

<b>Board Office Use: Legislative File Info.</b>	
File ID Number	18-1358
Introduction Date	<del>6/13/18</del> 6/27/18
Enactment Number	18-1200
Enactment Date	6/27/18 er



# Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent

**Board Meeting Date** June 13, 2018  
*(To be completed by Procurement)*

**Subject** Memorandum of Understanding - Californians for Justice (contractor) - Community Schools and Student Services Department (site/department)

**Action Requested** Approval by the Board of Education of the Memorandum of Understanding between the District and Californians for Justice. Services to be primarily provided to Community Schools and Student Services Department for the period of September 5, 2017 through June 15, 2020.

**Background**  
*A one paragraph explanation of why the consultant's services are needed.*

Students get an opportunity to travel statewide and deepen their analysis of educational policy in California. Through our leadership development model and our education work, they are equipped with a critical analysis of their community and how issues in their community impact them. Our youth organizing model allows students to practice the skills and knowledge they learn and apply it to find real solutions to issues they experience.

**Discussion**  
*One paragraph summary of the scope of work.*

Approval by the Board of Education of a Memorandum of Understanding between the District and Californians for Justice, San Jose, CA, for the latter to offer leadership development opportunities, political education and skill building workshops for Fremont High School and Oakland High School for the period of September 5, 2017 through June 15, 2020, at no cost to the District.

**Recommendation** Approval by the Board of Education of a Memorandum of Understanding between the District and Californians for Justice. Services to be primarily provided to the Community Schools and Student Services Department for the period of September 5, 2017 through June 15, 2020.

**Fiscal Impact** Funding resource name (please spell out): No fiscal impact

**Attachments**

- Memorandum of Understanding
- Certificate of Insurance
- Scope of Work
- Statement of Qualifications



# CONTRACT JUSTIFICATION FORM

**This Form Shall Be Submitted to the Board Office  
With *Every* Consent Agenda Contract.**

**Legislative File ID No.** 18-1358

**Department:** 922/Community Schools and Student Services Department

**Vendor Name:** Californians for Justice

**Contract Term:** Start Date: 08/25/2017 End Date: 06/06/2018

**Annual Cost:** \$ 0

**Approved by:** Andrea Bustamante

**Is Vendor a local Oakland business?** Yes  No

**Why was this Vendor selected?**

School-sites selected partner for In-Kind agreement.

**Summarize the services this Vendor will be providing.**

We provide leadership development opportunities for high school students (internships, volunteer, community service hours, etc). Students get a chance to work with the community around issues impacting OUSD students and statewide issues. We also provide political education workshops and skills building workshops for students to build their knowledge and racial and educational justice work in OUSD. Furthermore, we provide 1:1 mentoring for students who get involved with our organization.

**Was this contract competitively bid?** Yes  No

If No, answer the following:

1) How did you determine the price is competitive?

No fee for services; In-Kind partnership.

2) Please check the competitive bid exception relied upon:

- Educational Materials**
- Special Services** contracts for financial, economic, accounting, legal or administrative services
- CUPCCAA exception** (Uniform Public Construction Cost Accounting Act)
- Professional Service Agreements** of less than \$87,800 (increases a small amount on January 1 of each year)
- Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process)
- Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternate energy supply sources)
- Emergency** contracts [requires Board resolution declaring an emergency]
- Technology** contracts
  - electronic data-processing systems, supporting software and/or services (including copiers/printers) over the \$87,800 bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected
  - contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process
  - Western States Contracting Alliance Contracts (WSCA)
  - California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of information technology and software]
- "Piggyback" Contracts** with other governmental entities
- Perishable Food**
- Sole Source**
- Change Order for Material and Supplies** if the cost agreed upon in writing does not exceed ten percent of the original contract price
- Other, please provide specific exception**

**MEMORANDUM OF UNDERSTANDING BETWEEN A PARTNER ORGANIZATION  
OR INDIVIDUAL AND OAKLAND UNIFIED SCHOOL DISTRICT**

**I. Parties**

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between Oakland Unified School District ("OUSD") and CALIFORNIANS FOR JUSTICE EDUCATION FUND [CONTRACTOR—name of your organization].

