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Enactment Number	21-0822
Enactment Date	5/26/2021 os



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Board Cover Memorandum

To Board of Education

From Kyla Johnson-Trammell, Superintendent
Sondra Aguilera, Chief Academic Officer
Jennifer Corn, Coordinator of Continuous Improvement

Meeting Date May 26, 2021

Subject Renaming of School - Oakland Academy of Knowledge - Merger of Howard Elementary School and Roses in Concrete Charter School

Ask of the Board Adoption by the Board of Education of Resolution No. 2021-0251 - Change of Name of Howard Elementary School to Oakland Academy of Knowledge.

Background

On June 29, 2020 the Board of Education approved a Memorandum of Understanding locate Roses in Concrete, a former charter school, on the Howard Elementary School campus at 8755 Fontaine St. in Oakland as a separate elementary school program for one year, with the intention of merging Howard and Roses into one unified school for the 2021-22 school year.

The Design Team, created to support the merger, is composed of principals, teachers, staff, and family members from both Howard and Roses in Concrete. The Design Team has been meeting since October 2020 to make decisions about the merged school.

In order to determine a name for the merged school, the Design Team surveyed students, families, and staff members for input. The team then narrowed the choices to a few options that represent the redesigned school's mission and vision, and asked students, families, and staff to vote for their preferred school name. 189 members of the Howard and Roses communities voted.

The name Oakland Academy of Knowledge (OAK) reflects the school's rootedness in Oakland's local community and history. The name Oakland Academy of Knowledge communicates the merged school's emphasis on real-world learning and deep connections with families and the local community, as indicated by the Vision and Mission developed by the Design Team.

Discussion

Board Policy ("BP") 7310 states, in relevant part, that: "Before adopting any proposed name, the Board shall hold a public hearing at which members of the public will be given an opportunity to provide input."

The Board held a Public Hearing on the proposed name change on May 12, 2021. There was little or no opposition stated to the proposed name change.

Fiscal Impact

Fiscal impact will include the cost of new signage and stationary.

Attachment(s)

- Resolution No. 2021-0251
- Presentation
- File ID #20-1403 - Memorandum of Understanding
- Board Policy 7310

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**OAKLAND UNIFIED
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Board Cover Memorandum

To Board of Education

From Kyla Johnson-Trammell, Superintendent
Sondra Aguilera, Chief Academic Officer
Jennifer Corn, Coordinator of Continuous Improvement

Meeting Date May 12, 2021

Subject Public Hearing - Renaming the elementary school formed by the merger of Howard Elementary School and Roses in Concrete Charter School

Ask of the Board Adoption by the Board of Education of Resolution No. 2021-0251 - Public Hearing for the proposed name change for the Howard Elementary School/Roses in Concrete Charter School merged school and obtain feedback from the community.

Background On June 29, 2020 the Board of Education approved a Memorandum of Understanding between Roses in Concrete and Oakland Unified School District to locate Roses in Concrete, a former charter school, on the Howard Elementary School campus at 8755 Fontaine St. in Oakland as a separate elementary school program for one year, with the intention of merging Howard and Roses into one unified school for the 2021-22 school year.

The Design Team, created to support the merger, is composed of principals, teachers, staff, and family members from both Howard and Roses in Concrete. The Design Team has been meeting since October 2020 to make decisions about the merged school.

In order to determine a name for the merged school, the Design Team surveyed students, families, and staff members for input. The team then narrowed the choices to a few options that represent the redesigned school's mission and vision, and asked students, families, and staff to vote for their preferred school name. 189 members of the Howard and Roses communities voted.

The name Oakland Academy of Knowledge (OAK) reflects the school's rootedness in Oakland's local community and history. The name Oakland Academy of Knowledge communicates the merged school's emphasis on real-world learning and deep connections with families and the local community, as indicated by the Vision and Mission developed by the Design Team.

Discussion

Board Policy ("BP") 7310 states, in relevant part, that: "Before adopting any proposed name, the Board shall hold a public hearing at which members of the public will be given an opportunity to provide input."

After the Public Hearing, the intent would be to bring forward the proposed name for consideration by the Board on May 26, 2021.

Fiscal Impact

Fiscal impact will include the cost of new signage and stationary.

Attachment(s)

- Resolution No. 2021-0251
- Presentation
- File ID #20-1403 - Memorandum of Understanding
- Board Policy 7310

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT**

Resolution No. 2021-0251

Change of Name of Howard Elementary to Oakland Academy of Knowledge

WHEREAS, Oakland Unified School District ("District") Board Policy ("BP") 7310 authorizes the District, after a public hearing held by the Board at which members of the public will be given an opportunity to provide input, to rename a District school; and

WHEREAS, Howard Elementary School is the current name of an elementary school located at 8755 Fontaine Street, Oakland, CA 94605; and

WHEREAS, Roses in Concrete is a former charter school currently operating as an elementary school program within Howard Elementary; and

WHEREAS, Howard Elementary School is merging with Roses in Concrete to form one unified elementary school to be located at 8755 Fontaine Street, Oakland, CA 94605; and

WHEREAS, the District seeks to change the name of Howard Elementary to reflect the vision and mission of the merged school named Oakland Academy of Knowledge effective on July 1, 2021; and

WHEREAS, the District's Board has held a public hearing at which members of the public have been given an opportunity to provide input on the foregoing name changes; and

WHEREAS, under California law the District must submit a County-District-School ("CDS") application, by and through the District's designated CDS Coordinator, to the California Department of Education ("CDE") to rename a school or schools and to update said school's/schools' CDS information;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the District, as follows:

Section 1. Recitals. All of the above recitals are true and correct, and the Board so finds.

