Board Office Use: Legislative File Info.			
File ID Number:	17-2089		
Introduction Date:	10/25/2017		
Enactment Number:	17-1527		
Enactment Date:	10/25/2017		



Memo

Board of Education To:

From: Kyla Johnson-Trammell, Superintendent

Board Meeting Date: 10/25/2017

Subject: Professional Service Contract

> **Contractor:** Watkins Education Consulting of Oakland, CA

Services for: 950-STATE & FEDERAL PROGRAMS

Board Action Requested

Ratification by the Board of Education of a Professional Services Contract between the District and and Recommendation: Watkins Education Consulting, Oakland, CA, for the latter to provide: The Consultant will provide in-service training and follow-up to teachers, staff and administrators to help them continue to develop realistic expectations for student learning and achievement. Consultant will provide training and assessment designed to improve the quality of both teaching and administrative leadership. This type of training will support an environment in which gifted learners as well as lower achievers may have opportunities to reach academic goals. The program will include classroom observations and coaching sessions with presentations at staff meetings, and small group work with teachers. for the period of 00/04/0047 through 00/00/0040 in an amount act to average 04 000 00

Background:

(A one paragraph explanation of why the consultant's services are needed.) Worked with vendor previously

Discussion:

(QUANTIFY what is being purchased.)

The Consultant will provide in-service training and follow-up to teachers, staff and administrators to help them continue to develop realistic expectations for student learning and achievement. Consultant will provide training and assessment designed to improve the quality of both teaching and administrative leadership. This type of training will support an environment in which gifted learners as well as lower achievers may have opportunities to reach academic goals. The program will include classroom observations and coaching sessions with presentations at staff meetings, and small group work with teachers.

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Fiscal Impact: Funding Resource name(s) (detailed below) not to exceed \$4,000.00.

\$4,000.00 TITLE 2-A TEACHER QUALITY

Attachments: Professional Services Contract including Scope of Work



CONTRACT JUSTIFICATION FORM This Form Shall Be Submitted to the Board Office With Every Consent Agenda Contract.

Legislative File ID No
Department:
Vendor Name:
Contract Term: Start Date: End Date:
Annual Cost: \$
Approved by:
Is Vendor a local Oakland business? Yes No
Why was this Vendor selected?
Summarize the services this Vendor will be providing.
Was this contract competitively bid? Yes No
Was this contract competitively bid? Yes No If No, answer the following:
If No, answer the following:

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) Plea	se check the competitive bid exception relied upon:		
	Educational Materials		
	Special Services contracts for financial, economic, accounting, legal or administrative services		
	CUPCCAA exception (Uniform Public Construction Cost Ac	counting Act)	
	Professional Service Agreements of less than small amount on January 1 of each year)	(increases a	
	Construction related Professional Services such as Arc Environmental Consultants and Construction Managers (red selection process)	_	
	Energy conservation and alternative energy supply (e.g., s conservation, co-generation and alternate energy supply so		
	Emergency contracts [requires Board resolution declaring	an emergency]	
	Technology contracts		
	electronic data-processing systems, supporting softwa	are and/or services	
	(including copiers/printers) over the	bid limit, must be	
	competitively advertised, but any one of the three low	vest responsible bidders	
	may be selected		
	contracts for computers, software, telecommunication microwave equipment, and other related electronic ed including E-Rate solicitations, may be procured through instead of a competitive, lowest price bid process	uipment and apparatus,	
	Western States Contracting Alliance Contracts (WSCA)	
	California Multiple Award Schedule Contracts (CMAS) used for the purchase of information technology and s	_	
	Piggyback" Contracts with other governmental entities		
	Perishable Food		
	Sole Source		
	Change Order for Material and Supplies if the cost agree not exceed ten percent of the original contract price	eed upon in writing does	
	Other, please provide specific exception		

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Enactment Number		
Enactment Date		



