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Introduction Date	11/14/18
Enactment Number	
Enactment Date	



Memo

To

Board of Education

From

Kyla Johnson-Trammell, Superintendent

Andrea Bustamante, Executive Director, Community Schools and Student Services Dept.

Ali Metzler, Coordinator, Community School Leadership

Board Meeting Date

November 14, 2018

Subject

Memorandum of Understanding Contractor: Play-Well TEKnologies

Services For: Community Partnerships, Community Schools and Student Services Dept.

Action Requested and Recommendation

Approval by the Board of Education of the Memorandum of Understanding between the District and Play-Well TEKnologies, San Anselmo, CA, for the latter to teach engineering, physics, architecture, robotics, and critical thinking to kids through building and playing with LEGO; hands-on enrichment program is engineer-designed to help kids explore endless creative possibilities with the guidance of an experienced Play-Well instructor, and over 20,000 pieces of LEGO, at Thornhill, Montclair, Chabot, Crocker Highlands, Kaiser, Sequoia, Redwood Heights, MLK/Lafayette and Hillcrest Elementary Schools for the period of August 1, 2018 through July 31, 2021, at no cost to the District.

Background

(Why do we need these services? Why have you selected this vendor?) Non-Title I schools have a significant need for after-school enrichment programming. Also, Play-Well introduces students of all types and ages (K-8th) to the world of STEM and engineering. They learn concepts in class that they can generalize to the real world. Learning through play allows students to problem solve and "fail" in a safe, fun space.

Competitively Bid

Was this contract competitively bid? No

If no, exception: No fees to OUSD for services; In-kind partnership; Non-Title I school

principals authorized parent fees.

Fiscal Impact

Funding resource(s): No Fiscal Impact

Attachments

- Memorandum of Understanding
- Scope of Work
- Statement of Qualifications
- Certificate of Insurance
- Clearance Letter

MEMORANDUM OF UNDERSTANDING, NO COST TO OAKLAND UNIFIED SCHOOL DISTRICT

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between Oakland Unified School District ("OUSD") and Play-Well TEKnologies [CONTRACTOR—name of your organization].

WHEREAS, the CONTRACTOR's services or program described in this MOU will be provided at no cost to OUSD (or students or parents unless otherwise agreed upon by both parties); and

BOTH PARTIES HEREBY enter into this MOU to enable CONTRACTOR to provide said program(s) selected in Section II of the MOU.

II. Site Name(s)

Unless otherwise further agreed to in writing by the parties, the School Sites governed by this MOU are the following (attach separate document if more space is needed):

hornhill Elementary, Montclair Elementary, Chabot Elementary, Crocker Highlands Elementary, Kaiser Elementary,							
Sequoia Elementary, Redwood Heights Elementary, Lafayette Elementary, Hillcrest Elementary							

III. CONTRACTOR Responsibilities/Scope of Services

- A. Provide a description of the services that your program(s) will be providing to OUSD. Please be specific by answering all of the following questions.
 - 1. A detailed description of the type of services your program(s) will provide to OUSD (reference Exhibit A: Scope of Work)
 - 2. A description of your organization and relevant experience (reference Exhibit B: Statement of Qualifications)
 - 3. Please disclose all costs to parents or students (if applicable). If no such costs, leave blank or write "N/A."

Play-Well charges a base fee of \$19.00 per student per class meeting for engineering and gaming programs, and						
\$25 per student per class meeting for robotics programs. Additional fees determined by site may be add	ed into					
overall program fees (i.e. price per student adming fees to third parties, distibution of some facility use fe	es, etc.).					

4.	Aligi servi	nment with District Strategic Plan: Indicate the goals and visions supported by the ces of this contract: (Check all that apply.)
	\square	Ensure a high quality instructional core
	\square	Develop social, emotional and physical health
	Z)	Create equitable opportunities for learning
	\overline{Z}	High quality and effective instruction
	\mathbf{Z}	Prepare students for success in college and careers
		Safe, healthy and supportive schools
	\square	Accountable for quality
		Full service community schools district

- B. Ensure that all CONTRACTOR personnel, including subcontractors, will comply with any policy and systems in place at OUSD and School(s). This includes, but is not limited to the following:
 - 1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use drugs at these School(s).
 - 2. Anti-Discrimination—It is the policy of OUSD that in connection with CONTRACTOR's services under this MOU there shall be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, age, or other legally protected class. Therefore, the CONTRACTOR agrees to comply with all applicable Federal and California laws.
 - 3. Conflict of Interest—CONTRACTOR shall abide by and be subject to all applicable OUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any OUSD employee to perform the services in this MOU, and affirms that to the best of its knowledge no such conflict presently exists. CONTRACTOR agrees to alert OUSD in writing if and when a potential conflict arises.
 - 4. Family Education Rights and Privacy Act—CONTRACTOR shall observe all District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records. A separate Data Sharing Agreement is required if CONTRACTOR seeks identifiable student information.
- C. **Tuberculosis Screening**: CONTRACTOR is required to screen employees and agents who will be present at OUSD sites during the current school year. CONTRACTOR affirms that each person has current proof of negative TB testing on file and TB results are monitored. Please see **Section IV** for the relevant documentation that is required.
- D. Fingerprinting of Employees and Agents. The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this MOU. CONTRACTOR certifies its compliance with these provisions as follows:

CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with

OUSD pupils in the course of providing services pursuant to the MOU, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1.

