



**LINKED LEARNING HIGH SCHOOL OFFICE**

To: Measure N Commission  
 From: Matin Abdel-Qawi, High School Network Superintendent  
 Subject: **Measure N Recommendations for 2019-2020 Carryover Funds, Part III**  
 Date: January 14, 2021

**OVERVIEW & OBJECTIVE**

Twenty-two OUSD district schools and charter schools have unspent Measure N funds from the 2019-2020 fiscal year. During the December Measure N Commission meeting, the 2019-2020 Measure N Carryover Justification Form for eight schools were approved.

Of the remaining eight schools seeking approval, all eight schools and the High School Linked Learning Office have submitted their 2019-2020 Measure N Carryover Justification Form that articulate the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. Schools also indicated if their budgets reflected already approved expenditures and the rationale for seeking additional funds.

Four of the eight schools who have submitted their 2019-2020 Measure N Carryover Justification Form for approval have carryover funds that are ten percent or more than the Measure N funds received. Per Measure N Commission policy, these schools require direct Measure N commission approval of the carryover justification form.

Measure N staff have reviewed the 2019-2020 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

**SUMMARY**

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2019-2020 Measure N Carryover Justification Form	Percentage of Total Measure N Funds Received to Carryover	2019-2020 Measure N Carryover Total Amount
21-0069	Street Academy	Approve	100%	\$96,550.47
21-0070	Sojourner Truth Independent Study	Approve	81%	\$322,628.70
21-0071	McClymonds High School	Approve	7%	\$24,599.65
21-0072	ASPIRE Golden State College Preparatory Academy	Approve	0.35%	\$987.00
21-0073	East Bay Innovation Academy	Approve	5%	\$3,571.43
21-0074	Oakland School for the Arts	Approve	2%	\$5,206.42
21-0075	Rudsdale Continuation & Newcomer	Approve	52%	\$267,512.24



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20-2376	Oakland High School	Approve	22%	\$354,990.11
21-0079	High School Linked Learning Administrative 10%	Approve	50%	\$1,022,882.45

2019-2020 Measure N Carryover Funds	<b>\$2,098,928.47</b>
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OAKLAND HIGH SCHOOL

Site Number:

304

**MEASURE N 2019-2020 CARRYOVER JUSTIFICATION FORM****Why were you unable to expend all your funds in 2019-2020 school year?**

The primary reason for not being able to expend all of our funds in the 19-20 school year is because of the school closure that happened in mid-March. Typically the last few months of school is when many of the culminating events, projects, demonstrations of learning, etc. happen and those were all cancelled.

**Total Measure N Funds Received in Fiscal Year 2019-2020**  
(including accumulated carryover from previous years)

\$1,603,457.32

**Final Carryover Amount from Fiscal Year 2019-2020**

\$354,990.11

**Final Carryover Amount from Fiscal Year 2019-2020**

\$354,990.11

**Total Budgeted Amount**

\$354,990.11

**Percentage of 2019-2020 Measure N Funds to Carryover**

22%

**Remaining Amount**

\$0.00

**Commission Approval Required**  
(Required if percentage of funds to carry over is 10% or more)

Yes

Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your SPSA to support students and pathway development.

\*\*Proper justification is required below and should be used when creating Escape purchase order requests, budget transfer or journal entry requests, HRA's requests, consultant contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.

[Measure N Permissible Expenses](#)

[Proper Justification](#)

**Directions:** [Measure N Guide v2](#)

**Budget Justification:**

One to two sentences that provides the following information:

- What the specific expenditure, vendor, or service is?
- How the specific expenditure, vendor, or service provided is aligned to pathway development?
- What need this specific expenditure or service addresses?

COST

OBJECT CODE

OBJECT CODE DESCRIPTION

POSITION TITLE

FTE

WHOLE SCHOOL/PATHWAY NAME

Which Linked Learning pillar does this support?

