

File ID Number	21-1170
Introduction Date	5/26/21
Enactment Number	21-0894
Enactment Date	5/26/2021 er
By	



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education**

May 26, 2021

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent  
Sondra Aguilera, Chief Academic Officer  
Romy Trigg-Smith, Early Literacy Coordinator

Subject: Amendment No. 1 - Grant Award - California Department of Education - Early Literacy Support Block Grant - Chief Academic Officer

**ACTION REQUESTED:**

Acceptance by the Board of Education of Amendment No. 1 of the Early Literacy Support Block Grant from the California Department of Education, CDE Grant Number: 20-25515-61259-00, in the amount of \$5,895,906.00, to provide schools with focused resources to improve Early Literacy Programs to address low literacy rates prior to the 3rd grade, extending the term of the grant award from December 1, 2020 through June 30, 2023 to June 30, 2024, pursuant to the terms and conditions thereof.

**BACKGROUND:**

Grant award for OUSD schools for the 2020-2024 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
21-1170	Yes	Grant	Oakland Unified School District Schools	Provide schools with focused resources to improve their Early Literacy programs to address low literacy rates prior to the 3rd grade.	December 1, 2020 - June 30, 2024	California Department of Education	\$5,895,906.00

**DISCUSSION:**

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$5,895,906.00

**RECOMMENDATION:**

Acceptance by the Board of Education of a Grant Award for OUSD schools for fiscal years 2020-2024, pursuant to the terms and conditions thereof, if any.

**ATTACHMENTS:**

Grant Face Sheet

Original Agreement, Legislative File ID #21-0451

## OUSD Grants Management Face Sheet

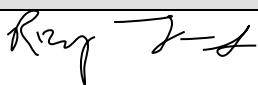
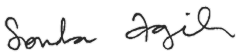
<b>Title of Grant:</b> Early Literacy Support Block Grant	<b>Funding Cycle Dates:</b> December 1, 2020 - June 30, 2024
<b>Grant's Fiscal Agent:</b> <small>(contact's name, address, phone number, email address)</small> Erika St. Andre, Education Programs Consultant California Department of Education 1430 N Street, Suite 4309 Sacramento, CA 95814-5901 (916) 323-4861	<b>Grant Amount for Full Funding Cycle:</b>  \$5,895,906.00
<b>Funding Agency:</b> California Department of Education 1430 N Street, Suite 4309 Sacramento, CA 95814-5901	<b>Grant Focus:</b> Provide schools with focused resources to improve their Early Literacy programs to address low literacy rates prior to the 3rd grade.
<b>List all School(s) or Department(s) to be Served:</b> Oakland Unified School District Schools	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	This grant supports school sites to complete a root cause analysis that addresses the low literacy levels and to complete a focused improvement plan for their school sites. Upon successful completion of the root cause analysis and improvement plan, our schools will receive 3 years of financial support that varies depending on the number of students enrolled in the 3rd grade at each school identified by the California Department of Education (CDE).
How will this grant be evaluated for impact upon student achievement?  <small>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.56% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</small>	The requirements of the grant is to participate in professional learning and complete progress monitoring requirements per the grant agreements. Schools will track their progress while implementing the improvement plans they design to address their literacy programs.
Does the grant require any resources from the school(s) or district? If so, describe.	No, this grant does not require resources from the District.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  <small>(If yes, include the district's indirect rate of 5.56% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</small>	No
Will the proposed program take students out of the classroom for any portion of the school day? <small>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</small>	No

Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Sondra Aguilera, Chief Academic Officer Oakland Unified School District 1000 Broadway, Suite 440, Oakland, CA 94607 510.879.8156 <a href="mailto:Sondra.Aguilera@ousd.org">Sondra.Aguilera@ousd.org</a>
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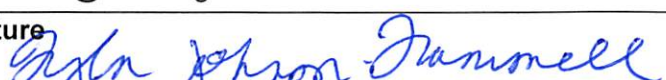
**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal/Administrator	Romy Trigg-Smith		4/29/21
Chief Academic Officer	Sondra Aguilera		4/30/2021

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Senior Business Officer	Lisa Grant-Dawson		
Superintendent	Kyla Johnson-Trammell		

## Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Dr. Kyla Johnson-Trammell, Superintendent Oakland Unified 1000 Broadway, Suite. 300 Oakland, CA 94607-4099				<b>CDE GRANT NUMBER</b>			
				<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
				2020	25515	61259	00
<b>Attention</b> Sondra Aguilera, Chief Academic Officer				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b>
<b>Program Office</b> District Office, Suite 440				<b>Resource Code</b>	<b>Revenue Object Code</b>		01
<b>Telephone</b> 510-879-4289				7810	8590		<b>INDEX</b>
<b>Name of Grant Program</b> Early Literacy Support Block Grant							0590
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>	
	\$5,895,906.00		\$5,895,906.00	1	12/1/2020	6/30/2024	
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>		
<p>This is to inform you that the Early Literacy Support Block Grant has been amended to extend the award ending date to June 30, 2024.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Eliana Berman, Associate Governmental Program Analyst Educator Excellence and Equity Division California Department of Education 1430 N Street, Suite 4309 Sacramento, CA 95814-5901</p>							
<b>California Department of Education Contact</b>				<b>Job Title</b>			
Eliana Berman				Associate Governmental Program Analyst			
<b>E-mail Address</b>						<b>Telephone</b>	
<a href="mailto:eberman@cde.ca.gov">eberman@cde.ca.gov</a>							
<b>Signature of the State Superintendent of Public Instruction or Designee</b>						<b>Date</b>	
▶ Barbara Murchison <small>Digitally signed by Barbara Murchison Date: 2021.04.28 13:10:32 -07'00'</small>							
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
<b>Printed Name of Authorized Agent</b>				<b>Title</b>			
Dr. Kyla Johnson-Trammell				Superintendent			
<b>E-mail Address</b>						<b>Telephone</b>	
kyla.johnson@ousd.org						510-879-8000	
<b>Signature</b>						<b>Date</b>	
▶ 						4/29/2021	

### **Grant Award Notification (Continued)**

The California State Budget Act, Senate Bill 98: Education Omnibus Trailer Bill for 2020–21, Section 113, appropriates \$50,000,000 of state General Funds in the 2020–21 fiscal year (FY) to establish the Early Literacy Support Block (ELSB) Grant Program. The grantee will adhere to the guidelines outlined in this legislation, and shall:

- Conduct a root cause analysis and needs assessment for each of its eligible schools, develop a three-year local educational agency (LEA) literacy action plan, have the LEA literacy action plan be adopted at a regularly scheduled meeting of the governing board or body of the LEA, and submit its literacy action plan to the California Department of Education (CDE).
- Expend grant funds only on programs or services within one or more of the following categories: (1) Access to high-quality literacy teaching, (2) Support for literacy learning, (3) Pupil supports, and (4) Family and community supports.

The following conditions apply:

1. The grantee shall comply with all state reporting requirements
2. All funds must be expended or legally obligated by the end of each FY based on yearly budgets, beginning with the 2020–21 FY, and for not more than the maximum amount indicated on the Grant Award Notification (GAN). Encumbrances may be made at any time after the beginning date of the grant stated on the GAN. No extensions of this grant will be allowed.
3. Grant funds may be used only to fund supplemental activities targeted for kindergarten and grades 1 to 3, inclusive, and shall not supplant already existing activities being provided by the LEA or at the eligible school. The activities shall be targeted for improvement strategies for pupils in kindergarten and grades 1 to 3, inclusive, at eligible schools.
4. Assurances, certifications, terms, and conditions are requirements of applicants and the grantee as a condition of receiving funds. The signed grant application submitted to the CDE is a commitment to comply with the assurances, certifications, terms, and conditions associated with the grant.
5. The grantee is required to maintain ongoing communication with the CDE. The grantee must provide quarterly reports to the CDE, demonstrating it has made expenditures consistent with the ELSB Grant budget; and must provide annual reports on the achievement towards the actions and goals described, and an assessment of progress made on the metrics identified in the ELSB Grant.
6. Upon receipt of the signed A0-400 form, the base funding for conducting the root cause analysis and needs assessment of your grant funds will be released. Please allow four to six weeks for processing your payment. The remainder of the grant funds shall be divided into three yearly allocations. Upon approval of the LEA literacy action plan by the CDE, the grantee shall receive a 90 percent payment of its first-year allocation. Upon the submission of the required annual report and approval by the CDE, the grantee shall receive the final 10 percent allocation for that FY, which will then trigger a 90 percent payment of the following year's allocation, for its second- and third-year. The final payment may be subject to reduction based upon reported expenditure information.
7. A budget revision is required if expenditures for any budget category exceed 10 percent of the authorized budget item total in the approved budget. The budget revision must be approved by the CDE before expenditures are made.
8. For further information regarding the program, please contact the ELSB Team by email at [ELSBgrant@cde.ca.gov](mailto:ELSBgrant@cde.ca.gov).

