

MEASURE N COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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Memo

To Board of Education

From Measure N Commission
Jason Gumataotao, Chairperson
Louise Waters, Vice Chair
Whitney Dwyer, Secretary
Emma Paulino, Member
Member

Board Meeting Date March 24, 2021

Subject Budget Modification Form
Services for: Oakland Tech High School

Action Requested and Recommendation Adoption by Board of Education of a 2020-2021 budget modification request from Oakland Tech High School transferring \$4,900.00, from three different strategic actions; \$2,250.00 from Conference Expenses, \$2,400.00, from Transportation Costs, and \$250.00, from Supplies (no impact- we are not able to utilize the funds during distance learning) to Supplies and Materials, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Oakland Tech High School would like to modify their Measure N Educational Improvement Plan to decrease the three approved strategic actions, Conference Expenses, Transportation Costs, and Supplies, by \$4,900.00, and use that money to increase the approved strategic action, Supplies and Materials.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form

Measure N Budget Modification Form OUSD Schools

Date:	2/19/2021	Principal:	Richard Fairly
School Name:	Oakland Tech	Site #:	305
Pathway(s): (required for multiple PW)	Fashion, Art & Design Academy	Requested By:	Alicia Arnold

Step 1:

a. Enter the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

**You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
FADA Pathway	29	\$2,250.00	Conference Expenses: registration fees for teacher professional development for training to attend certification workshops on industry standard technology products and programs (Adobe CC and other related programs) for post-secondary and career student learning outcomes around building a rigorous academic core and providing WBL support. This supports differentiated professional development for teachers and school staff, provides support for teachers to increase student retention, and improves academic success. \$750 per person x 4 people	\$2,250.00
FADA Pathway	33	\$2,400.00	Transportation Costs for Career and College Exploration for AP Studio Art cohort - Increase high school students' readiness to succeed in college and career and to provide work-based learning in every high school, including career exploration visits, career technical education courses, job shadowing, internships, and job certifications	\$2,400.00
FADA Pathway	32	\$250.00	Graphic Design Industry-Aligned Screen Printing Workshop for Design2 and AP Studio Art students to provide work-based experiences for students, to increase student outcomes towards college and career-readiness, and increase industry partnerships. Funds will pay for supplies related to this work-based experience, such as screen-printing screens, ink, squeegees, fabric, and paper	\$250.00
The total amount being transferred from the 3 different actions above is \$4,900.00				

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms. *If taking from multiple actions - provide a response for each or the overall impact)

- 1) We are not able to utilize these funds during Distance Learning because we will not attend the conference workshop. We are still able to have teacher collaboration time and technology support due to our distance learning schedule.
- 2) We are not able to utilize these funds during Distance Learning because we will not use transportation for career exploration visits. Instead we will collaborate with industry partners to provide virtual career explorations.
- 3) We are not able to utilize these funds during Distance Learning because we will not be able to attend an on-site workshop. Instead we will collaborate with industry partners to provide virtual workshops.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5220	305	3050	3843	0103	99999
010	9333	0	3800	1000	5826	305	3050	3843	0103	99999
010	9333	0	3800	1000	4310	305	3050	3843	0103	99999

d. Total amount being transferred: \$ 4,900.00

- ☒ Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	New or Revised Measure N Strategic Action (provide a proper & full justification - do not insert links or use Acronyms)	New or Amended Amount
FADA Pathway	N/A	N/A	Supplies & Materials: Academy-themed industry-standard art kits to distribute to students for use at home during distance learning and/or in-person instruction. These supplies will be used by individual students in order to provide our students with industry-standard tools and materials while protecting our students from sharing supplies and risking the transmission of Covid-19. Supplies will serve 150 students and will include industry-aligned supplies for graphic design and fashion courses such as sketchbooks 1 x student; watercolor pencils 1 x student; drawing tools kit 1 pack x student; portfolio carrying case 1 x student; glue stick 2 x student; tracing pad 1 x student, cyanotype fabric 2 sheets x student, scissors 1 x student; artist pen pack 1 x student	\$4,900.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4310	305	3050	3843	0103	99999

Signature of Approvals: (Please insert the team member's name below the signature line)



2/12/2021
Date

Name:

Teacher Leader/Pathway Director
Signature



Name: Richard Fairly
Principal Signature Required

2/20/2021
Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 2/22/2021

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: _____

Date: 2/22/2021

**Please note the approval for supplies & materials is conditional - pending the review & approval of a Measure N Justification form and a Lesson Plan (if necessary). This is required to ensure the items being purchased are permissible & supplemental. This applies to each order submitted in connection to this justification & BMF.*

H.S. Network Superintendent, Approval Signature: Matin Abdel-Qawi

Date: 2/23/21