



2019-20 Measure G1

Grant Application

Due: February 11, 2019

School	Westlake	Contact *	Maya Taylor
School Address	2629 Harrison Street Oakland, CA 94612	Contact Email	maya.taylor@ousd.org
Principal	Maya Taylor	Principal Email	maya.taylor@ousd.org
School Phone	510-879-2130	Recommended Grant Amount**	\$122,261
Actual 2018-19 Enrollment (6-8) (20 day count)	265		

*Grants will be distributed based on site-projected enrollment at the time that the grant is due. Final distribution of funds will be based on the prior year 20 day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

Summary of Approved Expenditures from 2018-19 ([2018-19 approved proposal](#) and [carryover forms](#))

2018-19 Approved Expenditures from <i>Budget Justification and Narrative Section</i> (add more rows if necessary)		Budget Amount
1	0.8 FTE Drama Teacher (apx \$66,000)	\$ 63,554.00
2	Art Supplies for Art and Drama Classes (carryover)	\$5,000
3	Music Supplies and Instruments (carryover)	\$2,917.77
4	Bars in dance room for Dance Class (carryover)	\$2,500
5	(a) Summer Bridge for 5th & 6th Grade Student, cost of teacher stipends, curriculum and supplies (carryover) (b) Mindfulness Training for staff and student peer leaders (carryover)	(a) \$10,000 (b) \$5,000
	Budget Total (must add up to Current Grant Amount)	\$88,971.77

Summary of Proposed Expenditures for 2019-20 (listed in order of priority)

2019-20 Proposed Expenditures from <i>Budget Justification and Narrative Section</i> (add more rows if necessary)		Budget Amount
1	Drama Teacher (1.0 FTE)	\$74,855
2	Dance/Choir Teacher (0.4 FTE)	\$27,748

3	Culture Keeper/Niroga Mindfulness	\$14,630
4	5% Salary Increase	\$5,028
5		
	Budget Total (must add up to Anticipated Grant Amount)	\$122,261

School Demographics

Male	Female	% LCFF	% SPED RSP	% SPED Mild-Moderate	% English Learners	% Oakland Residents
168	163	81.9%	11%	13.7%	12%	95.5%

Student Body Ethnic Composition

African-American	American Indian/Alaska n Native	Asian	Hispanic/Latino	Filipino	Pacific/Islander	Caucasian	Multiracial
49.8%	0%	15.1%	25.7%	1.8%	0%	2.1%	2.4%

Measure G1 Lead Team (can be a pre-existing team such as ILT): List names and role here.

Name	Role
Maya Taylor	Principal
Ronald Thompson	Assistant Principal
Moses Omolade	Community Schools Manager
ThuyMinh Nguyen	School Counselor
Jennifer Joyce	ELA ITL
Vernon Bell	Teacher (History)
Samuel Homich	Teacher (ELA)
Malika Rubin-Davis	Teacher (Drama)
Morgan Cohen	Teacher (PE)
Thomas Ferris	Teacher (SPED)
Ebado Ismail	Administrative Assistant

School Vision (insert here):

At Westlake Middle School our mission is to provide a safe, positive, rigorous learning environment that supports resiliency and fosters creativity.

The vision of Westlake Middle School is to be a full service community school that focuses on the social-emotional learning of the whole child while exposing them to a robust elective program in which arts is integrated within core curriculum.

Middle School Measure G1 Self- Assessment:

Please insert score based on the completed Measure G1 Initial Self-Assessment. Site should engage Site Leadership Team (i.e. ILT) and Community (i.e. SSC, PTA/PTSA) in the self-assessment process using the self-assessment rubric and score their school prior to completing the Budget Justification and Narrative Section below.