Section 2. Change of Schools' Names. The school currently named Howard Elementary will be renamed to as part of its merger with the former charter school Roses in Concrete. The new name XXX will be effective on July 1, 2021.

Section 3. Submission of CDS Application to CDE and Other Necessary Actions. The Board hereby authorizes District staff, including the District's CDS Coordinator, to submit to the CDE the State-required application to rename the schools and to update the renamed and merged FIA and SOL CDS information; to take all other actions required by the State of California and by law to effect the aforementioned school name changes; and to take all other actions necessary within the District to effect the aforementioned school name changes.

Section 4. Approval of Actions. All actions heretofore taken and to be taken by District staff, as set forth above, are hereby approved, confirmed and ratified.

Section 5. Effective Date. This Resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED by the Board of Education of the Oakland Unified School District this 26th day of May, 2021, by the following vote:

AYES:	Aimee Eng, Gary Yee, Clifford Thompson, Vice President Benjamin "Sam" Davis
NOES:	Mike Hutchinson, VanCedric Williams
ABSTAINED:	None
RECUSE:	None
ABSENT:	President Shanthi Gonzales, Jessica Ramos (Student Director) Samantha Pal (Student Director)

CERTIFICATION

We hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District, held on May 26, 2021.

OAKLAND UNIFIED SCHOOL DISTRICT



Shanthi Gonzales
President, Board of Education



Kyla Johnson-Trammell
Superintendent and Secretary, Board of Education

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File ID Number	20-1403
Introduction Date	6/29/2020
Enactment Number	20-1133
Enactment Date	6/29/2020 er



Memo

To Board of Education

From Kyla Johnson-Trammell, Superintendent
Yvette Renteria, Deputy Chief-Innovation
Sonali Murarka, Executive Director-Office of Charter Schools
Josh Daniels, General Counsel

Board Meeting Date June 29, 2020

Subject Memorandum of Understanding between Roses in Concrete and OUSD

Action Approve the proposed Memorandum of Understanding between Roses in Concrete and the Oakland Unified School District

Background Roses in Concrete ("Roses") is a charter school in Oakland that opened in 2015 with an ethnic studies and racial social justice focus through an innovative curriculum.

On November 20, 2019, the Board denied Roses' petition for charter renewal. On February 11, 2020, Roses' appeal to the Alameda County Board of Education was also denied.

In anticipation of Roses' closure on June 30, 2020, the Roses leadership team and OUSD have been in conversation for the past several months about how the innovation from Roses could be brought into the District as a way to broaden the reach of Roses and bring innovation to OUSD.

Discussion Roses and OUSD staff have negotiated the attached Memorandum of Understanding ("MOU"), which bring Roses within Howard Elementary School. This represents a unique way for a traditional school district and charter school to partner. In particular, the MOU designates this upcoming school year (2020-21) as a "design year" during which time families and staff from both Roses and Howard would work together to explore how to design a vision for an innovative, fully-merged school at the Howard campus for 2021 and beyond.

Under the MOU, students from the Roses in Concrete Charter School will be given priority enrollment in the Roses program within Howard and will be enrolled in the Howard CDS code. Roses program staff (likely staff from the Roses in Concrete Charter School) will be formal

employee of the District. All decisions (affecting the Roses program at Howard) typically made by the OUSD Board will continue to be made by the OUSD Board. At the same, the programmatic intent of the MOU is to provide the Roses program at Howard with some autonomy to continue to operate key features of their program during the 2020-21 school year.

A few features of potential interest also include:

- As the Roses will serve grades K-6, the District will pursue a change with the State for the Howard CDS code.
- OUSD is committing to paying for a 0.5 FTE (or a 1.0 FTE in certain situations) to lead the Roses program on a day-to-day basis. This position will serve in a role similar to a school principal. Roses will cover the other 0.5 FTE.
- OUSD is committing to provide an office space and likely seven (7) classrooms for the Roses program at Howard.
- OUSD is committing to funding certain staff for the Roses program at Howard commensurate with their enrollment, likely 5.4 FTE teachers and a 0.3 FTE attendance clerk.
- A separate labor MOU is being negotiated between Rosas Unidas (the CTA bargaining unit at Roses in Concrete), OEA, and OUSD.
- Two outstanding issues remain: a dispute regarding Roses' repayment of the Capital Impact Partners loan to the Non-Profit and the issue of any outstanding payments the Parties owe to each other. The MOU explicitly delegates authority to the Superintendent to negotiate, approve, and implement the resolution of these disputes without the need for Board action or ratification. This delegation of authority is necessary because these disputes must be resolved well before the next scheduled Board meeting in order to successfully implement the MOU.

Fiscal Impact

Estimated positive fiscal impact due to approximately 110 additional students enrolled in OUSD, less the costs for staffing.

Attachment

Memorandum of Understanding between Roses in Concrete and the Oakland Unified School District

**MEMORANDUM OF UNDERSTANDING BETWEEN
OAKLAND UNIFIED SCHOOL DISTRICT AND
ROSES IN CONCRETE**

This Memorandum of Understanding (“Agreement”) is effective as of July 1, 2020, (“Effective Date”) by and between the Oakland Unified School District (“District”) and Roses in Concrete (“Non-Profit” or “RIC”), a California non-profit public benefit corporation. The District and the Non-Profit are collectively referred to as the “Parties.” This Agreement shall be enforceable only upon approval by the governing boards of each of the Parties unless otherwise noted.

