



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission
From: Matin Abdel-Qawi, High School Network Superintendent
Subject: **Measure N Recommendations for 2019-2020 Carryover Funds, Part II**
Date: November 18, 2020

OVERVIEW & OBJECTIVE

Twenty-two OUSD district schools and charter schools have unspent Measure N funds from the 2019-2020 fiscal year. During the November Measure N Commission meeting, the 2019-2020 Measure N Carryover Justification Form for six schools were approved.

Of the remaining sixteen schools seeking approval, eight have submitted their 2019-2020 Measure N Carryover Justification Form that articulate the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. Schools also indicated if their budgets reflected already approved expenditures and the rationale for seeking additional funds. The remaining eight schools with carryover funds have requested for additional time to develop their budgets and will submit their 2019-2020 Measure N Carryover Justification Form to the January Measure N Commission meeting.

Seven of the eight schools who have submitted their 2019-2020 Measure N Carryover Justification Form for approval have carryover funds that are ten percent or more than the Measure N funds received. Per Measure N Commission policy, these nine schools require direct Measure N commission approval of the carryover justification form.

Measure N staff have reviewed the 2019-2020 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2019-2020 Measure N Carryover Justification Form	Percentage of Total Measure N Funds Received to Carryover	2019-2020 Measure N Carryover Total Amount
20-2347	Coliseum College Preparatory Academy	Approve	62%	\$149,905.96
20-2348	Madison Park Academy	Approve	26%	\$152,596.41
20-2351	Oakland Technical High School	Approve	34%	\$725,394.47
20-2352	Skyline High School	Approve	39%	\$671,895.92
20-2355	ARISE	Approve	75%	\$374,361.95
20-2356	Aspire Lionel Wilson College Preparatory Academy	Approve	8%	\$10,439.83
20-2360	Fremont High School	Approve	13%	\$128,686.86



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20-2361	Community Day School	Approve	29%	\$14,109.61
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2019-2020 Measure N Carryover Funds	\$2,227,391.01
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School Name: ARISE HIGH SCHOOL								
MEASURE N 2019-2020 CARRYOVER JUSTIFICATION FORM								
Why were you unable to expend all your funds in 2019-2020 school year?		While we had a susinct plan to spend down all funds in the 2019-2020 school year, we were unable to do so largely due to COVID-19 and shelter in place orders. This affected our ability to execute our strategic action plan and spend down the Measure N funds as initially planned.						
Total Measure N Funds Received in Fiscal Year 2019-2020 <i>(including accumulated carryover from previous years)</i>		\$496,582.50			Final Carryover Amount from Fiscal Year 2019-2020		\$374,361.95	
Final Carryover Amount from Fiscal Year 2019-2020		\$374,361.95			Total Budgetted Amount		\$374,361.95	
Percentage of 2019-2020 Measure N Funds to Carryover		75%			Remaining Amount		\$0.00	
Commission Approval Required <i>(Required if percentage of funds to carry over is 10% or more)</i>		Yes						
Directions:		Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your SPSA to support students and pathway development. **Proper justification is required below and should be used when creating Escape purchase order requests, budget transfer or journal entry requests, HRA's requests, consultant contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.						
		Measure N Permissible Expenses						
		Proper Justification						
Budget Justification: One to two sentences that provides the following information: - What the specific expenditure, vendor, or service is? - How the specific expenditure, vendor, or service provided is aligned to pathway development? - What need this specific expenditure or service addresses?		COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE	FTE	WHOLE SCHOOL / PATHWAY NAME	Which Linked Learning pillar does this support?

<p>Pathway Mentor and Student Support Manager: (*New line item not orginally in our 2021 Improvement Plan)</p> <p>The Mentor and Student Support Manager will coordinate and manage mentorship, tutoring and individualized student support programs (91 juniors & 84 seniors, with a special concentration on students with IEP's and/or in our dual enrollment program), occurring during school, after school and during summer bridge. For the 2020-2021 school year, the Mentor and Student Support Manager will work to increase the number of students with IEPs and other underrepresented students who enroll in and succeed in dual enrollment classes by providing individualized support through mentoring, and tutoring, and other services. Primary responsibilities also include:</p> <ul style="list-style-type: none"> -Develop and implement a system for tracking individualized supports for pathway students, especially our target student population (includes peer and professional mentoring, peer tutoring, work with college tutors, etc.) -Coordinate the mentor-mentee program, including establishing processes and procedures as well as follow up with mentors, mentees, parents, and staff (as needed). -Develop and facilitate ARISE's Peer Tutoring Program -Coordinate 12th grade Senior Seminar Capstone mentorships -Establish and facilitate other supports for student success in college courses, including review sessions, study skills sessions, writing tutors, etc. -Complete associated paperwork data analysis, and evaluation as needed. -Provide resources and referrals for services -Pilot new Spring Mentoring program -Support IEP students and other target population students in successfully acheiving their learning goals -Provide resources and referrals of services in coordination with the Pathway Case Manager <p>Pathway Strategic Goals: Student Pathway Awareness, Connection and Support / Closing the Opportunity Gap</p>	\$77,255.95	1300	Non Certified Salaries	Pathway Mentor and Student Support Manager	FTE		
<p>Pathway College and Career Counselor (1/2 salary and benifits) (*New carry over line item not orginally in our 2021 Improvement Plan) Provide student support and counseling for 9th & 10th graders (106 freshman and 108 sophmores graders, total 214 underclassmen), with all pathway students with a primary concentration on our target student population. Pathway Counselor ensures students are getting individulized support completing and enhancing their Get Focused Stay Focused 10 year plan, developing evidence for the college and career portfolio, succeeding in their CTE course to become pathway completers, A-G course requirements, and including additional support with pathway orientation.</p>	\$44,592.00	1200	Certified Pupil Support Salaries	Pathway College and Career Counselor	1/2 FTE		Rigourous Academics
<p>CTE Intermediate Public and Community Health Teacher (salary and benefits) (*New carry over line item not orginally in our 2021 Improvement Plan) - As we strive for gold certification with the Linked Learning Alliance, we must ensure that we have CTE certified teachers teaching the CTE classes and pathway sequenced courses.All CTE instructors impliment course work that emphasizes the four pillars of linked learning to increase student engagement and knoweldge, specifically: WBL, internships, college and career readiness, guest speakers and industry partnerships that link student learning to the real world. (CTE Public and Community health instructor holds all CTE junior classmen, total of 91 students)</p>	\$90,354.00	1100	Certified Teacher Salaries	CTE Intermediate Public and Community Health Teacher	FTE		Rigourous Academics