<u>Music</u> (Rubric Score)	2017-18 (last yr)	2018-19 (this yr)	<u>Art (Visual Arts, Theater, and Dance)</u>	2017-187 (last yr)	2018-19 (this yr)
Access and Equitable Opportunity	Quality	Quality	Access and Equitable Opportunity	Visual- Quality Theatre- Basic Dance- Basic Choir- Basic	Visual- Quality Theatre- Basic Dance- Basic Choir- Basic
Instructional Program	Quality	Quality	Instructional Program	Visual- Quality Theatre- Basic Dance- Basic	Visual- Quality Theatre- Basic Dance- Basic

				Choir- Basic	Choir- Basic
Staffing	Quality	Quality	Staffing	Visual- Quality Theatre- Basic Dance- Basic Choir- Basic	Visual- Quality Theatre- Basic Dance- Basic Choir- Basic
Facilities	Quality	Quality	Facilities	Visual- Quality Theatre- Basic Dance- Basic Choir- Basic	Visual- Quality Theatre- Quality Dance- Quality Choir- Quality
Equipment and Materials	Quality	Quality	Equipment and Materials	Visual- Quality Theatre- Basic Dance- Basic Choir- Basic	Visual- Quality Theatre- Basic Dance- Basic Choir- Basic
Teacher Professional Learning	Quality	Quality	Teacher Professional Learning	Visual- Quality Theatre- Basic Dance- Basic Choir- Basic	Visual- Quality Theatre- Basic Dance- Basic Choir-Basic
<u>World Language</u> (Rubric)	2017-18 (last yr)	2018-19 (this yr)			
Content and Course Offerings	Emerging	Emerging			
Communication	Emerging	Emerging			
Real world learning and	Emerging	Emerging			

Global competence			
--------------------------	--	--	--

Measure G1 Data Analysis

5th - 6th Grade Enrollment/Retention (SPSA/Enrollment)	2017-18 (last yr)	2018-19 (this yr)	Safe and Positive School Culture (SPSA)	2017-18 (last yr)	2018-19 (this yr)
2017-18 Enrollment Data (20 day)	363	309	Suspension	11%	9%
ES Outreach Strategy Actions	Early Notifications, Welcome Visits, Summer Bridge	Early Notifications, Welcome Visits, Summer Bridge	Chronic Absence	22.1%	19.9%
Programs to support ES students transition to MS	Summer Bridge	Summer Bridge	CHKS data (district only)	80%	TBD

REQUIRED: Please provide all meeting agendas, minutes, flyers, and sign-in sheets of the staff and community engagement meetings with this application. The application will NOT be considered without this documentation of engagements.

Community Engagement Meeting(s)	
Community Group	Date
SSC	2/11/19

Staff Engagement Meeting(s)	
Staff Group	Date
ILT	2/4/19

Budget Justification and Narrative

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

The Goals of the Measure

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

1. You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2017-18 school year.
2. Please explain how you plan to use the Measure G1 funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
3. Add additional lines if you would like to add additional budget items.
4. All budget items should total up to the total grant amount based on projected enrollment for 2017-18.

1. Music Program

Programmatic Narrative Based on Rubric

[Required: Please reflect on your self-assessment here, as well as what was learned from your previous year's use of G1 funds, and how the learnings are being applied to this year's proposed expenditures]

Although we have a Music Program, Measure G1 funds are not being used to support Music programming at Westlake for the 2019/2020 school year

Budget	Description of 2019-20 Proposed Expenditures	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student group.)</i>

2. Art Program

Programmatic Narrative Based on Rubric

Westlake will have a Visual Art, Theatre(Drama), and Choir & Dance program for the 2019/2020 school year.

Measure G1 funds will be used to retain and increase the FTE of the Drama Teacher from .8 FTE to 1.0 FTE and the Choir & Dance Teacher from .6 FTE to 1.0 FTE (.4 FTE of the Choir & Dance Teacher will be paid by site funding) to allow for more scholars to participate in these electives

Budget	Description of 2019-20 Proposed Expenditures	Anticipated Student Outcome
--------	--	-----------------------------

		<i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student group.)</i>
\$74,855	Drama Teacher (1.0 FTE)	Average of 20 scholars will be enrolled in each section of Drama for the 2019/2020 school year (approximately 100 students)
\$27,748	Choir & Dance Teacher (0.4 FTE)	Average of 20 scholars will be enrolled in each section of Choir and Dance for the 2019/2020 school year (approximately 100 students total, an increase of 40 students from 2018-19).

