff

- <u>CEP Plan</u> (all coaches to meet w/grade level)- see which platform they have access to? Is it equitable? If not, pick only one!
- Break up teachers
- <u>Robocall</u>
- Credit/No credit
 - What is the plan for Marking Period 5
 - Can only grade that occured and turned before March 13th
 - No grades for the 2 weeks of work before spring break. This will be listed as "info only"
 - Grading table will open but grades cannot be put in until the district gives final word on how
 - grades will be entered. More info will be given out once the district has notified us.
 - Marking Period 6
 - Credit/no credit moving forward, post spring break, Starting 4/6 -5/29
 - Since we are doing standards based grading, give grades for standards that you have already taught this year that students are demonstrating mastery for.
 - aren't we not supposed to grade "assignments" and rather grade standards anyway?
 - Arie: getting paid, grades for marking period 6, what happens w/computer science for MP 6?
 - <u>Exit Ticket</u>

No student will receive a grade of "no credit" due to lack of access to technology and/or language supports as well as other COVID-19 related mitigating factors such as homelessness, foster youth status, loss of employment to student or household family member, illness, etc. Prior to a teacher assigning a student with a grade of "no credit", the following interventions shall be implemented:

1) teacher will contact the student and family to discuss needed support;

2) teacher will collaborate with a students' academic counselor to intervene;

3) teacher will collaborate with available student supports the student received during normal school operations; and

4) teacher will consult with the site administrator or their designee.

Any student who receives no credit will be given an opportunity to improve their grade over the summer (June-August) subject to any Federal or State regulation and/or deadline. Technology

Notes from ZOOM Chat: When do grades for MP5 need to be in Aries by?



15:03:19 From Bryce : Is M.P. 5 a grade and then M.P. 6 credit no credit? For the semester, do we give an overall credit/no credit grade?

15:03:44 From chidozieonuegbe : If students have missing work can they make up for mp5 by doing an online assignment?

15:03:46 From Ms. STEMstress : No grades for the 2 weeks of work before spring break? Then credit/no credit moving forward, post spring break?

15:04:06 From Bryce : Are we entering grades now (vs "info only") and what about the work for the 2 wks prior to spring break which were "info only"?

15:04:14 From Bryce : I stole that from Tawana!

15:04:34 From Bryce : Sayavedra made the 9th grade launch

15:04:59 From Bryce : I'd like to update the letter to students/families

15:05:54 From PilarMendez-Cruz : Since we are doing standards based grading can we give grades for standards that we have already taught this year that students are demonstrating mastery for?

15:05:56 From Cecilia Terrazas : @Mr. O, yes

15:06:06 From Alyssa Sayavedra : Thanks Dr. Taylor! Please message home to family as well as soon as you get information in.

15:06:12 From PilarMendez-Cruz : aren't we not supposed to grade "assignments" and rather grade standards anyway? 15:06:25 From Lynn Lebo-planas : With credit/no credit, how will AP students get the grade bump?

15:06:38 From catierice : so we can enter grades for assignments and now just as info only?

15:06:54 From silviac : that's right!!!

15:07:05 From Cecilia Terrazas : Keep entry as info only until we get more information on how to grade

15:07:19 From Agnes Marcelo : 8th grade teachers please send me invite to your zoom meeting

15:07:20 From catierice : okie dokie

15:07:24 From Bryce : Rice: info only doesn't impact grades though.

15:07:35 From PilarMendez-Cruz : will do Ms. Marcelo

15:07:37 From Mark Sneed, Distance Learner : Grades are due 4/10?

15:07:50 From Agnes Marcelo : Thank you!

15:07:51 From catierice : i know, but before it wasn't suppose to impact grades

15:07:55 From catierice : and now it can?

15:08:12 From catierice : marking period 5?

15:08:15 From Bryce : That's a question Tawana posed. It's up in the air.

15:08:36 From Agnes Marcelo : Ms. Chew please send me invite to your zoom meeting

15:09:26 From PilarMendez-Cruz : MS students are worried about the things they left in lockers. I am telling them their

things will be there when they can return to school. Is this true?

15:10:02 From silviac : Thank you everyone!!

15:10:16 From Mary Brune : Thanks to everyone for all of the yearbook pics!

15:10:23 From Chen : Thanks everyone!

15:10:26 From Bryce : Thanks, all!

15:10:28 From Christine Lu : Thank you!