RECITALS

- A. The Non-Profit operates a public charter school, Roses in Concrete (the “Charter School”). The Charter School was initially authorized by the District’s Governing Board in 2015 for a term of five years. During that term, the Charter School operated at the District-owned facility located at 4551 Steele Street, Oakland, CA 94619 (“Facility”), and enrolled students in grades K-8.
- B. On November 20, 2019, the District’s Governing Board denied the Charter School’s petition for charter renewal. On February 11, 2020, the Charter School’s appeal to the Alameda County Board of Education was also denied.
- C. In anticipation of the Charter School’s closure, the Parties wish to work together to ensure that the students being served by the Charter School during the 2019-2020 school year will continue to be served with similar programmatic offerings, including RIC’s curriculum focused on social justice, during the 2020-2021 school year at a District school.
- D. The Parties also intend to evaluate the feasibility and appropriateness of continuing these similar programmatic offerings beyond the 2020-2021 school year and, thereby, intend to create a local “Design Team”, defined herein, to advise the Parties on the feasibility and appropriateness of continuing these similar programmatic offerings, in one form or another, beyond the 2020-2021 school year.
- E. This Agreement provides a clear timeline for the closure of the Charter School.
- F. The Parties acknowledge that their commitments and obligations, as articulated in this Agreement, are fully enforceable as a binding agreement.

NOW, THEREFORE, in consideration of the promises and the mutual covenants and agreements herein set forth, the Non-Profit and the District, separately and together, do hereby agree as follows:

1. **Recitals.** The Recitals set forth above are incorporated herein and made part of this Agreement.

2. **Term.** This Agreement shall commence on July 1, 2020 or on the date upon which it is approved by the governing boards of each of the Parties, whichever is later, and shall expire on June 30, 2021. This term shall be referred to as the “Design Year.”
3. **Designation of School.** The program contemplated in this Agreement shall be referred to as “The Program at Howard Elementary School” or “The Program,” and will be a program of the District.
4. **Vacating Facility.** The Charter School shall vacate the Facility pursuant to the terms of the existing facilities use agreement between the Parties, incorporated herein by reference and as amended by this Agreement, no later than June 30, 2020, unless otherwise mutually agreed upon by both Parties. The Program shall operate at Howard Elementary School, 8755 Fontaine St, Oakland, CA 94605 (“Howard”) for the 2020-2021 school year and shall be part of Howard, with students to be enrolled at Howard. The Program shall occupy one (1) office space and shall receive seven (7) classrooms at Howard based on a projected enrollment of 110 students. If the projected enrollment is significantly above (e.g., 150 students) or significantly below (e.g., 50 students), the Parties shall work together in good faith to determine a different allocation of classrooms. The District shall also provide sufficient storage space for Program equipment and supplies. Program students will also have equitable access to all common spaces (e.g. library, multi-purpose room, playgrounds) and equipment.
5. **The Program.** The Parties shall work together in good faith to try to ensure that the students who were served by the Charter School during the 2019-2020 school year will continue to be served with similar programmatic offerings during the 2020-2021 school year.
 - a. Grades and Focus. The Program shall consist of instruction for students in Kindergarten through 6th grade, focused on addressing ethnic studies and racial social justice through an innovative curriculum. Subject to subparagraph “f,” below, Charter School programs that existed in the 2019-20 school year, including, but not limited to, Dual Immersion Spanish language instruction, visual and performing arts, and STEM, may continue to operate as part of the Program. The Non-Profit shall reimburse the District for any personnel costs incurred by offering the programs above and are beyond the personnel costs for the staff identified in Paragraph 7, below. There is no guarantee that these programs will continue at the campus for 2021-2022 and beyond.
 - b. The Program Leader. The Program shall be supervised on a day-to-day basis by the Program Leader, under the oversight, supervision, and direction of a District Network Superintendent. The Program Leader shall have the same duties and responsibilities for the Program as an elementary school principal has for an elementary school in the District. The Program Leader shall be an employee of the District, and shall be responsible for implementing and supervising the day-to-day operations of the

Program. The Program Leader shall work with the Howard Parent Advisory Committee, the Program's staff, the Howard Principal, the Howard staff, the District administration, and the community to ensure the Program is appropriately implemented.

If the District employs the individual who was Head of School of the Charter School for 2019-20 as the Program Leader, the Non-Profit shall pay to the District one-half of the cost of the total compensation of the Program Leader (salary, stipends, benefits, etc.) for one school year and the Non-Profit shall make this payment no later than September 1, 2020, unless a later date is agreed to in writing by both Parties. If the individual who was Head of School of the Charter School for 2019-20 is not hired as the Program Leader, the Non-Profit shall not be obligated to make such a payment and the District shall be responsible for all of the cost of the total compensation of the Program Leader.

The District possesses full discretion over the hiring decision for the Program Leader and the Parties recognize the District shall make the hiring decision for the Program Leader consistent with all state laws, District policies, and applicable bargaining agreements. The District shall consult with the employees of the Non-Profit in making this hiring decision.

