



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission
From: Lucia Moritz, Network Superintendent
Subject: **Recommendations for Measure N Budget Modification Process**
Date: February 13, 2020

OVERVIEW & OBJECTIVE

Schools submit a Measure N Education Improvement Plan and budget for review in April, which the Measure N Commission approves, and moves on to OUSD Board approval. Once the OUSD Board approves the Measure N plan and budget, the funds are to be expended in the following fiscal year.

As the fiscal year progresses and schools spend down their Measure N allocation, schools engage in reflection and continued strategic planning that sometimes leads to schools sites requesting for the opportunity to appropriate funds in different ways than originally planned. For some schools it might be a new opportunity that requires funding, not being able to hire for a specific position and needing to develop a different strategy, or becoming clearer on how to better use funds in support of pathway development.

Staff have determined the importance of recommending a process that would allow schools to adjust their Measure N budget while balancing the need for efficient review, approval, and transparency.

SUMMARY

Staff recommendations are as follows:

The Measure N Commission authorizes OUSD's High School Network Superintendent to review and approve budget modification requests.

The High School Network Superintendent will review budget modification requests to ensure that expenditures follow all compliance requirements and continue to be within the permissible uses of Measure N funds. The High School Network Superintendent will also provide quarterly updates to the Measure N Commission as to which budget modification requests have been submitted and approved.

ATTACHMENTS

Staff have provided budget modification requests that schools have submitted to provide tangible examples.