15:10:28 From Mary Brune : bye@

15:10:28 From silviac : By everyone!!

15:10:32 From silviac : Bye**

15:10:33 From Taiwo Kujichagulia-Seitu : Bye!

15:10:44 From Agnes Marcelo : Bye! Thank you!

15:11:11 From silviac : hahaha

15:11:16 From Steven BUTLER : Mental Health for our staff? How will we make sure the staff's needs are addressed?

15:11:41 From Steven BUTLER : See you later!



Plan for credit deficiencies from district - wha

Time	Activity	Goals
9:00am	Opener:	
9:05am		
9:45am	Taylor Update: • C <u>oaching Tool 2019-20</u>	
10:00am	Agenda Review <u>ILT Agenda - LaDonna</u> - Update on Tuesday's <u>Final's week schedule (see survey attached)</u> <u>CC - Cecilia</u> - Review Agenda for Thursday 	
	Terrazas: Open forum topics <u>Staff feedback form</u> <u>Bell Schedule</u> <u>Classroom assignments</u> <u>March 15</u> <u>Coronavirus update</u> <u>Dittman Advisory</u> <u>Middle school Summer School: 60 slots, identical to last year</u> (english and math) <u>HS Summer School: plans for students to complete credit,</u> <u>11th month employees Dashboard</u> <u>Independent study for geometry</u> <u>Newcomer planning</u> sst	
10:55am	Appreciations	

March 4, 2020

Time	Activity	Goals
9:00am	Opener: What would you like to see happen for your teams at the point in the school year?	Go back through the SPSA and determine what Goals we have been able to complete.
9:05am		



9:45am	Taylor Update: • C <u>oaching Tool 2019-20</u>	
10:00am	Agenda Review ILT Agenda - LaDonna - Update on Tuesday's Final's week schedule (see survey attached) <u>CC - Cecilia</u> - Review Agenda for Thursday 	
	Staffing and hiring	Rollins - Williams know information and is concerned about his classroom
	Newcomer program	management
	Evaluations	
	Testing layout	
10:55am	Appreciations	

February 5, 2020

ebruary 5, 2020		
TIme	Activity	Goals
9:00am	Opener:	LW: SBG PD, Rotations
	Best thing about Buy-back PD?	CT: Frankel did a very good job,
		participating in meaningful ways,
		connections
		LT: Ditto
		LW: Second day burn-out
		CT: overprocessing Saturday
		LT:
9:05am		
9:45am	Taylor Update:	
	• Coaching Tool 2019-20	
10:00am	Agenda Review	<u>tool</u>
	 <u>ILT Agenda - LaDonna</u> - Update on Tuesday's 	Finals week schedule LINK TO
	<u>Final's week schedule (see survey attached)</u>	DRAFT
	<u>CC - Cecilia</u> - Review Agenda for Thursday	
	Staffing and hiring	
	Copier	
	Newcomer program	
	Schedule and follow up from staff retreat	



10:55am	Appreciations	

January 15, 2020

Time	Activity	Goals
9:00am	Opener: If you 1 million dollars, what would you do?	
9:05am		
9:45am	Taylor Update: Coaching Tool 2019-20 DRAFT WASC DOCUMENT 2019-20 ALT Roles and Responsibilities 2019-20	
10:00am	Agenda Review <u>ILT Agenda - LaDonna</u> - Update on Tuesday's <u>Final's week schedule (see survey attached)</u> Meeting, next steps Upcoming Testing - LaDonna <u>CC - Cecilia</u> - Review Agenda for Thursday 	
	Open Forum: • Staffing OPE · Hiring · Games · New Building support staff	Claudia Rigo (?) Kyle 2 Asst. MS(?) duties Yanira Bianca Annie Blackmon Counselor
10:55am	Appreciations	