The Program Leader, the Non-Profit, and the District Network Superintendent shall work together in good faith to determine an appropriate evaluation system for the Program Leader that brings together elements of the District's Leadership Framework and the Non-Profit's Head of School Evaluation Framework to the extent permitted under state law, District policies, and applicable bargaining agreements.

- c. Shared Governance Committee. Starting July 1, 2020, the Non-Profit may create a Shared Governance Committee, as detailed in the Program's staff bargaining agreement. Two members of the Howard school community, as jointly selected by the Non-Profit and the District, shall sit on the Shared Governance Committee.
- d. Parent Advisory Committee. Starting July 1, 2020, the Non-Profit may create a Parent Advisory Committee ("PAC") for the 2020-2021 school year. The composition of the PAC shall be determined by the Non-Profit consistent with any applicable bylaws.
- e. Program Recommendations. The Non-Profit shall provide recommendations to the District regarding the operation of the Program (e.g., school structuring and scheduling, hiring staff, staffing levels, professional development, curriculum, assessments, instructional strategies, research and development activities, and student support services), but the District retains ultimate authority over all operation of the Program, and all matters typically brought to the District Governing Board for discussion or approval, such as contracts with outside vendors paid for by District funds, shall be brought to the District Governing Board for the Program.

- f. Curriculum. The Non-Profit may recommend a curriculum for the Program and shall present any recommended curriculum, in writing, to the District no later than July 15, 2020. To the extent that the approved curriculum does not align with the District's current curriculum offerings, the Non-Profit shall be responsible for providing the materials for the students and completing the necessary documentation so that the District can submit any necessary curriculum waiver. Any failure to properly or timely complete the necessary documentation may delay the implementation of that curriculum.
- g. The Howard School Site Committee. No later than January 1, 2021, at least two members of the Shared Governance Committee shall have the opportunity to join the Howard School Site Committee so long as it is consistent with any applicable bylaws or policies. During the term of this Agreement, the Howard School Site Committee shall consult with the Design Team, as discussed later in this Agreement.
- h. Calendar. The Program may use a school calendar different than the District's school calendar, to the extent permitted under state law and applicable bargaining agreements. The Program's planned school calendar shall be provided to the District by August 1, 2020.
- i. Student Information System. The District shall be responsible for CALPADS reporting for all students enrolled in the Program. Program staff shall be responsible for the same best practices for data entry in the District's Student Information System (Aeries) as all similar District staff are responsible for. Program staff shall maintain enrollment, attendance, discipline, master schedule, and 504 plan information, consistent with CALPADS reporting requirements, in Aeries. The Program may choose to additionally maintain a separate Student Information System for its purposes (e.g., for report cards), which shall be legally compliant and completely accessible to the District.

6. Program Students.

- a. Program Enrollment. The projected enrollment for the Program for 2020-2021 is approximately 110 students. Students seeking to enroll in the Program shall comply with the District's enrollment process and protocols. The Non-Profit shall provide the District, in writing, with a list of the names of students being served by the Charter School during the 2019-2020 school year who have expressed interest in continued enrollment with the Program for the 2020-2021 year ("Charter Students"). Charter Students shall have enrollment priority in the Program over all other District students.
- b. Student Discipline. Students enrolled in the Program ("Program Students") are District students, and therefore shall be subject to the student discipline and restorative justice policies and procedures of the District. The Program Leader or his/her/their designee shall manage all student discipline for the Program consistent with such policies and procedures.

- c. Special Education. The District's Special Education Local Plan Area ("SELPA") shall provide services to Program Students according to their Individualized Education Programs and in alignment with how all District students are supported. The Program Leader or his/her/their designee shall oversee special education at the Program in the manner similar to all District principals and will serve as the required site administrator at all Individualized Education Program ("IEP") team meetings.
- d. Interim Assessments. Students enrolled in the Program shall be administered a nationally normed and/or externally validated interim assessment twice a year for students in all grades. If the Program chooses to use the same interim assessments used by the District, the Program shall have access to those assessments at no cost.
- e. Custodial Services. The District shall provide custodial services for all spaces used by the Program in the same manner it provides custodial services to other Howard classrooms. The District and the Program shall work in good faith to determine custodial service coverage for any days when the Program is in session and the District is not, consistent with all applicable bargaining agreements.
- f. Food Services. The District shall provide food services to Program students in the same manner other Howard students receive food services. The District and the Program shall work in good faith to determine nutrition service coverage for any days when the Program is in session and the District is not, consistent with all applicable bargaining agreements.
- g. Transportation Services. The District shall provide transportation services to Program students in the same manner other Howard students receive transportation services. The District and the Program shall work in good faith to determine transportation service coverage for any days when the Program is in session and the District is not, consistent with all applicable bargaining agreements.
- h. Health Services. The District shall provide physical and mental health services (e.g. school nurse, counsellors) to Program Students in the same manner other Howard students receive physical and mental health services. The District and the Program shall work in good faith to determine health service coverage for any days when the Program is in session and the District is not, consistent with all applicable bargaining agreements.
- i. Student Safety. The District shall provide measures to ensure the safety of Program Students in the same manner other Howard students receive the same. The District and the Program shall work in good faith to determine student safety service coverage for any days when the Program is in session and the District is not, consistent with all applicable bargaining agreements.