PROFESSIONAL SERVICES CONTRACT 2017-2018

This Agreement is entered into between Watkins Education Consulting

(CONTRACTOR) and Oakland Unified School District (OUSD). OUSD is authorized by Government Code Section 53060 to contract for

spe	furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons ecially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and appetent to provide such services. The parties agree as follows:
1.	Services : CONTRACTOR shall provide the services ("Services" or "Work") as described in Exhibit "A," attached hereto and incorporated herein by reference.
2.	Terms : The term of this agreement shall be $\frac{09/01/2017}{}$ (or the day immediately following approval by the Superintendent if the aggregate amount CONTRACTOR has contracted with the District is below $\frac{\$88,300.00}{}$ in the current fiscal year; or, approval by the
	Board of Education if the total contract(s) exceed $\frac{$88,300.00}{}$, whichever is later) to $\frac{06/30/2018}{}$. The work shall be completed no later than $\frac{06/30/2018}{}$.
3.	Compensation: OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The compensation under this Contract shall not exceed Four Thousand Dollars and 00/100 Dollars (\$4,000.00), at an hourly billing rate not to exceed N/A per hour. This sum shall be for full performance.
	Dollars ($\frac{\$4,000.00}{}$), at an hourly billing rate not to exceed $\frac{N/A}{}$ per hour. This sum shall be for full performance
	of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to, labor, materials
	taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.
	If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in Exhibit "A, attached hereto, the specific scope of services to be delivered on an hourly basis to OUSD.
	OUSD shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for
	OUSD, except as follows: Services provided according to Scope of Work
	Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days afte CONTRACTOR submits an invoice to OUSD for Work actually completed and after OUSD's written approval of the Work, or the portion of the Work for which payment is to be made.
	The granting of any payment by OUSD, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by OUSD and in that case must be replaced by CONTRACTOR without delay.
4.	Equipment and Materials: CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this
	Agreement except: N/A
	which shall not exceed a total cost of $\frac{\$0.00}{}$.
5.	CONTRACTOR Qualifications / Performance of Services:
	CONTRACTOR Qualifications: CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide

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the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and,/or regulations, as they may apply.

Standard of Care: CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of OUSD. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

- Invoicing: Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to OUSD. All amounts paid by OUSD shall be subject to audit by OUSD. Invoices shall include, but not be limited to: Contractor name, Contractor address, invoice date, invoice number, purchase order number, name of school or department service was provided to, period of service, name of the person performing the service, date service was rendered, brief description of services provided, number of hours of service, hourly rate, total payment requested.
- Notices: All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

Requisition No. R0180839	_{P.O. No.} P1802545

OUSD Representative:	CONTRACTOR:
Name: NATOYA JEFFERSON	Name: Beverly McCleave-Watkins
Site /Dept.: 950-STATE & FEDERAL PROGRAMS	Title: Owner
Address: 1000 Broadway STE #450	Address: 2920 Carlsen St.
Oakland, CA 94565	Oakland, CA 94602
Phone: 510-879-1037	Phone: 510-520-9267
Email: Natoya.Jefferson@ousd.org	Email: bwatkins@csdo.org

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change of address.

8. **Status of Contractor**: This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

9. Insurance:

- 1. Unless specifically waived by OUSD, the following insurance is required:
 - i. If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

- □ CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.
- CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.
- ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage, with limits of at least One Million Dollars (\$1,000,000) per occurrence for corporal punishment, sexual misconduct, harassment, bodily injury and property damage. The coverage shall be primary as to OUSD and shall name OUSD as an additional insured. Evidence of insurance must be attached. Endorsement of OUSD as an additional insured shall not affect OUSD's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and OUSD in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.
- iii. If CONTRACTOR is offering OUSD professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim.

OR

- iv. CONTRACTOR is not required to maintain any insurance under this agreement. (Completed and approved Waiver of Insurance Form is required from OUSD's Risk Management.) Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.
- 10. **Licenses and Permits**: CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.
- 11. **Assignment**: The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of OUSD.
- 12. **Non-Discrimination**: It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex, sexual orientation, or other legally protected class.