CONTRACTOR further certifies that it has received and reviewed fingerprint results for each of its Employees and CONTRACTOR has requested and reviews subsequent arrest records for all Employees who may come into contact with OUSD pupils in providing services to the District under this MOU. [Please see Section IV for the relevant documentation that is required.]

In the event that OUSD, in its sole discretion, at any time during the term of this MOU, desires the removal of any CONTRACTOR related person, employee, representative or agent from any OUSD school; site; and/or property, CONTRACTOR shall immediately, upon receiving notice from OUSD of such desire, cause the removal of such person or persons.

E. Insurance

- 1. General Liability: EITHER (a) CONTRACTOR maintains general liability insurance that names OUSD as an additional insured, for operations, students, volunteers, and personnel at location where CONTRACTOR provides programs/services with at least \$1 Million in coverage, and furnish certificate of said insurance to OUSD OR (b) CONTRACTOR is not required to maintain general liability insurance under this MOU if the Risk Management Officer signs a waiver of insurance. Please see Section IV for the relevant documentation that is required.
- 2. Workers' Compensation: If CONTRACTOR employs any person to perform work in connection with this MOU, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and federal laws, when applicable. The CONTRACTORS' Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease. Please see Section IV for the relevant documentation that is required.

Check one of the boxes below:

- CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.
- ☐ CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.
- F. Communication—CONTRACTOR agrees to communicate with School(s) and OUSD staff, both formally and informally, to ensure, to the best of the program's ability, that the CONTRACTOR'S services are aligned with the School(s) and OUSD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or OUSD staff, CONTRACTOR shall provide reasonable data and information to students participating in the CONTRACTOR's program.
- G. Confidentiality—CONTRACTOR shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of OUSD. CONTRACTOR will comply with FERPA, and will be allowed to use the data received to solicit funding to continue to expand its services/program, so

long as there is no information from which the identity of any student in the CONTRACTOR's program as a participant could be made.

H. Register With/Update Provider Database—In order to maintain accurate up-to-date information on the services provided, Contractor shall register in OUSD's provider database, update schools of operation prior to commencing services during subsequent school years, and update during the current school year when Contractor's schools of operation change.

IV. Required Documents

CONTRACTOR CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A.	TB and Fingerprinting Clearance								
	Contractor (Individual):								
		Submit clearance letter from authorized agency verifying individual has been Fingerprinted/Criminal Background Checked for this current fiscal year. Additionally, please provide documentation from health care provider showing negative TB status of individual within the last four years.							
	Cont	tractor (Agency):							
	☑	Attach clearance letter from Agency/Community-Based Organization/Non-Profit Organization on agency letterhead verifying all personnel, including subcontractors, have been Fingerprinted/Criminal Background Checked and have TB clearance for this current fiscal year and signed by authorized personnel.							
В.	Insu	rance							
	Cont	tractor (Individual/Agency):							
	☑	Please attach documentation of either proof of insurance, or a waiver signed by the Risk Management Officer. The additional insured address must read: Oakland Unified School District, Attention: Risk Management, 1000 Broadway Suite 440, Oakland, CA 94607. Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.							

V. Responsibilities of Oakland Unified School District

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the CONTRACTOR.
- B. **Janitorial Service**—Provide necessary services to maintain this space, which may include janitorial services, maintenance, utilities, and technology support.

VI. Duration

This MOU is for the	08/01/2018	 07/31/2021	period
	[Insert mm/dd/year]	[Insert mm/dd/year]	• •

VII. Termination

Either party may terminate this MOU at any time, without cause, with 30 day written notice to the other party. This MOU may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Defense/Indemnity/Hold Harmless

Each party to this MOU agrees to defend, indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IX. Jurisdiction

This MOU shall be performed in Oakland, California and is governed by the laws of the State of California. The Alameda County Superior Court or the United States District Court for the Northern District of California shall have jurisdiction over any civil action arising out of or relating to this MOU.

X. Notices

Any notice provided for in this MOU shall be in writing and effective upon receipt at the address set forth below in this section, delivered by any of the following means: personal delivery; certified U.S. mail, return receipt requested; or electronic mail. Either party may change the addresses below by giving notice of such change pursuant to this section.

DISTRICT	CONTRACTOR

Contact: Marion McWilliams Contact: Lauren Yee

Title: General Counsel Title: Alameda County Area Manager

Address: Office of the General Counsel 1000 Broadway, Suite 680

Address: 224B Greenfield Ave.

Oakland, CA 94607 San Anselmo, CA 94960

Phone: 510-879-8535 Phone: 510-227-9378

Fax: 510-879-4046 Final Indian Phone: 510-227-9378

Email: Lauren@play-well.org

OUSD Sponsoring School/Department; Community Schools & Student Services

XI. Liability

Other than as provided in this Agreement, OUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall OUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.