7. Program Staffing.

- a. Hiring of Charter School Employees. The District intends to hire only Charter School employees employed by the Charter School in 2019-220 as Program staff consistent with all state laws, District policies, and applicable bargaining agreements. Upon ratification of this Agreement, the District shall consult with the Non-Profit regarding the District's selection, hiring and processing of employees that are currently employed by the Charter School. The final number of Charter School employees that will be hired to provide instruction in the Program shall be determined by the Program's actual enrollment on the Census Day, consistent with the District staffing formula applied to all District schools and any additional financial support that Non-Profit agrees to provide to the District. Assuming the Program enrolls near the expected 110 students, and that those students are relatively evenly distributed among grade levels, the District would fund 5.4 full time equivalent ("FTE") teachers and a 0.3 FTE attendance clerk for the Program. (A draft example formulation is attached to this Agreement, which includes estimated staffing for all of Howard, including the Program, based on projected enrollment of 110 Program Students.) The District shall have final approval of all hiring decisions and employment classifications of these employees, consistent with all state laws, District policies, and applicable bargaining agreements. Program staff must have the qualifications, credentials, and licensures required by the District. The Parties shall work together, in good faith, to implement this process.
- b. Program Staff. Consistent with all applicable bargaining agreements, Program staff shall be District employees and shall be eligible for membership in the applicable bargaining units, pending the outcome of negotiations between the California Teachers Association (which represents Charter School certificated staff) and the Oakland Education Association (which represents District certificated staff). The Non-Profit shall not be deemed the exclusive public school employer of the employees of the Program for purposes of the Educational Employment Relations Act. Consistent with Section 10, the Non-Profit may retain the services of independent contractors to supplement programming offered by the Program.

8. Supplies, Furniture, and Equipment.

- a. Ownership. Supplies, furniture, and equipment previously purchased by the Charter School or the Non-Profit using the District's credit shall be considered District property. The District has full discretion to utilize and distribute District property as it sees fit. Furniture previously purchased by the Charter School or the Non-Profit without the District's credit shall be considered property of the Non-Profit, and shall not be moved or redistributed by the District. By June 1, 2021 or by any effective termination date, whichever is earlier, the Non-Profit shall provide the District with a written inventory of all supplies, furniture, and equipment over which it seeks to retain ownership. The Non-Profit shall be responsible for removing all such supplies, furniture, and equipment from District property no later than June 30, 2021, or within 15 days of

termination if this Agreement is terminated early, whichever is sooner. All supplies, furniture, and equipment not removed in this time frame shall be deemed surrendered to the District unless otherwise prohibited by law.

- b. *Moving Costs.* The District agrees to pay or reimburse any reasonable costs associated with moving the Charter School's supplies, furniture, and equipment to the Program's location at Howard Elementary School. The Non-Profit shall submit its request for reimbursement for reasonable moving costs, including the cost of moving supplies, to the District no later than September 1, 2020.
9. **Fiscal Relationship.** The Howard Elementary School's overall budget allocation shall include a budget for the Program. The District shall have final say over the appropriate allocation of funds to support the Program, but the money included in the Howard Elementary School's overall budget allocation for the Program shall be sufficient to cover core staffing costs (less any contribution the Non-Profit is required to make for the Program Leader), special education staffing, health services staffing, nutrition services, custodial services, Human Resources/payroll (including substitute teacher staffing), and any other District-provided services that are provided to all District schools/students. Any federal funds from ESSA/CSI (Elementary School and Secondary Act/Continuous School Improvement) for which the Program was eligible based on the 2019-2020 school year shall, to the extent that such funding is received by the District on behalf of the Program in 2020-21, be allocated to the Program's budget for their use and shall not have an impact on the budget allocation from the District for the Program.
10. **External Funding.** Nothing in this Agreement shall prohibit or prevent the Non-Profit from soliciting and holding (either holding itself or through a third party such as the Oakland Public Education Fund) money to support the Program. All external funding shall be expended to benefit the Program consistent with District policies and practices, and shall be used consistent with the purpose under which they were given. The Non-Profit shall be solely responsible for collecting and maintaining these funds.

Such external funds may be used for any purposes connected with the Program. Such external funds may also be used to contract with independent contractors or vendors so long as those independent contractors and vendors do not provide services to the Program that are typically provided by District employees; any use of external funds to contract with independent contractors or vendors to support the Program must be approved by the District.
11. **Design Team.** No later than August 31, 2020, the Parties shall create the "Design Team." The objective of the Design Team is to monitor and evaluate the efficacy of the Program during the 2020-2021 school year, brainstorm and collaborate on possible ways to improve the Program moving forward, and evaluate whether continuation of the Program, or something similar, can feasibly, appropriately and responsibly be continued into the 2021-22 school year and beyond.

