Board Office Use: Legislative File Info.	
File ID Number	20-0547
Introduction Date	3-13-2020
Enactment Number	
Enactment Date	



## Memo

То	Facilities Committee
From	Tadashi Nakadegawa, Interim Deputy Chief, Facilities Planning and Management
Committee Meeting Date	March 13, 2020
Subject	Buildings & Grounds - Budget Cut Impacts
Action	Emergency and high priority items.
Background/ Discussion	<ul> <li>Retain focus on emergency and high priority items:</li> <li>1. Expensive emergencies like sewer breaks may have to be funded on an emergency basis by Board Action (delaying response).</li> <li>2. Using the detailed shop by shop cuts to develop a list of specific impacts such as:</li> <li>Glazing repairs will now take an average of 30 days</li> <li>Telephone repairs will now take an average of 15 days</li> <li>Automobile repairs will take a minimum of two weeks</li> <li>Locker repairs will now take a minimum of two weeks</li> <li>etc</li> <li>3. We are prioritizing emergency and high priority repairs and maintenance to keep sites up and running. Emergencies will continue to get immediate attention. High priority calls may experience up to 1 week delay. There will be an approximately 30 day increase in response on medium priority service calls (generally items that are broken, damaged or defaced that do not present an immediate health and safety hazard). The repurposing of RRMA will also impact cleaning standards by reducing the total cleaning hours (some % of hours will be devoted to repairs/maintenance). We have projected deferred maintenance funding at \$1.5M annually as part of our</li> </ul>

budget model. Additional deferred maintenance funding may help to mitigate this impact

Recommendation

Fiscal Impact

Attachment

N/A