XII. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation

Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List (https://www.sam.gov/).

XIII. Integration and Modification

This MOU constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This MOU may be amended or modified only in writing, signed by both Parties.

XIV. Assignment

The rights and obligations of the each Party under this MOU shall not be assigned without the express prior written consent of the other Party.

XV. Waiver

No delay or omission by either Party in exercising any right under this MOU shall operate as a waiver of that or any other right provided for in this MOU.

XVI. No Rights in Third Parties

This MOU does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

XVII. Counterparts

This MOU and all amendments and modifications to it may be executed in counterparts, and all counterparts together shall be construed as one document.

XVIII. Intellectual Property

During the term of this MOU, any works created by or inventions of Contractor, his agents or employees, within the scope of the work contracted herein shall belong to the District together with all associated copy rights and patents. Contractor shall not publish any aspect of the work performed hereunder without prior written consent of the District.

XIX. Relationship of Parties

This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

XX. Signature Authority

Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.

XXI. Incorporation of Recitals and Exhibits

OAKLAND UNIFIED SCHOOL DISTRICT

The Recitals and each exhibit attached hereto are hereby incorporated herein by reference. CONTRACTOR agrees that to the extent any recital or document incorporated herein conflicts with any term or provision of this Agreement, the terms and provisions of this Agreement shall govern.

XXII. Public Document

This contract, its contents, and all incorporated documents are public documents and will be made available by OUSD to the public online via the Internet.

IN WITNESS THEREOF, the parties to this agreement have duly executed it on the day, month and year set forth below.

CONTRACTOR

☐ President, Board of Education ☐ Superintendent ☐ Chief or Deputy Chief	Date (mm/dd/year)	Contractor Signature	08/01/2018_ Date (mm/dd/year)
		Lauren Yee, Alameda County Are Print Name, Title	a Mananger
Secretary, Board of Education	Date (mm/dd/year)	,	
Form approved by OUSD General (Counsel for 2017-18		

OAKLAND UNIFIED SCHOOL DISTRICT Office of the General Counsel APPROVED FOR FORM & SUBSTANCE

By: Amy Brandt, Attorney at Law

Legislative File ID No. 18-

Legistar Preparer: Renee Johnson Telephone Number: 510-879-8156 Department Chief: Sondra Aguilera

EXHIBIT "A" SCOPE OF WORK

Description of Services to be Provided and Specific Expected Outcomes: Highlight each program that you provide to OUSD. Attach a separate document if more space is needed.

We teach engineering, physics, architecture, robotics, and critical thinking to kids through building and playing with LEGO! When kids are at play, they explore the world. When kids create, they express themselves. And when kids build, they solve problems. These hands-on enrichment programs are engineer-designed to help kids explore endless creative possibilities with the guidance of an experienced Play-Well instructor, and over 20,000 pieces of LEGO.

We have various curricula and types of programs. Below is an example of some of our core engineering, themed engineering, robotics, and gaming:

- *COĤE* ... STEM FUNdamentals using LEGO® (curriculum and descriptions adjusted for participants of various ages)

 Level up your engineering skills with Play-Well TEKnologies and tens of thousands of LEGO® parts! Apply real-world concepts in physics, engineering, and architecture through engineer-designed projects such as Motorcycles, Aircraft Carriers, Conveyor Belts, and Rail Racers! Design and build as never before, and explore your craziest ideas in a supportive environment.
- *THEME* ... Ninjaneering using LEGO® (curriculum and descriptions adjusted for participants of various ages)

 Enter the world of Ninjago and become an apprentice Ninjaneer! Learn the way of Spinjitzu, build the Fire Temple, race Skull Trucks, and encounter the mighty Dragon! Imagine and build unique and fun LEGO projects with the guidance of an experienced Play-Well instructor while exploring the fantasy world of Ninjago.
- *THEME* ... Jedi Master Engineering using LEGO® (curriculum and descriptions adjusted for participants of various ages)

 The Force Awakens in this advanced engineering course for young Jedi! Discover key engineering concepts such as gear trains, worm drives, pneumatics, and eccentric motion. Build LEGO X-Wings, AT-AT walkers, Pod Racers, Star Destroyers, Cloud Cities, Settlements, Fortresses, and other complex machines and structures from a galaxy far, far away.
- *ROBOTICS* ... Robotics using LEGO® WeDo (for younger participants, "Mindstorms EV3" for older participants)

 Build and program robots in this introductory Robotics class using the LEGO WeDo system. Learn basic programming skills, simple engineering concepts, and the names of robot components. Work in small groups to complete several projects using tilt and motion sensors.
- *GAMING* ... Mine, Craft, Build: Adventure Game using LEGO® (for younger participants, "Survival Game" for older participants)

 Bring Minecraft to life using LEGO! Resourcefulness, creativity, and cooperation come together in this unique building adventure game; roll the dice to mine for resources, and use these resources to build special items to help in our adventures! Build a Zoo, create a Medieval Castle, and design a Tree House Village! This LEGO experience is an original game designed by Play-Well instructors inspired by the popular game, Minecraft. Students will have a blast, even without any prior experience with Minecraft or LEGO.

