



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission
 From: Matin Abdel-Qawi, High School Network Superintendent
 Subject: **Measure N Recommendations for 2019-2020 Carryover Funds, Part III**
 Date: January 14, 2021

OVERVIEW & OBJECTIVE

Twenty-two OUSD district schools and charter schools have unspent Measure N funds from the 2019-2020 fiscal year. During the December Measure N Commission meeting, the 2019-2020 Measure N Carryover Justification Form for eight schools were approved.

Of the remaining eight schools seeking approval, all eight schools and the High School Linked Learning Office have submitted their 2019-2020 Measure N Carryover Justification Form that articulate the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. Schools also indicated if their budgets reflected already approved expenditures and the rationale for seeking additional funds.

Four of the eight schools who have submitted their 2019-2020 Measure N Carryover Justification Form for approval have carryover funds that are ten percent or more than the Measure N funds received. Per Measure N Commission policy, these schools require direct Measure N commission approval of the carryover justification form.

Measure N staff have reviewed the 2019-2020 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2019-2020 Measure N Carryover Justification Form	Percentage of Total Measure N Funds Received to Carryover	2019-2020 Measure N Carryover Total Amount
21-0069	Street Academy	Approve	100%	\$96,550.47
21-0070	Sojourner Truth Independent Study	Approve	81%	\$322,628.70
21-0071	McClymonds High School	Approve	7%	\$24,599.65
21-0072	ASPIRE Golden State College Preparatory Academy	Approve	0.35%	\$987.00
21-0073	East Bay Innovation Academy	Approve	5%	\$3,571.43
21-0074	Oakland School for the Arts	Approve	2%	\$5,206.42
21-0075	Rudsdale Continuation & Newcomer	Approve	52%	\$267,512.24



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20-2376	Oakland High School	Approve	22%	\$354,990.11
21-0079	High School Linked Learning Administrative 10%	Approve	50%	\$1,022,882.45

2019-2020 Measure N Carryover Funds	\$2,098,928.47
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School Name: ASPIRE GOLDEN STATE COLLEGE PREPARATORY ACADEMY

MEASURE N 2019-2020 CARRYOVER JUSTIFICATION FORM

Why were you unable to expend all your funds in 2019-2020 school year?	This amount is an amount from the 19-20 budget that was determined to be non-permissible and funds were return.
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Total Measure N Funds Received in Fiscal Year 2019-2020 <i>(including accumulated carryover from previous years)</i>	\$281,350.00		Projected Carryover Amount from Fiscal Year 2019-2020	\$987.00
Projected Carryover Amount from Fiscal Year 2019-2020	\$987.00		Total Budgeted Amount	\$987.00
Percentage of 2019-2020 Measure N Funds to Carryover	0.35%		Remaining Amount	\$0.00
Commission Approval Required <i>(Required if percentage of funds to carry over is 10% or more)</i>	No			

Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your SPSA to support students and pathway development.
 **Proper justification is required below and should be used when creating Escape purchase order requests, budget transfer or journal entry requests, HRA's requests, consultant contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.

[Measure N Permissible Expenses](#)

[Proper Justification](#)

Directions: [Measure N Guide v2](#)

Budget Justification: One to two sentences that provides the following information: - What the specific expenditure, vendor, or service is? - How the specific expenditure, vendor, or service provided is aligned to pathway development? - What need this specific expenditure or service addresses?	COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE	FTE	WHOLE SCHOOL / PATHWAY NAME	Which Linked Learning pillar does this support?
Supplies & Materials: When we are brick and mortar our cost of supplies is much lower and we don't have any Measure N funds allocated to supplies. However, because of distance learning our cost of supplies has increased. No budget items were previously allocated to supplies for Design & Marketing course. We would like to use this amount to purchase watercolors and watercolor paper for 9th and 10th grade students to have access to. These are individual materials that students will need in order to complete their design challenges during Q3. Q1 & Q2 were dedicated to storyboarding, practices pitches, and mocking up their design items whereas Q3 will be focused up on the actual production of items. There are 180 students in both the 9th and 10th grade that will benefit from these individual materials.	\$987.00	4300	Materials and supplies	N/A	N/A	Entrepreneurs hip	Technical skills