WHEREAS, the CONTRACTOR's services or program described in this MOU will be provided at no cost to OUSD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable CONTRACTOR to provide said program(s) selected in Section II of the MOU.

**II. Program Name(s)**

Unless otherwise agreed to in writing by the parties, the Program(s) governed by this MOU are the following:

Californians for Justice CHAPTER MEETINGS at Fremont High School and Oakland High School

Any other school-site meetings besides chapter meetings that students

will facilitate but will need adult support/supervision, such as, but not

limited to: campaign events/activities (focus groups, workshops, socials),

school fairs for recruitment, delegation or research meetings w/

teachers or school leaders

**III. CONTRACTOR Responsibilities/Scope of Services**

A. Provide a description of the services that your program(s) will be providing to OUSD. Please be specific by answering all of the following questions.

1. A brief description of the type of services your program(s) generally provides.

Leadership development - building the capacity of students to find their agency and address issues in their own communities through political education and winning campaigns; Political education - exploring systems such as racism, classism, sexism and so forth so that students are able to identify how those issues impact them; Skills building - such as public speaking, outreach, writing/storytelling, facilitation, etc. to build the skills students need to be seen as leaders in their community

2. The relevant experience of the CONTRACTOR personnel that will be providing the services:

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6+ experience working with youth of color ages 14-18; historical and community knowledge of political issues impacting the Bay Area, especially the East Bay; mental health first aid training; First Aid certified; youth organizing experience; 3 years experience in the classroom; curriculum development experience

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3. Please check all of the expectations or goals below that are in agreement with your program's services.

- Ensure a high quality instructional core
- Develop student's social health/skills
- Develop student's emotional health
- Develop student's physical health
- Develop student's cognitive and academic skills
- Create equitable opportunities for learning
- Ensure, maintain, or support high quality and effective instruction
- Prepare students for success in college and careers
- Help ensure, create, and/or sustain safe, healthy and supportive schools
- Create accountability for quality
- Help create full service community schools in OUSD
- Increase, raise graduation rates
- Other: Develop leadership skills and capacity for students

- B. Ensure that all CONTRACTOR personnel, including subcontractors, will comply with any policy and systems in place at OUSD and School(s). This includes, but is not limited to the following:

1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use drugs at these School(s).

2. **Anti-Discrimination**—It is the policy of OUSD that in connection with CONTRACTOR's services under this MOU there shall be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, age, or other legally protected class. Therefore, the CONTRACTOR agrees to comply with all applicable Federal and California laws.
  3. **Conflict of Interest**—CONTRACTOR shall abide by and be subject to all applicable OUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any OUSD employee to perform the services in this MOU, and affirms that to the best of its knowledge no such conflict presently exists. CONTRACTOR agrees to alert OUSD in writing if and when a potential conflict arises.
  4. **Family Education Rights and Privacy Act**—CONTRACTOR shall observe all District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
- C. **Tuberculosis Screening:** CONTRACTOR is required to screen employees and agents who will be present at OUSD sites during the current school year. CONTRACTOR affirms that each person has current proof of negative TB testing on file and TB results are monitored. Please see **Section IV** for the relevant documentation that is required.
- D. **Fingerprinting of Employees and Agents.** The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with OUSD pupils in the course of providing services pursuant to the MOU, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. CONTRACTOR further certifies that it has received and reviewed fingerprint results for each of its Employees and CONTRACTOR has requested and reviews subsequent arrest records for all Employees who may come into contact with OUSD pupils in providing services to the District under this MOU. Please see **Section IV** for the relevant documentation that is required.

In the event that OUSD, in its sole discretion, at any time during the term of this MOU, desires the removal of any CONTRACTOR related person, employee, representative or agent from any OUSD school; site; and/or property, CONTRACTOR shall immediately, upon receiving notice from OUSD of such desire, cause the removal of such person or persons.

