



## LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission  
From: Matin Abdel-Qawi, High School Network Superintendent  
Subject: **Measure N Recommendations for 2019-2020 Carryover Funds, Part II**  
Date: November 18, 2020

### OVERVIEW & OBJECTIVE

Twenty-two OUSD district schools and charter schools have unspent Measure N funds from the 2019-2020 fiscal year. During the November Measure N Commission meeting, the 2019-2020 Measure N Carryover Justification Form for six schools were approved.

Of the remaining sixteen schools seeking approval, eight have submitted their 2019-2020 Measure N Carryover Justification Form that articulate the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. Schools also indicated if their budgets reflected already approved expenditures and the rationale for seeking additional funds. The remaining eight schools with carryover funds have requested for additional time to develop their budgets and will submit their 2019-2020 Measure N Carryover Justification Form to the January Measure N Commission meeting.

Seven of the eight schools who have submitted their 2019-2020 Measure N Carryover Justification Form for approval have carryover funds that are ten percent or more than the Measure N funds received. Per Measure N Commission policy, these nine schools require direct Measure N commission approval of the carryover justification form.

Measure N staff have reviewed the 2019-2020 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

### SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2019-2020 Measure N Carryover Justification Form	Percentage of Total Measure N Funds Received to Carryover	2019-2020 Measure N Carryover Total Amount
20-2347	Coliseum College Preparatory Academy	Approve	62%	\$149,905.96
20-2348	Madison Park Academy	Approve	26%	\$152,596.41
20-2351	Oakland Technical High School	Approve	34%	\$725,394.47
20-2352	Skyline High School	Approve	39%	\$671,895.92
20-2355	ARISE	Approve	75%	\$374,361.95
20-2356	Aspire Lionel Wilson College Preparatory Academy	Approve	8%	\$10,439.83
20-2360	Fremont High School	Approve	13%	\$128,686.86



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20-2361	Community Day School	Approve	29%	\$14,109.61
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2019-2020 Measure N Carryover Funds	<b>\$2,227,391.01</b>
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**School Name:** ASPIRE LIONEL WILSON COLLEGE PREPARATORY ACADEMY

**MEASURE N 2019-2020 CARRYOVER JUSTIFICATION FORM**

**Why were you unable to expend all your funds in 2019-2020 school year?** We contracted with Patricia Clark as our consultant to support building out our pathway program. She works out of the UC Berkeley and with school closures has had a difficult time getting our invoice created. Thus, she has not yet billed us for her services. We will use this money to pay for her services from the 19-20 fiscal year during the 20-21 fiscal year.

<b>Total Measure N Funds Received in Fiscal Year 2019-2020</b> <i>(including accumulated carryover from previous years)</i>	\$139,125.00		<b>Final Carryover Amount from Fiscal Year 2019-2020</b>	\$10,439.83
<b>Final Carryover Amount from Fiscal Year 2019-2020</b>	<b>\$10,439.83</b>		<b>Total Budgetted Amount</b>	\$10,439.83
<b>Percentage of 2019-2020 Measure N Funds to Carryover</b>	8%		<b>Remaining Amount</b>	\$0.00
<b>Commission Approval Required</b> <i>(Required if percentage of funds to carry over is 10% or more)</i>	No			

Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your SPSA to support students and pathway development.

**\*\*Proper justification is required below and should be used when creating Escape purchase order requests, budget transfer or journal entry requests, HRA's requests, consultant contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.**

[Measure N Permissible Expenses](#)

[Proper Justification](#)

**Directions:** [Measure N Guide v2](#)

**Budget Justification:**

One to two sentences that provides the following information:

- What the specific expenditure, vendor, or service is?
- How the specific expenditure, vendor, or service provided is aligned to pathway development?
- What need this specific expenditure or service addresses?

	<b>COST</b>	<b>OBJECT CODE</b>	<b>OBJECT CODE DESCRIPTION</b>	<b>POSITION TITLE</b>	<b>FTE</b>	<b>WHOLE SCHOOL / PATHWAY NAME</b>	<b>Which Linked Learning pillar does this support?</b>
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<p>Hire linked learning consultant to support the following:</p> <ul style="list-style-type: none"> <li>-Our consultant supports us with aligning our program and connecting us to resources as needed</li> <li>-She recommends trainings and resources, connects us with other schools, supports our WBL rollout, and provides guidance to teachers and staff who are supporting pathway buildout</li> </ul> <p>Focusing on these areas has helped improve student engagement in our pathway by increasing student voice in cross-curricular projects, aligning our WBL program across classrooms, supporting our Pathway advisory board to connect with professionals, and by coaching members of the Pathway team to sequence content in meaningful ways.</p> <p>This expenditure is already approved in our 20-21 plan. The reason why we have requested the carryover is because the consultant did not request payment until after the 19-20 expenditures deadline. Our agreement covers approximately 6.66 days of service at \$1500 per day.</p>	\$10,439.83	5802	Educational Consultants	NA	NA	Designing for Social Change: An Engineering Pathway	Our consultant provides guidance on all 4 pillars
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