January 8, 2020

Time	Activity	Goals
9:00am	Opener: If you 1 million dollars, what would you do?	CT - Start non-profit - related to children, group home to create love
9:05am	Dion Evan's Check in	Dion's Agenda Support for what is takes to run the department. Now we have 14 different teams. 296 students in



		 the league for MPA. No budget for coaches. What does it take to be a coach at MPA? Before they can be hired must pay \$90 to get 5 certifications. Every season is 4 months. Brown \$7.54 cents an hour for practice alone. Volleyball \$7.23 cents per hour. Not inclusive of game day. Other sports \$15.00. Number for practice only. Facilitron - option: 20% of rental contract. Sunday Soccer league to support athletic program. How can we support you with games? Support my student athletic -Support an away game Every sport attend one away game meeting every two weeks/Once a month with Dr. Taylor
9:45am	Taylor Update: • C <u>oaching Tool 2019-20</u> • DRAFT WASC DOCUMENT 2019-20	
	<u>ALT Roles and Responsibilities 2019-20</u>	
10:00am	Agenda Review ILT Agenda - LaDonna - Update on Tuesday's Final's week schedule (see survey attached) Meeting, next steps Upcoming Testing - LaDonna CC - Cecilia - Review Agenda for Thursday PD Agenda Buy-Back Agenda 2020 Buy Back Day Creation Template (ILT) Science History / ELA CTE Math (Math Meetings and Needs) PE	



	Open Forum:		
	 Staffing 		
	0	2 Paras (1 position offered)	
	0	1 Library Clerk	
	0	Computer Science	
	0	High School Math (Position Offered)	
	0	Double check who is participating Saturday	
		during BBDay	
	0	Taylor Days out	
10:55am	Appreciations		
			L

December 18, 20					
Time	Activity	Goals			
	Opener:				
9:00am	 Ladonna Williams - LGDS 	By May of 2020, I will build conditions for student learning where the ILT will set the instructional systems that are aligned to the SPSA to monitor SOC's: Foster Youth, ELLS,SPED, and African American Males. LA: 50%+ of students reading multiple years below grade level will make at least 1 year of Lexile growth by April 2020, as			
		measured by SRI. Math: From October 2019 to April 2020, 90% of students will advance by at least one proficiency level on Math as necessary			
10:00am	Cecilia Terrazas - LGDS	By April 2020, there will be an			
	Coordinate Racial Journal Goal	increase in staff relational trust. Staff will report increase capacity to sustain trusting,			
	Coordinate Racial Affinity groups Goal	empathetic and respectful relationships that correlates to reach retention, particularly staff of color.			



 Student/staff lead community meetings Goal Release leadership capacity to CC Team and allow their facilitation of CC Meetings. Goal Support CC Team in meetings to lead staff meetings and PD Goal Continue building relationships through team building and restorative circles Goal CC Team will facilitate PD and Grade Level Team meetings Goal cultivate leadership with staff Goal Lead weekly culture and Climate team Goal 	By April 2020, there will be increased collective responsibility and accountability as demonstrated in the culture and climate team.
Appreciations	

December 11, 2019



Time	Activity	Notes
	Opener: What color best describes your mood today? Roles: Notetaker, Time-keeper, process checker	Taylor - Red Cecilia - Grey LaDonna - Does not like winter
	Taylor Update:• Coaching Tool 2019-20• DRAFT WASC DOCUMENT 2019-20• ALT Roles and Responsibilities 2019-20	There are questions about the SBC scale, the scale needs to be up in class. The scale feels inflated. Next Steps: Finish looking through WASC before Friday
	Agenda Review ILT Agenda - LaDonna - Update on Tuesday's Final's week schedule Meeting, next steps Upcoming Testing - LaDonna <u>CC - Cecilia</u> - Review Agenda for Thursday <u>PD Agenda</u> <u>Examine Discipline Data</u> 	 ILT: Update- started with campus tour and information about the new site. They looked at PD information; Change to pd calendar, to increase the success of the PD and support students who are not passing. LaDonnna will send out new schedule. Teachers talked about what they want to do for buy back day for all staff and what they want to do for ILT CC to talk about discipline data in staff retreat LaDonna: to let Cecilia know if IABs are happening if she needs to cancel community meetings; if anyone else have things to facilitate
	What are department instructions for today's <u>Science</u> <u>History / ELA</u> <u>CTE</u> <u>Math</u> PE	Give a gift to catie for turning in on taime agenda, laDonna will email teachers who are not completing thier agenda. LaDonna will plan for creating agendas in ILT - create work time in agenda before having a PD PE: it is an issue we still do not have a department chair Taylor will be meeting with martin to do pre observation.