**E. Insurance**

1. General Liability: ***EITHER*** (a) CONTRACTOR maintains general liability insurance that names OUSD as an additional insured, for operations, students, volunteers, and personnel at location where CONTRACTOR provides programs/services with at least \$1 Million in coverage, and furnish certificate of said insurance to OUSD ***OR*** (b) CONTRACTOR is not required to maintain general liability insurance under this agreement if the Risk Management Officer signs a waiver of insurance. Please see **Section IV** for the relevant documentation that is required.
2. Workers' Compensation: If CONTRACTOR employs any person to perform work in connection with this MOU, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and federal laws, when applicable. The CONTRACTORS' Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease. Please see **Section IV** for the relevant documentation that is required.

Check one of the boxes below:

- CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.
- CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.

- F. Communication**—Communicate with School(s) and OUSD staff, both formally and informally, to ensure, to the best of the program's ability, that the CONTRACTOR'S services are aligned with the School(s) and OUSD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or OUSD staff, provide reasonable data and information to students participating in the CONTRACTOR's program.

- G. **Confidentiality**—CONTRACTOR shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of OUSD. CONTRACTOR will comply with FERPA, and will be allowed to use the data received to solicit funding to continue to expand its services/program, so long as there is no information from which the identity of any student in the CONTRACTOR's program as a participant could be made.
- H. **Register With/Update Community Partner Platform**—Contractor shall register in OUSD's Community Partner Platform database and perform annual updates *by August 31 of each year*, to maintain full and complete up-to-date information.

#### IV. Required Documents

CONTRACTOR CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

##### A. TB and Fingerprinting Clearance:

###### Contractor (Individual):

- Submit clearance letter from authorized agency verifying individual has been Fingerprinted/Criminal Background Checked for this current fiscal year. Additionally, please provide documentation from health care provider showing negative TB status of individual within the last four years.

###### Contractor (Agency):

- Attach clearance letter from Agency/Community-Based Organization/Non-Profit Organization on agency letterhead verifying all personnel, including subcontractors, have been Fingerprinted/Criminal Background Checked and have TB clearance for this current fiscal year and signed by authorized personnel.

##### B. Insurance:

###### Contractor (Individual/Agency):

- Please attach documentation of either proof of insurance, or a waiver signed by the Risk Management Officer. The additional insured address must read: Oakland Unified School District, Attention: Risk Management, 1000 Broadway Suite 440, Oakland, CA 94607. Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.



**V. Responsibilities of Oakland Unified School District**

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the CONTRACTOR.
- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.
- C. **Data**—Ensure that CONTRACTOR has reasonable access to student assessment and evaluation data necessary to inform instruction and periodically review student progress and to provide the study.
  - 1. For the purpose of cohort determination, for instructional purposes, or for academic research purposes, at the sole discretion of OUSD, provide CONTRACTOR access to student assessment data for all students at School(s) including, but not limited to, state test scores and site-based assessments. Students identified may be protected by the use of ID numbers.
  - 2. Provide CONTRACTOR with any other student information reasonably necessary to provide its services consistent with the CONTRACTOR's program and to evaluate the impact of its program on students at School(s).

*MCY*  
*OUSD PARTNERSHIPS*  
*SEE ENCLOSED*  
*EMAIL AUTHORIZING*  
*MODIFICATION*

**VI. Duration**

This MOU is for the August 25, 2017 -- June 06, 2018 period.  
[Insert mm/dd/year]                      [Insert mm/dd/year]

**VII. Termination**

Either party may terminate this MOU at any time, without cause, with 30 day written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

**VIII. Defense/Indemnity/Hold Harmless**

Each party to this MOU agrees to defend, indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THEREOF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By: *MACJ* Dated: 10/17/2017 (MM/DD/YYYY)  
MARTIN & YOUNG, PARTNERSHIPS (Print Name & Title)  
COMMUNITY SCHOOLS (Sponsoring OUSD Department)

By: *Ka A* Dated: 10/06/2017 (MM/DD/YYYY)  
KAREN ANSELMO, FINANCE AND ADMINISTRATIVE DIRECTOR (Print Name & Title)

CALIFORNIANS FOR JUSTICE EDUCATION FUND (CONTRACTOR—Org. Name)

**OAKLAND UNIFIED SCHOOL DISTRICT**

Office of the General Counsel  
APPROVED FOR FORM & SUBSTANCE

Approved as to form and procedure

By: *Jenine Lindsey*  
Jenine Lindsey

By: \_\_\_\_\_ Dated: \_\_\_\_\_ (MM/DD/YYYY)

