



## LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission  
From: Matin Abdel-Qawi, High School Network Superintendent  
Subject: **Measure N Recommendations for 2019-2020 Carryover Funds, Part II**  
Date: November 18, 2020

### OVERVIEW & OBJECTIVE

Twenty-two OUSD district schools and charter schools have unspent Measure N funds from the 2019-2020 fiscal year. During the November Measure N Commission meeting, the 2019-2020 Measure N Carryover Justification Form for six schools were approved.

Of the remaining sixteen schools seeking approval, eight have submitted their 2019-2020 Measure N Carryover Justification Form that articulate the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. Schools also indicated if their budgets reflected already approved expenditures and the rationale for seeking additional funds. The remaining eight schools with carryover funds have requested for additional time to develop their budgets and will submit their 2019-2020 Measure N Carryover Justification Form to the January Measure N Commission meeting.

Seven of the eight schools who have submitted their 2019-2020 Measure N Carryover Justification Form for approval have carryover funds that are ten percent or more than the Measure N funds received. Per Measure N Commission policy, these nine schools require direct Measure N commission approval of the carryover justification form.

Measure N staff have reviewed the 2019-2020 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

### SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2019-2020 Measure N Carryover Justification Form	Percentage of Total Measure N Funds Received to Carryover	2019-2020 Measure N Carryover Total Amount
20-2347	Coliseum College Preparatory Academy	Approve	62%	\$149,905.96
20-2348	Madison Park Academy	Approve	26%	\$152,596.41
20-2351	Oakland Technical High School	Approve	34%	\$725,394.47
20-2352	Skyline High School	Approve	39%	\$671,895.92
20-2355	ARISE	Approve	75%	\$374,361.95
20-2356	Aspire Lionel Wilson College Preparatory Academy	Approve	8%	\$10,439.83
20-2360	Fremont High School	Approve	13%	\$128,686.86



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20-2361	Community Day School	Approve	29%	\$14,109.61
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2019-2020 Measure N Carryover Funds	<b>\$2,227,391.01</b>
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**School Name:** COMMUNITY DAY SCHOOL**Site Number:** 333**MEASURE N 2019-2020 CARRYOVER JUSTIFICATION FORM**

**Why were you unable to expend all your funds in 2019-2020 school year?** Due to the COVID-19 Pandemic and shelter in place it became increasingly difficult to spend down the Measure N funds. We respectfully request to carry over funds until such time students are allowed to return to campus.

<b>Total Measure N Funds Received in Fiscal Year 2019-2020</b> <i>(including accumulated carryover from previous years)</i>	\$47,897.89		<b>Final Carryover Amount from Fiscal Year 2019-2020</b>	\$14,109.61
<b>Final Carryover Amount from Fiscal Year 2019-2020</b>	<b>\$14,109.61</b>		<b>Total Budgetted Amount</b>	\$14,109.61
<b>Percentage of 2019-2020 Measure N Funds to Carryover</b>	29%		<b>Remaining Amount</b>	\$0.00
<b>Commission Approval Required</b> <i>(Required if percentage of funds to carry over is 10% or more)</i>	Yes			

Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your SPSA to support students and pathway development.  
 \*\*Proper justification is required below and should be used when creating Escape purchase order requests, budget transfer or journal entry requests, HRA's requests, consultant contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.

[Measure N Permissible Expenses](#)

[Proper Justification](#)

**Directions:** [Measure N Guide v2](#)

**Budget Justification:**

One to two sentences that provides the following information:

- What the specific expenditure, vendor, or service is?
- How the specific expenditure, vendor, or service provided is aligned to pathway development?
- What need this specific expenditure or service addresses?

**Carryover Prior Year:** Carryover 2020-2021 Due to COVID-19 and Alameda County Shelter in Place guidelines we were unable to spend down our Measure N allocation. Additionally there will not be ashy expulsions this year. We will continue to re-admit students at the end of the semester which will reflect a smaller student population. We would like to carry over our funds until we return to in person instruction.

COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE	FTE	WHOLE SCHOOL / PATHWAY NAME	Which Linked Learning pillar does this support?
\$14,109.61	4391	Carryover, Prior Year				