

Board Office Use: Legislative File Info.	
File ID Number	21-0334
Introduction Date	3-10-2021
Enactment Number	21-0424
Enactment Date	3/10/2021 lf



# Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Tadashi Nakadegawa, Deputy Chief, Facilities Planning and Management

**Board Meeting Date** March 10, 2021

**Subject** Change Order No. 3, Lease Lease-Back – Overaa/Tulum/Eclipse – Foster The Center Project - Division of Facilities Planning and Management

**Action Requested** Approval by the Board of Education of Change Order No. 3, Lease Lease-Back Between the District and Overaa/Tulum/Eclipse, Richmond, CA, for the latter to provide construction services which includes improvements to the New Central Kitchen for the Foster The Center Project, in the amount of \$2,465,319.59, increasing the Contract not to exceed amount from \$47,187,998.25 to \$49,653,317.84, extending the current completion deadline of February 20, 2018 to February 17, 2021 (an additional 361 calendar days), as selected Contractor, and authorizing the President and Secretary of the Board to sign the Change Order with same contractor. Approval is conditioned upon the concurrent approval of Change Order No. 1 (21-0481) and Change Order No. 2 (21-0482).

**Discussion** The scope of work of this Change Order includes additional construction services to complete improvements of the New Central Kitchen. Competitive bidding was not used because change order price is under the \$60,000 bidding threshold.

**LBP** (Local Business Participation Percentage) 61.32%

**Recommendation** Approval by the Board of Education of Change Order No. 3, Lease Lease-Back Between the District and Overaa/Tulum/Eclipse, Richmond, CA, for the latter to provide construction services which includes improvements to the New Central Kitchen for the Foster The Center Project, in the amount of \$2,465,319.59, increasing the Contract not to exceed amount from \$47,187,998.25 to \$49,653,317.84, extending the current completion deadline of February 20, 2018 to February 17, 2021 (an additional 361 calendar days), as selected Contractor, and authorizing the President and Secretary of the Board to sign the Change Order with same contractor.

**Fiscal Impact** Fund 21, Measure J

**Attachments**

- Change Order No. 3
- Scope of work
- Insurance Certificate

# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management • 955 High Street Oakland, California 94601 • Phone 510/535-2728 • Fax 510/535-7040

## CHANGE ORDER NO. 03

Lease-Leaseback Lump-Sum Contract

**PROJECT:** The Center (Project)  
Foster (School)

**DATE:** FEB 3, 2021

**OWNER:** OAKLAND UNIFIED SCHOOL DISTRICT  
**CONTRACTOR:** **OVERAA, TULUM, AND ECLIPSE**  
**200 PARR BLVD**  
**Richmond, CA 94801**

**DSA FILE NO.:** 01 - \_\_\_\_\_  
**DSA APP NO.:** - 114989  
**OUSD PROJECT #:** 13133-3  
**PROJECT MANAGER:** Elena Comrie

If not previously directed, the Contractor is hereby directed to perform the Work described in this change order and its attachments, including but not limited to the Summary, the relevant CORs or PCOs, and the backup documentation for the CORs or PCOs.

DESCRIPTION OF AGREED CHANGES IN LLB WORK (specifically refer to attached pages or incorporated documents, such as CORs or PCOs): 88,126,137, 85, 69,107,111,136,70,76,99,43,97,134, 29,31,34,49,25,96,120,121,117, and 74.

OTHER AGREED CHANGES TO THE LLB CONTRACT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AGREED ADJUSTMENT TO LLB CONTRACT PRICE IN THIS CHANGE ORDER: \$ 2,465,319.59

AGREED ADJUSTMENT TO LLB CONTRACT TIME IN THIS CHANGE ORDER: 361 calendar days

AGREED ADJUSTMENT TO LLB TIME FOR THE \_\_\_\_\_ MILESTONE DEADLINE IN THIS CHANGE ORDER: \_\_\_\_\_ calendar days

### SUMMARY OF ADJUSTMENTS TO LLB CONTRACT PRICE:

Original Contract Price (including all specific allowances and any general contingency allowance):	\$ <u>44,844,035.00</u>
Total of Prior Change Orders' Adjustments:	+ \$ <u>2,343,963.25</u>
Total Contract Price Prior to this Change Order:	= \$ <u>47,187,998.25</u>
This Change Order's Adjustment:	+ \$ <u>2,465,319.59</u>
New Contract Price (including all allowances):	= \$ <u>49,653,317.84</u>

Current Change Order's Percentage of Original Contract Price:	<u>5.49</u> %
Total Change Orders' Percentage of Original Contract Price:	<u>10.72</u> %

**NOTE:** Any unspent allowance amounts (including any general contingency allowance) shall be retained by the Owner at the end of the Contract. To process an allowance expenditure, use the Allowance Expenditure Directive form, which requires signatures of Contractor and Owner, but does not require Board approval.