Attorney, Office of the General Counsel  
Oakland Unified School District

*Aimee Eng*

Aimee Eng, President, Board of Education 6/28/18

*Kyla Johnson Trammell*

Kyla Johnson Trammell, Secretary, Board of Education 6/28/18

OUSD or the District verifies that the Contractor does not appear on the Excluded Parties List at <https://www.sam.gov/>

**Justine Santos**

Oct 13 (4 days ago)

to me

Hey Martin,

That's fine. We don't typically access OUSD specific student data unless it's information that's publicly shared in meeting spaces (such as LCAP, which is usually general student data).

Best,  
Justine

On Fri, Oct 13, 2017 at 4:44 PM, Martin Young <[martin.young@ousd.org](mailto:martin.young@ousd.org)> wrote:

Hi Justine-

Thank you for all of your efforts! Everything looks good. Because we have a new version of the MOU, can I have CFJ's permission to strike Section V, C, Data because a data sharing agreement is required to receive student data? I can include a copy of your email acknowledgement and submit everything for processing first thing next week.

Best,

**Martin C. Young**

Partnerships Manager | Community School Partnerships  
Oakland Unified School District

*Every Student Thrives!*

[www.ousd.org](http://www.ousd.org)

[martin.young@ousd.org](mailto:martin.young@ousd.org)

(510) 879-2928 office

(510) 414-9305 mobile



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/27/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**Calender-Robinson Company, Inc.  
FB0267063  
300 Montgomery St., Suite 888  
San Francisco CA 94104

<b>CONTACT NAME:</b> Katherine Berkman	
<b>PHONE (A/C No. Ext):</b> (415) 978-3800	<b>FAX (A/C No.):</b> (415) 978-3825
<b>E-MAIL ADDRESS:</b> kberkman@calrob.com	
<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURER A:</b> Nonprofits' Insurance Alliance of	<b>NAIC #</b>
<b>INSURER B:</b> Hartford Accident and Indemnity	22357
<b>INSURER C:</b>	
<b>INSURER D:</b>	
<b>INSURER E:</b>	
<b>INSURER F:</b>	

**INSURED**Californians for Justice Education Fund  
1971 Las Plumas Avenue  
San Jose CA 95133**COVERAGES**

CERTIFICATE NUMBER: CL1611416964

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Incl. liquor liability <input checked="" type="checkbox"/> \$ \$ 1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			2016-06193-NPO	11/3/2016	11/3/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/DP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			2016-06193-NPO	11/3/2016	11/3/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ 10,000			2016-06193-UMB-NPO	11/3/2016	11/3/2017	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	57WECV9555	1/1/2017	1/1/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Sexual Misconduct Liability			2016-06193-NPO	11/3/2016	11/3/2017	Each claim \$ 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate holder is included as additional insured as per the attached endorsement

**CERTIFICATE HOLDER**Oakland Unified School District  
Attn: Risk Management  
1000 Broadway #440  
Oakland, CA 94607**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Katherine Berkman/KEB

Named Insured: Californians for Justice Education Fund

Policy: 2016-06193-NPO

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name of Person or Organization:

**Any person or organization that you are required to add as an additional insured on this policy, under a written contract or agreement currently in effect, or becoming effective during the term of this policy, and for which a certificate of insurance naming such person or organization as additional insured has been issued, but only with respect to their liability arising out of their requirements for certain performance placed upon you, as a non-profit organization, in consideration for funding or financial contributions you receive from them. The additional insured status will not be afforded with respect to liability arising out of or related to your activities as a real estate manager for that person or organization.**

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

**WHO IS AN INSURED** (Section II) is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your on-going operations; or
- B. In connection with your premises owned by or rented to you

**THE INSURANCE** provided under this endorsement is primary & non-contributory to any other valid & collectible insurance carried by the additional insured entity and this insurance will apply separately to each insured against whom a claim is made or a suit is brought.

