



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission
From: Matin Abdel-Qawi, High School Network Superintendent
Subject: **Measure N Recommendations for 2019-2020 Carryover Funds, Part II**
Date: November 18, 2020

OVERVIEW & OBJECTIVE

Twenty-two OUSD district schools and charter schools have unspent Measure N funds from the 2019-2020 fiscal year. During the November Measure N Commission meeting, the 2019-2020 Measure N Carryover Justification Form for six schools were approved.

Of the remaining sixteen schools seeking approval, eight have submitted their 2019-2020 Measure N Carryover Justification Form that articulate the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. Schools also indicated if their budgets reflected already approved expenditures and the rationale for seeking additional funds. The remaining eight schools with carryover funds have requested for additional time to develop their budgets and will submit their 2019-2020 Measure N Carryover Justification Form to the January Measure N Commission meeting.

Seven of the eight schools who have submitted their 2019-2020 Measure N Carryover Justification Form for approval have carryover funds that are ten percent or more than the Measure N funds received. Per Measure N Commission policy, these nine schools require direct Measure N commission approval of the carryover justification form.

Measure N staff have reviewed the 2019-2020 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2019-2020 Measure N Carryover Justification Form	Percentage of Total Measure N Funds Received to Carryover	2019-2020 Measure N Carryover Total Amount
20-2347	Coliseum College Preparatory Academy	Approve	62%	\$149,905.96
20-2348	Madison Park Academy	Approve	26%	\$152,596.41
20-2351	Oakland Technical High School	Approve	34%	\$725,394.47
20-2352	Skyline High School	Approve	39%	\$671,895.92
20-2355	ARISE	Approve	75%	\$374,361.95
20-2356	Aspire Lionel Wilson College Preparatory Academy	Approve	8%	\$10,439.83
20-2360	Fremont High School	Approve	13%	\$128,686.86



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20-2361	Community Day School	Approve	29%	\$14,109.61
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2019-2020 Measure N Carryover Funds	\$2,227,391.01
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School Name: FREMONT HIGH SCHOOL**Site Number:** 302**MEASURE N 2019-2020 CARRYOVER JUSTIFICATION FORM****Why were you unable to expend all your funds in 2019-2020 school year?**

Fremont High was unable to spend down the 2019-20 funds due Covid19 school closure in March. Several of our allocations were designated to activities that could no longer take place.

Total Measure N Funds Received in Fiscal Year 2019-2020
(including accumulated carryover from previous years)

\$981,416.94

Final Carryover Amount from Fiscal Year 2019-2020

\$128,686.86

Percentage of 2019-2020 Measure N Funds to Carryover

13%

Commission Approval Required

(Required if percentage of funds to carry over is 10% or more)

Yes

Final Carryover Amount from Fiscal Year 2019-2020

\$128,686.86

Total Budgetted Amount

\$128,686.86

Remaining Amount

\$0.00

Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your SPSA to support students and pathway development.

**Proper justification is required below and should be used when creating Escape purchase order requests, budget transfer or journal entry requests, HRA's requests, consultant contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.

[Measure N Permissible Expenses](#)[Proper Justification](#)**Directions:** [Measure N Guide v2](#)**Budget Justification:**

One to two sentences that provides the following information:

- What the specific expenditure, vendor, or service is?
- How the specific expenditure, vendor, or service provided is aligned to pathway development?
- What need this specific expenditure or service addresses?

COST**OBJECT CODE****OBJECT CODE DESCRIPTION****POSITION TITLE****FTE****WHOLE SCHOOL / PATHWAY NAME****Which Linked Learning pillar does this support?**

Teacher Salaries Stipends: Extended Contracts for Pathway Lead Teachers to participate on school leadership team, facilitation of weekly pathway/Small Learning Community collaboration meeting, after school/weekend professional development, and data collection and organization to monitor student performance by pathway.

(11 teacher leaders x \$38.50/hour x 130 hours per teacher + 25% for benefit costs = \$68,819)

This allocation is not previously in our 2020-21 Measure N approved budget. We have allocated funds for Extended Contracts under another budget source for teachers providing credit recovery options for students. This allocation will specifically support pathway directors to plan outside their contracted hours to perform duties that will directly impact student achievement. Pathway/Small Learning Community Lead Teachers are our primary structure for student intervention during distance learning and this structure requires an increased investment of teacher/leader time. In our Pathway/Small Learning Community Lead Team meetings, we review student achievement and progress (i.e. grades, on-track to graduation, and online engagement/attendance trends by small learning community, grade-level, department). Lead teachers will work with administrators, case managers, counselors and other team members to brainstorm ideas on how to intervene as a pathway/small learning community team to best utilize our online collaboration time to support individual students. Small learning community/pathway teams meet bi-weekly with the primary objective of increasing student intervention and support during distance learning.

\$68,819.00

1120

Certificated Teachers' Salaries: Stipends

N/A

N/A

Media / Arch.

Comprehensive Student Supports

<p>Consultant Contract: Work-Based Learning (WBL) stipends for students in the Architecture and Media Academies participating in Work Based Learning career preparation and training experiences. Students will participate in internships throughout the year and through June 30, 2021. (40 stipends x \$1,000 per student = \$40,000) WBL stipends will be facilitated through our existing partnership with Bay Area Community Resources (BACR).</p> <p>This past summer we had 42 students in internships from both Media and Architecture academies. Students participated in the Media Summer Institute, Laney courses, and with internship host sites. We will be able provide small group internships on campus in the Spring 2021 and follow Alameda County Health Guidelines. OUSD has the legal basis pending the academies designing the projects and getting site admin and district approval. Working in the wood shops or outdoors with distancing, as well as setting up the new CTE classroom spaces and working on client based media productions. This past summer our Media director brought small group to campus to facilitate student work on campus and they won feature in the Fruitvale Film Festival. This allocation is not an existing allocation anywhere in our 2020-2021 school budget. Student interest is high and we are confident we can spend these funds to support 40 students. We are particularly hopeful about the paid internship opportunities students can benefit from during the school year that allow them to develop and demonstrate pathway relevant skills and knowledge. Students will be able to complete media or architecture internships related to the pathway field by completing client work for school-based and external clients. In many cases they may be able to complete this client work online, through remote desktops and use of industry applications online (i.e. Adobe Premier). Example of student experience during Distance Learning: 1) Professional Communication Skills. 2) Career Exploaration 3) Community College Orientation and Education Plans. 4) Demonstration of Mastery Prep. Students would engage in Virtual Internships and Online Career Oriented Peralta college classes.</p>	\$40,000.00	5825	Consultants	N/A	N/A	Media / Arch.	Work-Based Learning
<p>Computers: Media Academy will purchase computers to support the CTE pathway exposure classes for ninth graders. Each student will use their computer to complete media projects, to support students in having access to industry-grade digital media technology and software to be able to complete industry-level design tasks and projects. These computers will be added to another bulk of computers being purchased to equal a class set for incoming 9th graders. 10 computers @ \$1,609.00 = \$16,090.00 + \$3,777.86 for sales tax and recycle fee = \$19,867.86 (additional amount needed for additional fees will be covered by other site resources). Allocation for computers that exist in media and architecture academy will be used for students in grades 10-12 already registered into those academies. This specific allocation will serve the 9th grade CTE classes for both Media and Architecture students.</p>	\$19,867.86	4420	Computer < \$5,000	N/A	N/A	Media	Rigorous Academics