**Consultant Contract with Oakland Public Education Fund for Summer Internship Stipends:**

- This expenditure is aligned with our goal to increase the amount of students in internships and improve our overall approach to College and Career readiness. Also, we just want to help students have meaningful experiences during the summer!
- The need that this addresses is our general effort to increase the percentage of students who have hands-on and authentic work-based learning experiences during their time in the pathway.
- If in-person internships are not available, they will be done virtually
- \$7,000 will be enough for up to 14 students to participate (\$500 each)
- Consultant contract is so the money can go through the Ed Fund to issue the stipend checks to students
- (Services will be provided within the 2020-21 Fiscal year)

\$7,000.00

5825

Consultant Contracts

Environmental Science Academy (ESA)

Work Based Learning (WBL)

**Teacher Salaries Stipends: Extended Contracts to pay Teachers for bimonthly Pathway Director meetings after school.**

- The purpose of these meetings is to guide the enrichment of the school through the development and support of pathways.
- We focus on the creation, implementation, and evaluation of shared practices that result in equitable educational experiences for students and teachers.
- The funds allocated here are for 2 meetings per month per directors at the regular hourly rate of \$38.50 per hour plus benefits costs at 25%.
- This is not currently in our 2020-21 plan

\$2,375.00

1120

Teacher Salaries Stipends

Environmental Science Academy (ESA)

Personalized Support (PS)

<p><b>Teacher Salaries Stipends: Extended Contracts to pay Teachers for bimonthly Pathway Director meetings after school.</b>          -The purpose of these meetings is to guide the enrichment of the school through the development and support of pathways.          -We focus on the creation, implementation, and evaluation of shared practices that result in equitable educational experiences for students and teachers.          -The funds allocated here are for 2 meetings per month per directors (6 directors) at the regular hourly rate of \$38.50 per hour plus benefits costs at 25%.          - This is not currently in our 2020-21 plan</p>	\$2,375.00	1120	Teacher Salaries Stipends			Law and Social Justice (LSJ)	Personalized Support (PS)
<p><b>Consultant Contract with the Oakland Education Fund for Summer Internship Stipends:</b>          - Support 10 students in summer internship programs (\$500 each)          - To enhance work-based learning opportunities and mentorship          - This is not currently in our 2020-21 plan          - If in-person internships are not available, they will be done virtually          -It is a consultant contract so the money can go through the Ed Fund to issue student stipend checks          (Services will be provided within the 2020-21 Fiscal year)</p>	\$5,000.00	5825	Consultant Contracts			Law and Social Justice (LSJ)	Work Based Learning (WBL)
<p><b>Teacher Salaries Stipends: Extended Contracts to pay Teachers for bimonthly Pathway Director meetings after school.</b>          -The purpose of these meetings is to guide the enrichment of the school through the development and support of pathways.          -It is currently is not in the 2020-2021 plan.          -These funds are being allocated here to promote student engagement through carefully planned curriculum and increased student supports.          -We focus on the creation, implementation, and evaluation of shared practices that result in equitable educational experiences for students and teachers          -The amount allocated is based on two meetings per month per Director at the hourly rate of \$38.50 plus 25% for the benefit costs</p>	\$2,375.00	1120	Teacher Salaries Stipends			Visual Arts & Academics Magnet Program (VAAMP)	Personalized Support (PS)
<p><b>Consultant Contract with the Oakland Public Education Fund for Summer Internship Stipends:</b>          -If in-person internships are not available this year, they will be done virtually.          -It is currently in out 2020-2021 plan.          -These funds are being allocated here to give students hands-on experiences through real life engagement and jobs in art-related careers.          - These funds will make summer internships available for 4 Visual Arts &amp; Academics Magnet Program (VAAMP) students. (\$500 each)          -It's a consultant contract so the funds can go through the Ed Fund to issue stipend checks to students</p>	\$2,000.00	5825	Consultant Contracts			Visual Arts & Academics Magnet Program (VAAMP)	Work Based Learning (WBL)

<p><b>Books Other-Than Textbooks:</b>  <b>-Class sets of Graphic Novels and other reading materials for up to 120 Visual Arts &amp; Academics Magnet Program (VAAMP) students</b>  -The graphic novels will be used for thematic and integrated curriculum in the Visual Arts &amp; Academics Magnet Program (VAAMP) English classes  -It addresses the need for thematic curriculum to increase relevance for students.  -This expenditure has not been pre-approved in the 2020-2021 Measure N plan.</p>	\$500.00	4200	Books Other-Than Textbooks			Visual Arts & Academics Magnet Program (VAAMP)	Rigorous Academics (RA)
<p><b>Computers:</b>  <b>-iMac desktops and Equipment to convert old Dark room into Digital Arts lab for Visual Arts &amp; Academics Magnet Program (VAAMP) Digital Art strand.</b>  -This allocated amount should cover the cost of 3-4 computers, depending on final cost once a quote is generated but these computers are usually \$1,000-1,500 each. This will add to any existing similar desktops as we work to build a full class set for the creation of this lab  -These funds will be used to acquire computers that align Career Technical Education (CTE) Industry-standards.  -These computers will be used to help students complete assignments that align with Career Technical Education (CTE) focused projects  -The computers will be shared by up to 75 Visual Arts &amp; Academics Magnet Program (VAAMP) students enrolled in Digital Arts. This will allow students to complete assignments where they are required to edit photos digitally using Adobe Lightroom software that were taken in the field.  -This expenditure has not been pre-approved in the 2020-2021 Measure N plan.  -We are buying the computers now so that they will be available when students return to school.</p>	\$5,000.00	4420	Computers			Visual Arts & Academics Magnet Program (VAAMP)	Career Technical Education (CTE)