- a. Membership. The Design Team shall consist of seven (7) members from the Program and seven (7) members from Howard. The seven (7) members from the Program shall include the Program Leader, three parents/guardians, and three school staff members.
 - b. Meetings. The Design Team shall hold regular meetings, which are intended to provide collaborative time to design and shape a possible future program into the 2021-22 school year and beyond. Such regular meetings may include walk-throughs of the Program's classrooms, alongside designated District staff.
 - c. Final Report. No later than March 30, 2021, the Design Team shall present a written report to the Superintendent, detailing, at a minimum: (1) the Design Team's review of the long-term financial stability of the Program, (2) the Design Team's review of the governance structure of the Program; (3) a proposed plan for the merged school's program, or something substantially similar for the following school year, including a financial analysis, a proposed curriculum, and a proposed staffing plan, and (4) a discussion of the feasibility of implementing the proposed plan.
 - d. Report Review. The Superintendent shall review the Final Report and shall determine what next steps to take, if any, based on the Final Report's recommendations. The District retains the authority to decide whether to continue the Program, in whatever form, into the 2021-2022 school year.
12. **COVID-19**. The Parties acknowledge that due to the COVID-19 pandemic, it may become necessary during the term of this Agreement for the District to take actions it deems necessary to protect the health and safety of District students and staff, including Program Students and Staff. The Parties acknowledge that the District must remain responsive to state and local government directives. The Parties therefore agree that the Program shall be treated substantially similarly to the traditional instruction program provided at Howard when addressing health and safety concerns related to the COVID-19 pandemic. The Program shall comply with any and all District COVID-19-related policies, procedures, protocols, directives, and orders. For example, if the commencement of in-person instruction during the 2020-2021 school year is delayed for the traditional instruction at Howard, the commencement of in-person instructions for the Program shall be similarly delayed. The Parties acknowledge that flexibility is needed during this time to provide quality instruction, while keeping students safe.

13. **Termination.** Either Party may terminate this Agreement with thirty (30) days of written notice to the other Party. This written notice can be received no later than July 15, 2020, unless an extension is mutually agreed upon in writing by both parties.

Notwithstanding any other language in this Section or in this Agreement, the Non-Profit may terminate this Agreement for any reason, with immediate effect, upon written notification, on or before July 15, 2020, unless an extension is mutually agreed upon in writing by the Non-Profit and the District Superintendent or designee.

Notwithstanding any other language in this section or in this Agreement, the Non-Profit may terminate this Agreement, upon written notification, at any time prior to hiring the first employee pursuant to this Agreement, unless an extension is mutually agreed upon in writing by the Non-Profit and the District Superintendent or designee, if the Parties are not able to resolve the dispute between the Parties regarding the repayment of the Capital Impact Partners loan to the Non-Profit and the issue of any outstanding payments the Parties owe each other. This termination will take effect immediately.

Any payments by one party to the other made prior to the effective date of termination need not be returned, repaid, or otherwise undone. If this Agreement is terminated, both Parties shall work together in good faith to support the transition of students and staff from the Program.

14. **Delegation of Authority to District Superintendent.** Without binding either Party to a specific outcome, agreement, or solution, the District agrees to work in good faith with the Non-Profit to resolve two issues by no later than July 15, 2020: the dispute between the Parties regarding the repayment of the Capital Impact Partners loan to the Non-Profit that was used to make capital repairs and improvements at the Steele Street campus owned by the District and the issue of any outstanding payments the Parties owe each other. To the extent permitted by law, the District Governing Board delegates its authority to the Superintendent to negotiate, approve (without the need for Board action or ratification), and implement the resolution of these issues.

15. **Insurance and Risk Management.**

a. Tail Coverage.

- i. Non-Profit shall be responsible for obtaining tail coverage for its professional liability insurance. Tail coverage shall be obtained for all liabilities arising out of actions or inactions that occurred prior to July 1, 2020 that are covered by its current professional liability insurance. This coverage shall be provided through June 30, 2021. Non-Profit shall obtain an endorsement with the purchased tail coverage naming District as the "Parent Company" for the duration of the tail coverage. Non-Profit shall be responsible for all costs associated with obtaining tail coverage.

- ii. Non-Profit shall also be responsible for obtaining tail coverage for sexual abuse liability arising out of actions or inactions that occurred prior to July 1, 2020 that are, with limits of not less than \$1,000,000.00 per occurrence. This coverage shall be provided through June 30, 2021. Non-Profit shall obtain an endorsement with the purchased tail coverage naming District as an “additional insured” or “additional covered party” for the duration of the tail coverage. Non-Profit shall be responsible for all costs associated with obtaining tail coverage for sexual abuse liability.
 - b. Subrogation. Non-Profit agrees to waive all rights of subrogation against the District, its Governing Board and Governing members, officers, officials, agents, volunteers, and employees for any all claims of bodily and personal injury arising out of or losses paid under the terms of the insurance policies identified in this Agreement. Nothing herein shall vary, alter, or extend any provision or condition of the insurance policies identified in this section.
 - c. Representations/Warranties. The Non-Profit hereby represents to District that any pending or potential claims or incidents arising under the Non-Profit’s or the Charter School’s insurance policies as of the effective date of this Agreement are listed in **Exhibit A**. The Non-Profit further represents that it has no actual or constructive knowledge of any other pending or potential claims or incidents arising under the Non-Profit’s or the Charter School’s insurance policies as of the effective date of this Agreement. Should Non-Profit become aware of any potential claims arising under the Non-Profit’s or the Charter School’s insurance policies identified in this Agreement predicated upon claims or incidents made against the Charter or the Non-Profit through and including Date of Execution of this Agreement, Non-Profit shall provide written notice to District within five (5) business days of learning about the claim or incident; failure to do so shall represent a material breach of this Agreement.
16. **Charter School Closure**. Upon execution of this Agreement, the Non-Profit shall immediately commence closure procedures for the Charter School, as identified in the charter for the Charter School, Education Code section 47605, and 47607 as well as California Code of Regulations, Title 5 (5 CCR), section 11962, including but not limited to providing notice to the relevant agencies and community members, transferring records as appropriate, completing the financial close out audit, and following procedures for disposition of liabilities and assets. The District agrees to expedite an accounting of all outstanding monies owed to or by the Charter School and provide this accounting to the Charter School no later than August 1, 2020. Any remaining assets of the Charter School shall be retained by the Non-Profit. All intellectual property including, but not limited to, curricular materials, instructional methods, and pedagogies developed by the Charter School or the Non-Profit shall remain the property of the Non-Profit. The Charter School closure procedures shall be completed in full, including full completion of the close out audit, no later than January 1, 2021.

