



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission
 From: Matin Abdel-Qawi, High School Network Superintendent
 Subject: **Measure N Recommendations for 2019-2020 Carryover Funds, Part III**
 Date: January 14, 2021

OVERVIEW & OBJECTIVE

Twenty-two OUSD district schools and charter schools have unspent Measure N funds from the 2019-2020 fiscal year. During the December Measure N Commission meeting, the 2019-2020 Measure N Carryover Justification Form for eight schools were approved.

Of the remaining eight schools seeking approval, all eight schools and the High School Linked Learning Office have submitted their 2019-2020 Measure N Carryover Justification Form that articulate the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. Schools also indicated if their budgets reflected already approved expenditures and the rationale for seeking additional funds.

Four of the eight schools who have submitted their 2019-2020 Measure N Carryover Justification Form for approval have carryover funds that are ten percent or more than the Measure N funds received. Per Measure N Commission policy, these schools require direct Measure N commission approval of the carryover justification form.

Measure N staff have reviewed the 2019-2020 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

SUMMARY

Staff recommendations are as follows:

| Legislative File ID No. | School | Staff Recommendation for 2019-2020 Measure N Carryover Justification Form | Percentage of Total Measure N Funds Received to Carryover | 2019-2020 Measure N Carryover Total Amount |
|-------------------------|---|---|---|--|
| 21-0069 | Street Academy | Approve | 100% | \$96,550.47 |
| 21-0070 | Sojourner Truth Independent Study | Approve | 81% | \$322,628.70 |
| 21-0071 | McClymonds High School | Approve | 7% | \$24,599.65 |
| 21-0072 | ASPIRE Golden State College Preparatory Academy | Approve | 0.35% | \$987.00 |
| 21-0073 | East Bay Innovation Academy | Approve | 5% | \$3,571.43 |
| 21-0074 | Oakland School for the Arts | Approve | 2% | \$5,206.42 |
| 21-0075 | Rudsdale Continuation & Newcomer | Approve | 52% | \$267,512.24 |



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| 20-2376 | Oakland High School | Approve | 22% | \$354,990.11 |
| 21-0079 | High School Linked Learning Administrative 10% | Approve | 50% | \$1,022,882.45 |

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| 2019-2020 Measure N Carryover Funds | \$2,098,928.47 |
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| School Name: SOJOURNER TRUTH INDEPENDENT STUDY | Site Number: 330 |
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MEASURE N 2019-2020 CARRYOVER JUSTIFICATION FORM

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| Why were you unable to expend all your funds in 2019-2020 school year? | Due to the COVID-19 pandemic, we are anticipating a significant increase in the number of students who will be off track and want to carryover funds to expand and continue Outreach and STIP support as well as create CTE classes and internship opportunities for all juniors and seniors next school year. |
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| Total Measure N Funds Received in Fiscal Year 2019-2020 <i>(including accumulated carryover from previous years)</i> | \$396,614.80 | Final Carryover Amount from Fiscal Year 2019-2020 | \$322,628.70 |
| Final Carryover Amount from Fiscal Year 2019-2020 | \$322,628.70 | | Total Budgeted Amount |
| Percentage of 2019-2020 Measure N Funds to Carryover | 81% | Remaining Amount | \$0.00 |
| Commission Approval Required <i>(Required if percentage of funds to carry over is 10% or more)</i> | Yes | | |

Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your SPSA to support students and pathway development.
 **Proper justification is required below and should be used when creating Escape purchase order requests, budget transfer or journal entry requests, HRA's requests, consultant contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.

[Measure N Permissible Expenses](#)

[Proper Justification](#)

Directions: [Measure N Guide v2](#)

| Budget Justification: One to two sentences that provides the following information: - What the specific expenditure, vendor, or service is? - How the specific expenditure, vendor, or service provided is aligned to pathway development? - What need this specific expenditure or service addresses? | COST | OBJECT CODE | OBJECT CODE DESCRIPTION | POSITION TITLE | FTE | WHOLE SCHOOL / PATHWAY NAME | Which Linked Learning pillar does this support? |
|---|-------------|--------------------|--------------------------------|-----------------------|------------|------------------------------------|--|
| Consultant Contract to hire a Case Manager: Hire a Case Manager to do home visits to get students enrolled, connected and engaged to school program. Proposed action will reduce school's dropout rate, increase graduation rate as well as provide counseling, mentoring, tutoring and other support services to students who are in danger of not graduating from high school. | \$30,000.00 | 5825 | Consultant Contracts | | | Whole School/Technology | Personalized Student Supports |
| Conference Expenses for Virtual Teacher Externships. Increase the original allocation to expand opportunities for teachers to engage and collaborate with other Linked Learning Schools to identify best practices with respect to Linked Learning Pathways and Technology. The goal will be to give teachers opportunities to increase real world experiences as well as professional development specific to the development and implementation of seamless CTE classes and work-based learning. | \$7,500.00 | 5220 | Conference Expenses | | | Whole/School Technology | Pathway Leadership and Direction |
| Consultant Contract with Bay Area Community Resources to provide virtual CTE skills development to approx. 40 seniors. Skills development will lead to opportunities for work-based learning, including career exploration visits, career technical education, job shadowing, internships, and job certification. | \$12,000.00 | 5825 | Consultant Contracts | | | Whole School/Technology | Work Based Learning |

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| <p>Teacher Substitute: hire substitutes to provide additional academic support to pull-out students who are more than two grade levels below proficiency and who have significantly been impacted by Distant Learning (amount includes salary & benefit costs). The goal is: to reduced disparities in student achievement and student access to career Pathway based on race, ethnicity, gender, socioeconomic status, and English Learner-status.</p> | <p>\$32,500.00</p> | <p>1150</p> | <p>Teacher Salaries Stipends</p> | | | <p>Whole School Technology</p> | <p>Equity</p> |
| <p>Carryover for Fiscal Year 2021-2022: Due to the impact of COVID-19 and the Alameda County shelter in place. We were unable to continue several of our pathway initiatives. We would like to have these funds carryover into the 2021-2022 school year to leverage our funds in order to continue our CTE and work based learning initiatives.</p> | <p>\$240,628.70</p> | <p>4391</p> | <p>Carryover Prior Year</p> | | | <p>Whole School Technology</p> | <p>Pathway Leadership and Direction</p> |