CG 2026 (07/04)

# Californians for Justice

## Education Fund

[www.caljustice.org](http://www.caljustice.org)

520 3<sup>rd</sup> St. Ste 204  
Oakland, CA 94607  
(510) 452-2728  
Fax (510) 452-3552

1971 Las Plumas Ave.  
San Jose, CA 95133  
(408) 272-0236  
Fax (408) 272-0315

2904 N. Blackstone Ave. Ste 101  
Fresno, CA 93703  
(559) 443-1394  
Fax (559) 443-1343

200 Pine Ave. Suite 610  
Long Beach, CA 90802  
(562) 951-1015  
Fax (562) 951-9444

October 6, 2017

To the Oakland Unified School District:

This letter verifies that all program personnel involved in the Partner MOU between OUSD and Californians for Justice Education Fund, Inc. have been screened for TB and their fingerprints cleared by CA DOJ/FBI with subsequent arrest notifications.

Personnel include:

- Justine Santos, ATI number # 3278 SAJ 549

Please feel free to contact me with any questions at [karen@caljustice.org](mailto:karen@caljustice.org), 408-272-0236 (office), 415-515-0364 (cell).

Thank you,



Karen Anselmo  
Finance and Administrative Director

# Californians for Justice

## Education Fund

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### Oakland Unified School District Memorandum of Understanding

#### Scope of Work

CFJ works with approximately 45 low income students of color from Oakland and Fremont high schools. We work with them to create and implement effective advocacy campaigns to address the issues they face in their schools, from issues around school discipline to college access and effective and supportive teachers.

Our organizing program gives youth the opportunity to find their voice, and the skills to use it to speak up about issues affecting them at school and in their community. Through leadership opportunities, youth themselves design and lead social change campaigns that address issues they are facing.

We use multiple strategies for social change, with organizing and advocacy at the core of our efforts. Our 5 Core Strategies are:

1. **Organizing and Advocacy:** improving the systems and culture of schools by advancing our local and state-level campaign policy and practice demands.
2. **Leadership Development:** deepening the analysis and skills of our youth leaders so they are empowered to have a voice in the issues that affect them and hold decision-makers accountable
3. **Changing Perceptions:** shifting the perceptions of school leaders to see students of color as valued contributors and equal partners in their education. Specific tactics include social media campaigns, strategic messaging.
4. **Civic Engagement:** strengthening youth power by engaging in local school board elections and statewide ballot initiatives. Specific tactics include voter engagement, candidate's forums, and civic education.
5. **Movement Building:** growing the power of our alliances and partnerships to win transformative change and hold decision makers accountable.

Through regular political education and skills building, one on one relationship building, and structured leadership opportunities, youth in our programs gain five critical skills necessary, to becoming leaders in their communities now and into adulthood. CFJ leaders improve their skills in the 5 core skills of organizing: critical thinking, public speaking,

# Californians for Justice

## Education Fund

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base building, campaigning, and fundraising. A 2012 study conducted by UCLA IDEA, Californians for Justice's Impact on the Educational and Civic Pathways of Youth, showed that CFJ alumni are 3.5 times as likely as their peers to attend a four-year university and are 5.2 times more likely to have worked on an issue affecting their community.

### Statement of Qualifications

Our mission states that Californians for Justice is a statewide grassroots organization working for racial justice by building the power of youth, communities of color, immigrants, low-income families, and LGBTQ communities. Led by students, we organize to advance educational justice and improve our social, economic, and political conditions.

Californians for Justice was founded in 1996 to combat racial inequity in California. In our 21-year history, we've engaged and trained over 2,500 young people across the state to take action on issues that affect them, from leading statewide ballot initiatives to oppose propositions that limited opportunities for people of color, to campaigns to create stronger pathways to college and career readiness, and a more equitable and student-centered way of funding schools. Our campaigns have made major progress at the state-level with the passage of the Local Control Funding Formula in 2013, winning student voice in the LCFF regulations in 2014, and securing school climate metrics (suspensions & chronic absence) in the State's new school accountability system in 2016. We are currently focused on organizing locally to ensure these recent victories are implemented effectively and lead to greater equity and opportunity for low income students of color.



**SAM Search Results**  
**List of records matching your search for :**

**Search Term : californians\* for\* justice\***  
**Record Status: Active**

**No Search Results**