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- 13. **Drug-Free / Smoke Free Policy**: No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use controlled substances, alcohol or tobacco on these sites.
- 14. **Indemnification**: CONTRACTOR agrees to hold harmless, indemnify, and defend OUSD and its officers, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with the performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify, and defend OUSD and its elective board, officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this Agreement. This provision survives termination of this Agreement.
- 15. Copyright/Trademark/Patent/Ownership: CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of OUSD and cannot be used without OUSD's express written permission. OUSD shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of OUSD. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORs in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of OUSD.
- 16. **Waiver**: No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
- 17. **Termination**: OUSD may at any time terminate this Agreement upon 30 days prior written notice to CONTRACTOR. OUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, OUSD may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, OUSD may secure the required services from another contractor. If the cost to OUSD exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.
- 18. **Conduct of CONTRACTOR**: By signing this Agreement, CONTRACTOR certifies compliance with the following requirements and will provide OUSD with evidence of staff qualifications, which include:
 - 1. **Tuberculosis Screening**: CONTRACTOR is required to screen employees who will be working at OUSD sites for more than six hours. CONTRACTOR affirms that each employee has current proof of negative TB testing on file and TB results are monitored.
 - 2. Fingerprinting of Employees and Agents. The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with OUSD pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. Contractor further certifies that it has received and reviewed fingerprint results for each of its Employees and Contractor has requested and reviews subsequent arrest records for all Employees who may come into contact with OUSD pupils in providing services to the District under this Agreement."

In the event that OUSD, in its sole discretion, at any time during the term of this contract, desires the removal of any CONTRACTOR related persons, employee, representative or agent from an OUSD school site and, or property, CONTRACTOR shall immediately, upon receiving notice from OUSD of such desire, cause the removal of such person or persons.

- 19. **No Rights in Third Parties**: This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
- 20. OUSD's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors. OUSD may evaluate CONTRACTOR's work in any way that OUSD is entitled to do so pursuant to applicable law. The OUSD's evaluation may include, without limitation:
 - 1. Requesting that OUSD employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.
 - 2. Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).
- 21. Limitation of OUSD Liability: Other than as provided in this Agreement, OUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall OUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.
- 22. **Confidentiality**: CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted

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access to student data only where permissible under state and federal law and only after executing OUSD's Confidentiality Agreement Regarding Student Data.

23. **Conflict of Interest**: CONTRACTOR shall abide by and be subject to all applicable, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of OUSD to perform any service by this Agreement without the prior approval of OUSD Human Resources.

CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to OUSD's attention in writing.

Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 *et seq.* and section 87100 *et seq.* of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify OUSD in writing.

- 24. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**: CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List (https://www.sam.gov/).
- 25. **Litigation**: This Agreement shall be performed in Oakland, California and is governed by the laws of the State of California, but without resort to California's principles and laws regarding conflict of laws. The Alameda County Superior Court shall have jurisdiction over any litigation initiated to enforce or interpret this Agreement.
- 26. **Incorporation of Recitals and Exhibits**: The Recitals and each exhibit attached hereto are hereby incorporated herein by reference. CONTRACTOR agrees that to the extent any recital or document incorporated herein conflicts with any term or provision of this Professional Services Contract, the terms and provisions of this Professional Services Contract shall govern.
- 27. **Integration/Entire Agreement of Parties**: This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 28. **Counterparts**: This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 29. **Signature Authority**: Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
- 30. Contract Contingent on Governing Board Approval: OUSD shall not be bound by the terms of this Agreement until it has been formally approved by OUSD's Governing Board, and no payment shall be owed or made to CONTRACTOR absent that formal approval. This Agreement shall be deemed approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.
- 31. **W-9 Form**: If CONTRACTOR is doing business with OUSD for the first time, complete and return with the signed Contract the W-9 form.
- 32. **Contract Publicly Posted**: This contract, its contents, and all incorporated documents are public documents and will be made available by OUSD to the public online via the Internet.

