



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Legislative File No. 18-2618
Introduction Date: 11/13/18
Enactment No.: 19-0089
Enactment Date: 1/9/2019 If

Measure G1 Carryover Justification

Long Form (Complete if carryover is more than \$5000)

Please do not type on this form, make a copy and save

Due Date: October 31, 2018

School:	West Oakland MS	Contact/Principal	Neha Ummat
School Address:	991 14th Street	Principal Email	neha.ummat@ousd.org
		School Phone:	510.874.6788

Please fill out the information below for school-wide carryover.

Aimee Eng

2017-18 Measure G1 Allocation	\$42,226.00	Aimee Eng President, Board of Education
2017-18 Measure G1 Dollars Spent	\$30,000.00	<i>Kyla Johnson Trammell</i>
Carryover Amount	\$12,226.00	Kyla Johnson Trammell Secretary, Board of Education

Summary of Approved Expenditures and Actual Spent from 2017-18

2017-18 Approved Expenditures from <i>Budget Justification and Narrative Section</i>		Budget Amount	Actual Spent
1	Hire dance instructors from local dance companies that specialize in African and African American dance traditions. This will complement the music programming that we introduced in 2016-2017	30,000.00	30,000.00
2	Extended contracts: Four staff members will conduct home visits to families of students in our community. Specifically, the visits will be to homes of incoming 6th graders. *This totals an estimated 71 hours including benefits	2100.00	0
3	Extended contracts for four staff members who will work with incoming 6th graders at the summer bridge programming late July & early August. Staff duties include: formally assessing students' reading levels, introducing study skills, technology skills, and social and emotional skills necessary for middle school. *This totals an estimated 237 hours including benefits	7226.00	0
4	Marketing materials, such as posters, banners, pamphlets, and postcards need to be printed and distributed in order to market West Oakland MS widely in the community	2900.00	0
Total		42,226.00	30,000.00

Summary of Proposed Use of Carryover for 2018-19 (listed in order of priority)

2018-19 Proposed Carryover Expenditures from <i>Budget Justification and Narrative Section</i>		Budget
1	Hire personnel for additional student supervision	11,000.00
2	Provide theatre arts program for students	1,226.00
3		

	Budget Total (must add up to Anticipated Grant Amount)	\$12,226.00
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Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.

Initially, West Oakland MS was planning to utilize 5000.00 for enrollment efforts, targeted towards paying staff extended contracts for recruiting prospective students and creating marketing materials. We did not need to pay teachers extended contracts to do this work, however, because our CSM and parent liaison, who worked over the summer, did some of this work as part of their regular jobs. We were unable to identify a suitable consultant or vendor to assist us with creating high quality marketing materials. Finally, we did not utilize 7000.00 for Summerbridge because the OUSD summer of 2018 was curtailed due to a new school year calendar, and we had neither the time nor the space on our campus to house a Summerbridge program, given the other summer programs that were happening on campus over the summer.

REQUIRED: Please provide all meeting agendas, minutes, flyers, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
School Site Council	10/17/18

Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
Instructional Leadership Team	10/30/18

Budget Justification and Narrative

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

The Goals of the Measure

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

1. You **MUST** describe the current programmatic narrative for **EACH** section of the budget

narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2017-18 school year.

2. Please explain how you plans to use the Measure G1 carry-over funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
3. Add additional lines if you would like to add additional budget items.
4. All budget items should total up to the total carry-over amount.

1. Music Program

Programmatic Narrative Based on Rubric		
[Required: Please reflect on your self-assessment here, as well as what was learned from your previous year's use of G1 funds, and how the learnings are being applied to this year's proposed expenditures]		
Budget	Description of 2018-19 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or percent increase in math achievement for specific student group.)</i>
	N/A	

2. Art Program

Programmatic Narrative Based on Rubric		
[Required: Please reflect on your self-assessment here, as well as what was learned from your previous year's use of G1 funds, and how the learnings are being applied to this year's proposed expenditures]		
Budget	Description of 2018-19 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or percent increase in math achievement for specific student group.)</i>
1,226.00	We have partnered with Bay-Peace, a restorative justice organization, to offer a theatre arts class with a focus on social justice. The curriculum is "theatre of the oppressed". The students will perform at the end of the school year in an elective showcase.	Twenty students will be able to choose this as an elective class. Students will practice public speaking skills and dramatic arts while learning more about social justice issues. We anticipate that students will feel more connected and engaged with their school community.