3. World Language Program

Programmatic Narrative Based on Rubric

Westlake will not have a World Language Program for the 2019/2020 school year

Budget	Description of 2019-20 Proposed Expenditures	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student group.)</i>

4. 5th to 6th Grade Enrollment Retention

Programmatic Narrative Based on Data Analysis

Although we have an enrollment retention plan, Measure G1 funds will not be used to support 5th to 6th Grade scholar retention at Westlake for the 2019/2020 school year

Budget	Description of 2019-20 Proposed Expenditures	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student group.)</i>

5. Safe and Positive School Culture

Programmatic Narrative Based on Data Analysis

Westlake's Safe and Positive School Culture Plan will include the appointment of a Culture Keeper as well as school-wide participation in mindfulness practices (taught to staff and scholar leaders) by Niroga to assist in decreasing the number of discipline incidents on campus.

Budget	Description of 2019-20 Proposed Expenditures	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student group.)</i>
\$14,630	Culture Keeper and Niroga Mindfulness Training for scholars and staff (school-wide implementation)	Decrease in the number of discipline incidents on campus by 5% in the first year implementing the program.

Please submit your 2019-20 Measure G1 application to Mark Triplett (mark.triplett@ousd.org) and Linda Pulido-Esquivel (linda.esquivel@ousd.org).

Westlake Middle School
"Home of the Warrior Eagle Scholars and Champions"

**Instructional Leadership Team
(ILT)**

Agenda

February 4, 2019

1. Westlake Mission and Vision
2. Meeting Values and Norms
3. Upcoming Assessment Schedule
 - a. Math and Informational Reading IAB
4. Measure G1
 - a. 2018/2019 Self Assessment
 - b. 2019/2020 Proposal/ Application Overview
5. Admin Team Updates
 - a. Assistant Principal
 - b. Community Schools Manager
 - c. ITL
 - d. Counselor
 - e. Administrative Assistant
6. Others
7. Optimistic Close

Minutes

1. Westlake Mission and Vision

- a. Staff member read Westlake Mission and Vision to group

2. Meeting Values and Norms

- a. Ms. Taylor asked each ILT member to read the values and norms and choose one from each category that they will hold during the meeting. Two staff members shared out their values and norms.

3. Upcoming Assessment Schedule

- a. Math and Informational Reading IAB
 - i. Jen Joyce, ITL, shared the upcoming schedule for the Math and Informational Reading IAB schedule. We will be on a special block schedule for three days (February 19, 20 and 21). Scholars will be pulled into the library by grade, alphabetically and will take 2 Math IABs and 1 Informational Reading IAB.
 - ii. The schedule is as follows
 - 1. 6th Grade- February 19
 - 2. 7th Grade- February 20
 - 3. 8th Grade- February 21
 - 4. Make-ups- February 22

4. Measure G1

- a. 2018/2019 Self Assessment
 - i. Principal Taylor shared information regarding possible Measure G1 funding for next school year. She shared the current year's funding (2018-19) that was approved and asked the ILT to assist in preparing for submission of the application for the 2019-2020 school year. She then shared the proposed funding allocations for the upcoming school year with the ILT. They agreed with the FTE of the Drama Teacher and Choir/Dance Teacher being increased to 1.0 to align with the school's vision of becoming an Arts Focused School and allowing for more scholars to have access to those electives by offering more sections. The ILT also agreed with the implementation of Mindfulness Practices to assist in decreasing the number of discipline incidents on campus through partnering with the Niroga Institute for next school year.
 - ii. Principal Taylor asked that the group assist in the self-assessment portion of the application. The group assessed the current status of the Arts and Music Programs through the use of the rubric that was provided with the application. They were able to come to consensus on all areas being assessed and therefore completed that portion of the application.
- b. 2019/2020 Proposal/ Application Overview
 - i. Principal Taylor reviewed the entire application with the team (with the addition now of the self-assessment portion) and began drafting out the narrative portion as well. All members

agreed that the application should move forward with the approved self-assessment and any minor revisions she (Principal Taylor) would make to the narrative section of the application.