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## SUMMARY OF ADJUSTMENTS TO LLB CONTRACT TIME FOR COMPLETION:

Original Contract Time:	543 Calendar Days
Time extensions granted in prior change orders:	+ 198 Calendar Days
Time extension granted in this change order:	+ 361 Calendar Days
Adjusted Contract Time:	= 2/17/21 Calendar Days

Start date per Notice to Proceed:	Feb 20, 2018
Completion Deadline Based on Adjusted Contract Time:	Feb 17, 2021

## SUMMARY OF ADJUSTMENTS TO LLB TIME FOR THE \_\_\_\_\_ MILESTONE DEADLINE:

**~~[NOTE TO OWNER: If there is no milestone deadline in the agreement, then delete these lines about milestone deadline adjustments. If there are two or more milestone deadlines in the agreement, then repeat these lines for each milestone deadline. If the time extension granted by this change order applies only to the completion deadline (above), then do not include it in these lines about the milestone deadline.]~~**

Original time for milestone deadline:	_____	Calendar Days
Prior change order adjustments to time for milestone deadline:	+ _____	Calendar Days
This change order's adjustment to time for milestone deadline:	+ _____	Calendar Days
Adjusted time for milestone deadline:	= _____	Calendar Days

Start date per Notice to Proceed:	_____, 20__
Milestone Deadline Based on Adjusted Time:	_____, 20__

THE COMPENSATION (TIME AND COST) SET FORTH IN THIS CHANGE ORDER COMPRISES THE TOTAL COMPENSATION DUE THE CONTRACTOR FOR THE CHANGE DEFINED IN THE CHANGE ORDER, INCLUDING EXTRA WORK AND IMPACT ON UNCHANGED WORK. ACCEPTANCE OF THIS CHANGE ORDER CONSTITUTES A FULL AND COMPLETE ACCORD AND SATISFACTION OF ANY AND ALL CLAIMS BY CONTRACTOR ARISING OUT OF OR RELATING TO THE WORK AND ISSUES COVERED BY THE CHANGE ORDER, INCLUDING BUT NOT LIMITED TO CLAIMS FOR CONTRACT BALANCE AND RETENTION, TIME, EXTENDED FIELD, HOME OFFICE OR OTHER OVERHEAD, ALL ACCELERATION, IMPACT, DISRUPTION AND DELAY DAMAGES, ANY AND ALL OTHER DIRECT AND/OR INDIRECT COSTS, CLAIMS BY SUBCONTRACTORS AND SUPPLIERS, AND ANY AND ALL OTHER CLAIMS AGAINST THE OWNER FOR TIME OR MONEY, FROM ANY SOURCE AND UNDER ANY LEGAL THEORY WHATSOEVER, AS TO THE SUBJECT OF THIS CHANGE ORDER. NO SIGNATURE UNDER PROTEST OR ACCOMPANIED BY RESERVATION OF RIGHTS OR PROTEST LANGUAGE, OR ANY OTHER ATTEMPTS TO AVOID SUCH WAIVER SHALL BE OF ANY FORCE OR EFFECT WHATSOEVER. NO ADDITIONS OR DELETIONS TO THIS CHANGE ORDER SHALL BE ALLOWED, EXCEPT WITH WRITTEN PERMISSION OF OWNER. NO LANGUAGE CONTAINED IN BACKUP MATERIAL TO ANY CHANGE ORDER SHALL CONSTITUTE A WAIVER OF THIS REQUIREMENT, AND SUCH BACKUP MATERIAL SHALL BE INTERPRETED AS THOUGH SUCH LANGUAGE DOES NOT EXIST.

AS TO THE SCOPE OF THIS CHANGE ORDER, CONTRACTOR EXPRESSLY UNDERSTANDS AND AGREES TO WAIVE THE PROVISIONS OF, AND ALL RIGHTS AND BENEFITS AFFORDED BY, CALIFORNIA CIVIL CODE SECTION 1542, WHICH PROVIDES IN FULL AS FOLLOWS:

**A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.**

This Change Order is hereby agreed to, accepted, and approved, and will be binding and enforceable upon approval by the Owner's governing body.