meetings	Open Forum:1. Principal Mtg. Friday2. Evaluations3. New Bldg. transition4. CS - David5. Monday's Staff Mtg.6. Wednesday's PD7. Friday's Staff Celebration8. Dion9. Buy back day	Taylor will be out on Friday for Principal meeting from 9-12, she will be there after.Evaluations: needs to do all these -Evaluation List LaDonna will let us know if we she needs supportNew building: LaDonna and Terrazas feels fast for them, Taylor wants to think about how to let seniors be in the new building. Maybe 3 teachers can moveDavid Parker: huge issues, hes a great person, but no experience, and will need to take paternity leave, we don't want a sub
Jaramillo (Terrazas)		 Taylor: will invite dion to one our our meetings ALT go to a game together to support right after break Staff meeting on Monday: 16th - attendance wanted time 20 min Attendance binders Teacher awards
Appreciations	Appreciations	Jaramillo (Terrazas)



November 20, 20 Time	Activity	Notes
	Opener: Roles: Notetaker, Time-keeper, process checker	
	Taylor Update: • Coaching Tool 2019-20 • CC CC Tool • DRAFT WASC DOCUMENT 2019-20 • WASC Accountability Tool 2019-20 • ALT Roles and Responsibilities 2019-20	
	 Agenda Review ILT Agenda - LaDonna - Update on Tuesday's Meeting, next steps Upcoming Testing - LaDonna <u>CC - Cecilia</u> - Review Agenda for Thursday <u>PD Agenda</u> 	
	Open Forum: <u>Science</u> <u>History / ELA</u> <u>CTE</u> <u>Math</u>	
	Next Steps: evaluation January Buy-back Finals 8th Grade graduation expectations: <u>8th grade expectations</u> Rainy Day Schedule Where are we with Wolf PE Department lead <u>CC Survey/Shared Document /Last year</u> Field Trips Finals week Formal Observations	 Finals schedule for 2018-19? Review process with LaDonna CC is working on a wellness day for staff and will followup with information shortly. Last year Agenda Last year slides Friday - January 31 SBG Training Team Building Student videos Academic support program MS/HS different meeting times After 5 Data Celebrations what are we doing well Areas of improvement
		Saturday - February 1 Vision/Mission CC/ILT Time 20-21 Planning



	 Plan for support of students not on target to graduate
	8th grade team would like the Adm to support with students not on track to promote and make a connection with parents around understand. 8th grade team are doing the following: Intervention Communication home Contract Additional follow-up steps 8th grade family meeting in January Community Meetings Girls and boys lunch Langer can teachers run a report on cutting?
Appreciations	

November 6, 2019

Time	Activity	Notes
	Opener: Favorite Beverage	
	Taylor Update: • Coaching Tool 2019-20 • CC CC Tool • DRAFT WASC DOCUMENT 2019-20 • WASC Accountability Tool 2019-20 • ALT Roles and Responsibilities 2019-20	
	 Agenda Review <u>ILT Agenda - LaDonna</u> - Update on Tuesday's Meeting, next steps Upcoming Testing - LaDonna <u>CC - Cecilia</u> - Review Agenda for Thursday <u>PD Agenda</u> 	
	Open Forum: <u>Science</u> <u>History / ELA</u> <u>CTE</u> <u>Math</u>	
	Next Steps: Principal PLC Tomorrow 11/7 Rainy Day Schedule	Taylor to share template for rainy day schedule



Where are we with Wolf PE Department lead <u>CC Survey/Shared Document</u> / <u>Last year</u> Field Trips Finals week Formal Observations	
Appreciations	

October 30, 2019

Time	Activity	Notes
	Opener: Favorite	
	Taylor Update: • Coaching Tool 2019-20 • CC CC Tool • DRAFT WASC DOCUMENT 2019-20 • WASC Accountability Tool 2019-20 • ALT Roles and Responsibilities 2019-20	
	 Agenda Review <u>ILT Agenda - LaDonna</u> - Update on Tuesday's Meeting, next steps Upcoming Testing - LaDonna <u>CC - Cecilia</u> - Review Agenda for Thursday <u>PD Agenda</u> 	
	Open Forum: Science History / ELA CTE Math	
	Open Form Attendance: PE Department lead What to do when cameron is out Admin message to staff and students post field trip <u>Tardy Sweep Policy</u> and <u>MPA Student facing</u> <u>expectations</u>	Attendance: Terrazas will follow upwith Eidth, Taylor will send memos of concern.Terrazas/Taylor will approach staff Cameron, Martin, SeituPE: - Even days, Montiero will
		support - If teachers have to cover → several lesson plans - Plan for Cameron when out and no sub plan No dressing Meet in the MPR