5. Admin Team Updates

a. Assistant Principal

- i. AP Thompson gave an update on his work with the Case Manager in supporting our Tier 3 scholars and next steps of setting up weekly check-ins and calling parents in for meetings with staff.

b. Community Schools Manager

- i. CSM Omolade gave an update on the SART/SARB process and the meetings that were beginning to take place. He also gave an update on upcoming Community Engagement Events and an upcoming Attendance Challenge Party being planned by the Attendance Team

c. ITL

- i. ITL Joyce had no further updates

d. Counselor

- i. Counselor Nguyen gave an update on the High School Readiness Program and stated that more scholars are in attendance (average 10-15 per day). She asked teachers to encourage their 8th grade scholars that need to attend to do so. She also asked 6th Grade teachers to be sure to remind scholars to sign up for the AIM High Summer Program.

e. Administrative Assistant

- i. Admin Assistant Ismail gave a reminder to staff to sign their time cards if they hadn't done so already.

6. Others

- a. None

7. Optimistic Close/Appreciations

Date: 2-4-19

[illegible]

Westlake Middle School
Home of the Warrior Eagle Scholars and Champions

School Site Council (SSC)

February 11, 2019

5:30 PM – 6:30 PM

Library

AGENDA

1. Welcome and call the meeting to order
2. Establish Quorum
3. Call for any additions/deletions of agenda items
4. Reading and approval of previous minutes
5. Public Input
6. New Business
 - a. Measure G1
 - i. 2018/2019 Self-Assessment
 - ii. 2019/2020 Proposal/Application Overview
 - b. Title I
 - i. 2019/2020 Title I Budget Approval
 - ii. Duty Statement Approval
7. Establish Date of Next Meeting, Requested Agenda Items, and Adjourn
 - a. _____
 - b. _____
 - c. _____
 - d. _____
 - e. _____

**Westlake Middle School
2629 Harrison Street
Oakland, CA 94601**

SSC MEETING - LIBRARY

**DATE: 2/11/19
MINUTES**

- I. **Call to Order Welcome 5:34 PM**
 - a. **Sign in Attendees Present**
 - b. **Maurice Andre San-chez: 5:34 PM:** Call SSC Meeting to Order
 - c. **SSC Members Present/ Roll Call**
 - i. Maya Taylor, Donna Bernaschina, Gregorio Gutierrez, Qiana Bey, Hazina Bey, Maurice Andre San-chez, Bette La, Amina Day, Aniyah Wilson
- II. **Establishment Quorum**
 - a. Quorum established, 8/12 SSC Members Present
- III. **Call for Additions/Deletions of Agenda Items**
 - a. No additions or deletions of agenda items
- IV. **Reading & Approval of Previous Minutes**
 - a. SSC Minutes from 1/10/19 were reviewed by all SSC members in attendance
 - b. Motion: Donna Bernaschina motioned for the minutes to be approved
Second: Gregorio Gutierrez seconds the motion to approve the minutes
In Favor: Maya Taylor, Donna Bernaschina, Gregorio Gutierrez, Qiana Bey, Hazina Bey, Maurice Andre San-chez, Bette La, Amina Day, Aniyah Wilson
Abstentions: None
Objections: None
Result: Motion passed- minutes approved as read
- V. **Public Input**
 - a. Maurice Andre San-chez: call for public input
 - No public input at this time
- VI. **New Business**
 - a. Measure G1
 - i. 2018/2019 Self-Assessment
 - Maya Taylor: shared the current year's Measure G1 funding (2018-19) that was approved. She then shared with the SSC the ILT's assessment of the current Measure G1 programming. The SSC then went through the process of assessing the program for the Self-Assessment Portion of the application for next year's funding. Maya then shared the proposed funding allocations for the upcoming school year. The SSC was asked if they approved the increase of FTE of the Drama Teacher and Choir/Dance. Next she shared proposal for the implementation of Mindfulness Practices through the Niroga Institute.
 - ii. 2019/2020 Proposal/Application Overview
 - Maya Taylor: reviewed the completed full application with the SSC for approval.
 - Motion: Maurice Andre San-chez motions for the approval of the Measure G1 application to be submitted for the 2019/2020 school year.
 - Second: Hazina Bey seconds the motion for the approval of the Measure G1 application for the 2019/2020 school year
 - In Favor: Donna Bernaschina, Maya Taylor, Gregorio Gutierrez, Aniyah Wilson, Amina Day, Hazina Bey, Bette La, Maurice Andre San-chez, Qiana Bey
 - Abstentions: None
 - Objections: None
 - Result: Motion Passed- Measure G1 Application Approved
 - b. Title I