# OAKLAND UNIFIED SCHOOL DISTRICT




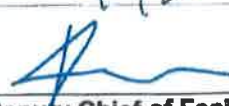
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Approved as to Form:

\_\_\_\_\_  
OUSD Facilities Counsel

2/12/21

\_\_\_\_\_  
Date

<b>Approved: Architect of Record</b>   <b>Date: 02.08.2021</b>	<b>Approved and Agreed: General Contractor</b>   <b>Date: 2/8/21</b>	<b>Approved and Agreed:</b>  <b>Director of Facilities</b> <b>Date: 2/8/2021</b>  <b>Deputy Chief of Facilities</b> <b>Date: 2/9/2021</b>
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3/11/2021

Shanthi Gonzales  
President, Board of Education



3/11/2021

Kyla Johnson-Trammell  
Secretary, Board of Education

# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management • 955 High Street Oakland, California 94601 • Phone 510/879-8385 • Fax 510/8791860

## SUMMARY OF CHANGE ORDER NO. 03

**PROJECT:** The Center (Foster)

**DATE:** February 8, 2021

**OWNER:** OAKLAND UNIFIED SCHOOL DISTRICT

**DSA FILE NO:** 01

**CONTRACTOR:** OVERAA TULUM ECLIPSE  
200 PARR BLVD  
RICHMOND, CA 94801

**DSA APP NO.:** 114989  
**OUSD PROJECT #:** 13133-3

**PPROJECT MANAGER:** ELENA COMRIE

PCO	Description	ADD/DEDUCT		Requested By:
25	COR 132 -RFI 185.0- Raising Trap Primers above Ceiling	ADD/DEDUCT	\$3,840.34	A4 Design Error or Omission
29	COR 136 RFI 375.0- Added Access Panel at Admin Cooler Required for incoming gas service to the building.	ADD/DEDUCT	\$9,707.57	A1 Unforeseen Conditions
31	COR 138 RFI 337.1- Additional Routing for Ice Maker	ADD/DEDUCT	\$2,740.50	A2 Owner Requested Change
34	COR 152 RFI 403.1 Added Stem Wall south of Admin	ADD/DEDUCT	\$17,782.45	A4 Design Error or Omission
43	COR 149 Electrical costs for The Center.	ADD/DEDUCT	\$1,735,976.26	A4 Design Error or Omission
49	COR 161 RFI 421.0- Fire alarm Sync Modules	ADD/DEDUCT	\$2,812.33	A4 Design Error or Omission
69	COR 156.3- Added Network Equipment	ADD/DEDUCT	\$173,300.88	A2 Owner Requested Change
70	COR 177 Site Security thru 1/31/20	ADD/DEDUCT	\$24,175.93	A2 Owner Requested Change
74	COR 99.0- Elite Security Contract Extension through 9/30/19	ADD/DEDUCT	\$35,777.63	A2 Owner Requested Change
76	COR 179 RFI 424.1 - High Roof Ladder Safety	ADD/DEDUCT	\$20,614.63	A1 Unforeseen Conditions
85	COR 199.0- RFI 100.2- Food Service Integration	ADD/DEDUCT	\$32,565.68	A4 Design Error or Omission
88	COR 185 - ABTB Unpaid Union Dues	ADD/DEDUCT	\$19,177.48	A2 Owner Requested Change
96	COR 191.0- Extended Security to End of March 2020	ADD/DEDUCT	\$22,321.95	A2 Owner Requested Change
97	COR 197.0- Added security through April 2020	ADD/DEDUCT	\$21,846.25	A2 Owner Requested Change
99	COR 193 - Repull Wire to Kitchen equipment caused by drawing discrepancy	ADD/DEDUCT	\$24,903.00	A1 Unforeseen Conditions

# OAKLAND UNIFIED SCHOOL DISTRICT

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107	COR 203 - Eclipse Electric Cost Overruns Outside of COR 149.0	<b>ADD</b> /DEDUCT	\$129,011.98	A2 Owner Requested Change
111	COR 207 - Security	<b>ADD</b> /DEDUCT	\$23,046.59	A2 Owner Requested Change
117	COR 198 Shelfmaster Price Escalation	<b>ADD</b> /DEDUCT	\$7,876.38	A2 Owner Requested Change
120	COR 210 - June Guard Service	<b>ADD</b> /DEDUCT	\$21,370.00	A2 Owner Requested Change
121	COR 212- second guard for June	<b>ADD</b> /DEDUCT	\$5,627.00	A2 Owner Requested Change
126	COR 216 - July Guard Service	<b>ADD</b> /DEDUCT	\$30,338.25	A2 Owner Requested Change
134	COR 225 RFI 511- Masonry Rework	<b>ADD</b> /DEDUCT	\$27,994.27	A4 Design Error or Omission
136	COR 221.0- Eclipse Greenhouse Added Scope	<b>ADD</b> /DEDUCT	\$70,423.73	A4 Design Error or Omission
137	COR 226.0- Added Gate at Garden	<b>ADD</b> /DEDUCT	\$2,088.51	A2 Owner Requested Change