	Create for the girls side of locker room and the boys for Cameron's classes Warm Up: 10 minutes 2 walks around the track 20 jumping jacks 6 basketballs to remain in the main office for camerons sub Basketball time Share with Garcia Garcia to communicate with PE staff PE teacher out today, Had a lot of conversation about how to support the upcoming tardy sweeps for November 14 and 15, we are going to provide communication to students and staff using the time we have this week in prep for this week. Portable 37 will be used for both days. If successful with high school we will challenge this process with middle school CC Jupiter message Grade level will support during weekly meetings Email Memo Advisory
Next Steps: Rainy Day Schedule	
Appreciations	

October 23, 2019

Time	Activity	Notes
	Opener: Favorite Season	
	Taylor Update:	Taylor reviewed Cycle 1 Outcomes
	• Coaching Tool 2019-20	Bianca as a coach
	CC <u>CC Tool</u>	Tucker will come back in Nov. to take
	DRAFT WASC DOCUMENT 2019-20	over the Math.
	WASC Accountability Tool 2019-20	Mr. O observed taking feedback from



ALT Roles and Responsibilities 2019-20	Ms. Williams Coaches send to training. Lisa Rothbard - sending a group to this training in support of our goals. WASC - Williams - 10/24 Thursday 9:00am - 10:00am 10/28 - 9:00am - 10:00am 10/31 - 9:00am - 10:00am Terraza - 10/24 Thursday 11:00am - 12:00pm Wed - 10/30 - 12:00pm -1:00pm Taylor took APs through the ALT Roles and responsibilities
 Agenda Review <u>ILT Agenda - LaDonna</u> - Update on Tuesday's Meeting, next steps Upcoming Testing - LaDonna <u>CC - Cecilia</u> - Review Agenda for Thursday <u>PD Agenda</u> 	
Open Forum: <u>Science</u> <u>History / ELA</u> <u>CTE</u> <u>Math</u>	Butler/Wolfe/Landis - Spoke with Lucia about release, be agreed that we need to give them until first semester end, as there is a limited number of teachers available. Keep offering support.
Open Forum Butler/Wolfe/Landis Green/Marcelo Rashimi Buckets of work for us/Example enrollment <u>Rudsdale transfers</u> Review sub procedures with teachers	Green/Marcelo - Meeting Friday with SPED Leadership Rashmi - Meeting with her today to give due process
Appreciations	
Next Steps:	

October 16, 2019

1					
	Tlme	Activity	Notes		



Opener: Favorite Season	
Taylor Update:• Coaching Tool 2019-20• CC CC Tool• DRAFT WASC DOCUMENT 2019-20• WASC Accountability Tool 2019-20	Cecilia - role in the coaching team - here for Tim and Clinay. Cecilia will no longer be coaching: 1. Bianca - Tantillo 2. Taylor to meet with Mr. O and discuss next step 3. New to talk about specific for teachers in Orange.
 Agenda Review <u>ILT Agenda - LaDonna</u> - Update on Tuesday's Meeting, next steps Upcoming Testing - LaDonna <u>CC - Cecilia</u> - Review Agenda for Thursday <u>PD Agenda</u> 	Cecilia has agreed to keep supporting PE, and to sit in Mr. O's class. Not using the walk-through tool, can attach to TeachBoost as a tool for evaluation as well. How often teachers absent? What is the data? MS? HS?
Open Forum: <u>Science</u> <u>History / ELA</u> <u>CTE</u> <u>Math</u>	
Appreciations	
 Next Steps: WASC Review Roles and Responsibilities PE Bathrooms 	Bathroom - Brune, Arelie, and Bree are focused on creating an environment in support of our bathroom goals. Arie will share their findings with us next week.

