



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission
 From: Matin Abdel-Qawi, High School Network Superintendent
 Subject: **Measure N Recommendations for 2019-2020 Carryover Funds, Part III**
 Date: January 14, 2021

OVERVIEW & OBJECTIVE

Twenty-two OUSD district schools and charter schools have unspent Measure N funds from the 2019-2020 fiscal year. During the December Measure N Commission meeting, the 2019-2020 Measure N Carryover Justification Form for eight schools were approved.

Of the remaining eight schools seeking approval, all eight schools and the High School Linked Learning Office have submitted their 2019-2020 Measure N Carryover Justification Form that articulate the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. Schools also indicated if their budgets reflected already approved expenditures and the rationale for seeking additional funds.

Four of the eight schools who have submitted their 2019-2020 Measure N Carryover Justification Form for approval have carryover funds that are ten percent or more than the Measure N funds received. Per Measure N Commission policy, these schools require direct Measure N commission approval of the carryover justification form.

Measure N staff have reviewed the 2019-2020 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2019-2020 Measure N Carryover Justification Form	Percentage of Total Measure N Funds Received to Carryover	2019-2020 Measure N Carryover Total Amount
21-0069	Street Academy	Approve	100%	\$96,550.47
21-0070	Sojourner Truth Independent Study	Approve	81%	\$322,628.70
21-0071	McClymonds High School	Approve	7%	\$24,599.65
21-0072	ASPIRE Golden State College Preparatory Academy	Approve	0.35%	\$987.00
21-0073	East Bay Innovation Academy	Approve	5%	\$3,571.43
21-0074	Oakland School for the Arts	Approve	2%	\$5,206.42
21-0075	Rudsdale Continuation & Newcomer	Approve	52%	\$267,512.24



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20-2376	Oakland High School	Approve	22%	\$354,990.11
21-0079	High School Linked Learning Administrative 10%	Approve	50%	\$1,022,882.45

2019-2020 Measure N Carryover Funds	\$2,098,928.47
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School Name: MCCLYMONDS HIGH SCHOOL	Site Number: 303
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MEASURE N 2019-2020 CARRYOVER JUSTIFICATION FORM

Why were you unable to expend all your funds in 2019-2020 school year? The McClymonds site was shut down in early February due to contaminants being found in the ground water under the school. We were initially relocated to three different sites, eventually landing at the Bunche site. This created a serious disruption to our program. Shortly there after the school was closed due to COVID-19 and we were unable to spend funds for in-person activities as we intended.

Total Measure N Funds Received in Fiscal Year 2019-2020 <i>(including accumulated carryover from previous years)</i>	\$345,599.02	Final Carryover Amount from Fiscal Year 2019-2020	\$24,599.65
Final Carryover Amount from Fiscal Year 2019-2020	\$24,599.65	Total Budgeted Amount	\$24,599.65
Percentage of 2019-2020 Measure N Funds to Carryover	7%	Remaining Amount	\$0.00
Commission Approval Required <i>(Required if percentage of funds to carry over is 10% or more)</i>	No		

Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your SPSA to support students and pathway development.
 **Proper justification is required below and should be used when creating Escape purchase order requests, budget transfer or journal entry requests, HRA's requests, consultant contracts online, etc.
 Examples that can be used are available in the Proper Justification Form linked below.
[Measure N Permissible Expenses](#)
[Proper Justification](#)
Directions: [Measure N Guide v2](#)