At Play-Well TEKnologies we strive to:

- Build problem-solving skills
- Provide an opportunity for creative expression
- Foster a greater appreciation of how things work
- Encourage the qualities of inquisitiveness, self reliance, and self confidence in children

We do this in the context of fun-filled engineering and architectural projects, activities that both the children and the instructors enjoy!

EXHIBIT "B" STATEMENT OF QUALIFICATIONS

Description of Organization and Relevant Experience: For individual consultants, a résumé will suffice. Attach a separate document if more space is needed.

Play-Well TEKnologies was founded by Tim Bowen in 1997. Introduced to the LEGO® building system in 1996 and recognizing it to be both a popular play medium and a tremendous learning medium, Tim began to develop projects which drew on his professional experience and combined the elements of fun, challenge, and learning. He began operating a summer camp program in 1997, followed by after school enrichment classes in 1998. With steady growth of the company, project development is now undertaken by a staff of instructors bent on constantly improving the programs. Play-Well instructor staff go through 30-40 hours of training before leading programs.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/08/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/12/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s)

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								MED EXP (Any one person)	\$ 5,00	00
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	GEN'L AGGREGATE LIMIT APPLIES PER:		ļ					GENERAL AGGREGATE	s 2,00	00,000
	POLICY PRO-		1					PRODUCTS - COMP/OP AGG	s 2,00	00,000
	OTHER:							Professional Liability	s 1,00	000,000
	AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident)	s	
1	ANY AUTO							BODILY INJURY (Per person)	s	
l	OWNED SCHEDULED		ŀ					BODILY INJURY (Per accident)	s	
l	AUTOS ONLY AUTOS NON-OWNED							PROPERTY DAMAGE	s	
1	AUTOS ONLY AUTOS ONLY							(Per accident)	s	
┢	X UMBRELLA LIAB X OCCUR	-	 					5.0000		00,000
A	EVCESS LIAB HOUSEN			PHUB646976		10/01/2018	10/01/2019	EACH OCCURRENCE	5.00	00,000
	DED RETENTION S	i				1	10/0//	AGGREGATE	+*	
	DED RETENTION \$ WORKERS COMPENSATION					-		PER OTH-	\$	
	AND EMPLOYERS' LIABILITY								100	00,000
В	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A		57WECKZ9403		10/01/2018	10/01/2019	E.L. EACH ACCIDENT	4.00	
	(Mandatory in NH) If yes, describe under	ľ				ļ		E.L. DISEASE - EA EMPLOYEE	+	00,000
	DESCRIPTION OF OPERATIONS below	-						E.L. DISEASE - POLICY LIMIT	\$ 1,00	00,000
A	Abuse/Molestation			PHPK1880017		10/01/2018	10/01/0010	EACH INCIDENT	1	20.000
				FIFK1000017		10/01/2018	10/01/2019	EACH INCIDENT		00,000
DEC	CONTION OF OPERATIONS IN CONTIONS INTERIOR							AGGREGATE	2,00	00,000
	CRIPTION OF OPERATIONS / LOCATIONS / VEHICLE				-	-				
PI-G	se usual to the Insured's Operations. Certific SLD-HS attached to this policy.	ate H	lolaer	is an Additional Insured per t	he Gene	eral Liability De	luxe Endorsen	ent: Human Services		
CEF	RTIFICATE HOLDER				CANC	ELLATION				
						7.77				
								SCRIBED POLICIES BE CA) BEFORE
	Oakland Unified School District			i				F, NOTICE WILL BE DELIVE PROVISIONS	RED IN	I
	1000 BROADWAY STE 440				ACCORDANCE WITH THE POLICY PROVISIONS.					
	1000 BIONDANI GIE 440				AUTHO	RIZED REPRESEN	ITATIVE			
					1		_			

OAKLAND

CA 94607

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

GENERAL LIABILITY DELUXE ENDORSEMENT: HUMAN SERVICES

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE

It is understood and agreed that the following extensions only apply in the event that no other specific coverage for the indicated loss exposure is provided under this policy. If such specific coverage applies, the terms, conditions and limits of that coverage are the sole and exclusive coverage applicable under this policy, unless otherwise noted on this endorsement. The following is a summary of the Limits of Insurance and additional coverages provided by this endorsement. For complete details on specific coverages, consult the policy contract wording.