Session Outcomes	
 Review the 2019-20 Crisis Protocol Walk-through Protocol Update Today Department PLC CC Thursday 	1.Layne - reported out the Crisis Protocol for the site for 2019-20. Francisco and Robyn may have additional information to add to this presentation. Who are the Crisis Responders? Layne and Francisco to be the teacher contact



 Buy-back day Friday OPen forum: PE suport for department meetings since not going to ILT, water Support Staff support structure Plan for Taylor out Finalize DD Plan 	person, in the event there is an emergency. Nancy also joined us. Protocol to be used in the case of CPS reports. 5150 is making the call for the Ofr., secondary responders - risk assessment, secondary responders this is specific to logistics. Cecilia and Ladonna is on the emergency text support
 9. Finalize PD Plan 10. Referrals in jupiter 11. Plan for Coverage for Coach Dion's classes 12. Sub 13. 15/15 Rule - Enforcement of Policy 14. Tardy Sweep(I can help, I have some experience with thisLW) 	 4. Review pep rally. Grade level meeting. Advisory slides LHM. Bigger event for Cinco De Mayo. Grade level Agenda. Pre assessment race conversation affinity group conversation, and CC Survey, community meetings 3. What should PD be working on related to what other departments? - Dressing, participation, department goals, standards review. What is a long term plan for PE when Dion and Cecilia. LaDonna to check in providing information what ILT wants them to cover. Cecilia will check in about stipend regarding ILT 6. Cecilia recommended sending PE department to the district PD Friday. Visual and Performing Art District PD Temp plan continue filling water station in the evening. Site will support with cups. Issue is keys Yanira Ding Rigo Claudia Kyle Support Staff Individuals coming and leaving. Who's responsible and accountable for these students?

September 18, 2019	
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Time	Activity	Notes
	Opener: Over or under?	
9:00am	Presentation by the COST Team Crisis Protocol 2019 - Layne Hamilton, Robin Morlas, Francisco Alvarado	
	Taylor Update: • <u>Evaluations</u> /Orientation to Evaluation • <u>Coaching Tool 2019-20</u>	



 CC <u>CC Tool</u> Williams Audit - October 3, 2019 WASC Visit - January 27-29, 2020 DRAFT WASC DOCUMENT 2019-20 WASC Accountability Tool 2019-20 Taylor Time Off - September 30 - October 4 Agenda Review <u>ILT Agenda - LaDonna</u> - Update on Tuesday's Meeting, next steps Upcoming Testing - LaDonna <u>CC - Cecilia</u> - Review Agenda for Thursday Policy needed for students outside classroom Gym Plan Evacuation Drill September 17 	Progress Monitoring Self-Assessment Student Based Progress Monitoring
Appreciations	

September 11, 2019

Time	Activity	Notes
	Opener: Over or under?	
	 Taylor Update: Evaluations/Orientation to Evaluation Coaching Tool 2019-20 CC CC Tool Williams Audit - October 3, 2019 WASC Visit - January 27-29, 2020 DRAFT WASC DOCUMENT 2019-20 WASC Accountability Tool 2019-20 Taylor Time Off - September 30 - October 4 	
	 Agenda Review <u>ILT Agenda - LaDonna</u> - Update on Tuesday's Meeting, next steps Upcoming Testing - LaDonna <u>CC - Cecilia</u> - Review Agenda for Thursday Policy needed for students outside classroom Gym Plan Evacuation Drill September 17 	 Teacher buy-back dayu options: Young Won PBI entire half day Strategy fair with teachers Race Relations/conversations Conditions for learning - what needs to be present in order to move from bell to bell Classroom management and culture issues, and instructional strategies



	Talked about a plan for supporting the PE department with transitions PE should have a key both doors. Martin will have to open both girls and boys to let them in. Share this roll with to clear and close the door. We need PE to lend out locks to students, or have students come and request a locker inside . MPE - need to make sure lesson plans for planned and students are engaged, Tim to provide a key for the boys side of the locker room.
Open Forum: Science History / ELA CTE Math SPED: District PD PE: District PD • Personal Work Time • SMARTe Goal Complete policy for students who leave campus Policy for students who arrive more than 10 minutes late to class Subs/Plans/Advisory Part 2 Senior meeting	Leaving campus out of the back door - kids are letting them in and a safety concern. Kids that do not belong here can get in. It is happening during brunch and lunch. It is high schooler, not really middle school. What is the plan for this area? DRAFT 1. Call home and referral in Jupiter 2. SST with families and adm. 3. Community service - campus beautification 4. Saturday School Frequent flier students that are arriving to class about 10 or more minute late to class. Tabia De'Andrea Jaya Jason O Jairo Ivan Vega Brian R. Kendall Amari Eliana 8th grade Anaya Salazar Yefri Angel Lozano



	Elijah These	
		ation of sub plans and - Taylor Sub for advisory - List of people without advisory
	2.	Systems to support classes when a teacher is out for advisory - agreements with other teachers or a potential stipend for those that do not support
	5.	
Appreciations		