Budget Justification: One to two sentences that provides the following information: - What the specific expenditure, vendor, or service is? - How the specific expenditure, vendor, or service provided is aligned to pathway development? - What need this specific expenditure or service addresses?	COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE	FTE	WHOLE SCHOOL / PATHWAY NAME	Which Linked Learning pillar does this support?
<p>Computers: Purchase 10 Surface Pro Laptops for students to be able to use required industry-specific software (Adobe Suite) to complete unit/quarter projects for Entrepreneurship and Engineering classes (Surface Pro Laptops are required to run industry-specific software for both pathways, as well as to run the design software and drivers for the manufacturing equipment). Students will be able to design and create projects remotely from home. Students participating in an OUSD-approved internship at the school site will then fabricate the items using equipment provided by the site. This expenditure will allow us to build work-based learning opportunities that extend beyond the awareness and exploration parts of the work-based learning continuum. Having production quality equipment will allow class activities (supported by industry mentors) that require students to plan and execute workflows and project management similar to the professional world. This specific expenditure addresses a gap in our current production capabilities: equipment to support the most popular projects our students pursue for capstone projects (textiles and digital fabrication).</p> <p>Quantity: 10 Surface Pro Laptops (10 laptops X \$1,020.14 + \$29.50 (Integration services) + \$4.00 (eWaste) each) = \$10,536.40</p> <p># of students served: 10 students who are participating the OUSD-approved internship at the school site will utilize the equipment and engage in the process, as all of our engineering and entrepreneurship students will have access to equipment;</p> <p>Included in approved 20-21 Measure N Plan? No, this is a new expenditure</p> <p>Distance Learning Plan: Students will receive the Surface Pro laptops to use during distance learning; students will also engage in the processes remotely through integrated curriculum and projects in their Engineering and Entrepreneurship pathways.</p>	\$10,536.40	4420	Computers			Entrepreneurship/ Engineering	WBL/Tech Skills

<p>Primera LX500 Color Label Printer: Students will use this equipment to print labels for products they create as part of their Entrepreneurship Capstone projects. Students need professional-grade equipment to produce high-quality materials that they can use to market and sell their products as required by their business plans. These items will allow us to build more work-based learning opportunities into our CTE courses that extend beyond the awareness and exploration parts of the work-based learning continuum. Having production quality equipment will allow class activities that require students to plan and execute workflows and project management similar to the professional world and will allow us to increase student engagement. This specific expenditure will allow us to procure equipment to support the most popular projects our students pursue for capstone (textiles).</p> <p>Quantity: 2 printers x \$1,225 x 20% tax/shipping = \$2,940</p> <p># of students served: approximately 175 students will be able to benefit from the purchase of this printer</p> <p>Included in approved 20-21 Measure N Plan? No, this particular expenditure is not already in our Measure N Approved Budget for 2020-2021.</p> <p>Distance Learning Plan: students will be able to design their logos virtually, and a designated teacher will be able to print and distribute the logos in a socially-distanced manner for students to use the labels when marketing their items on virtual social media platforms.</p>	\$2,940.00	4410	Equipment			Entrepreneurship/ Engineering	WBL/Tech Skills
<p>iColor 550 digital transfer media printer: This printer will be used to print logos that students design. Logos will be printed directly on garments/textiles/goods students develop as part of their Entrepreneurship Capstone projects. These items will allow us to build more work-based learning opportunities into our CTE courses that extend beyond the awareness and exploration parts of the work-based learning continuum. Having production quality equipment will allow class activities that require students plan and execute workflows and project management similar to the professional world. This specific expenditure addresses a gap in our current production capabilities: equipment to support the most popular projects our students pursue for capstone (textiles).</p> <p>Quantity: 1 printer @ \$3695 x 20% for tax/shipping = \$4,434</p> <p># of students served: approximately 175 students will be able to benefit from the purchase of this printer</p> <p>Included in 20-21 approved Measure N Plan? This particular expenditure is not already in our Measure N Approved Budget for 2020-2021.</p> <p>Distance Learning plan: Students will be able to design their logos virtually, and a designated teacher will be able to print and distribute the logos in a socially-distanced manner for students to use the labels when marketing their items on virtual social media platforms.</p>	\$4,434.00	4410	Equipment			Entrepreneurship/ Engineering	WBL/Tech Skills
<p>iColor 550 toner (3000 page yield): Color ink cartridges for Color 550 digital transfer media printer that will be used by students to create goods as part of their Entrepreneurship Capstone projects. This will allow students to print their digital designs that can be applied to textiles, creating prototypes that students can utilize to market their products.</p> <p>Quantity: 8 high-capacity cartridges @ \$148.99 = \$1,191.92 x 20% for tax/shipping = \$1,430.31; \$1,267.77 will come from Measure N Carryover and remaining balance will be paid by other site funds.</p> <p># of students served: approximately 175 students will be able to benefit from the purchase of this item</p> <p>Included in 20-21 approved Measure N plan? This particular expenditure is not already in our Measure N Approved Budget for 2020-2021.</p> <p>Distance Learning Plan: Students will be able to design their logos virtually, and a designated teacher will be able to print and distribute the logos in a socially-distanced manner for students to use the labels when marketing their items on virtual social media platforms.</p>	\$1,267.77	4310	Supplies & Materials			Entrepreneurship/ Engineering	WBL/Tech Skills