<p><b>Consultant Contract with the Oakland Public Education Fund for the Summer Internship Stipends:</b></p> <ul style="list-style-type: none"> <li>- Support students in summer internship programs (\$500 each) and to pay for the teacher stipend to hold the weekly class and monitor students in the program</li> <li>- Through the program students are given the opportunity to work 30 hours per week in a professional environment and receiving training and mentorship.</li> <li>- These funds pay for students to participate in the Exploring College, Career, and Community Options (ECCCO) internship program.</li> <li>- Students in the program also receive weekly job skill development classes led by a certificated teacher.</li> <li>- Student stipends are an embedded feature of the program.</li> <li>- The projected expense is based on historic participation in the program over the past 5 years. We estimate 25 students will participate in summer 2021.</li> <li>- The program is available to ALL Public Health Academy (PHA) students. Not all choose to participate for a variety of reasons, including enrollment in college summer programs like <a href="#">TRIO</a> and Upward Bound, work, family travel, etc.</li> <li>- This will be our fifth year offering this opportunity. It is a consultant contract set up with the Ed Fund so they can issue student stipend checks</li> <li>- The program exists to enhance work-based learning opportunities and mentorship for all students</li> <li>-If in-person internships are not available, they will be done virtually, as they were, successfully, in the summer of 2020</li> <li>- Services will be provided within the 2020-21 Fiscal year</li> </ul>	\$12,500.00	5825	Consultant Contracts			Public Health Academy (PHA)	Work Based Learning (WBL)
<p><b>Teacher Salaries Stipends: Extended Contracts to pay Teachers for bimonthly Pathway Director meetings after school</b></p> <ul style="list-style-type: none"> <li>-The purpose of these meetings is to guide the enrichment of the school through the development and support of pathways.</li> <li>-We focus on the creation, implementation, and evaluation of shared practices that result in equitable educational experiences for students and teachers.</li> <li>-Planning for school-wide events, parent information nights, pathway marketing and outreach, and policy takes place in these meetings.</li> <li>-These meetings continue to happen virtually.</li> <li>-Attendance at these meetings is an expectation of being a pathway director. In the event a director can not attend, another pathway teacher will attend in their place.</li> <li>-The allocation amount is based on 2 meetings per director per month at the regular hourly rate of \$38.50 plus 25% for benefit costs</li> </ul>	\$2,375.00	1120	Teacher Salaries Stipends			Public Health Academy (PHA)	Personalized Support (PS)

