

File ID Number	17-1812
Introduction Date	
Enactment Number	
Enactment Date	
By	



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

To: Board of Education

From: Kyla Johnson-Trammel, Superintendent
Jeff Godown, Chief of School Police

Subject: **Grant Award Approval and Acceptance-Oakland Public Ed. Fun**

ACTION REQUESTED:

Approval and acceptance by the Board of Education of District of Grant Agreement between the District and Oakland Public Education Fund for School Safety for fiscal year 2017-2018 as specified in the grant agreement, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

BACKGROUND:

The Grant Agreement for the District for fiscal year 2017-2018 was submitted for funding as indicated in the chart below. The Grant Face Sheet and Grant Agreement are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
17-1812	YES	Grant Agreement	Oakland Unified School District's School Police Department	To support School Safety and provide School Security Officers with training to better support the school sites.	07/01/2017-06/30/2018	Salesforce.org	\$105,000.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$125,000.00 \$105,000.00

RECOMMENDATION:

Approval and support by the Board of Education of the Grant Agreement between the District and Oakland Public Education Fund for School Safety for fiscal year 2017-18 as specified in the agreement, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.


ATTACHMENTS: Grant Face Sheet
Grant Agreement

OUSD Grants Management Face Sheet 2017/18

Title of Grant: School Safety (SalesForce)	Funding Cycle Dates: July 1, 2017-June 30, 2018
Grant's Fiscal Agent: Oakland Public Education Fund, P.O. Box 71005, Oakland, CA 941612	Grant Amount for Full Funding Cycle: \$105,000
Funding Agency: Oakland Public Education Fund	Grant Focus: School Safety
List all School(s) or Department(s) to be Served: OSPD, Acorn Woodland, Bunche, UFS, Castlemont, EOP, Community Day, Alliance, Fremont, Montera, Alliance	


Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	This grant will allow Oakland School Police Department (OSPD) to support schools with safety tools, such as repair and installation of cameras to ensure students, staff and school site are safe. The grant will also allow for the OSPD to provide detailed emergency management trainings, as well as restorative justice trainings for School Security Officer (SSO).
How will this grant be evaluated for impact upon student achievement?	Students who feel safe on their campus will do better in their academics. By ensuring cameras are working or installed on campus will allow for less vandalism on campus. The trainings will ensure that the SSOs will be able to react in an emergency, as well as to use restorative justice measures when dealing with students.
Does the grant require any resources from the school(s) or district? If so, describe.	Report on progress during and at the end of the grant period.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	OSPD will use a contractor for the installation and/or repair of cameras. OSPD will contract a licensed trainer for the emergency management trainings.
Will the proposed program take students out of the classroom for any portion of the school day?	No student involvement.
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Jeff Godown, Chief of Oakland School Police Oakland Schools Police Department 1011 Union Street Oakland, CA 94607 510.919.8210 Jeff.Godown@ousd.org

Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal			
Department Head	Jeff Godown, Chief		08/22/2017

Grant Office Obtained Approval Signatures:

Entity	Name	Signature	Date
Fiscal Officer	Vernon Hal		
Interim Superintendent	Dr. Kyla Johnson Trammell		

OAKLAND UNIFIED SCHOOL DISTRICT
Office of General Counsel
APPROVED FOR FORM & SUBSTANCE
By:  esg
AMY BRAND Attorney at Law



August 10, 2017

Dear Jeff Godown,

On behalf of The Oakland Public Education Fund Board of Directors, I am pleased to inform you that a grant to the Oakland Unified School District has been approved in the amount of \$105,000.00 for the project: School Safety.

This agreement forms the contract between the Oakland Public Education Fund and Oakland Unified School District. (Grantee). Please read it carefully as it outlines the conditions of the grant as well as the payment and reporting schedules. If you can agree to the terms and conditions, please sign this agreement. No funds will be disbursed until this agreement has been returned.

As a local education fund, our ability to fund important programs such as yours is contingent upon ongoing support from the Bay Area community. We look forward to partnering with you to let others know about the importance of philanthropy. Please include us in any communications connected with the grant, including press releases, programs, announcements, invitations, stories in the media, annual reports, and newsletters, and submit copies of any such publications with your reports. If your organization has a website, please link to www.oaklandedfund.org. Our logo is available upon request. Any statement about Oakland Public Education Fund policy should be cleared in advance through our Communications Manager Mia Murrietta (mia@oaklandedfund.org).