Coverage Applicable	Limit of Insurance	Page #
Extended Property Damage	Included	2
Limited Rental Lease Agreement Contractual Liability	\$50,000 limit	2
Non-Owned Watercraft	Less than 58 feet	2
Damage to Property You Own, Rent, or Occupy	\$30,000 limit	2
Damage to Premises Rented to You	\$1,000,000	3
HIPAA	Clarification	4
Medical Payments	\$20,000	5
Medical Payments – Extended Reporting Period	3 years	5
Athletic Activities	Amended	5
Supplementary Payments – Bail Bonds	\$5,000	5
Supplementary Payment – Loss of Earnings	\$1,000 per day	5
Employee Indemnification Defense Coverage	\$25,000	5
Key and Lock Replacement – Janitorial Services Client Coverage	\$10,000 limit	6
Additional Insured – Newly Acquired Time Period	Amended	6
Additional Insured – Medical Directors and Administrators	Included	7
Additional Insured – Managers and Supervisors (with Fellow Employee Coverage)	Included	7
Additional Insured – Broadened Named Insured	Included	7
Additional Insured – Funding Source	Included	7
Additional Insured – Home Care Providers	Included	7
Additional Insured – Managers, Landlords, or Lessors of Premises	Included	7
Additional Insured – Lessor of Leased Equipment	Included	7
Additional Insured – Grantor of Permits	Included	8
Additional Insured – Vendor	Included	8
Additional Insured – Franchisor	Included	9
Additional Insured – When Required by Contract	Included	9
Additional Insured – Owners, Lessees, or Contractors	Included	9
Additional Insured – State or Political Subdivisions	Included	10

Duties in the Event of Occurrence, Claim or Suit	Included	10
Unintentional Failure to Disclose Hazards	Included	10
Transfer of Rights of Recovery Against Others To Us	Clarification	10
Liberalization	Included	11
Bodily Injury – includes Mental Anguish	Included	11
Personal and Advertising Injury – includes Abuse of Process, Discrimination	Included	11

A. Extended Property Damage

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Subsection 2. Exclusions, Paragraph a. is deleted in its entirety and replaced by the following:

a. Expected or Intended Injury

"Bodily injury" or property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

B. Limited Rental Lease Agreement Contractual Liability

SECTION I – COVERAGES, COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Subsection 2. Exclusions, Paragraph b. Contractual Liability is amended to include the following:

(3) Based on the named insured's request at the time of claim, we agree to indemnify the named insured for their liability assumed in a contract or agreement regarding the rental or lease of a premises on behalf of their client, up to \$50,000. This coverage extension only applies to rental lease agreements. This coverage is excess over any renter's liability insurance of the client.

C. Non-Owned Watercraft

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Subsection 2. Exclusions, Paragraph g. (2) is deleted in its entirety and replaced by the following:

- (2) A watercraft you do not own that is:
 - (a) Less than 58 feet long; and
 - (b) Not being used to carry persons or property for a charge;

This provision applies to any person, who with your consent, either uses or is responsible for the use of a watercraft. This insurance is excess over any other valid and collectible insurance available to the insured whether primary, excess or contingent.

D. Damage to Property You Own, Rent or Occupy

SECTION I - COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE

K. Key and Lock Replacement – Janitorial Services Client Coverage

SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGES A AND B is amended to include the following:

We will pay for the cost to replace keys and locks at the "clients" premises due to theft or other loss to keys entrusted to you by your "client," up to a \$10,000 limit per occurrence and \$10,000 policy aggregate.

We will not pay for loss or damage resulting from theft or any other dishonest or criminal act that you or any of your partners, members, officers, "employees", "managers", directors, trustees, authorized representatives or any one to whom you entrust the keys of a "client" for any purpose commit, whether acting alone or in collusion with other persons.

The following, when used on this coverage, are defined as follows:

- a. "Client" means an individual, company or organization with whom you have a written contract or work order for your services for a described premises and have billed for your services.
- **b.** "Employee" means:
 - (1) Any natural person:
 - (a) While in your service or for 30 days after termination of service:
 - (b) Who you compensate directly by salary, wages or commissions; and
 - (c) Who you have the right to direct and control while performing services for you; or
 - (2) Any natural person who is furnished temporarily to you:
 - (a) To substitute for a permanent "employee" as defined in Paragraph (1) above, who is on leave; or
 - (b) To meet seasonal or short-term workload conditions;

while that person is subject to your direction and control and performing services for you.

- (3) "Employee" does not mean:
 - (a) Any agent, broker, person leased to you by a labor leasing firm, factor, commission merchant, consignee, independent contractor or representative of the same general character; or
 - **(b)** Any "manager," director or trustee except while performing acts coming within the scope of the usual duties of an "employee."
- c. "Manager" means a person serving in a directorial capacity for a limited liability company.

L. Additional Insureds

SECTION II - WHO IS AN INSURED is amended as follows:

1. If coverage for newly acquired or formed organizations is not otherwise excluded from this

Coverage Part, Paragraph 3.a. is deleted in its entirely and replaced by the following:

- a. Coverage under this provision is afforded until the end of the policy period.
- 2. Each of the following is also an insured:
 - a. Medical Directors and Administrators Your medical directors and administrators, but only while acting within the scope of and during the course of their duties as such. Such duties do not include the furnishing or failure to furnish professional services of any physician or psychiatrist in the treatment of a patient.
 - b. Managers and Supervisors Your managers and supervisors are also insureds, but only with respect to their duties as your managers and supervisors. Managers and supervisors who are your "employees" are also insureds for "bodily injury" to a co-"employee" while in the course of his or her employment by you or performing duties related to the conduct of your business.

