

# Memo

**To** Board of Education

**From** Kyla Johnson, Superintendent  
Rebecca Littlejohn, Risk Management Officer

**Board Meeting Date** February 12, 2020

**Subject** **Declaring District Personal Property Obsolete, Surplus and Authorizing Disposition Thereof - Vehicle**

**Action Requested** Approval by the Board of Education of Resolution No. 1920-0199 Declaring District Personal Property Obsolete, Surplus and Authorizing Disposition Thereof - Vehicle.

**Background** Following a routine review of vehicles in the Distribution and Custodial Services Department, some vehicles were found to be surplus, obsolete and of no further use to the District. It is the recommendation of the Superintendent of Schools that such items be declared obsolete, surplus and/or sold, donated to a charitable organization or disposed of in the local public dump upon compliance with the provisions of Education Code Section 17545 and 17546, respectively.

**Recommendation** Approval by the Board of Education of Resolution No. 1920-0199 - Declaring District Personal Property Obsolete, Surplus and Authorizing Disposition Thereof – Vehicle.

**Fiscal Impact** Sale of the items listed in Exhibit "A" **will** reduce the cost associated with the equipment's financial returns on an item that would otherwise generate a cost to the district for disposal.

**Attachments**

- Resolution No. 1920-0199
- Exhibit "A" Surplus List

**RESOLUTION OF THE BOARD OF EDUCATION  
OF THE OAKLAND UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 1920-0199**

**DECLARING DISTRICT PERSONAL PROPERTY OBSOLETE, SURPLUS  
AND AUTHORIZING DISPOSITION THEREOF - VEHICLE**

**WHEREAS**, the Board of Education of the Oakland Unified School District has received from the Superintendent of Schools a list of District personal property – i.e., vehicle listed in Exhibit “A” deemed no longer required for school purposes, or that should be disposed of for the purpose of replacement, or that is unsatisfactory or not suitable for school use collected from or at listed sites; and

**WHEREAS**, the Superintendent recommends that the Board declare said District personal property list in Exhibit “A” to be obsolete, surplus and for items to be disposed of pursuant to applicable law,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Oakland Unified School District hereby declares said District personal property listed in attached Exhibit “A” to no longer be required for school purposes, or should be disposed of for the purpose of replacement, or is unsatisfactory or not suitable for school use; and

**BE IT FURTHER RESOLVED** that the Board of Education authorize and directs the Superintendent of designee to dispose of each item of the District’s personal property listed in attached Exhibit “A” and/or by sale, donation to a charitable organization or disposition in the local public dump upon compliance with the provisions of Education Code Sections 1745 and 17446, respectively.

PASSED AND ADOPTED by the Board of Education of the Oakland Unified School District, this 12<sup>th</sup> day of February, 2020, by the following vote:

PREFERENTIAL AYE: None

PREFERENTIAL NAY: None

PREFERENTIAL ABSTENTION: None

PREFERENTIAL RECUSAL: None

AYE: Aimee Eng, Jumoke Hinton Hodge, Gary Yee, Roseann Torres, James Harris,  
Vice President Shanathi Gonzales and President Jody London

NAY: None

ABSTAINED: None

RECUSED: None

ABSENT: Student Directors Mica Smith-Dahl and Denilson Garibo

### **CERTIFICATION**

I, hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted, at a Regular Meeting of the Board of Education of the Oakland Unified School District held on February 12, 2020.