OAKLAND UNIFIED SCHOOL DISTRICT		CONTRACTOR	
Vimonettal	09/26/2017	Beverly McCleave-Watkins	09/28/2017
☐ President, Board of Education	Date	Contractor Signature	Date
☐ Superintendent			
■ Chief or Deputy Chief		Beverly McCleave-Watkins, Owner	
	10/31/2017	Drint Name, Title	
Secretary, Board of Education	Date	Print Name, Title	

Form approved by OUSD General Counsel for 2017-18 FY

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EXHIBIT "A" SCOPE OF WORK

[IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES MAY BE ATTACHED <u>WITHOUT</u> ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

1. **Description of Services to be Provided:** Provide a description of the service(s) the contractor will provide. Be specific about what service(s) OUSD is purchasing and what *this* Contractor will do.

See Attached Scope of Work

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3.

2. **Specific Outcomes:** What are the expected outcomes from the services of this Contract? Be specific. For example, as a result of the service(s): 1) How many more Oakland children are graduating from high school? 2) How many more Oakland children are attending school 95% or more? 3) How many more students have meaningful internships and/or paying jobs? 4) How many more Oakland children have access to, and use, the health services they need? Provide details of program participation (Students will...) and measurable outcomes (Participants will be able to...). NOT THE GOALS OF THE SITE OR DEPARTMENT.

Will increase number of positive teaching experiences reported by teachers working with gifted and lower achieving students. The consultant will provide ongoing professional development services that will enable teachers to provide a

more effective instructional program in Reading, Language Arts, Mathematics, and/or Science and Social Studies.

3.		ment with District Strategic Plan: Indicate the goals all that apply.)	and visions supported by the services of this	contract:
	☐ Ens	sure a high quality instructional core	☐ Prepare students for success in colle	ge and careers
	☐ De	velop social, emotional and physical health	☐ Safe, healthy and supportive schools	
	☐ Cre	eate equitable opportunities for learning	☐ Accountable for quality	
	☐ Hig	h quality and effective instruction	☐ Full service community district	
4. Alignment with Community		ment with Community School Strategic Site Plan	- CSSSP (required if using State or Fe	deral Funds):
		select: stion Item included in Board Approved CSSSP (no addi	ional documentation required) – Item Numbe	Central - No CSSSP
	Action Item added as modification to Board Approved CSSSP – Submit the following documents to the Resource Manager either electronically via email of scanned documents, fax or drop off.			
	 Relevant page of CSSSP with action item highlighted. Page must include header with the word "Modified", modification date, school site name, both principal and school site council chair initials and date. 			
	2.	Meeting announcement for meeting in which the CSSSF	modification was approved.	

Minutes for meeting in which the CSSSP modification was approved indicating approval of the modification.

Sign-in sheet for meeting in which the CSSSP modification was approved.

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Title II Exhibit A, Scope of Work 2017-2018

Contractor Name: Beverly McCleave-Watkins, Ph.D. Saint Leo the Great School

Nature of Work:

The Consultant will provide in-service training and follow-up to teachers, staff and administrators to help them continue to develop realistic expectations for student learning and achievement. Consultant will provide training and assessment designed to improve the quality of both teaching and administrative leadership. This type of training will support an environment in which gifted learners as well as lower achievers may have opportunities to reach academic goals. The program will include classroom observations and coaching sessions with presentations at staff meetings, and small group work with teachers.

Consultant will provide a maximum of 57 hours of service at a rate of \$70.00 per hour,, for a total not to exceed \$4,000.00

(These hours are subject to modification with revised school allocations)

Deliverables:

- *Schedule and description of in-service trainings to be provided
- *Summary Report of student improvement resultant of teacher training
- *Documentation of Teacher/Administrator attendance at training sessions

Goals:

- *Increased number of positive teaching experiences reported by teachers working with gifted and lower achieving students.
- *Parent/Teacher reports of student improvement
- *Positive peer observation
- *Documentation of Program effectiveness

Requisition Number: R018	30839 P	. O. Number	
•			