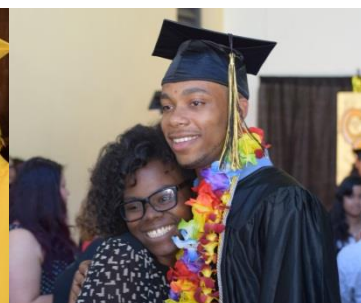




**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Community Study Session about Central Services and Resources



Hosted on 12/12/17
by the LCAP Parent & Student Advisory
Committee and the School Board

Presented by Kyla Johnson-Trammell,
Troy Christmas, and Lisa Spielman

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Study Session Goals



Participants will understand:

- OUSD's Guiding Values, Principles, and Theory of Action related to developing plans and budgets
- Budget decision-making process and timeline for 2018-19
- Opportunities and constraints when developing the budget
- Specific nature of central services and supports from 2013-14 to the present
- Superintendent's emerging vision for how OUSD's central services and resources can support schools in 2018-19

Participants will also:

- raise critical questions to inform the vision for central investments in 2018-19
- learn how they can participate in setting priorities for the 2018-19 budget

Superintendent Welcome

2018-19 Budget Development



Central Office Re-Design

Shared Decision-Making

2018-19 Budget Development Timeline

Timeline	Budget Development Milestone
November 30, 2017	Budget Assumptions
December 11-19, 2017	Zero-based budgeting sessions with departments
December 21, 2017	Preliminary 2018-19 Central Services analysis completed and reviewed with leadership.
Early January, 2018	Zero-based budgeting sessions with schools
January 24, 2018	Present Preliminary 2018-19 budget to the Board
January 26, 2018	Confirmation of 2018-19 funding allocation distributed to sites and departments
January/February 2018	School plans (SPSA) and Budget Central Department Planning Spreadsheet (CDPS)
February 5–March 1, 2018	Sessions with Schools, Central departments, Talent, and Fiscal to refine and finalize programs and positions for 2018-19
February 15, 2018	Finalize list of 2018-19 certificated notices
March 15, 2018	Layoff notices sent to certificated staff; finalize list for classified layoffs
April 15, 2018	Layoff notice sent to classified staff
May 23, 2018	Present May Revise budget update to the Board
June 14, 2018	First reading of budget and LCAP presented to the Board
June 27, 2018	Present final budget and LCAP for Board approval

What is the Central Office Redesign?



