

## MEASURE N COMMISSION

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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### Measure N - College & Career Readiness - Commission

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| Board Office Use: Legislative File Info. |              |
|--|--------------|
| File ID Number                           | 21-0066      |
| Introduction Date                        | 1/14/2021    |
| Enactment Number                         | 21-0194      |
| Enactment Date                           | 2/10/2021 If |

# Memo

**To** Board of Education

**From** Measure N Commission  
David Kakishiba, Chairperson  
Michon Coleman, Vice Chair  
Jason Gumataotao, Secretary  
Emma Paulino, Member  
Louise Waters, Member

**Board Meeting Date** January 14, 2021

**Subject** Budget Modification Form  
Services for: Skyline High School

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**Action Requested and Recommendation** Adoption by Board of Education of a 2020-2021 budget modification request from Skyline High School transferring \$7,000.00 from strategic action Conference Expenses (very minimal impact where travel to conferences will likely not be possible) to Teacher Salary Stipends for Extended Contracts for Collaboration/PD time, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

|   |   |
|---|---|
| <b>Background</b><br><i>(Why do we need these services? Why have you selected this vendor?)</i> | Skyline High School would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic action, Conference Expenses, by \$7,000.00 and use that money to increase the approved strategic action, Teacher Salary Stipends for Extended Contracts for Collaboration/PD time. |
| <b>Competitively Bid</b>  | Was this contract competitively bid? No<br>If no, exception: N/A  |
| <b>Fiscal Impact</b>  | Funding resource(s): Measure N  |
| <b>Attachments</b>  | <ul style="list-style-type: none"><li>• Budget Modification Form</li></ul>  |



## Measure N Budget Modification Form

|   |                     |               |                                     |
|---|---------------------|---------------|-------------------------------------|
| Date:                                     | 11/15/2020          | Principal:    | Bianca D'Allesandro / Nicole Pierce |
| School Name:                              | Skyline High School | Site #:       | 306                                 |
| Pathway(s):<br>(required for multiple PW) | Green Pathway       | Requested By: | Whitney Harding                     |

### Step 1:

#### a. Add the Original Approved Strategic Action from the SPSA:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from.

|   |
|---|
| <b>Measure N Budget Original Strategic Action<br/>(proper justification)</b>  |
| <p style="text-align: center;"><b>Measure N Education Improvement Plan - Alignment:</b><br/><b>Green Pathway Tab, 306-27, Object Code: 5220:</b></p> <p><b>Conference Expenses for Conferences / Staff Retreats:</b> Funding for staff to attend conferences/retreats to learn about best practices in order to integrate them into their pathway (Educating for Careers, etc). Funding will be used for travel, logistics, and registration.</p> |

(\$7,000.00)

#### b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action?

This will have very minimal impact on our pathway development during a school year where travel to conferences (the most expensive portion of conference costs) will likely not be possible. We will still be able to have teachers attend virtual conference opportunities to support students with immediate needs in a distance learning space.

#### c. Enter the Account String for the Original Approved Strategic Action:

| Fund | Resource | Year | Goal | Function | Object | Site | Manager | Program | LCAP | Optional |
|------|----------|------|------|----------|--------|------|---------|---------|------|----------|
| 010  | 9333     | 0    | 3800 | 2700     | 5220   | 306  | 3060    | 3830    | 9999 | 99999    |

d. Amount being transferred: \$ 7,000

☐ Please check this box if this is an expenditure that is not in the approved Measure N budget.

**Step 2.****a. Enter the New or Revised Strategic Action (What is the expenditure and how it supports pathway development?):***(This will become the new proper justification for this new expenditure and future applicable requests.)*

|  |
|--|
| <b>New or Revised Strategic Action<br/>(proper justification)</b>  |
| <div style="display: flex; justify-content: space-between;"> <div> <b>Measure N Education Improvement Plan - Alignment:</b><br/> <b>Green Pathway Tab, 306-26, Object Code: 1120</b> </div> <div style="font-size: 1.5em; color: blue;">(\$16,000.00)</div> </div> <p><b>Teacher Salary Stipends: Extended Contracts for Collaboration/PD Time:</b> Funding for staff to attend conferences, collaborate with colleagues to more deeply integrate core curriculum with green energy CTE standards and theme, facilitate pathway communities of practice, develop pathway personal projects. Funding will be used for extended hours for staff.</p> |

**b. Enter the New or Revised Account String:**

| Fund | Resource | Year | Goal | Function | Object | Site | Manager | Program | LCAP | Optional |
|------|----------|------|------|----------|--------|------|---------|---------|------|----------|
| 010  | 9333     | 0    | 3800 | 1000     | 1120   | 306  | 3060    | 3830    | 9999 | 99999    |

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*

|   |   |   |  |   |
|---|---|---|--|---|
| <div style="text-align: center; margin-bottom: 10px;"> <br/> <hr style="border: 0; border-top: 1px solid black;"/> </div> <div> <b>Name:</b><br/> <small>Teacher Leader/Pathway Director</small><br/> <u>Shanthi Gonzales</u><br/>             Shanthi Gonzales<br/>             President, Board of Education           </div> | <div style="margin-bottom: 10px;"> <hr style="border: 0; border-top: 1px solid black;"/> </div> <b>Date</b><br><u>2/11/2021</u> | <div style="text-align: center; margin-bottom: 10px;"> <br/> <hr style="border: 0; border-top: 1px solid black;"/> </div> <div> <b>Name:</b><br/> <small>Principal</small><br/> <u>Bianca D'Allesandro</u> </div> | <div style="margin-bottom: 10px;"> <hr style="border: 0; border-top: 1px solid black;"/> </div> <b>Date</b><br><u>11/15/20</u> | <div style="text-align: center; margin-bottom: 10px;"> <br/> <hr style="border: 0; border-top: 1px solid black;"/> </div> <div> <b>Name:</b><br/> <small>Secretary, Board of Education</small><br/> <u>Kyla Johnson Trammell</u><br/>             Kyla Johnson Trammell<br/>             Secretary, Board of Education           </div> |
|---|---|---|--|---|

**FOR HIGH SCHOOL LINKED LEARNING OFFICE USE ONLY**

|  |                         |
|--|-------------------------|
| Program Manager Signature: <u>Nancy Gomez</u>                        | Date: <u>11/23/2020</u> |
| Budget Transfer or Requisition No. & Vendor name: <u>JEL #224452</u> |                         |
| HS Network Superintendent: <u>Matin Abdel-Qawi</u>                   | Date: <u>11/23/2020</u> |