September 4, 2019 @

Time	Activity	Notes
	Opener: Best thing you cooked and/or ate on Labor Day?	
	Taylor Update: Week 3 Survey, Response Sheet Evaluations/Orientation to Evaluation Coaching Tool 2019-20 CC CC Tool Williams Audit - October 3, 2019 WASC Visit - January 27-29, 2020 DRAFT WASC DOCUMENT 2019-20 WASC Accountability Tool 2019-20	
	Agenda Review ILT Agenda - LaDonna Upcoming Testing - LaDonna <u>CC - Cecilia</u> <u>PD Agenda</u> 	Taylor gave APs time to work on upcoming meeting agenda's
	NEXT STEPS: IEP's Field Trip 504 Dinner at Taylor's Monthly Staff Appreciation - Taylor Wolfe Equity reflection books <u>Pep Rally Schedule</u> CC stipends <u>Leadership Class Update/Concerns</u> Pictures policy for students who leave campus	Leadership has broken up in the following groups, and are creating Sport, Events calendar, school beatification, and drugs, prep rally. They are forming and storming and will give information to Ms. V. We want student leadership to come present.



	10-12th graders - concerns: Why are they not able to leave and get snacks?
	I reviewed the conversation i had with the why for food.
	Taylor bathrooms
	Cafe lady
Appreciations	

August 28th, 2019

Time	Activity	Notes
1:00-1:10pm	Opener - One thing you are most proud of as we open school	Ladonna - a lot of the new teachers are getting support and responding really well to the support.
		Taylor - Teacher in all content class
1:10-1:30pm	Taylor Update: • Evaluations/Orientation to Evaluation • Coaching Tool 2019-20 • CC CC Tool • Enrollment • Williams Audit - October 3, 2019 • WASC Visit - January 27-29, 2020 • Hiring	Evaluation Tool OUSD 2019-20
1:30:00pm	Agenda Review ILT - LaDonna Upcoming Testing - LaDonna CC - Cecilia 	
2:00pm	Walk-through Needs	We walked through Mr. O's classroom and supported Williams in the use of the new CC tool.



2:25pm	Appreciations	

August 28th, 2019

Time	Activity	Notes
	Opener:	
	Taylor Update: • Evaluations/Orientation to Evaluation • Coaching Tool 2019-20 • CC CC Tool • Enrollment • Break-in • Williams Audit - October 3, 2019 • WASC Visit - January 27-29, 2020 • Hiring • DRAFT WASC DOCUMENT 2019-20	Ladonna - working on scheduling SMARTe goal meeting with her teacher Coach Meeting - Taylor suggested restructuring Coaching meeting. LaDona will work with Coaching
	 <u>Rugsdale WASC Sample</u> <u>WASC Accountability Tool 2019-20</u> 	team to create an agenda.
		LaDonna spoke at Wolfe and the meeting with Annie. Suggestion was to have Wolfe to teach the lesson for computer science. Taylor instructed LaDonna to teach a lesson created by Sonja and have the lesson forward by Wednesday, and LaDonna will visit him next week,.
		More balls needed for PE
	Agenda Review ILT - LaDonna Upcoming Testing - LaDonna <u>CC - Cecilia</u> 	Change in schedule means ILT need to report.
		Cecilia asked the questions: Can we have senior meeting during BTS?
		Senior Meeting



	Mandatory - BTS Meeting in C&CC
	Ladonna will check in with teachers.
	Dr. Taylor suggested that LaDonna talk with senior teachers, and find out if next FRIDAY is to soon to change the layout of BTS.
NEXT STEPS: IEP's Field Trip 504	
Appreciations	

August 28th, 2019

August 20, 2019 TIme Activity Notes 1:00-1:10pm Opener - One thing you are most proud of as we open school Ladonna - a lot of the new teachers are getting support and responding really well to the support. Taylor - Teacher in all content class 1:10-1:30pm Taylor Update: Evaluation Tool OUSD 2019-20 Evaluations/Orientation to Evaluation • Coaching Tool 2019-20 • CC CC Tool • Enrollment Williams Audit - October 3, 2019 • WASC Visit - January 27-29, 2020 • Hiring • 1:30:00pm Agenda Review • ILT - LaDonna Upcoming Testing - LaDonna • • CC - Cecilia 2:00pm Walk-through Needs We walked through Mr. O's classroom and supported Williams in the use of the new CC



	tool.
Appreciations	
	Appreciations

August 2, 2019

MPA 2019 BTS Professional Development Slide deck AM Agenda: Linked Learning Standards Based Instruction