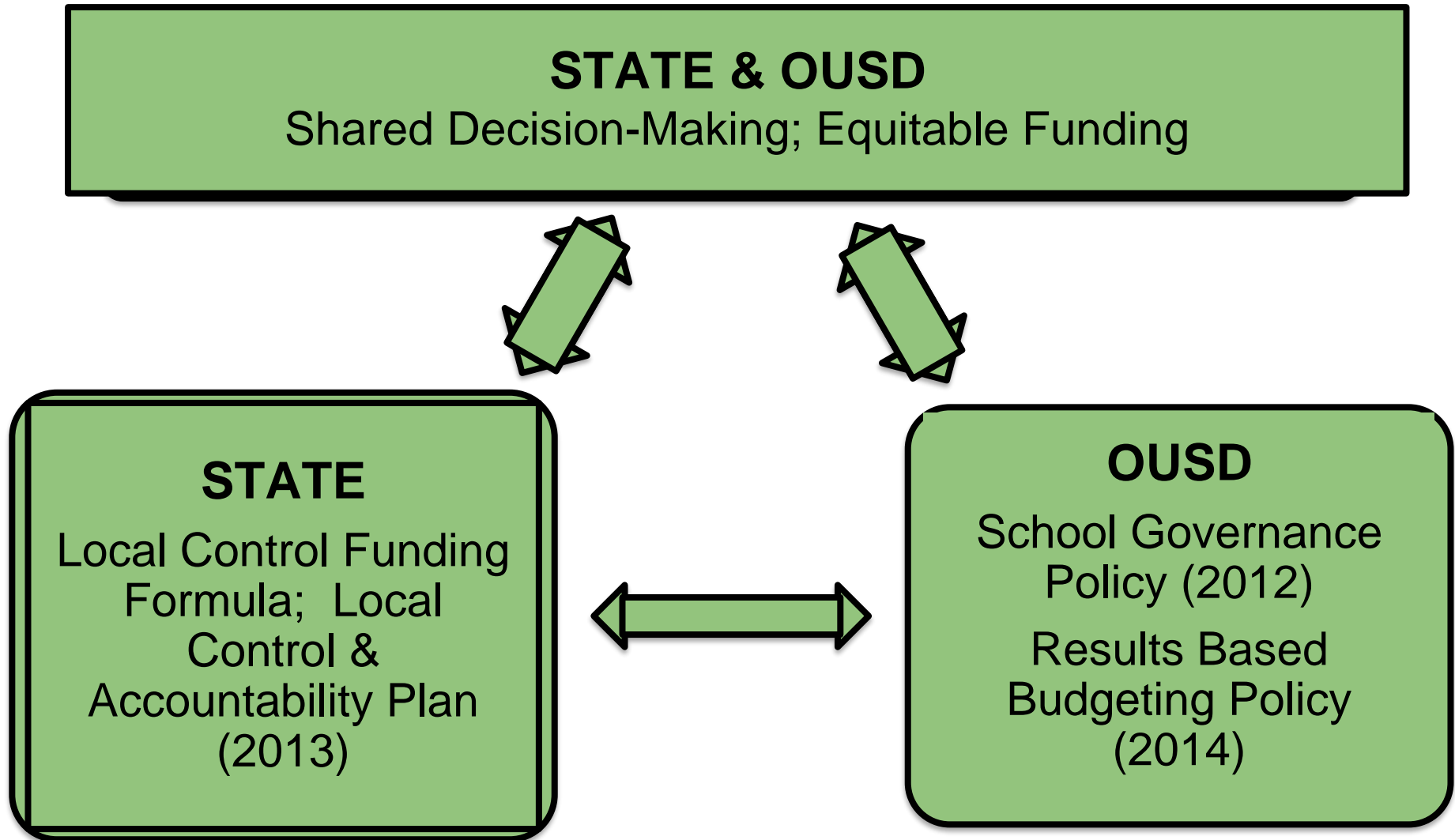
STEPS WE ARE TAKING

Establish and Conduct zero-based budgeting sessions with Central Office Departments and School Sites

Research, Engage, and Implement a Central Office Redesign

- Look at Comparable Districts and Relevant Research
- Review Principal Survey Data and Community Feedback
- Define Core Functions for Central Services
- Align to Academic Priorities for 2018-19
- Additional Engagement with Committees and Community

Shared Decision-Making



Community Engagement Timeline



Timeline	Upcoming Engagements
12/18/17	Board-PSAC Community Meeting: Part 1—Study Session on Current and Historical Central Office Services
1/18/18	Board-PSAC Community Meeting: Part 2—Feedback on 2018-19 Central Office Prioritization
1/24/18	First Draft of 2018-19 Budget at School Board Meeting
1/28/18	Board Meeting: Budget Revision Update
February	Budget Engagement with CAC/Special Education Community
2/21/18	Meeting of the LCAP Parent & Student Advisory Committee
2/28/18 or 3/14/18	Board Meeting: 2nd Interim Report

Central Services Study



Background: School District Functions and Financing

General Overview: Planning through the LCAP

School District Budgeting Essentials

- **Functions of a School District:** What we do
- **Funding Sources:** What money we get
- **District-wide Planning:** How we plan
- **Expenses Categories:** How we spend



School District Central Services: What We Do

- Selection of curriculum material; alignment of instruction to state standards
- Staff assignments and support, employee hires/dismissals, labor negotiations/contracts
- Monitoring revenues and expenditures
- Compliance with state and federal laws, including regulations related to dozens of categorical programs which range from special education to school lunches
- Management of the district's real property and facilities
- Centralize operations for efficiency and effectiveness (e.g., staff development, purchasing, assessments, etc.)
- **Safeguarding equity of educational opportunity for all students in all of its schools**

Source: [What Does a School District Office Do?](#) (Great Schools)



Funding Sources: What Money We Get

General Fund

Unrestricted

Resources (examples)

- General Purpose
- Supplemental & Concentration
- Measure G

Restricted

Resources (examples)