CTE Biology and Community Health Teacher - (*New carry over line item not orginally in our 2021 Improvement Plan) (Salary and Benefits) As we strive for gold certification with the Linked Learning Alliance, we must ensure that we have CTE certified teachers teaching the CTE classes and pathway sequenced courses. All CTE instructors impliment course work that emphasizes the four pillars of linked learning to increase student engagement and knoweldge, specifically: WBL, internships, college and career readiness, guest speakers and industry partnerships that link student learning to the real world (CTE Public and Community health instructor holds all CTE sophomore classmen, total of 108 students).	\$83,160.00	1100	Certified Teacher Salaries	CTE Biology Teacher	FTE		Rigorous Academics
MIMS Oakland (*New carry over line item not orginally in our 2021 Improvement Plan) : Support with industry partner integratrion, WBL, and technical skills and certifications (a) Facilitate weekly in-class engagement in all CTE and Pathway Sequenced course (b) Organize and lead three field trips to health related institutions for 9, 10,11,12th grade (Virtually as needed) (c) Facilitate health professional panel or guest speaker once per month (Open to all pathway students) (d) Facilitate 8-hour Mental Health First Aid for Youth certification course for 40 ARISE teachers and staff (2-year certification) (e) Facilitate 4.5 hour Teen Mental Health First Aid certification course for 40 ARISE student leaders (f) Certify 200 ARISE students in CPR and First Aid (2-year certification) (g) Support work based learning liaison in providing health career based learning opportunities for ARISE staff (including mock interviews and internships) (Virtually as needed) (h) Conduct program evaluation and student reflection MIMS Oakland works with all ARISE pathway students (total 389 students) (*The current plan is that this would all be done virtually. We are working to determine how to best make field trips, simulations, and job shadows virtual but have already had several industry and community partners join our classes virtually. We also hope that by late spring or early summer, we might be able to have some of these trainings take place in person within small groups. If not, we will continue to explore best ways to everything virtually)	\$53,000.00	5100	Subagreements for Services				Work Based Learning/Technical Skills
Mentor and Mentor Lead stipends (*New line item not orginally in our 2021 Improvement Plan) for ARISE graduates who are enrolled in Peralta Colleges, UC Berkeley students, George Washington students to support ARISE students in post secondary transition. Expand tutoring and mentoring for students enrolled in our dual enrollment offerings, as well as their CTE sequenced courses. Providing individualized support through peer mentoring, college success mentoring and tutoring, study groups, and seminars to understand and apply content within their CTE and dual enrollment courses. Additionally, ARISE will pilot a summer enrichment program that is focused on Health Occupations, by connecting summer dual enrollment courses with experiential work based learning (some mentoring activities serve all 389 students in the pathway, while others will focus on the 80 students in the summer enrichment program). (*The current plan is for this to be done all virtually. We've been in conversations and planning meetings with UC Berkeley and GWU and have already begun to execute some of this virtually. The idea is to continue this virtual pilot year with the hope of in-person or a hybrid version into the summer or beginning next school year.)	\$11,000.00	5100	Subagreements for Services				Individualized Student Support

CCASN Consultat Patricia Clark - (*New carry over line item not orginally in our 2021 Improvement Plan) We will continue our work with Patricia Clark as we strive for Gold Certification with the Linked Learning Alliance, as well as integrate feedback and areas of growth from our last Measure N site visit. Consultant gives weekly feedback, advice, guidance, and resources to the ARISE Design Team on: student academic performance, student engagement, WBL initiatives and internship oppportunities, and other aspects of pathway advancement (as ARISE is a wall-to-wall school, 100% of all 389 students are impacted by Patricia's insight guidance) .	\$15,000.00	5100	Subagreements for Services				Rigorous Academics
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