<p>Uninet iColor Premium Transfer Paper: The Uninet iColor transfer paper will allow students to create digital designs that can be applied to textiles, creating prototypes that students can utilize to market their products. Students will use transfer paper to print and press their logos on garments/textiles they develop as part of their Entrepreneurship Capstone projects. Providing students with tangible versions of their work products will also help to increase overall student engagement during distance learning.</p> <p>Quantity: \$425 per pack x 5 packs (2 step transfer paper (100 sheets) + 2 step adhesive paper (100 sheets)) = \$2,125 x 20% for tax/shipping = \$2550</p> <p># of students served: approximately 175 students will be able to benefit from the purchase of these items</p> <p>Included in 20-21 approved Measure N plan? This particular expenditure is not already in our Measure N Approved Budget for 2020-2021.</p> <p>Distance Learning Plan: Even during Distance Learning, students will be able to design their logos virtually, and a designated teacher will be able to print student-designed logos on the designated textiles, which will then be distributed to students in a socially-distanced manner for students to market their prototypes on virtual social media platforms.</p>	\$2,550.00	4310	Supplies & Materials			Entrepreneurship/Engineering	WBL/Tech Skills
<p>Heat Press: As part of their Entrepreneurship Capstone project, students will design logos that will be printed on garments to model their prototypes, which will then be presented as part of their marketing plan. The heat press will be used as part of production, transferring media onto their textiles per the engineering design process and their manufacturing process. Providing students with tangible versions of their work products will also help to increase overall student engagement during distance learning.</p> <p>Quantity: 1 heat press @ \$645 x 20% for tax/shipping = \$774</p> <p># of students served: approximately 175 students will benefit from the purchase of this item</p> <p>Included in 20-21 approved Measure N plan? This particular expenditure is not already in our Measure N Approved Budget for 2020-2021.</p> <p>Distance Learning Plan: Even during Distance Learning, students will be able to design their logos virtually, and a designated teacher will be able to print student-designed logos on the designated textiles, which will then be distributed to students in a socially-distanced manner for students to market their prototypes on virtual social media platforms.</p>	\$774.00	4410	Equipment			Entrepreneurship/Engineering	WBL/Tech Skills
<p>Epson Expression Color photo printer: This printer will be used with the Neenah Heat Press Transfer Paper for textile production. This specific photo printer is to support the production of student media as part of the textile projects that student develop in the Engineering and Entrepreneurship Pathways as part of their Capstone Courses. Carryover funds will allow us to provide a greater industry-aligned experience for our students and will allow us to increase student engagement by providing students with tangible versions of their work products.</p> <p>Quantity: 1 photo printer @ \$900 x 20% for tax/shipping = \$1,080</p> <p># of students served: approximately 175 students will benefit from the purchase of this item.</p> <p>Included in 20-21 approved Measure N plan? This particular expenditure is not already in our Measure N Approved Budget for 2020-2021.</p> <p>Distance Learning Plan: Even during Distance Learning, students will be able to design their textiles virtually, and a designated teacher will be able to print and distribute the textiles to students in a socially-distanced manner for them to use when marketing their items on virtual social media platforms.</p>	\$1,080.00	4410	Equipment			Entrepreneurship/Engineering	WBL/Tech Skills