By executing this Agreement, the Non-Profit and Charter School agree to waive any remaining right to appeal or challenge, in any way, the District's and/or the Alameda County Office of Education's decision to deny the petition for renewal and agree to withdraw any appeals previously submitted.

17. **Non-Profit Responsibilities and Dissolution.** The Non-Profit shall be responsible for completing the Charter School closure procedures identified above. The Non-Profit shall have no authority over the operation of the Program, except as set forth herein and other than to seek enforcement of the terms of this Agreement, if necessary.
18. **Indemnification.** The Non-Profit shall promptly defend, indemnify, and hold harmless the District, its Governing Board and Governing Board members, officers, directors, employees, agents, representatives, volunteers, administrators, successors, and assigns (collectively hereinafter the "District Indemnified Parties") from and against any liabilities, claims, debts, demands, costs, losses, damages, or expenses arising out of any sole or separate negligence, joint negligence with a third party (indemnification provided to the extent of the Non-Profit's contributory negligence), wrongful or willful acts or omissions by the Non-Profit or the Charter School (or the Non-Profit's or Charter School's officers, directors, employees, agents, representatives, volunteers, administrators, trustees, successors or assigns) that occurred, in whole or in part, at any time.

The District shall promptly defend, indemnify, and hold harmless the Non-Profit, its Governing Board and Governing Board members, officers, directors, employees, agents, representatives, volunteers, administrators, successors, and assigns (collectively hereinafter the "Non-Profit Indemnified Parties") from and against any liabilities, claims, debts, demands, costs, losses, damages, or expenses arising out of any sole or separate negligence, joint negligence with a third party (indemnification provided to the extent of the District's contributory negligence), wrongful or willful acts or omissions by the District (or the District's officers, directors, employees, agents, representatives, volunteers, administrators, trustees, successors or assigns) that occurred, in whole or in part, at any time.

19. **Amendments to Agreement.** Any modification of this Agreement must be in writing and executed by duly authorized representatives of both Parties specifically indicating the intent of the Parties to modify this Agreement. No such modification or amendment shall be effective absent approval by the governing boards of both Parties.

In the event of changes in laws, the District and the Charter School agree to negotiate modifications to this Agreement as required by applicable law.

20. **Severability.** If any provision or any part of this Agreement is for any reason held to be invalid or unenforceable or contrary to law, the remainder of this Agreement shall not be affected thereby and shall remain valid and fully enforceable.
21. **Venue.** The Parties agree that any legal action to enforce the terms of this Agreement shall be brought in the appropriate court in Alameda County, California.
22. **Assignment.** The rights and obligations hereunder shall not be assigned without the express written consent of both Parties. This Agreement and all rights and obligations hereunder shall be binding upon and inure to the benefit of the parties hereto and their heirs, successor assignees and personal representatives.
23. **Prevailing Authority.** In the event of a conflict between the law and the terms of this Agreement, the law shall prevail, and any such conflicting terms shall be severed from this Agreement and nullified. In the event of a conflict between the Non-Profit and the District regarding the terms of this Agreement, the Parties shall meet to amend the Agreement to reach consistency. If the Parties do not reach agreement regarding the consistency, the Parties agree to follow the procedures for dispute resolution as stated in this Agreement. The Parties further agree to jointly make any modification of this Agreement or the Charter needed to effectuate changes in state or federal laws occurring following execution of this Agreement.
24. **Dispute Resolution.** Any misinterpretation, misapplication or violation of this Agreement shall be addressed in accordance with the following procedures:
 - a. In the event of a dispute between Non-Profit and the District, both agree to first frame the issue in written format ("dispute statement") and to refer the issue to the Superintendent (or designee) and Executive Officer of the Non-Profit.
 - b. The Superintendent (or designee) or Non-Profit Executive Officer shall informally meet and confer in a timely fashion to attempt to resolve the dispute.
 - c. In the event that this informal meeting fails to resolve the dispute, the Superintendent (or designee) and the Non-Profit Executive shall meet to jointly identify a neutral third party mediator to engage the parties in a non-binding mediation session designed to facilitate resolution of the dispute. The format of the mediation session shall be developed jointly by the Superintendent (or designee) and the Non-Profit Executive. The costs of the mediator shall be split equally between the District and Non-Profit. If mediation does not resolve the dispute either party may pursue any other remedy available under the law. All timelines and procedures in this section may be revised upon mutual written agreement of the District and Non-Profit.
25. **Notices.** All notices, requests, and other communications under this Agreement shall be in writing and submitted in writing to the addresses set forth below. Notice shall be deemed

given on the second day following the mailing of notice by certified mail with confirmation by email.