This provision does not change Item 2.a.(1)(a) as it applies to managers of a limited liability company.

- c. Broadened Named Insured Any organization and subsidiary thereof which you control and actively manage on the effective date of this Coverage Part. However, coverage does not apply to any organization or subsidiary not named in the Declarations as Named Insured, if they are also insured under another similar policy, but for its termination or the exhaustion of its limits of insurance.
- d. Funding Source Any person or organization with respect to their liability arising out of:
 - (1) Their financial control of you; or
 - (2) Premises they own, maintain or control while you lease or occupy these premises.

This insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

- **e.** Home Care Providers At the first Named Insured's option, any person or organization under your direct supervision and control while providing for you private home respite or foster home care for the developmentally disabled.
- **f. Managers, Landlords, or Lessors of Premises** Any person or organization with respect to their liability arising out of the ownership, maintenance or use of that part of the premises leased or rented to you subject to the following additional exclusions:

This insurance does not apply to:

- (1) Any "occurrence" which takes place after you cease to be a tenant in that premises; or
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of that person or organization.
- g. Lessor of Leased Equipment Automatic Status When Required in Lease Agreement With You – Any person or organization from whom you lease equipment when you and such person or organization have agreed in writing in a contract or agreement that such person or organization is to be added as an additional insured on your policy. Such person or

organization is an insured only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

A person's or organization's status as an additional insured under this endorsement ends when their contract or agreement with you for such leased equipment ends.

With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

- h. Grantors of Permits Any state or political subdivision granting you a permit in connection with your premises subject to the following additional provision:
 - (1) This insurance applies only with respect to the following hazards for which the state or political subdivision has issued a permit in connection with the premises you own, rent or control and to which this insurance applies:
 - (a) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures;
 - (b) The construction, erection, or removal of elevators; or
 - (c) The ownership, maintenance, or use of any elevators covered by this insurance.
- i. Vendors Only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:
 - (1) The insurance afforded the vendor does not apply to:
 - (a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
 - (b) Any express warranty unauthorized by you:
 - (c) Any physical or chemical change in the product made intentionally by the vendor:
 - (d) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
 - (e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products:
 - (f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

- (g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or
- (h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - (i) The exceptions contained in Sub-paragraphs (d) or (f); or
 - (ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
- (2) This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing.
- **j. Franchisor** Any person or organization with respect to their liability as the grantor of a franchise to you.
- k. As Required by Contract Any person or organization where required by a written contract executed prior to the occurrence of a loss. Such person or organization is an additional insured for "bodily injury," "property damage" or "personal and advertising injury" but only for liability arising out of the negligence of the named insured. The limits of insurance applicable to these additional insureds are the lesser of the policy limits or those limits specified in a contract or agreement. These limits are included within and not in addition to the limits of insurance shown in the Declarations
- I. Owners, Lessees or Contractors Any person or organization, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by:
 - (1) Your acts or omissions; or
 - (2) The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured when required by a contract.

With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- (a) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- (b) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- m. State or Political Subdivisions Any state or political subdivision as required, subject to the following provisions:
 - (1) This insurance applies only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit, and is required by contract.
 - (2) This insurance does not apply to:
 - (a) "Bodily injury," "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or
 - **(b)** "Bodily injury" or "property damage" included within the "products-completed operations hazard."

M. Duties in the Event of Occurrence, Claim or Suit

SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 2. is amended as follows:

a. is amended to include:

This condition applies only when the "occurrence" or offense is known to:

- (1) You, if you are an individual:
- (2) A partner, if you are a partnership; or
- (3) An executive officer or insurance manager, if you are a corporation.
- b. is amended to include:

This condition will not be considered breached unless the breach occurs after such claim or "suit" is known to:

- (1) You, if you are an individual;
- (2) A partner, if you are a partnership; or
- (3) An executive officer or insurance manager, if you are a corporation.

N. Unintentional Failure To Disclose Hazards

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, 6. Representations is amended to include the following:

It is agreed that, based on our reliance on your representations as to existing hazards, if you should unintentionally fail to disclose all such hazards prior to the beginning of the policy period of this Coverage Part, we shall not deny coverage under this Coverage Part because of such failure.

O. Transfer of Rights of Recovery Against Others To Us

SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 8. Transfer of Rights of

Recovery Against Others To Us is deleted in its entirety and replaced by the following:

If the insured has rights to recover all or part of any payment we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.

Therefore, the insured can waive the insurer's rights of recovery prior to the occurrence of a loss, provided the waiver is made in a written contract.

P. Liberalization

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, is amended to include the following:

If we revise this endorsement to provide more coverage without additional premium charge, we will automatically provide the additional coverage to all endorsement holders as of the day the revision is effective in your state.

Q. Bodily Injury - Mental Anguish

SECTION V - DEFINITIONS, Paragraph 3. Is deleted in its entirety and replaced by the following:

"Bodily injury" means:

- **a.** Bodily injury, sickness or disease sustained by a person, and includes mental anguish resulting from any of these; and
- **b.** Except for mental anguish, includes death resulting from the foregoing (Item **a.** above) at any time.

