


**OAKLAND UNIFIED SCHOOL DISTRICT**  
Office of the Superintendent of Schools

September 27, 2017

<b>Legislative File</b>	
File ID Number:	17-2038
Introduction Date:	09/27/2017
Enactment Number:	17-1421
Enactment Date:	9/27/17
By:	

TO: Board of Education

FROM: Kyla Johnson-Trammell, Superintendent  
Tara Gard, Deputy Chief Talent Officer, Talent Division

SUBJECT: Application for a Variable Term Waiver for One of Five Years of Required Experience for a Preliminary Administrative Services Credential

**ACTION REQUESTED**

Approval by the Board of Education of Resolution No. 1718-0070 - Application to the Commission on Teacher Credentialing for a Variable Term Waiver for one of the five years of required experience for a Preliminary Administrative Services Credential for Matthew Connor Snow, Assistant Principal, Montera Middle School.

**BACKGROUND**

The Commission on Teacher Credentialing (CTC) has the authority to issue waiver documents to allow employers to employ or assign persons who are not appropriately credentialed for a teaching and/or administrative assignment. A Waiver is issued or denied based on the Commission's established criteria and factors such as an employer's continuing needs; the support the employer will provide to the applicant; or extenuating, extraordinary and unanticipated circumstances.

The Commission recognizes that it may be difficult to recruit a suitable candidate for an administrative position who has the required five years of experience. Therefore, California public school employers may elect to request a waiver of up to two years of the required experience for the issuance of a PASC for candidates who complete Commission-approved Preliminary Administrative Services programs, hold appropriate clear or life prerequisite credentials, and have been offered employment in administrative positions.

**DISCUSSION**

The Board of Education, as the Governing Board, may approve an application seeking a waiver of up to two years required experience from the Commission on Teacher Credentialing, as may be necessary for certain certificated employees of the District. For the 2017-2018 school year, a waiver of one year of the required five years of experience is being sought for the following employee:

- Matthew Connor Snow, Assistant Principal, Montera Middle School

Matthew Connor Snow is requesting a Variable Term Experience Waiver for a Preliminary Administrative Services Credential. Mr. Snow graduated from the University of British Columbia with a Bachelor's in Political Science and International Relations. Matthew completed the Preliminary Administrative Services Credentialing Program at California State University, East Bay and has four years of five years of certificated teaching experience. This waiver of one year of the required five years of experience will allow him to apply for his Preliminary Administrative Services Credential.

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Approval by the Board of Education of Resolution No. 1718-0070 - Application to the Commission on Teacher Credentialing for a Variable Term Waiver for one of the five years of required experience for a Preliminary Administrative Services Credential for Matthew Connor Snow, Assistant Principal, Montera Middle School.

**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 1516-0037**

-Application for Variable Term Waiver for one of the five years of required experience for  
a Preliminary Administrative Services Credential for Matthew Connor Snow for the School Year 2017-2018-

**WHEREAS**, the Board of Education, may approve an application to the California Commission on Teacher Credentialing seeking a Variable Term Waiver as may be necessary for a certificated employee of the District for a specific period of time,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education approves the Application for Variable Term Waiver for one of the five years of required experience for a Preliminary Administrative Services Credential – to the California Commission on Teacher Credentialing for Matthew Connor Snow, Assistant Principal, Montera Middle School, for School Year 2017-2018.

Passed by the following vote:

AYES: Jody London, Aimee Eng, Shanthi Gonzales, Roseann Torres, Jumoke Hinton Hodge, Vice President Nina Senn, President James Harris

NOES: None

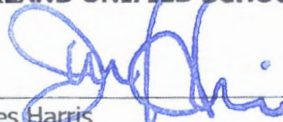
ABSTAINED: None

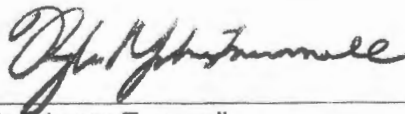
ABSENT: None

I hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held September 27, 2017.

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James Harris  
President, Board of Education

  
Kyla Johnson-Trammell  
Superintendent and Secretary, Board of Education