File ID Number	21-0451
Introduction Date	3/10/21
Enactment Number	21-0332
Enactment Date	3/10/2021 os
By	



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education**

March 10, 2021

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent  
Sondra Aguilera, Chief Academic Officer

Subject: Grant Award - California Department of Education - Early Literacy Support Block Grant - Chief Academic Officer

**ACTION REQUESTED:**

Acceptance by the Board of Education of a Grant Award - Early Literacy Support Block Grant - from the California Department of Education in the amount of \$5,895,906.00, to provide schools with focused resources to improve their Early Literacy programs to address low literacy rates prior to the third grade, for the period of December 1, 2020 to June 30, 2023, pursuant to the terms and conditions thereof, if any.

**BACKGROUND:**

Grant award for OUSD schools for the 2020-2023 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
21-0451	Yes	Grant	Oakland Unified School District Schools	Provide schools with focused resources to improve their Early Literacy programs to address low literacy rates prior to the 3rd grade.	December 1, 2020 - June 30, 2023	California Department of Education	\$5,895,906.00

**DISCUSSION:**

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$5,895,906.00

**RECOMMENDATION:**

Acceptance by the Board of Education of a Grant Award for OUSD schools for fiscal years 2020-2023, pursuant to the terms and conditions thereof, if any.

**ATTACHMENTS:**

Grant Face Sheet

Grant Award Letter

Funding Results - Early Literacy Support Block Grant



## OUSD Grants Management Face Sheet

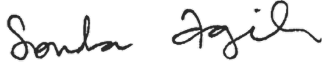
<b>Title of Grant:</b> Early Literacy Support Block Grant	<b>Funding Cycle Dates:</b> December 1, 2020 - June 30, 2023
<b>Grant's Fiscal Agent:</b> <small>(contact's name, address, phone number, email address)</small> Erika St. Andre, Education Programs Consultant California Department of Education 1430 N Street, Suite 4309 Sacramento, CA 95814-5901 (916) 323-4861	<b>Grant Amount for Full Funding Cycle:</b>  \$5,895,906.00
<b>Funding Agency:</b> California Department of Education 1430 N Street, Suite 4309 Sacramento, CA 95814-5901	<b>Grant Focus:</b> Provide schools with focused resources to improve their Early Literacy programs to address low literacy rates prior to the 3rd grade.
<b>List all School(s) or Department(s) to be Served:</b> Oakland Unified School District Schools	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	This grant supports school sites to complete a root cause analysis that addresses the low literacy levels and to complete a focused improvement plan for their school sites. Upon successful completion of the root cause analysis and improvement plan, our schools will receive 3 years of financial support that varies depending on the number of students enrolled in the 3rd grade at each school identified by the California Department of Education (CDE).
How will this grant be evaluated for impact upon student achievement?  <small>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.56% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</small>	The requirements of the grant is to participate in professional learning and complete progress monitoring requirements per the grant agreements. Schools will track their progress while implementing the improvement plans they design to address their literacy programs.
Does the grant require any resources from the school(s) or district? If so, describe.	No, this grant does not require resources from the District.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  <small>(If yes, include the district's indirect rate of 5.56% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</small>	No
Will the proposed program take students out of the classroom for any portion of the school day? <small>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</small>	No

Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Sondra Aguilera, Chief Academic Officer Oakland Unified School District 1000 Broadway, Suite 440, Oakland, CA 94607 510.879.8156 <a href="mailto:Sondra.Aguilera@ousd.org">Sondra.Aguilera@ousd.org</a>
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**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal/Administrator	N/A		
Chief Academic Officer	Sondra Aguilera		2/12/2021

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Senior Business Officer	Lisa Grant-Dawson		
Superintendent	Kyla Johnson-Trammell		

## Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Dr. Kyla Johnson-Trammell, Superintendent Oakland Unified 1000 Broadway, Suite. 300 Oakland, CA 94607-4099				<b>CDE GRANT NUMBER</b>			
				<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
				2020	25515	61259	00
<b>Attention</b> Sondra Aguilera, Chief Academic Officer				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b>
				<b>Resource Code</b>	<b>Revenue Object Code</b>	01	
<b>Program Office</b> District Office, Suite 440				<b>Resource Code</b>	<b>Revenue Object Code</b>	01	
<b>Telephone</b> 510-879-4289				7810	8590	<b>INDEX</b>	
<b>Name of Grant Program</b> Early Literacy Support Block Grant							0590
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>	
	\$5,895,906.00		\$5,895,906.00		12/1/2020	6/30/2023	
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>				<b>Federal Agency</b>	
<p>I am pleased to inform you that you have been funded for the Early Literacy Support Block Grant.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Alice Ng, Associate Governmental Program Analyst Educator Excellence and Equity Division California Department of Education 1430 N Street, Suite 4309 Sacramento, CA 95814-5901</p>							
<b>California Department of Education Contact</b>				<b>Job Title</b>			
Erika St. Andre				Education Programs Consultant			
<b>E-mail Address</b>					<b>Telephone</b>		
EStAndre@cde.ca.gov					916-323-4861		
<b>Signature of the State Superintendent of Public Instruction or Designee</b>					<b>Date</b>		
					December 9, 2020		
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
<b>Printed Name of Authorized Agent</b>				<b>Title</b>			
Dr. Kyla Johnson-Trammell				Superintendent			
<b>E-mail Address</b>					<b>Telephone</b>		
kyla.johnson@ousd.org					510-879-8000		
<b>Signature</b>					<b>Date</b>		
					January 25, 2021		



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## Funding Results

### Early Literacy Support Block Grant: Eligible Local Educational Agencies

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Note: Recipients and funding amounts are subject to budget and administrative adjustments.

Funding results for fiscal year 2020-21.

**Program Questions:** Erika St. Andre, email: [estandre@cde.ca.gov](mailto:estandre@cde.ca.gov), phone: 916-323-4861

**Fiscal Questions:** Alice Ng, email: [ang@cde.ca.gov](mailto:ang@cde.ca.gov), phone: 916-323-4636

County Name	Local Educational Agency	Total
San Bernardino	Adelanto Elementary	\$1,915,811
Tulare	Alpaugh Unified	\$388,823
Santa Clara	Alum Rock Union Elementary	\$613,140
Contra Costa	Antioch Unified	\$993,848
San Bernardino	Barstow Unified	\$993,848
Imperial	Calexico Unified	\$993,848
Riverside	Coachella Valley Unified	\$993,848
Sacramento	Community Collaborative Charter (IC)	\$388,823
Santa Clara	Escuela Popular Accelerated Family Learning (IC)	\$613,140
Santa Clara	Franklin-McKinley Elementary	\$388,823
Fresno	Golden Plains Unified	\$613,140
Alameda	Hayward Unified	\$388,823
Los Angeles	Inglewood Unified	\$388,823

Humboldt	Klamath-Trinity Joint Unified	\$613,140
Los Angeles	Lancaster Elementary	\$613,140
San Joaquin	Lodi Unified	\$388,823
Los Angeles	Los Angeles Unified	\$4,777,355
Yuba	Marysville Joint Unified	\$613,140
San Diego	Mountain Empire Unified	\$613,140
Contra Costa	Mt. Diablo Unified	\$993,848
San Joaquin	New Jerusalem Elementary	\$388,823
Alameda	Oakland Unified	\$5,895,906
Butte	Oroville City Elementary	\$613,140
Santa Cruz	Pajaro Valley Unified	\$2,520,836
Fresno	Parlier Unified	\$613,140
Sacramento	Sacramento City Unified	\$3,093,976
San Bernardino	San Bernardino City Unified	\$1,342,671
San Francisco	San Francisco Unified	\$2,457,066
Sacramento	San Juan Unified	\$613,140
San Joaquin	Stockton Unified	\$5,194,104
Tulare	Stone Corral Elementary	\$388,823
Sacramento	Twin Rivers Unified	\$993,848
Contra Costa	West Contra Costa Unified	\$4,208,371
Fresno	Westside Elementary	\$388,823



3/11/2021

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Kyla Johnson-Trammell, Secretary, Board of Education



3/11/2021

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Shanthi Gonzales, President, Board of Education

[Excel Funding File \(XLSX\)](#)
[More about Early Literacy Support Block Grant: Eligible Local Educational Agencies](#)

Last Reviewed: Friday, December 18, 2020