R. Personal and Advertising Injury – Abuse of Process, Discrimination

If COVERAGE B PERSONAL AND ADVERTISING INJURY LIABILITY COVERAGE is not otherwise excluded from this Coverage Part, the definition of "personal and advertising injury" is amended as follows:

- 1. **SECTION V DEFINITIONS**, Paragraph 14.b. is deleted in its entirety and replaced by the following:
 - b. Malicious prosecution or abuse of process;
- 2. SECTION V DEFINITIONS, Paragraph 14. is amended by adding the following:

Discrimination based on race, color, religion, sex, age or national origin, except when:

- a. Done intentionally by or at the direction of, or with the knowledge or consent of:
 - (1) Any insured; or
 - (2) Any executive officer, director, stockholder, partner or member of the insured;
- **b.** Directly or indirectly related to the employment, former or prospective employment, termination of employment, or application for employment of any person or persons by an insured:

- **c.** Directly or indirectly related to the sale, rental, lease or sublease or prospective sales, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any insured; or
- **d.** Insurance for such discrimination is prohibited by or held in violation of law, public policy, legislation, court decision or administrative ruling.

The above does not apply to fines or penalties imposed because of discrimination.



Play-Well TEKnologies

224 Greenfield Avenue, Suite B San Anselmo, CA 94960 www.play-well.org 415.578.2746

The undersigned does hereby certify that:

- 1) I am a representative of Play-Well TEKnologies ("Contractor"); that I am familiar with the facts herein certified and am authorized and qualified to execute this certificate.
- 2) That Contractor has complied with criminal background investigation requirements with respect to all Contractor's employees who may have contact with minors in the course of providing services pursuant to the Contract.
- 3) Intellicorp has conducted a national, multi-state and county search of criminal records and sex-offender registries and reported these employees have no relevant felony, misdemeanor or sex-offender convictions.
- 4) Employees who have completed the LiveScan fingerprinting background check are listed separately. California Department of Justice has determined that none of those employees has been convicted of a felony, as that term is defined in California Penal Code Section 11105.3. Contractor has a contract with the Department of Justice for subsequent criminal history notification service. Contractor will advise Client of any employee for whom we receive subsequent criminal history after the initial background check, and Play-Well will immediately cease sending that individual to the school location
- 5) That a complete and accurate list of Contractor's employees who may come in contact with minors during the course and scope of the Contract is included below.
- 6) That Contractor has a certificate of Liability Insurance with Philadelphia Insurance Companies.

By: Im Bowen, President Date: 2/7/2018

Contractor Employees with Intellicorp Results:

Anderson	Kyle	Kahler	Emily
Arevalo	Daniel	Karwoski	Alexander
Ayoob	Lucinda	Kelleher	Christian
Back	Rachel	Koffler	Bryce
Baldwin	Arthur	Korsgaard	Christian
Becker	Francesca	Krumrei	Kyle
Bishop	Drew	Laguna	Fredson
Boehm	Tanya	Laguna	Loured
Bonser	Kayla	Lawler	Aspen
Bowen	Meredith	Lee	Christopher

Tim Lund Bob **Bowen** Brandsema Dana Lund Megan Bulmer Victoria Luong Michael Burhoe Lauren Martini **Eric** Carden Graham McAvoy lan Carter Kameron **McGraw** Simon Carter Kameron McLaren Robert Cartney **Thomas** Mehra Raghav Mendaros Casey Tyler Lester **Daniel** Casis Merovich **Andrew** Castellanos **James** Mielecki Max Tiania Chan Modrusan Nikola Chen Andrea Moulton **Tyler** Cisneros Jose Mountain Scott Close Christine Nelson Cortney Cohn Benjamin Newman Aaron Cooper Michael Nguyen Thompson Coyle Jim Oliva Brian Crenshaw **Bailey** Olson **Erik Davis** Richard Ordonez Stephen Deliktas Tarik Ostrovsky Alice Dickason Christopher Park Stephen Doering Jordan **Peters Thomas Dozet** Nathan Pfister Ben Drake **Amber** Piesky Kyle Eastman Christopher Marissa **Putnam** Felix Jordan Radoiu **Anthony** Garcia Haziel Ramirez Ivonne Goguely **Emile** Richard Angeli Gonzalez Alfredo Rinehart Craig Gonzalez Elba Anali Roe Nolan Greening Matthew Sanchez Lourdes Guerrero Juan Sanders Leah Halford Steve Shanahan Aaron Harry **Jeffrey** Shullman Alex Hearn Danielle **Taganas** Ardee Hendricks Jordan **Totanes** Marieden Hickey Diana Karisa Trigg Ho Amanda Truong Richard Huerto **Jeramy** Vidal Priscilla Jaurequi Erik Wall Jessica Joe Kristina Wallace Caelum Joseph Robby Weiss Lynda

Yee Lauren Young Anthony

Contractor Employees with LiveScan Results (CA DOJ):

