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OAKLAND UNIFIED  
SCHOOL DISTRICT  
Community Schools, Thriving Students

# Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent and Secretary, Board of Education  
Timothy White, Deputy Chief, Facilities Planning and Management

**Board Meeting Date** March 27, 2019

**Subject** Independent Consultant Agreement Greater than \$92,600 - Performance Fact, Inc. - Facilities Planning & Management Project

**Action Requested** Approval by the Board of Education of an Independent Consultant Agreement Greater than \$92,600 between the District and Performance Fact, Inc., Oakland, CA, for the latter to provide facilitation of the 7-11 committee process; facilitate the deliberations of the 7-11 committee, provide emergency support and management assistance to the Facilities Planning & Management; review Bond requirement and 2012 Facilities Master Plan (FMP) including its alignment with the District’s Pathways to Excellence 2020 Strategic Plan; Re-establish required 7-11 Oversight Committee-Ed Code 17390; participate in OUSD Executive Cabinet meetings; support Deputy Chief in working with architects and contractors in development of a 3-5 year roadmap for surplus property and asset management; FCMAT and the Governor’s requirement in Education Trailer Bill AB1840, in conjunction with the Facilities Planning and Management Project, more specifically delineated in the Scope of Services in Exhibit “A”, incorporated herein by reference as though fully set forth, commencing March 28, 2019 and concluding no later than June 30, 2019, in an amount not to exceed \$128,750.00.

**Discussion** Vender to assist the District in developing deliberations for the 7-11 Committee.

**LBP** (Local Business Participation Percentage) 00.00%

**Recommendation** Approval by the Board of Education of an Independent Consultant Agreement Greater than \$92,600 between the District and Performance Fact, Inc., Oakland, CA, for the latter to provide facilitation of the 7-11 committee process; facilitate the deliberations of the 7-11 committee, provide emergency support and management assistance to the Facilities Planning & Management; review Bond requirement and 2012 Facilities Master Plan (FMP) including its alignment with the District’s Pathways to Excellence 2020 Strategic Plan; Re-establish required 7-11 Oversight Committee-Ed Code 17390; participate in OUSD Executive Cabinet meetings; support Deputy Chief in working with architects and contractors in development of a 3-5 year roadmap for surplus property and asset management; FCMAT and the Governor’s requirement in Education Trailer Bill AB1840, in conjunction with the Facilities Planning and

Management Project, more specifically delineated in the Scope of Services in Exhibit “A”, incorporated herein by reference as though fully set fourth, commencing March 28, 2019 and concluding no later than June 30, 2019, in an amount not to exceed \$128,750.00.

**Fiscal Impact**

Fund 21, Measure J

**Attachments**

- Independent Consultant Agreement including scope of work
- Consultant Proposal
- Certificate of Insurance