**Westlake Middle School
2629 Harrison Street
Oakland, CA 94601**

SSC MEETING - LIBRARY

**DATE: 2/11/19
MINUTES**

- i. 2019/2020 Title I Budget Approval
 - Maya Taylor: shared the Title I fund allocation for the 2019/2020 school year. There is a change in the use of the funds for Title I. It is being proposed that the school site contribution for the Community Schools Manager come from Title I funds.
 - Motion: Gregorio Gutierrez motions for the approval of Title I funds being used towards the school site contribution for the position of Community Schools Manager
 - Second: Bette La seconds the motion for the approval of Title I funds being used towards the school site contribution for the position of Community Schools Manager
 - In Favor: Maurice Andre San-chez, Qiana Bey, Hazina Bey, Gregorio Gutierrez, Aniyah Wilson, Amina Day, Donna Bernaschina
 - Abstentions: None
 - Objections: None
 - Result: Title I budget passed for 2019/2020 school year
- ii. Duty Statement Approval
 - Maya Taylor: Shared the duty statement for Title I school sites with the SSC for approval
 - Motion: Donna Bernaschina motions for the approval of the Title I Duty Statement for Westlake MS
 - Second: Bette La seconds the motion for approval of the Title I Duty Statement for Westlake MS
 - In Favor: Maurice Andre San-chez, Qiana Bey, Donna Bernaschina, Gregorio Gutierrez, Aniyah Wilson, Amina Day
 - Abstentions: None
 - Objections: None
 - Result: Motion passed for approval of Duty Statement for Title I

VII. Date of Next SSC Meeting, Requested Agenda Items

a. School Site Council will meet on March 7, 2019

b. Requested Agenda Items

- i. SPSA update
- ii. 19/20 Budget Update

VIII. Adjourn

- a. Motion: 6:30 PM, Donna Bernaschina motions to adjourn SSC Meeting
- b. Second: Qiana Bey second the motion to adjourn SSC Meeting
- c. In Favor: Maya Taylor, Donna Bernaschina, Gregorio Gutierrez, Qiana Bey, Hazina Bey, Maurice Andre San-chez, Bette La, Amina Day, Aniyah Wilson
- d. Abstentions- None
- e. Objections: None
- f. Result: Motion Passed- SSC Meeting Adjourned

Next Meeting Date: March 7, 2019

Minutes Submitted by: _____


Ebado Ismail, SSC Secretary

Signature: _____


Principal

Date 2-11-19

SSC Meeting Sign-In

School: Westlake M.S.