3. World Language Program

Programmatic Narrative Based on Rubric		
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[Required: Please reflect on your self-assessment here, as well as what was learned from your previous year's use of G1 funds, and how the learnings are being applied to this year's proposed expenditures]

Budget	Description of 2018-19 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or percent increase in math achievement for specific student group.)</i>
	N/A	

4. 5th to 6th Grade Enrollment Retention

Programmatic Narrative Based on Data Analysis		
[Required: Please reflect on your self assessment here, as well as what was learned from your previous year's use of G1 funds, and how the learnings are being applied to this year's proposed expenditures]		
Budget	Description of 2018-19 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or percent increase in math achievement for specific student group.)</i>
	N/A	

5. Safe and Positive School Culture

Programmatic Narrative Based on Data Analysis		
During lunch, the staff will provide positive and enriching activities for students. For the remainder of the day, the staff will be available to respond to student conflicts, and provide added adult presence in highly trafficked areas throughout our campus. With the addition of a staff member at lunch, the ratio of students to staff at lunchtime will drop from 50:1 to 40:1.		
Budget	Description of 2018-19 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or percent increase in math achievement for specific student group.)</i>
11,000.00	We plan to hire additional personnel to provide safety supervision during lunchtime, immediately after school, and during the school day.	<p>We plan to see a drop in student suspensions and referrals during lunchtime. We plan to see a drop in tardiness to 4th period, which is directly after lunch.</p> <p>Apart from lunchtime, we plan to see a drop in student referrals during the school day, as well as a drop in student cutting.</p>

Please submit your 2018-19 Measure G1 Carryover Justification Form to Mark Triplett (mark.triplett@ousd.org) and Linda Pulido-Esquivel (linda.esquivel@ousd.org).

West Oakland MS
ILT Meeting: Tues, 10/30/18
2:45-4

ILT MISSION for 2018-19 (as created at our FIRST MEETING): *ILT, in order to advance our instructional goals, will guide PLC's to intentionally and naturally use CLR protocols in the context of the Common Core Standards aligned grade-level curriculum. Coaches will help unpack the curriculum with teachers so that they understand the standards-based goals embedded. ILT will design PD so that the entire staff will have multiple opportunities to practice and observe CLR instruction. ILT members will gather data from walkthrough tools, observations, and student work to assess progress on these goals.*

In attendance: Neha Ummat, Rosa Aguirre, Numayra Mubdi
Absent: Jessica Wright-Davis, Nzingha Dugas

Time	Item	Action Steps/Notes
2:45	Measure G1 Input: 15K available for safety/arts	Discussion was held about measure g1 carryover. Ms. Ummat asked for suggestions on how to use the funds <ul style="list-style-type: none">• On-campus suspension room• Mindful spot• Additional supervision, like hall monitor
3 PM	PD draft for 10/31: finalize <ul style="list-style-type: none">• Pd running draft 2018-19• Walkthrough Data:<ul style="list-style-type: none">◦ Conditions for Learning Walkthrough Tool	<ul style="list-style-type: none">• Aguirre/Mubdi: Will do "notice and wonder" for the walkthrough data<ul style="list-style-type: none">◦ Materials: Post-It poster paper◦ Post-its◦ Print-outs of the walkthrough results◦ Exit REflection: separate piece of paper.• Ummat: Exit Tix/Reflection:<ul style="list-style-type: none">◦ Reflecting on your own practice and the walkthrough results, what can you implement tomorrow?◦ What do you need to work on in the long-term?◦ What supports do you need?• Kahoot (Godfrey/Blakley)
3:30	Teacher Coaching Tracker: Tracker google sheet	<ul style="list-style-type: none">• NU will visit w/ coaches to provide specific feedback• NU will provide asset-based feedback

3:50	<p>Upcoming PD's: adjust schedule...</p> <ul style="list-style-type: none"> • Discuss how to fit in and make IAB's relevant and meaningful? • How to include in PLC cycles? • Will get more info/insight at Principal PD) 	
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ILT Sign-In

10/30/18

Rosa Aguirre

Rosa Aguirre

Numayra Mubdi

Numayra Mubdi

Nzingha Dugas

Nzingha Dugas

Jessica Wright-Davis

Jessica Wright-Davis

Neha Ummat

Neha Ummat

West Oakland Middle School
SSC Meeting
10/17/2018

In attendance:

Jean Adams, April Elder, Morgan Coulter, Polly Hermann, Irvella Albert, Anita Moore, Laurie Lawson, Neha Ummat

Agenda:

Review and Approve Safety Plan

Discuss Measure G1 2017-18 Carryover and changes in 2018-19 Proposal

Next Meeting date

School Safety Plan:

60 page document, some pages more important than others.

Section 3 - really about what the district says about policies and procedures.

Emergency supplies

Section 4 talks about schedules and drills

Section : chain of command

Section 6: shows how we go in and out and evacuate

Section 7: protocol for emergency response and notification

Planning for special needs services are specific for those specific disabilities

Since we don't have a class for severely handicapped..

Section 1:

Reviewed who is on School Safety/Climate Team

Site safety isn't just about drills, it's also about how the school reacts to emergencies

Section 2: Goal 1: reduce physical altercations between students

Be Proactive - unstructured times leads to horseplay, verbal negativity, which turns in to fights.

Strategy is to provide structured activities to reduce altercations.

PE - have more equipment to encourage more activities.