---

Kyla Johnson Trammell  
Secretary, Board of Education

Attachment: Exhibit "A"

View Posted Asset

Basic Asset Information

<b>AHETag</b>	262381	<b>Quantity</b>	
<b>Description</b>	2001-DODGE VAN		
<a href="#">Extended Description</a>			
<b>Manufacturer</b>	DODGE	<b>Status</b>	Active
<b>Model</b>	RAM3500	<b>Condition</b>	POOR • MAJOR MAINT NEEDED
<b>Serial #</b>	287LB31Z71K542430		
<b>Acq. Date</b>	01/01/2001	<b>Received Date</b>	
<b>Acq. Method</b>	P • PURCHASED		<a href="#">Request Asset Action</a>
<b>Class</b>	2600 • LICENSED VEHICLES		<a href="#">Depreciation Schedule</a>
<b>Site</b>	988 • BUILDINGS AND GROUNDS	<b>Attached AHET</b>	
<b>Building</b>	988001 • MACHINERY & EQUIPMENT	<b>Vendor</b>	
<b>Room</b>	VEHICLE • VEHICLE	<b>Doc. Ref.#</b>	

AHET Log • Photo • [Quantity](#) • [Tag](#) • [Status](#) • [Location](#) • [Department](#) • [Fund](#) • [Photo](#)

Dept/Fund | **Accounting** | Insurance | User Data | Maintenance

<b>Quantity</b>	1	<b>Account</b>	600 • LICENSED VEHICLES	<b>Disposal Date</b>	
<b>Unit Cost</b>	\$21,000.00	<b>Accum. Depr. (Book 1)</b>	\$21,000.00	<b>Disposal Method</b>	
<b>Total Cost</b>	\$21,000.00	<b>Net Book Value (Book 1)</b>	\$0.00	<b>Cost of Sale</b>	\$
<b>Cost Method</b>		<b>Accum. Depr. (Book 2)</b>	\$21,000.00	<b>Proceeds</b>	\$
<b>Useful Life</b>	8	<b>Net Book Value (Book 2)</b>	\$0.00	<b>Gain/LoH (Book 1)</b>	\$
<b>Full Depr. Date</b>	01/01/2009	<b>Salvage Value</b>	\$0.00	<b>Gain/LoH (Book 2)</b>	\$



View Posted Asset

Basic Asset Information

<b>Asset Tag</b>	262381	<b>Quantity</b>	1
<b>Description</b>	2001-DODGE VAN		
<a href="#">Extended Description</a>			
<b>Manufacturer</b>	DODGE	<b>Status</b>	Active
<b>Model</b>	RAM 3500	<b>Condition</b>	POOR - MAJOR MAINT NEEDED
<b>Serial #</b>	2B7LB31Z71K542430		
<b>Acq. Date</b>	01/01/2001	<b>Received Date</b>	
<b>Acq. Method</b>	P - PURCHASED		<a href="#">Request Asset Action</a>
<b>Class</b>	2600 - LICENSED VEHICLES		<a href="#">Depreciation Schedule</a>

<b>Site</b>	988 - BUILDINGS AND GROUNDS	<b>Attached Asset</b>	
<b>Building</b>	988001 - MACHINERY & EQUIPMENT	<b>Vendor</b>	
<b>Room</b>	VEHICLE - VEHICLE	<b>Doc. Ref. #</b>	

Asset Logs & Photos → [Quantity](#) [Tag](#) [Status](#) [Location](#) [Department](#) [Fund](#) [Photo](#)

Dept/Fund | [Accounting](#) | [Insurance](#) | [User Data](#) | [Maintenance](#)

<b>Quantity</b>	1	<b>Account</b>	600 - LICENSED VEHICLES	<b>Disposal Date</b>	
<b>Unit Cost</b>	\$21,000.00	<b>Accum. Depr. (Book 1)</b>	\$21,000.00	<b>Disposal Method</b>	
<b>Total Cost</b>	\$21,000.00	<b>Net Book Value (Book 1)</b>	\$0.00	<b>Cost of Sale</b>	\$
<b>Cost Method</b>		<b>Accum. Depr. (Book 2)</b>	\$21,000.00	<b>Proceeds</b>	\$
<b>Useful Life</b>	8	<b>Net Book Value (Book 2)</b>	\$0.00	<b>Gain/Loss (Book 1)</b>	\$
<b>Full Depr. Date</b>	01/01/2009	<b>Salvage Value</b>	\$0.00	<b>Gain/Loss (Book 2)</b>	\$