<p><b>Teacher Salaries Stipends: Extended Contracts to pay Teachers for after-hours event participation.</b>          -As a wall-to-wall pathway school, each pathway must participate in events on and off campus to share information about, and promote, our pathways to incoming students, parents, and the educators who will help students and families make enrollment decisions.          -There are events that are part of the 9th grade pathway learning process that happen after hours and teachers need to participate in those as well to inform students about the pathways and their programs of study.          -These events will happen virtually, in the event in-person meetings are still limited.          -The amount allocated is an estimate based on the number of events we typically participate in, based on the hourly rate of \$38.50 plus 25% for benefit costs</p>	<p>\$400.00</p>	<p>1120</p>	<p>Teacher Salaries Stipends</p>			<p>Public Health Academy (PHA)</p>	<p>Personalized Support (PS)</p>
<p><b>Books Other-Than Textbooks:</b>  <b>-Order 75 copies of <i>The Color of Law: A Forgotten History of How Our Government Segregated America</i> (one for all pathway 12th grade students; \$17.95 each)</b>          -This book will be used as a text in the senior English class as part of a year-end integrated project with the Government/Economics and Career Technical Education classes, facilitated by the YPLAN (Youth - Learn, Plan, Act, Now) organization through University of California, Berkeley that connects students to real-world industry professionals to collaborate on for this project. The project will ask students to redesign various spaces around Oakland High school to improve traffic flow and pedestrian access, especially during high-traffic times, along MacArthur and Park Boulevards.          -This is not already approved in our 20-21 plan</p>	<p>\$1,500.00</p>	<p>4200</p>	<p>Books Other-Than Textbooks</p>			<p>Project Lead the Way (PLTW)</p>	<p>Rigorous Academics (RA)</p>
<p><b>Books Other Than Textbooks:</b>  <b>-Order 85 copies of <i>The Stars Beneath Our Feet</i> (one for all pathway 10th grade students; \$7.99 each)</b>          -This book will be used as a text in the 10th grade English class as part of a thematic unit called "Building Blocks of Life" where students will begin exploring different career paths in engineering and start do to personal postsecondary/career planning. The book is a story about an African American boy who enjoys building sets of legos and constructive project sets, he follows the instruction intently. But as he's building the blocks of his life he has no instructions so he stumbles through instances of racism and violence. But through his building projects he finds his way through the stresses of adolescence building a bridge to success. In addition to supporting 10th graders as they work on career planning, this book's themes relate to the slight shift in focus that the engineering pathway is moving towards in its curriculum          - adding in more content related to social justice, equitable design, universal design and access, etcetera. With the quarter system in distance learning, students only have a Career Technical Education class every other quarter so these types of thematic units in other content areas help students stay engaged and connected to the pathway theme.          -This is not already approved in our 20-21 plan</p>	<p>\$700.00</p>	<p>4200</p>	<p>Books Other-Than Textbooks</p>			<p>Project Lead the Way (PLTW)</p>	<p>Rigorous Academics (RA)</p>

<p><b>Books Other Than Textbooks:</b>  <b>-Order 70 copies of <i>Octavia's Brood: Science Fiction Stories from Social Justice Movements</i> (one for all pathway 11th grade students; \$18.00 each)</b>          -This book will be used as a text in the 11th grade English class as part of a thematic unit that explores the ethical considerations that engineers and technology designers/creators must make as they focus on designing with a more universal and equitable approach. This book's themes relate to the slight shift in focus that the engineering pathway is moving towards in all it's curriculum - adding in more content related to social justice, equitable design, universal design and access, etcetera. With the quarter system in distance learning, students only have a Career Technical Education class every other quarter so these types of thematic units in other content areas help students stay engaged and connected to the pathway theme.          -This expenditure is not already in our 20-21 plan</p>	\$1,300.00	4200	Books Other-Than Textbooks			Project Lead the Way (PLTW)	Rigorous Academics (RA)
<p><b>Teacher Salaries Stipends: Extended Contracts to pay Teachers for after-hour meetings throughout the school year.</b>          -To increase funding available to pay for teacher extended contracts for after-hours meetings and work. This includes planning curriculum, addressing students of concern and planning interventions, planning online student engagement events, and working on pathway development (we're working on designing course content to better meet the needs and interests of a wider audience of students)          -This time is necessary during our current distance learning format because teachers do not have a consistent common planning period each quarter          -This expenditure is already in our 20-21 plan but we need additional funds due to no common planning period          -This increase is to meet the minimum budget needs for all teachers to get paid for a one-hour bi-weekly meeting and the leadership team to get paid for an additional 2 meetings per month</p>	\$5,000.00	1120	Teacher Salaries Stipends			Project Lead the Way (PLTW)	Rigorous Academics (RA) & Personalized Support (PS)
<p><b>Teacher Salaries Stipends: Extended Contracts to pay Teachers for after hours meetings.</b>          -Additional funds to pay 13+ teachers who service newcomer students. This work will include curriculum development and shared strategies, student intervention planning, student celebration planning, distance learning planning and support, and targeted outreach to students/families. We have 161 newcomer families who have needs beyond the scope of our current work time, and by allowing extended time for teachers to work, students will be able to have access to the additional services that they need to stabilize themselves and their families during distance learning and the pandemic.          -Amount allocated is to supplement the amount already in our 20-21 plan. Additional funds are needed to cover the cost of these meetings due to the change to the quarter schedule, where the full team of teachers does not have a common planning time every quarter. Therefore the meetings happen outside of regular school hours and teachers need to be compensated for them.</p>	\$5,000.00	1120	Teacher Salaries Stipends			Recent Immigrant Support and Engagement (RISE)	Personalized Support (PS)



