

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Superintendent of Schools

January 23, 2019

Legislative File	
File ID Number:	18-2743
Introduction Date:	01/23/2019
Enactment Number:	19-0158
Enactment Date:	1/23/19
By:	os

TO: Board of Education

FROM: Kyla Johnson-Trammell, Superintendent
Tara Gard, Deputy Chief Talent Officer, Talent Division

SUBJECT: Approval of Creation of Job Description – Specialist, Community Schools and Student Services Data and Systems Management

Creation:

1. Specialist, Community Schools and Student Services Data and Systems Management

ACTION REQUESTED

Adoption by the Board of Education of Resolution No. 1819-0084, approving the creation of the following job description: Specialist, Community Schools and Student Services Data and Systems Management.

DISCUSSION

The Talent Division recommends approval of these job descriptions as part of its ongoing work to revise and update the job classifications needed to implement the strategic plan, create greater clarity of roles, and have a written job description that reflects the scope and responsibilities for every position in the District.

Creation:

Job Description/Position/Title/FTE

Specialist, Community Schools and Student Services Data and Systems Management
(As Assigned) (1.0 FTE)

Salary Schedule/Range

Salary Schedule: WTCL

Range: 55: \$ \$77,575 to \$99,008

12 months, 261 days, 7.5 hours (FT)

FISCAL IMPACT

This is a categorically funded role and will be paid by the After School Program Grants.

RECOMMENDATION

Adoption by the Board of Education of Resolution No. 1819-0084, approving the creation of the following job description: Specialist, Community Schools and Student Services Data and Systems Management.

Creation of Job Description – Specialist, Community Schools and Student Services Data and Systems Management

Resolution No. 1819-0084

January 23, 2019

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**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
Resolution No. 1819-0084**

- Approval of Creation of Job Description – Specialist, Community Schools and Student Services
Data and Systems Management -

WHEREAS, it is the goal of the Oakland Unified School District to ensure organizational effectiveness, efficiency and accountability to further student achievement; and

WHEREAS, it is the intent of the District to develop a structure which focuses on providing high standards of service and increasing accountability across the system; and

WHEREAS, the job description aligns with the District's priority of a Full Service Community School District and to enhance service our students, schools and community, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby determines that the following positions are created as set forth in the attachments and shall be established on the respective salary schedule/range effective 12:01 a.m., January 23, 2019, as follows:

Creation:

1. Specialist, Community Schools and Student Services Data and Systems
Management

Creation:

Job Description/Position/Title/FTE

Specialist, Community Schools and Student Services Data and Systems Management
(As Assigned) (1.0 FTE)

Salary Schedule/Range

Salary Schedule: WTCL

Range: 55: \$ \$77,575 to \$99,008

12 months, 261 days, 7.5 hours (FT)

FISCAL IMPACT

This is a categorically funded role and will be paid by the After School Program Grants.

BE IT FURTHER RESOLVED, that the Board authorizes the creation of job descriptions as so stated above.

Passed by the following vote:

PREFERENTIAL AYE: None

PREFERENTIAL NOE: None

PREFERENTIAL ABSTENTION: None

PREFERENTIAL RECUSE: None

AYES: Shanthi Gonzales, James Harris, Gary Yee, Jumoke Hinton Hodge, Roseann Torres,
Vice President Jody London, President Aimee Eng

NOES: None

ABSTAINED: None

RECUSE: None

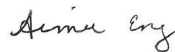
ABSENT: Student Directors Chavez and Omosowho

CERTIFICATION

We hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held on January 23, 2019.

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Aimee Eng
President, Board of Education



Kyla Johnson-Trammell
Superintendent and Secretary, Board of Education