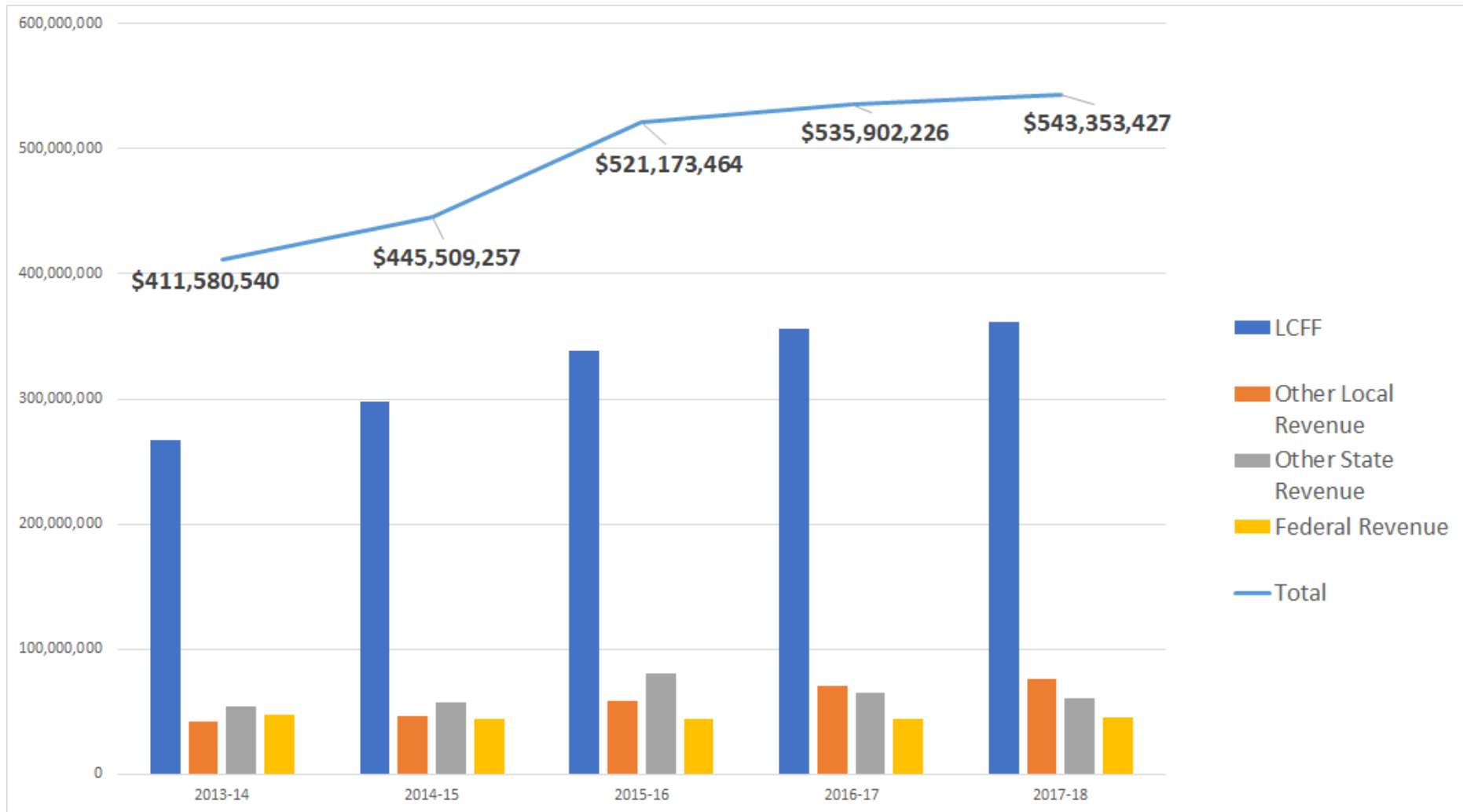
- Title I, II, III
- Measure N
- Measure G1
- Grants
- Donations

Other Funds

Restricted



Funding Sources: What Money We Get*



* General Fund Only

Several Plans, One Budget: How We Plan



Note: Some information from the Federal Consolidated Application & most of the Local Plan for Special Education are integrated into the OUSD LCAP. For definitions, refer to the next slide.



Planning for High-Need Students: Definitions

Consolidated Application: The legally mandated plan for use federal for planning the best use of federal funds to improve the academic achievement of high-need students. Includes a Parent Engagement Policy.

Local Plan for Special Education: The legally mandated plan for setting goals, providing services, and utilizing resources for improving outcomes for special education students. Stipulates legal requirements for Special Education support.

ELL Master Plan: Provides the “how” of the Board Policy on services for English Language Learners, stipulates legal requirements, provides guidance on best practices.

District Services and Supports that Impact Our Schools

School-Based Services	Central Services: School Supports	Central Services: Infrastructure
<ul style="list-style-type: none">♦ Teachers♦ Principals♦ Attendance Clerks♦ Administrative Assistants	<ul style="list-style-type: none">♦ Custodians♦ Safety♦ Community School Managers♦ Mental Health♦ Nurses♦ Counselors♦ Instructional Teacher Leaders♦ Librarians	<ul style="list-style-type: none">♦ Payroll♦ Human Resources♦ Technology♦ Accounting♦ Board Office

Note: This list is not exhaustive.



EVERY STUDENT THRIVES!



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1000 Broadway, Suite 680, Oakland, CA 94607

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