<p><b>Licensing Agreements:</b>  <b>Purchase Padlet subscription</b> for the site so that all teachers (86 teachers) and staff (20+ case managers, counselors, administrators, support staff who support our pathway students) have access to using Padlet beyond what's available for free. Teachers will use Padlet during their synchronous online instruction time and it can be used during asynchronous time to increase electronic collaboration during distance learning and idea-sharing amongst all 1635 of our pathway students for integrated projects and use it with themselves during pathway teacher planning meetings.</p>	\$2,000.00	5846	Licensing Agreements			WHOLE SCHOOL	Rigorous Academics (RA)
<p><b>Teacher Salaries Stipends: Extended Contracts to pay Teachers for Professional Learning Community.</b>  <b>-9th Grade Families</b>  after hours meetings to align student intervention work, community building and introduction to our pathways. This supports student pathway alignment and awareness and impacts 398 freshman students of the 1634 total student population.  <b>Allocated \$10,000 per family for 5 families (26 teachers within all 5 families)</b></p>	\$50,000.00	1120	Teacher Salaries Stipends			9th GRADE PATHWAY	Personalized Support (PS)
<p><b>Consultant Contract: Whole School - Destination College Advising Corps personnel (1 employee) to support our students in college applications process.</b> This person will serve our 1635 student population (398 Freshmen, 433 Sophomores, 418 Juniors, 386 Seniors) in providing support in college awareness and for applying to colleges, financial aid, and scholarships. Specifically that might include, but not limited to, providing information and guidance for the college application process include, teaching students with A - G requirements, helping them investigate colleges and career options, creating a plan for college readiness, help in completing college applications, identifying scholarships and supporting the application process for those scholarships, completing financial aid forms, supporting students in applying for the college entrance tests like the Scholastic Aptitude Test (SAT) and the American College Test (ACT). All of these services will be provided virtually and will include workshops offered via zoom to students, families, and classrooms.</p>	\$18,000.00	5825	Consultant Contracts			WHOLE SCHOOL	Personalized Support (PS)
<p><b>Consultant Contract with Oakland Promise - Funds to support the Oakland Promise, Future Center, and staff to support our 1635 students</b> (398 Freshman, 433 Sophomores, 418 Juniors, 386 Seniors) in college awareness and for applying to colleges, Financial Aid and scholarships. Specifically that might include, but not limited to, providing information and guidance for the college application process include, teaching students with A - G requirements, helping them investigate colleges and career options, creating a plan for college readiness, help in completing college applications, identifying scholarships and supporting the application process for those scholarships, completing financial aid forms, supporting students in applying for the college entrance tests like the Scholastic Aptitude Test (SAT) and the American College Test (ACT). All of these services will be provided virtually and will include workshops offered via zoom to students, families, and classrooms.</p>	\$80,000.00	5825	Consultant Contracts			WHOLE SCHOOL	Personalized Support (PS)

<p><b>Consultant Contract with Y-PLAN</b>  <b>Y-PLAN (Youth – Plan, Learn, Act, Now) yields measurable outcomes for students, cities, and adults.</b> Y-PLAN (Youth – Plan, Learn, Act, Now), an educational strategy from the UC Berkeley Center for Cities + Schools, has measured outcomes for students in communication, critical thinking, collaboration, and creativity, as well as a marked increase in community contribution or civic agency. For cities, the work students do through their Y-PLAN (Youth – Plan, Learn, Act, Now) project has the potential to directly impact the city policy and the broader school community around them. Adult outcomes include the professional development for teachers to implement civic work-based learning that reaches entire classrooms of students, as well as training for city leaders to be better prepared to work effectively with young people and schools.</p> <p>The \$10,000 will support a dedicated Y-PLAN (Youth - Plan, Learn, Act, Now) coach that supports teachers with the curriculum; coordinates with a real world client like Bay Area Rapid Transit, Oakland Housing Authority, City of Oakland; and organizes virtual community showcase events and supports 2-4 classrooms of students per project.</p> <p>This is not previously approved in our plan.</p>	\$10,000.00	5825	Consultant Contracts			WHOLE SCHOOL	Rigorous Academics (RA)
<p><b>Carryover for Fiscal Year 2021-2022</b> - Many of the activities we would normally use this funding for are limited due to Coronavirus Disease. With that constraint, we would like to strategically hold funds to carryover into the 2021-22 school year.</p>	\$139,590.11	4391	Carryover Prior Year			WHOLE SCHOOL	Rigorous Academics (RA), Work Based Learning (WBL), Career Technical Education (CTE), Personalized Support (PS)