

**MEASURE N COMMISSION**

1000 Broadway, Suite 680  
Oakland, CA 94607-4099

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools. Thriving Students*

---

**Measure N - College & Career Readiness - Commission**

**Jason Gumataotao,**  
Chairperson  
jason@ibew595.org

**Louise Waters,**  
Vice Chair  
louise.bay.waters@gmail.com

**Whitney Dwyer,**  
Secretary  
whitney.dwyer@ousd.org

**Emma Paulino,**  
Member  
emmap@oaklandcommunity.org

---

| Board Office Use: <b>Legislative File Info.</b> |              |
|---|--------------|
| File ID Number                                  | 21-0522      |
| Introduction Date                               | 3/2/2021     |
| Enactment Number                                | 21-0468      |
| Enactment Date                                  | 3/24/2021 er |

# Memo

**To** Board of Education

**From** Measure N Commission  
Jason Gumataotao, Chairperson  
Louise Waters, Vice Chair  
Whitney Dwyer, Secretary  
Emma Paulino, Member  
Member

**Board Meeting Date** March 24, 2021

**Subject** Budget Modification Form  
Services for: Oakland Tech High School

---

**Action Requested and Recommendation** Adoption by Board of Education of a 2020-2021 budget modification request from Oakland Tech High School transferring \$2,975.54, from three different strategic actions; \$2,400.00 from Transportation Costs, \$500.00, from Transportation Costs, and \$75.54, from Meeting Refreshments (no impact- we are not able to utilize the funds during distance learning) to Supplies and Materials, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Oakland Tech High School would like to modify their Measure N Educational Improvement Plan to decrease the three approved strategic actions, Transportation Costs, Transportation Costs, and Meeting Refreshments, by \$2,975.54 and use that money to increase the approved strategic action, Supplies and Materials.

**Competitively Bid**

Was this contract competitively bid? No

If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form

## Measure N Budget Modification Form OUSD Schools

|   |                               |               |                |
|---|-------------------------------|---------------|----------------|
| Date:                                     | 2/19/2021                     | Principal:    | Richard Fairly |
| School Name:                              | Oakland Tech                  | Site #:       | 305            |
| Pathway(s):<br>(required for multiple PW) | Fashion, Art & Design Academy | Requested By: | Alicia Arnold  |

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measure N EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

*\*You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

| Measure N Plan & Pathway  | Budget Action Item # | Original Amount Approved | Measure N Budget Original Strategic Action<br>(proper & full justification)   | Total Amount Transferred |
|---|----------------------|--------------------------|---|--------------------------|
| FADA Pathway  | 37                   | \$2,400.00               | Transportation Costs for Career and College Exploration Career - WBL Trip for Graphic Design 2 cohort - Increase high school students' readiness to succeed in college and career and to provide work-based learning in every high school, including career exploration visits, career technical education courses, job shadowing, internships, and job certifications  | \$2,400.00               |
| FADA Pathway  | 38                   | \$500.00                 | Transportation Costs for the WBL multidisciplinary Industry Collaboration Projects: academically integrated pathway theme curriculum development w/literacy component, students work directly with industry artists to create mixed medium public works exhibit pieces - provides transportation to site visit to facilitate collaboration. Specific art supplies, leathers, textiles, wire, paints, canvas frame and stretch rolls panels. | \$500.00                 |
| FADA Pathway  | 27                   | \$75.54                  | Meeting Refreshments: Work-Based Learning Support, Post-secondary & Industry Mock Interview event - Refreshments for community volunteers to increase community and industry partnerships and to provide scholars opportunities to engage with the interview process to be better prepared for college and career   | \$75.54                  |
| The total amount being transferred from the 3 different actions above is \$2,975.54 |                      |                          |   |                          |

**b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action?** (\*Do not insert links or use Acronyms. \*If taking from multiple actions - provide a response for each or the overall impact)



- 1) We are not able to utilize these funds during Distance Learning because we will not use transportation for career exploration visits. Instead we will collaborate with industry partners to provide virtual career explorations.
- 2) We are not able to utilize these funds during Distance Learning because we will not use transportation for collaborative experiences. Instead we will collaborate with industry partners to provide virtual collaborative experiences.
- 3) We are not able to utilize these funds during Distance Learning because we will not host in-person events, therefore not needing refreshments.

**c. Enter the Account String for the Original Approved Strategic Action:**

| Fund | Resource | Year | Goal | Function | Object | Site | Manager | Program | LCAP | Optional |
|------|----------|------|------|----------|--------|------|---------|---------|------|----------|
| 010  | 9333     | 0    | 3800 | 1000     | 5826   | 305  | 3050    | 3843    | 0103 | 99999    |
| 010  | 9333     | 0    | 3800 | 1000     | 5826   | 305  | 3050    | 3843    | 0103 | 99999    |
| 010  | 9333     | 0    | 3800 | 1000     | 4311   | 305  | 3050    | 3843    | 0103 | 99999    |

**d. Total amount being transferred: \$ 2,975.54**

- ☒ Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

| Measure N Plan & Pathway | Budget Action Item # | Original Amount Approved | New or Revised Measure N Strategic Action<br>(provide a proper & full justification - do not insert links or use Acronyms)   | New or Amended Amount |
|--------------------------|----------------------|--------------------------|--|-----------------------|
| FADA Pathway             | N/A                  | N/A                      | Supplies & Materials: Academy-themed industry-standard art kits to distribute to students for use at home during distance learning and/or in-person instruction. These supplies will be used by individual students in order to provide our students with industry-standard tools and materials while protecting our students from sharing supplies and risking the transmission of Covid-19. Supplies will serve 150 students and will include industry-aligned supplies for graphic design and fashion courses such as sketchbooks 1 x student; watercolor pencils 1 x student; drawing tools kit 1 pack x student; portfolio carrying case 1 x student; glue stick 2 x student; tracing pad 1 x student, cyanotype fabric 2 sheets x student, scissors 1 x student; artist pen pack 1 x student | \$2,975.54            |

**b. Enter the New or Revised Account String:**

| Fund | Resource | Year | Goal | Function | Object | Site | Manager | Program | LCAP | Optional |
|------|----------|------|------|----------|--------|------|---------|---------|------|----------|
| 010  | 9333     | 0    | 3800 | 1000     | 4310   | 305  | 3050    | 3843    | 0103 | 99999    |

**Signature of Approvals:** (Please insert the team member's name below the signature line)

  
 Name: \_\_\_\_\_  
 Teacher Leader/Pathway Director  
 Signature

2/12/2021  
 Date

  
 Name: Richard Fairly  
 Principal Signature Required

2/20/2021  
 Date

**FOR MEASURE N STAFF USE ONLY**

Date BMF Received: 2/22/2021

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature: \_\_\_\_\_

Date: 2/22/2021

*\*Please note the approval for supplies & materials is conditional - pending the review & approval of a Measure N Justification form and a Lesson Plan (if necessary). This is required to ensure the items being purchased are permissible & supplemental. This applies to each order submitted in connection to this justification & BMF.*

H.S. Network Superintendent, Approval Signature: Matin Abdel-Qawi

Date: 2/23/21