Lunch/Recess - will have numerous activities available for students

This year, students are playing cards and interacting since they don't have their phones.

Other strategy is to reduce suspension: intervene early. Refer students to counseling and tutoring services. One strategy is for teachers to get together once a week and discuss all of the students by homeroom.

Any suggestions that could reduce fights?

- Suggested separating kids and give them a time-out.
- Counseling - have them talk to somebody in an open space where they can express their feelings. Have a circle so that they can share with us what is happening with them. Have conferences after school to talk about conflicts. Time out room. Stress balls, flex bands.
- Team Leaders in each grade level and have competition. Listening to peers is more effective - share common problems, speak the same language.
- Planning on having team leaders, buddy program, but we have to train them to be a conflict mediator.
- Have an assembly with role-playing.
- Culture Climate Team - ideally, students will go to each homeroom and present strategies.
- NU Goal 2: ensure students understand what is expected. Provide immediate reinforcement and consequences.
- Reward students with Phoenix Bucks. These are different ways we recognize good behavior.

Section 3:

Child Abuse: Staff has to report anything immediately. We take this seriously.

Harassment: Ms. Ummat takes every complaint seriously. Have to make sure we investigate.

Suspension/Expulsion Due Process

These are all the policies - feel free to take them home.

It's good to know for this group what a student can be suspended or expelled for.

The District does not have 0 tolerance. Due process is really around making sure students have learned from what they have done. The district and all school try to do interventions. Certain situations require a more harsh punishment.

Sometimes schools can do an in-house suspension

Sometimes if a student continues to not follow rules, we can require that the parent attend school to supervise student. Sometimes the kids change up the behavior when the parent is present. This is a district policy that we can ask about.

Every incident when there is a suspension or expulsion is taken very seriously. In the last several years, we haven't had that many incidents.

Grounds for suspension or expulsion:

Most common suspensions are for fights, threatening to fight.
It's time consuming for admin because they have to closely investigate each incident.
Majority of time, it starts from little conflicts - name calling, horseplaying,

The new phone policy allows us to prevent fights easier - eliminates the problem of kids calling each other to fight.

Boys are trying to touch girls inappropriately, girls are beginning to report it
Training and support is in progress for students
The most important part of sexual harassment is education. AAMA and AAFE are working with students to understand the complexity of this issue. Awareness and education are key.

Dress and Dress Code:

We do have a dress code - anything beyond policy, we ask them to call home and ask parents to bring a change of school.

Computer Policy;

Most websites are blocked, but students are able to get around it. Computer Science teacher is working on solving this issue.

Since time is limited and budgeting is a priority, want to make sure that we get our feedback on Measure G1 money.

Give information on how we can use the money: Measure G1 Funding: Carryover from 2017-18 and amendment to 2018-19 plan.

Allowable Expense:

Tax funded measure only for middle school

Allowable expenses - these are the things we can spend the money on. With this money, we have spent money on drumming and dance. Dance teacher comes on Mondays and Fridays to do hip hop students from PE since a lot of girls weren't participating in PE. We have spent the money on the music and dance part. That's been where a good number of our money has been spent.

Unallowable expenses:

Can't spend money on core teachers or school site employees. Can't purchase a copy machine or vending machines. Can't use money to pay for things that are already on site.

What about PE uniforms? - I would have to ask about that. Main issue is we would need someone to staff the locker room. We feel that it would be unsafe for females. We could have a part-time person to monitor the locker room.

The total we were allocated \$44,548. The amount of money that we are currently spending. Central consultant does not add up to \$40,000.

\$10,000 for drumming

\$27,000 for dance

\$3,000 left in this particular bucket.

School supplies - we have \$2,000 in supplies. We can talk about moving this to a different area.

Teacher stipend - paying teacher for any time that they spend recruiting students for school.

Measure G1 Carryover

We have another \$12,226 that wasn't used last year. We have to spend it this year - use it or lose it. About \$15,000 is available to use this year.

Use it for an outside anti-bullying group to come in.

Having another person at lunch to help monitor students

We will propose additional adult supervision and some kind of social justice/RJ group to work with our students. Looking into theater arts focused on social justice.

Measure G1 Amendment:

Suggestions from participants:

Will look into how much a locker-room attendant would cost.

PE uniform important because the kids have to wear dirty, sweaty, clothes all day.

Locker room attendant would work 5 hours a day - NU

Any ideas around safety?

We need to get one person to take care of more than one thing

People are not taking bullying seriously. Some kids don't speak up before it's too late.

People often don't recognize when kids are trying to tell you something

Could address sexual harassment and bullying by same speakers.

Counselors? Pretty much here all the time. Teachers do report a lot of the bullying on campus.

Programs around safety

PE uniforms - attendant/monitor

Also looking in to having another person involved.

Anything else for the good of the order of the group?

Fundraiser Ideas?

Next meeting will be on November 28, 2018 at 3:45 p.m.



DATE Oct 17, 2018

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