- a. To the District at: Joshua R. Daniels
General Counsel
1000 Broadway
Suite 300
Oakland, CA 94607
josh.daniels@ousd.org
- b. Non-Profit at: Mehrnaz Boroumand Smith
Kilpatrick Townsend & Stockton LLP
Two Embarcadero Center
Suite 1900
San Francisco, CA 94111
mboroumand@kilpatricktownsend.com

26. **Entire Agreement; Counterparts.** This Agreement, contains the entire agreement of the Parties with respect to the matters covered hereby, and supersedes any oral or written understandings or agreements between the Parties with respect to the subject matter of this Agreement. This Agreement may be executed in counterparts, each of which shall constitute an original. Facsimile copies of signature pages transmitted to other Parties to this Agreement shall be deemed equivalent to original signatures on counterparts.

IN WITNESS WHEREOF, the Parties agree to be bound by this Agreement and each has caused this Agreement to be signed and executive by its duly authorized representative listed below.

DocuSigned by:

88703F981A19409... Board Chair 6/28/2020

DocuSigned by:

BFF32EEA610B40E... Attorney 6/28/2020

DocuSigned by:

4B7CAB86ED3145D... Melmaria Brown Smith 6/28/2020

OAKLAND UNIFIED SCHOOL DISTRICT



Jody London, President
Board of Education 6/30/2020



Kyla Johnson Trammell, Secretary
Board of Education 6/30/2020



Josh Daniels
General Counsel
June 29, 2020
Approved as to form

Board Office Use: Legislative File Info.	
File ID Number	20-0753
Introduction Date	4/17/2020
Enactment Number	20-0546
Enactment Date	4/22/2020 os



Memo

To Board of Education

From Facilities Committee
Gary Yee, Chair

Board Meeting Date April 22, 2020

Subject Board Policy 7310 – Naming of Facility

Action Approve revisions to *Board Policy 7310 – Naming of Facility*.

Background *Board Policy 7310 – Naming of Facility* establishes the process by which district schools and other district-owned or leased buildings, grounds, and facilities are named.

Discussion The proposed revisions to *Board Policy 7310 – Naming of Facility* include adding two additional bases for naming district schools and other district-owned or leased buildings, grounds, and facilities: entities that have made contributions of statewide, national, or worldwide significance, and community expressions of values consistent with the mission, aspiration, and/or purpose of public education in Oakland. The revisions also including enabling the Board to recognize historical names of schools and other district-owned or leased buildings, grounds, and facilities that have since be renamed. The revisions include other minor changes and clean-up.

Fiscal Impact N/A

Attachment Proposed changes to *Board Policy 7310 – Naming of Facility* (redline)
Proposed changes to *Board Policy 7310 – Naming of Facility* (clean)

OAKLAND UNIFIED SCHOOL DISTRICT

Board Policy

Facilities

BP 7310

Naming of Facility

The Governing Board shall name district schools and other district-owned or leased buildings, grounds, and facilities in recognition of:

1. Individuals, living or deceased, ~~and entities that~~ who have made outstanding contributions, ~~including financial contributions,~~ to the school community or who have made contributions of statewide, national, or worldwide significance
- ~~2. Individuals, living or deceased, who have made contributions of statewide, national, or worldwide significance~~
2. Entities that have made outstanding contributions to the school community or that have made contributions of statewide, national, or worldwide significance
3. The geographic area in which the school or building is located
- ~~3.4. Community expressions of values consistent with the mission, aspiration, and/or purpose of public education in Oakland.~~

The Board encourages community participation in the process of selecting names. Unless the Board directs otherwise, ~~a~~ citizen advisory committee shall be appointed to review name suggestions and submit recommendations for the Board's consideration.

For schools or other district-owned or leased buildings, grounds, and facilities which have been renamed, the Board shall include a permanent recognition of such historical name as it deems appropriate.

(cf. 1220 - Citizen Advisory Committees)

Any name adopted for any new school shall not be so similar to the name of any existing district school as to result in confusion to members of the community.

Before adopting any proposed name, the Board shall hold a public hearing at which members of the public will be given an opportunity to provide input.

(cf. 9320 - Meetings and Notices)

When naming or renaming a district school, building, or facility, the Board may specify the duration for which the name shall be in effect.

Memorials

Upon request, the Board shall consider planting commemorative trees, erecting monuments, or dedicating buildings, parts of buildings, athletic fields, gardens, or other district facilities, in memory of deceased students, staff members, community members, and benefactors of the district.

Naming Rights

The Board may grant to any person or entity the right to name any district building or facility. In doing so, the Board shall enter into a written agreement which shall:

1. Specify the benefits to the district from entering into the agreement
2. State the roles and responsibilities of the parties to the agreement, including whether or not the Board shall retain the power to approve any proposed name
3. Provide details related to the naming right granted, including the building, grounds, or facility involved and the duration for which the name shall be in effect
4. Prohibit any message, image, or other depiction that advocates or endorses the use of drugs, tobacco, or alcohol, encourages unlawful discrimination against any person or group, or promotes the use of violence or the violation of any law or district policy

(cf. 0410 - Nondiscrimination in District Programs ~~and~~ Activities)

(cf. 1325 - Advertising ~~and~~ Promotions)

(cf. 3290 - Gifts, Grants and Bequests)

5. Reserve the authority to terminate the naming right if it determines that the grantee, subsequent to receiving the naming right, has engaged in any of the prohibited acts stated in item #4 above or other criminal or unlawful acts that might bring the district into disrepute

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

7/14/04; 3/14/18A; 4/22/20A

OAKLAND UNIFIED SCHOOL DISTRICT

Board Policy

Facilities

BP 7310

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(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1325 - Advertising and Promotions)

(cf. 3290 - Gifts, Grants and Bequests)

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