California Department of Justice has determined that none of the employees below have been convicted of a felony, as that term is defined in California Penal Code Section 11105.3. Contractor has a contract with the Department of Justice for subsequent criminal history notification service. Contractor will advise Client of any employee for whom we receive subsequent criminal history after the initial fingerprint/background check, and Play-Well will immediately cease sending that individual to the school location

Daniel Arevalo	Jordan Doering	Christian Kelleher	Stephen Park
Lucinda Ayoob	Amber Drake	Bryce Koffler	Benjamin Pfister
Rachel Back	Jordan Felix	Christian Korsgaard	Kyle Pjesky
Kayla Bonser	Emile Goguely	Kyle Krumrei	Marissa Putnam
Dana Brandsema	Alfredo Gonzalez	Aspen Lawler	Ivonne Ramirez
Victoria Bulmer	Elba Gonzalez	Robert Lund	Angeli Richard
Lauren Burhoe	Juan Guerrero	Michael Luong	Craig Rinehart
Graham Carden	Steve Halford	Nikola Modrusan	Leah Sanders
Thomas Cartney	Jeffrey Harry	Tyler Moulton	Alexander Shullman
Daniel Casis	Diana Hickey	Scott Mountain	Marieden Totanes
James Castellanos	Amanda Annhien Ho	Cortney Nelson	Caelum Wallace
Tiania Chan	Jeramy Huerto	Brian Oliva	Lynda Weiss
Christine Close	Erik Jaurequi	Erik Olson	Lauren Yee
Tarik Deliktas	Kristina Joe	Stephen Ordonez	Albert Zarate
Christopher Dickason	Benjamin Johansen		

Contractor Employees with LiveScan Results (including FBI):

California Department of Justice has determined that none of the employees below have been convicted of a felony, as that term is defined in California Penal Code Section 11105.3. This fingerprint check has also been received by the FBI, and these employees have no criminal history in the FBI's national criminal history database. Contractor has a contract with the Department of Justice for subsequent criminal history notification service. Contractor will advise Client of any employee for whom we receive subsequent criminal history after the initial fingerprint/background check, and Play-Well will immediately cease sending that individual to the school location

Annika Artle	Emile Goguely	Christian Kelleher	Brian Oliva
Daniel Arevalo	Alfredo Gonzalez	Bryce Koffler	Marissa Putnam
Rachel Back	Elba Gonzalez	Christian Korsgaard	Fernando Reyes
Kayla Bonser	Juan Guerrero	Christopher Lee	Kameron Sawyer
Andrea Chen	Tyler Hendricks	Nicholas Mangoba	Caelum Wallace
Christine Close	Jeramy Huerto	Lester Mendaros	Albert Zarate
Tarik Deliktas	Kristina Joe	Scott Mountain	



Play-Well TEKnologies

224 Greenfield Avenue, Suite B San Anselmo, CA 94960 www.play-well.org 415.578.2746

The undersigned does hereby certify that:

- 1) I am a representative of Play-Well TEKnologies ("Contractor"); that I am familiar with the facts herein certified and am authorized and qualified to execute this certificate.
- 2) That Contractor's employees have completed medical testing for tuberculosis and submitted negative results to the Contractor on the date shown.

DATE OF RESULTS

By: 1m Bower.
Tim Bowen, President

Date: 2/7/2018

Contractor Employees:

NAME

-	
Aaron Shanahan	1/8/2016
Amanda Ho	5/10/2016
Andrea Chen	2/27/2017
Andrew Merovich	10/30/2015
Aspen Lawler	1/29/2018
Benjamin Johansen	5/3/2016
Brian Oliva	8/17/2017
Bryce Koffler	8/21/2017
Christine Close	5/30/2016
Christian Kelleher	11/18/2017
Christopher Dickason	10/7/2016
Cortney Nelson	8/4/2017
Dana Brandsema	10/18/2017
Daniel Arevalo	9/16/2016
Drew Bishop	3/6/2015
Erik Jaurequi	12/10/2016
Evelyn Espinoza	5/17/2016
Fernando Reyes	11/10/2017
Graham Carden	9/6/2016
Jordan Doering	9/9/2016

NAME	DATE OF RESULTS
Jordan Felix	5/24/2017
Jordan Hendricks	3/10/2016
Jose Cisneros	9/17/2015
Juan Guerrero	6/7/2016
Justin Smith	3/6/2015
Kameron Sawyer	11/16/2017
Kristina Joe	12/18/2017
Lucinda Ayoob	12/23/2015
Kyle Pjesky	10/5/2016
Lauren Yee	5/26/2015
Lester Mendaros	10/7/2016
Lourdes Sanchez	1/6/2016
Lynda Weiss	8/27/2017
Nicholas Mangoba	8/18/2017
Robert McLaren	9/28/2017
Tarik Deliktas	1/27/2018
Tanya Boehm	8/28/2017
Thomas Peters	8/24/2016
Tyler Hendricks	8/17/2016
Victoria Bulmer	5/2/2016

SAM Search Results List of records matching your search for:

Search Term: "play-well"teknologies* Record Status: Active

No Search Results