TIme	Activity	Lead/Facilitator
8:00 - 8:15am	Breakfast/Meet & Greet	MPA Library
	Intentional Opening/Welcome	Taylor, Terrazas, Williams
8:30-9:30am	Community Circle New Teacher Climate/Culture • Tier 1 Expectations	McClerkins, Terrazas
9:30-10:15am	 SPED How to read an IEP How to identify student accomodations How should this impact my instructional planning 	Neku/OUSD Coach
10:15-10:25	Break	
10:25-11:00	 Module 1 - Attendance - Certificate Issued How to take daily/period attendance in Aeries How to submit attendance How to mark a student tardy How to mark a student absent Why this matters 	Taylor, Torres
11:00-12:30	 Module 2 - MPA Core Instructional Strategies - Certificate Issued Jupiter Grades Login/Use <u>Jupiter Training</u> (1 hour) COST (30 Minutes) 	Taylor, Terrazas, Langer Hamilton, Navarr
12:30-1:00	LUNCH	
1:00-2:00	 Module 2 Continued - Core Instructional Strategies BBC - Blackboard Configuration BBC Greet MPA Students - Video 1 Greeting Students at the Door Bell-to-Bell/Do Now, Exit Ticket - Secondary Classroom Expectations Syllabus, Sub plans/Independent Study Pkt. 1st 5 days/1st 6 week planning, unit plan template HS + unit plan template MS MPA Portal - MPA Portal 2019-20 	Taylor
2:00 - 3:50	Excellence & Equity • How to plan with Excellence	Carlos
3:50 - 4:00	Closing Reflection	





Adaptive Norms	7 Norms of Collaboration During Group Work	Mission/Vision
 Be student centered Start and end on time Be solutions oriented 	Norms: Be professional Be courageous Be forgiving Be responsible for one another Use I statements Listen with empathy	Students First! MPA's vision is that our students graduate prepared for college and career as curious, innovative, creative problem-solver who demonstrate character and strive to build a more just community for themselves and others. Our mission is to know all of our students well, and in so doing, provide them with engaging opportunities for relevant, authentic, interdisciplinary, project-based learning situations, both within and beyond our walls. Pride. Purpose. Perseverance. Possibilities.

Objectives:

- Discussion on current events, check-in
- District update on Reopening 2021
- G1- Elective 2021-22 Budget
- MPA ILT Update on scheduling, testing, and SST Process
- MPA CC Update: Create conditions for staff to be supported



Monday, February 8, 2021 - 2:00pm - 3:00pm

TIme	Activity	Lead/Facilitator
2:00-2:05pm	Welcome/Overview	Dr. Taylor
5 min		
2:05-2:15pm	Opener - #BeatsByDre	Kyle McClerkin, MPA RJ
10 min.		Coordinator
2:15-2:30pm 15 min	 Taylor District Update Teacher/Covid Testing/ Injection Opportunities (1B); <u>MEMO Alameda County Health Department</u> Gen/Ed Pods - MPA will be opening additional Gen/Pod in support of the students of concern, and the number of cost referrals submitted by teachers. The hope is to give our students additional opportunities, with an adult, with a structure complete with internet and computer support. G1 Update Middle School Electives - This year MPA applied for G1 Electives the amount \$166,552.00. The intention is to continue funding our elective teacher at 1.0FTE, provide additional resources for students to participate in professional drama and dance performances, and the remaining balance to be used for supplies. 	Dr. Taylor



2:30-2:40pm 10 min.	 Terrazas - CC Update <u>Staff Spotlight</u> Attendance at 99%!! Staff of the Month <u>4Ps</u> and Jupiter MPA Stars Reaching out to families 	Terrazas
2:40-2:50pm 10 min.	 Williams - ILT Update <u>Grading Update</u> Review/Update <u>Sub Protocol</u> (take time to do this now) Holiday Bell Schedule Update: Email about resolution will come out this week) SST Update 	Williams Counselors Karl MS/HS Coordinators
2:50-2:55pm 5 min.	Appreciations	Dr. Taylor/Site

