

## MEASURE N COMMISSION

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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### Measure N - College & Career Readiness - Commission

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Board Office Use: Legislative File Info.	
File ID Number	21-0064
Introduction Date	1/14/2021
Enactment Number	21-0192
Enactment Date	2/10/2021 If

# Memo

**To** Board of Education

**From** Measure N Commission  
David Kakishiba, Chairperson  
Michon Coleman, Vice Chair  
Jason Gumataotao, Secretary  
Emma Paulino, Member  
Louise Waters, Member

**Board Meeting Date** January 14, 2021

**Subject** Budget Modification Form  
Services for: Coliseum College Prep Academy

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**Action Requested and Recommendation** Adoption by Board of Education of a 2020-2021 budget modification request from Coliseum College Prep Academy transferring the total amount of \$50,000.00 from two different strategic actions; \$8,000.00 from Supplies & Materials and \$42,000.00 from Teacher Salary Stipends (No impact due to Distance Learning less funds will be needed for extended contracts) to Clerical Salaries to open a Case Manager Position, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

<b>Background</b> <i>(Why do we need these services? Why have you selected this vendor?)</i>	Coliseum College Prep Academy would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic actions, Supplies & Materials and Teacher Salary Stipends, by \$50,000.00 and use that money to increase the approved strategic action, Clerical Salaries to open a Case Manager Position.
<b>Competitively Bid</b>	Was this contract competitively bid? No If no, exception: N/A
<b>Fiscal Impact</b>	Funding resource(s): Measure N
<b>Attachments</b>	<ul style="list-style-type: none"><li>• Budget Modification Form</li></ul>



## Measure N Budget Modification Form

Date:	December 11, 2020	Principal:	Amy Carozza
School Name:	Coliseum College Prep Academy	Site #:	232
Pathway(s): (required for multiple PW)	Community Leadership and Innovation Pathway	Requested By:	Amy Carozza

### Step 1:

#### a. Add the Original Approved Strategic Action from the SPSA:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from.

Measure N Budget Original Strategic Action (proper justification)
<ul style="list-style-type: none"> <li>4310 - Supplies for Computer Science: supplies for the units to be developed by teachers this summer. In the past they have been technology kits, robot parts, computers and associated supplies - \$8k</li> <li>1120 - Teacher Salary Stipends: Extended Contracts for Intersession (providing a supplemental mastery assignment support spaces for students who would otherwise receive an F in their fall course), Dual Enrollment, Summer School, Credit Recovery, Additional Academic support for students - \$42k</li> </ul> <p style="text-align: right;">#66, \$15,000.- #62, \$27,400.-</p>

#### b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action?

There will be no impact. Under 1120, due to distance learning less funds will be needed for extended contracts because intersession/credit recovery will be run virtually and less spaces will be needed. Under 4310 there is less of a need for specific supplies to be purchased due to distance learning.

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	1120	232	2320	1690	0101	99999
010	9333	0	3800	1000	4310	232	2320	1690	0101	99999

#### d. Amount being transferred: \$ 50,000

☒ Please check this box if this is an expenditure that is not in the approved Measure N budget.


**Step 2.****a. Enter the New or Revised Strategic Action (What is the expenditure and how it supports pathway development?):***(This will become the new proper justification for this new expenditure and future applicable requests.)***New or Revised Strategic Action  
(proper justification)**


**Case Manager Position:** Provide case management to students who are in need of additional support in completing the pathway requirements, courses and transitioning successfully into post-secondary opportunities. This includes course completion, successfully completing dual-enrollment courses, graduation requirements, and the transition process post-graduation. The position will be for the remainder of the 20-21 school year.

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	2405	232	2320	1690	0101	99999

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*

\_\_\_\_\_  
**Name:** \_\_\_\_\_  
Teacher Leader/Pathway Director  
  
 \_\_\_\_\_ 2/11/2021  
**Shanthi Gonzales**  
 President, Board of Education

/s/ Amy Carozza \_\_\_\_\_  
**Name:** \_\_\_\_\_  
Principal  
  
 \_\_\_\_\_ 2/11/2021  
**Kyla Johnson Trammell**  
 Secretary, Board of Education

**FOR HIGH SCHOOL LINKED LEARNING OFFICE USE ONLY**

Program Manager Signature: \_\_\_\_\_

Date: 12/11/2020

Budget Transfer or Requisition No. &amp; Vendor name: \_\_\_\_\_

HS Network Superintendent: Matin Abdel-QawiDate: 12/11/2020