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Enactment Date	12/13/17
By	OA

OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

To: Board of Education
From: Kyla Johnson-Trammell, Superintendent
Vernon Hal, Senior Business Officer
Jennifer LeBarre, Executive Director Nutrition Services

Subject: Grant Award Notifications— Fresh Fruit and Vegetable Program

ACTION REQUESTED:

Acceptance by the Board of Education of the California Department of Education funding effective October l, 2017 — June 30, 2018.

BACKGROUND:

Grant proposals for OUSD was submitted for 2017-2018 fiscal year for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	X	Grant	OUSD Nutrition Services	Nutrition Education and Fresh Fruit and Vegetable Snacks		California Department of Education	$220,396.00

DISCUSSION

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- •Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the department.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funder.

- Grants valued at: $220,396.00

RECOMMENDATION:

Acceptance by the Board of Education of California Department of Education Fresh Fruit and Vegetable Program Funding 2017-2018 Phase I Notifications according to the terms and conditions set forth in the attached Grant Award Notification letter.

Attachments:

Grant Face Sheet; Grant Award Notifications

wwvv.0usd.k12.ca.us

OUSD Grants Management Face Sheet

Title of Grant: Fresh Fruit and Vegetable Program	**Funding Cycle Dates: October 1, 2017 – June 30, 2018**
Grant's Fiscal Agent: Sauncerae Gans, Analyst, Nutrition Services Division, California Department of Education, 1430 N Street, Suite 4503, Sacramento, CA 95814-5901, 916-323-6775 sgans@cde.ca.gov	**Grant Amount for Full Funding Cycle: $220,396.00**
Funding Agency: California Department of Education	**Grant Focus: Nutrition Education & Fresh Fruit and Vegetable Snacks**
List all School(s) or Department(s) to be Served: Nutrition Services	

Information Needed	**School or Department Response**
How will this grant contribute to sustained student achievement or academic standards?	Grant provides funding for a fresh fruit and vegetable snack 3-4 times weekly in 16 low-income schools: Bridges, Burkhalter, Community United, Esperanza, Futures, Hoover, Horace Mann, International Community School, Lafayette, Markham, Martin Luther King Jr., Parker, PLACE, RISE, Sankofa, Think College Now.
How will this grant be evaluated for impact upon student achievement? **(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)**	N/A
Does the grant require any resources from the school(s) or district? If so, describe.	N/A
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? **(If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)**	No
Will the proposed program take students out of the classroom for any portion of the school day? **(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)**	No
Who is the contact managing and assuring grant compliance? **(Include contact's name, address, phone number, email address.)**	Jennifer LeBarre 900 High St. Oakland, CA 94601 510-434-3334 Jennifer.lebarre@ousd.k12.ca.us

Applicant Obtained Approval Signatures:

Entity	**Name/s**	**Signature/s**	**Date**
Principal			

Department Head **(e.g. for school day programs or for extended day and student support activities)**	Jennifer LeBarre

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer			
Superintendent	Kyla Johnson-Trammell		

James Harris
President, Board of Education

Kyla R. Johnson-Trammell
Secretary, Board of Education

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the General Counsel
APPROVED FOR FORM AND SUBSTANCE
By: _____ 11/17/17
Michael L. Smith, Attorney at Law

California Department of Education
Fiscal Administrative Services Division
AO-400 (REV. 09/2014)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
Devin Dillon, Interim Superintendent Oakland Unified School District 900 High Street Oakland, CA 94601	**FY**	**PCA**	**Vendor Number**	**Suffix**
	17	14968	6125	01
Attention Jennifer LeBarre	**STANDARDIZED ACCOUNT CODE STRUCTURE**			**COUNTY**
Program Office Nutrition Services	**Resource Code**	**Revenue Object Code**		Alameda
Telephone 510-434-3334	5370	8220		**INDEX**
Name of Grant Program Fresh Fruit and Vegetable Program				0190

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$220,396.00		$220,396.00	0	10-1-17	6-30-18

CFDA Number	Federal Grant Number	Federal Grant Name	Federal Agency
10.582	7CA310CA1	Fresh Fruit and Vegetable Program	USDA

Dear Interim Superintendent Dillon:

I am pleased to inform you that you have been funded for the Fresh Fruit and Vegetable Program.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) within 10 days to:

Sauncerae Gans, Analyst
Nutrition Services Division
California Department of Education
1430 N Street, Suite 4503
Sacramento, CA 95814-5901

California Department of Education Contact	Job Title	
Sauncerae Gans	Analyst	
E-mail Address sgans@cde.ca.gov		**Telephone** 916-323-6775
Signature of the State Superintendent of Public Instruction or Designee ▸ Tom Torlakson		**Date** September 14, 2017

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent	Title	
Kyla Johnson-Trammell	Superintendent	
E-mail Address Kyla.Johnson@ousd.org		**Telephone** 510·879·8200
Signature ▸	OAKLAND UNIFIED SCHOOL DISTRICT Office of the General Counsel APPROVED FOR FORM AND SUBSTANCE By: _____ 11/17/17 Michael L. Smith, Attorney at Law	**Date** 10/10/17

Grant Award Notification (Continued)

Please note these very important Fresh Fruit and Vegetable Program (FFVP) Grant guidelines:

1. Grantees must follow all of the FFVP guidance issued by the U.S. Department of Agriculture (USDA) and the California Department of Education (CDE) as outlined in the FFVP Application Package for School Year 2017–18.

   - The USDA's *FFVP Handbook for Schools* (December 2010) is available at http://www.fns.usda.gov/cnd/ffvp/handbook.pdf.
   - The CDE California FFVP Guidelines Web page is available at http://www.cde.ca.gov/ls/nu/sn/caffvpguidelines.asp.

2. Each grantee will receive their FFVP Grant award in **two allocations** during the July 1, 2017, through June 30, 2018, grant period:

   - **First Allocation: July 1, 2017, through September 30, 2017**
   - **Second Allocation: October 1, 2017, through June 30, 2018**

   Please note that the initial Grant Award Notification (GAN) letter indicates a grantee's **First Allocation** only. This funding **must be spent by September 30, 2017.** Any unspent funds cannot be used after September 30, 2017, and will be returned to the USDA.

   Prior to October 2017, the CDE will provide a second GAN letter to reflect the **Second Allocation** of funding. The grantee may spend these funds from **October 1, 2017, through June 30, 2018**. At the end of the grant period, all unspent funds will be returned to the USDA.

   If the school food authority has any participating FFVP schools that have not implemented the FFVP by October 16, 2017, the CDE will amend the second allocation award of that school to zero dollars and remove the school from the FFVP.

3. Grantees must abide by the FFVP Grant award reimbursement process provided below:

   - Funds will not be disbursed until a reimbursement claim is submitted.
   - Grantees submit reimbursement claims on a monthly basis.
   - FFVP reimbursement claims must be filed within 30 days after the month for which a grantee is claiming reimbursement.
   - Any reimbursement claims submitted in excess of the grantee's total award amount will not be paid.
   - Grantees are responsible for monitoring their award budget to ensure that spending is consistent with allowable costs.

4. All grantees **must** participate in three FFVP Orientation Webinars (Program, Fiscal, and Claiming) in August 2017. Grantees will receive notice in July 2017 of the dates and times the Webinars will be offered.

5. At the end of the grant period, grantees will be responsible for completing a final progress report, which will include information about the variety of fruits and vegetables served, frequency of snack service, snack delivery method, nutrition education offered, and partners assisting with FFVP implementation.