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Woodruff-Sawyer & Co. 50 California Street, Floor 12 San Francisco CA 94111		<b>CONTACT NAME:</b> Matthew Eaves <b>PHONE (A/C, No, Ext):</b> 415-402-6511 <b>FAX (A/C, No):</b> 415-989-9923 <b>E-MAIL ADDRESS:</b> meaves@woodruffssawyer.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Arch Insurance Company	
		<b>INSURER B:</b> Zurich American Insurance Company	
		<b>INSURER C:</b> Starr Indemnity & Liability Company	
		<b>INSURER D:</b> Steadfast Insurance Company	
		<b>INSURER E:</b> Hartford Casualty Insurance Company	
		<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** 1837642802 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	ZAGLB9219704	10/1/2020	10/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
E	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	57UEAFN5201	10/1/2020	10/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	1000584612201	10/1/2020	10/1/2021	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	Y	ZAWCI9388904	10/1/2020	10/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Pollution			E0C4886423010	10/1/2020	10/1/2021	Ea. Occ./Aggregate \$2,000,000
B	Builders Risk			MBR537262210	10/1/2020	10/1/2021	Completed Project 100% Value

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The Center Phase 2 Project. Foster Elementary School, 2850 West St, Oakland, CA APN 009-695-15. Oakland Unified School District, and any other party required by written contract are additional insured per the attached. Coverage is primary & non-contributory per the attached. A waiver of subrogation applies per the attached.

## CERTIFICATE HOLDER

## CANCELLATION

Oakland Unified School District  
955 High St  
Oakland CA 94601

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – SCHEDULED PERSON OR  
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

<b>Name Of Additional Insured Person(s) Or Organization(s):</b>	<b>Location(s) Of Covered Operations</b>
All parties where required by a written contract prior to known loss	All Locations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.





**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Driving Students

## DIVISION OF FACILITIES PLANNING & MANAGEMENT ROUTING FORM

### Project Information

<b>Project Name</b>	The Center Foster Project	<b>Site</b>	184
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### Basic Directions

**Services cannot be provided until the contract is awarded by the Board or is entered by the Superintendent pursuant to authority delegated by the Board.**

<b>Attachment Checklist</b>	<input checked="" type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input checked="" type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider
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### Contractor Information

Contractor Name	Overaa/Tulum Eclipse	Agency's Contact		Rick				
OUSD Vendor ID #	003224	Title		Owner				
Street Address	200 Parr Blvd	City	Oakland	State	CA	Zip	94621	
Telephone	510-234-0926	Policy Expires						
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
OUSD Project #	13133							

### Term of Original/Amended Contract

<b>Date Work Will Begin (i.e., effective date of contract)</b>	2-20-2018	<b>Date Work Will End By (not more than 5 years from start date; for construction contracts, enter planned completion date)</b>	
		<b>New Date of Contract End (If Any)</b>	2-17-2021

### Compensation/Revised Compensation

<b>If New Contract, Total Contract Price (Lump Sum)</b>	\$	<b>If New Contract, Total Contract Price (Not To Exceed)</b>	\$
<b>Pay Rate Per Hour (If Hourly)</b>	\$	<b>If Amendment, Change in Price</b>	\$ 2,465,319.59
<b>Other Expenses</b>		<b>Requisition Number</b>	


### Budget Information

*If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.*

Resource #	Funding Source	Org Key	Object Code	Amount
9799	Fund 21, Measure J	210-9799-0-9569-8500-6271-184-9180-9901-9999-99999	6271	\$2,465,319.59

### Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

	Division Head	Phone	510-535-7038	Fax	510-535-7082
1.	Acting Director, Facilities Planning and Management				
	Signature 	Date Approved	2/17/21		
2.	General Counsel, Department of Facilities Planning and Management				
	Signature 	Date Approved	2/17/21		
	Deputy Chief, Facilities Planning and Management				
3.	Signature 	Date Approved	2/17/2021		
	Chief Financial Officer				
4.	Signature	Date Approved			
	President, Board of Education				
5.	Signature	Date Approved			