

School Site	MetWest	Site Number	338				
MEASURE N 2018-19 CARRYOVER JUSTIFICATION FORM							
Why were you unable to expend all your funds in 2018-29 school year?	As a new site administer, I under-budgeted in some areas, something that I don't foresee happening again. Additionally, some of the equipment I was planning to purchase was covered under a different one-time source, something that the school did not anticipate when we submitted our Measure N Plan.						
Total Measure N Funds Received in Fiscal Year 2018-19 <i>(including accumulated carryover from previous years)</i>	\$192,159.70			Final Carryover Amount from Fiscal Year 2018-19		\$63,539.56	
Final Carryover Amount from Fiscal Year 2018-19	\$63,539.56			Total Budgetted Amount		\$63,539.56	
Percentage of 2018-19 Measure N Funds to Carryover	33.07%			Remaining Amount		\$0.00	
Commission Approval Required <i>(Required if percentage of funds to carry over is 10% or more)</i>	Yes						
Directions:	Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your SPSA to support students and pathway development. **Proper justification is required below and should be used when creating Escape purchase order requests, budget transfer or journal entry requests, HRA's requests, consultant contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.						
	Please reference the following documents for support in filling out the section below:						
	Measure N Permissible Expenses						
	Proper Justification						
Measure N Guide v2							
Strategic Action <i>(Justification)</i>	COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION NUMBER	POSITION TITLE	FTE	Which Linked Learning pillar does this support?
Hire of an .80 FTE position for internship coordinator , who leads and support schoolwide internship program, linked learning, all advisors and curricular alignment. Total of one teacher at \$52,444.26 plus \$10,488 for benefits = \$62,933.11	\$62,933.11	1105	Enter object code at left.	6121	Enter position number at left.	0.80	
Teacher Salaries Stipends: Mid-year retreat on a Saturday for leadership team for reflection on linked learning and pathway goals to set priorities for spring semester. Total of 3 teachers for extended contract. Total of 4 hours. 12 hours @ 38.50/hr = \$554.40 plus 92.40 in benefits = 554.40	\$606.45	1120	Enter object code at left.		Enter position number at left.		
			Enter object code at left.		Enter position number at left.		