Date: 2.11.19

Place "X" in Appropriate Representation Column					
Printed Name	Signature	SSC Member	Staff	Parent or Community	Student
Aniyah Wilson	Aniyah Wilson	✓			✓
Maya Taylor	Maya Taylor	✓	✓		
Thuy Minh Nguyen	Thuy		✓		
Amina Day	Amina Day	✓			✓
Gregorio Gutierrez	Gregorio Gutierrez	✓	✓		
Bette La	Bette La	✓	✓		
Hazina Bey	Hazina Bey	✓			✓
M. André San-chez	M. S. Sanchez	✓	✓		
Donna Bernaschina	Donna Bernaschina	✓	✓		
Qiana Bey	Qiana Bey	✓		✓	



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measure G1
Mid-Year Reflection 2018-19
Due: February 19, 2019**

School:	Westlake Middle School	Principal	Maya Taylor
School Address	2629 Harrison Street Oakland, CA 94612	Principal Email:	maya.taylor@ousd.org
School Phone	510-879-2130	Grant Amount	\$63,554
2017-18 LCFF Enrollment (6-8)	318		

- Grant allocation is based on 2017-18 CALPADS enrollment of grades 6-8 Oakland Students, multiplied by the LCFF percentage of the given school.

Mid-Year Reflection on Approved Activities and Allocation of Measure G1 Funds

1. Music Program (PRELOADED)

Programmatic Narrative Based on Rubric		
NA		
Budget	2018-19 Activities	Anticipated Outcome

Mid-Year Reflection: Music Program

Narrative: Progress Towards Anticipated Outcomes

Required: Please articulate what in your plan has happened thus far. How is your school progressing towards the anticipated student outcomes? Please include successes and challenges.

2. Art Program (PRELOADED)

Programmatic Narrative Based on Rubric		
Budget	2018-19 Activities	Anticipated Outcome
\$63,554	0.8 FTE Drama Teacher (apx \$66,000)	A minimum of 20 scholars will be enrolled

		in each section of Drama for the 2018/2019 school year.
--	--	---

Mid-Year Reflection: Art Program

Narrative: Progress Towards Anticipated Outcomes

Required: Please articulate what in your plan has happened thus far. How is your school progressing towards the anticipated student outcomes? Please include successes and challenges.

Our Drama Teacher is in place and is averaging 20 scholars per section (for a total of approximately 100 scholars) participating in Drama this school year. A success of the Drama Program was our Winter FAN (Fine Arts Night) where drama scholars performed original skits written and directed by their peers. The topics chosen were those that are relevant to the experience of young people today (bullying, trying to fit in with peers and there was even a fairytale with a teenage spin to it).

Some of the challenges that we have encountered is not enough sections of Drama to support the Schoolwide Master Schedule. Since the Drama teacher is only 0.8 FTE the times in the day in which Drama can be offered has been challenging to ensure maximum access to all scholars throughout the school day.

3. World Language Program (PRELOADED)

Programmatic Narrative Based on Rubric

NA

Budget	2018-19 Activities	Anticipated Outcome

Mid-Year Reflection: World Language Program

Narrative: Progress Towards Anticipated Outcomes

Required: Please articulate what in your plan has happened thus far. How is your school progressing towards the anticipated student outcomes? Please include successes and challenges.

2. 5th to 6th Grade Enrollment Retention (PRELOADED)

Programmatic Narrative Based on Data Analysis

NA

Budget	2018-19 Activities	Anticipated Outcome

--	--	--

Mid-Year Reflection: 5th to 6th Grade Enrollment Retention

Narrative: Progress Towards Anticipated Outcomes

Required: Please articulate what in your plan has happened thus far. How is your school progressing towards the anticipated student outcomes? Please include successes and challenges.

3. Safe and Positive School Culture (PRELOADED)

Programmatic Narrative Based on Data Analysis

NA

Budget	2018-19 Activities	Anticipated Outcome

Mid-Year Reflection: Safe and Positive School Culture

Narrative: Progress Towards Anticipated Outcomes

Required: Please articulate what in your plan has happened thus far. How is your school progressing towards the anticipated student outcomes? Please include successes and challenges.