<p>Epson Expression Photo Printer Ink: Ink for use with the Epson Expression Photo Printer and Neenah Heat Press Transfer Paper for textile production. This specific ink is in support of the textile projects in support of the Engineering and Entrepreneurship Pathways. The ink will allow students to print their digital designs that can be applied to textiles, creating prototypes that students can utilize to market their products.</p> <p>Quantity: 10 cartridges (assorted) @ \$20 each = \$200 x 20% for tax/shipping = \$240</p> <p># of students served: approximately 175 students will benefit from the purchase of this item.</p> <p>Included in 20-21 approved Measure N plan? This particular expenditure is not already in our Measure N Approved Budget for 2020-2021.</p> <p>Distance Learning Plan: Students will be able to design their logos virtually, and a designated teacher will be able to print and distribute the logos in a socially-distanced manner for students to use the labels when marketing their items on virtual social media platforms.</p>	\$240.00	4310	Supplies & Materials			Entrepreneurship/ Engineering	WBL/Tech Skills
<p>Neenah Heat Press Transfer Paper: Students will use transfer paper to print and press their logos on garments/textiles they develop as part of their Entrepreneurship Capstone projects. Providing students with tangible versions of their work products will also help to increase overall student engagement during distance learning.</p> <p>Quantity: 5 packs of 100 sheets each (\$84.79 per pack x 5 = \$423.95 x 20% for tax/shipping = \$508.74</p> <p># of students served: approximately 175 students will benefit from the purchase of these items</p> <p>Included in 20-21 approved Measure N plan? This particular expenditure is not already in our Measure N Approved Budget for 2020-2021.</p> <p>Distance Learning Plan: Even during Distance Learning, students will be able to design their logos virtually, and a designated teacher will be able to print student-designed logos on the designated textiles, which will then be distributed to students in a socially-distanced manner for students to market their prototypes on virtual social media platforms.</p>	\$508.74	4310	Supplies & Materials			Entrepreneurship/ Engineering	WBL/Tech Skills
<p>Color label printer consumables: ink cartridges and redundant parts for student use with transfer paper and heat press as part of their Entrepreneurship Capstone project. Students will use these labels for products they have created as part of their Entrepreneurship Capstone projects. Students need professional-grade equipment to produce high-quality materials that they can use to market and sell their products as required by their business plans.</p> <p>Quantity: (5) 3" x 1" High Gloss Inkjet Roll Label - 2" ID Core, 5" OD Product ID: BL-PR-747301 Printer Type: Dye Based Labels Per Roll: 1,400 One Roll: \$19.01 x 5 = \$95.05 (5) Circle High Gloss Inkjet Roll Label - 2" ID Core, 5" OD Product ID: BL-PR-747300 Printer Type: Dye Based * see note Labels Per Roll: 700 Minimum Qty: One Roll - \$25.78 x 5 = 128.90</p> <p>\$223.95 x 20% for tax/shipping = \$268.74</p> <p># of students served: approximately 175 students will benefit from the purchase of these items</p> <p>Included in 20-21 approved Measure N plan? This particular expenditure is not already in our Measure N Approved Budget for 2020-2021.</p> <p>Distance Learning Plan: Even during Distance Learning, students will be able to design their logos virtually, and a designated teacher will be able to print student-designed logos on the designated textiles, which will then be distributed to students in a socially-distanced manner for students to market their prototypes on virtual social media platforms.</p>	\$268.74	4310	Supplies & Materials			Entrepreneurship/ Engineering	WBL/Tech Skills