The Oakland Ed Fund is deeply honored to join you in the work of helping every Oakland public school student learn, grow, and thrive.

Warmly,

A handwritten signature in black ink, appearing to read "Brian Stanley".

Brian Stanley, Ed.D.
Executive Director
Oakland Public Education Fund



Oakland Public Education Fund
PO Box 71005
Oakland, CA
94612

SECTION 1: PROJECT FUNDING OVERVIEW

Name of Project	School Safety
Date Approved	August 10, 2017
Funding Source	Oakland Public Education Fund
Amount of Grant	\$105,000.00
Grant Period	Grant Start: July 1, 2017 Grant End: June 30, 2018
Primary Grantee Contact	Name: Jeff Godown Email: jeff.godown@ousd.org

SECTION 2: GRANT PURPOSE AND EXPECTED OUTCOMES

It is mutually understood that this grant is awarded with the expectation that you will expend the entire amount to address the following agreed-upon purpose and objectives. *While minor changes in plan are expected, if you or the team responsible for this grant wishes to modify these fundamental intentions of the project, you must seek prior approval of the Oakland Public Education Fund.*

PURPOSE OF THIS GRANT

To support the School Safety at the Oakland Unified School District.

STEPS YOU WILL TAKE TO ACHIEVE YOUR RESULTS

- At least 10 OUSD schools will have at least 1 school safety and security strategy.
- At least 30 School security officers and OUSD staff will be provided a series of trainings on how to support a site during an emergency, and training on implementing restorative practices into their engagement with students.

WHAT WILL CHANGE AS A RESULT OF YOUR PROJECT

- Increased ability of school security officers to deploy strategies to de-escalate conflict and implement restorative practices tools to help address student behavior without suspension or expulsion.
- Piloting of an array of school safety and security measures designed to improve the physical safety of the school environment.

SECTION 3: DISBURSEMENT

You have told us that you wish to: Issue grant to OUSD.

The Oakland Unified School District Board of Education must approve receipt of grants by Oakland the District above a certain limit. You should plan on the board approval process taking at least thirty days from submission. Please work closely with the appropriate OUSD staff to ensure this process moves quickly and the work can begin on time.

SECTION 4: REPORTING SCHEDULE

See attached reporting guidelines for more information about how to complete each report.

Report	Due Date
Interim Report Q1	October 15, 2017
Interim Report Q2	February 15, 2018
Interim Report Q3	April 15, 2018
Final Report	August 31, 2018



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SECTION 4: GRANT AGREEMENT

This grant was solicited using the 501(c)(3) designation of the Oakland Public Education Fund (the Ed Fund). Therefore, the Ed Fund is obligated to serve as the fiscal sponsor for these funds and as such has a unique role in ensuring that these charitable funds are expended in ways that align with applicable state and federal laws, I.R.S. Codes, and funder intent.

On August 10, 2017, the Oakland Public Education Fund decided that financial support of the project described in the cover letter accompanying this agreement will further the Ed Fund's tax-exempt purposes. Therefore, the Ed Fund has created a restricted fund designated for such a project and has decided to grant all amounts that it may deposit to that fund, less any administrative charge as set forth below, to Oakland Unified School District (Grantee), subject to the following terms and conditions:

1. If not already on file, grantee shall provide the Ed Fund with its governing documents, a completed and filed IRS Form SS-4 or other documentation satisfactory to the Ed Fund, showing Grantee's separate existence as an organization.
2. Grantee shall use the grant solely for the project described in the accompanying cover letter, and Grantee shall repay to the Ed Fund any portion of the amount granted which is not used for that project. Any changes in the purpose for which grant funds are spent must be approved in writing by the Ed Fund before implementation. The Ed Fund retains the right, if Grantee breaches this Agreement, or if Grantee's conduct of the project jeopardizes the Ed Fund's legal or tax status, to withhold, withdraw, or demand immediate return of grant funds, and to spend such funds so as to accomplish the purposes of the project as nearly as possible within the Ed Fund's sole judgment. Any tangible or intangible property, including copyrights, obtained or created by Grantee as part of this project shall remain the property of Grantee.
3. An administrative charge of 0 percent will be deducted from all amounts paid into the restricted fund. Such fees, interest, and charges are necessary to compensate the Ed Fund for its services administering the funds, and thus become unrestricted rather than restricted assets when paid.
4. Nothing in this Agreement shall constitute the naming of Grantee as an agent or legal representative of the Ed Fund for any purpose whatsoever except as specifically and to the extent set forth herein. This Agreement shall not be deemed to create any relationship of agency, partnership, or joint venture between the parties hereto, and Grantee shall make no such representation to anyone.
5. Grantee shall submit full and complete reports to the Ed Fund in compliance with the schedule presented in the letter accompanying this agreement. The report shall describe the charitable programs conducted by the Grantee with the aid of this grant and the expenditures made with grant funds, and shall report on the Grantee's compliance with the terms of this grant.
6. Grantee shall ensure that the Ed Fund is included in any communications connected with the grant including press releases, programs, announcements, invitations, stories in the media, annual reports, and newsletters. Grantee will submit copies of any such publication with project report(s). Finally, Grantee will ensure that any mention of the Ed Fund on all printed material shall read: " 'Project Name' has been made possible (in part) by the sponsorship of the Oakland Public Education Fund, with funding provided by (funders)" or an alternate credit to be agreed upon between you and the Ed Fund.
7. This grant is not to be used in any attempt to influence legislation within the meaning of Internal Revenue Code (IRC) Section 501(c)(3). No agreement, oral or written, to that effect has been made between the Ed Fund and Grantee.
8. Grantee shall not use any portion of the funds granted herein to participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office, to induce or encourage violations of law or public policy, to cause any private inurement or improper private benefit to occur, nor to take any other action inconsistent with IRC Section 501(c)(3).



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94612

9. Grantee shall notify the Ed Fund immediately of any change in (a) Grantee's legal or tax status, and (b) Grantee's executive or key staff responsible for achieving the grant purposes.
10. In the event of any controversy, claim, or dispute between the parties arising out of or related to this Agreement, or the alleged breach thereof, shall be determined by arbitration in Alameda County, CA, before one arbitrator. The arbitration shall be administered by Judicial Arbitration and Mediation Services (JAMS) pursuant to its Streamlined Arbitration Rules and Procedures. Judgment on the award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction. The prevailing party shall, in addition to any other relief, be entitled to recover its reasonable attorneys' fees and costs of sustaining its position. Each provision of this Agreement shall be separately enforceable, and the invalidity of one provision shall not affect the validity or enforceability of any other provision. This Agreement shall be interpreted and construed in accordance with the laws of the State of California applicable to contracts to be performed entirely within such State. Time is of the essence of this Agreement and of each and every provision hereof. The failure of the Ed Fund to exercise any of its rights under this Agreement shall not be deemed a waiver of such rights.
11. This Agreement shall be governed by and construed in accordance with the laws of the State of California applicable to agreements made and to be performed entirely within such State.

SPECIAL CONDITIONS IMPOSED ON THIS GRANT

This grant is provided by the Oakland Public Education Fund with the generous support of the Salesforce Foundation.

This Agreement constitutes the only agreement, and supersedes all prior agreements and understandings, both written and oral, among the parties with respect to the subject matter hereof. All Exhibits hereto are a material part of this Agreement and are incorporated by reference. This Agreement, including any Exhibits hereto, may not be amended or modified, except in a writing signed by all parties to this Agreement.

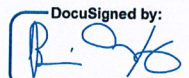
Understood and agreed to,

Grantee Signature

Oakland Ed Fund Authorized Signature

DocuSigned by:

 Signature: 61A7A42568B4481...

DocuSigned by:

 Signature: 78B1BCC19954400...

Title: Chief of Police

Title: Executive Director

Date: August 16, 2017 | 8:42:23 AM PDT

Date: August 16, 2017 | 5:25:12 AM PDT



Attachment 1 – REPORTING GUIDELINES

Format: Please submit dated reports, and limit your narrative submission to 3-6 pages. Note that the Measurement & Evaluation table and financial report do not count toward the page limit.

- A. Executive Summary (.5 pages or less):** Please provide a brief summary of progress toward accomplishing the purpose of the Grant.
- B. Progress Summary (2-4 pages):**
 - a. Timeline:** Describe how the program/project is progressing against the stated timeline. Have there been any significant delays or accelerations? In either case, how does this affect the potential impact of the program/project?
 - b. Goals & Objectives:** Describe progress against the goals & objectives as stated in the Proposal. Note: The Measurement & Evaluation Table (instructions below) will house progress against each individual metric, so please use this section to highlight successes, provide broader context, and address any significant variances from your timeline or goals & objectives.
- C. Challenges (1 pages or less):** Share with us any challenges your organization has faced in achieving the goals & objectives stated in the Proposal, including detail around how these challenges will be addressed.
- D. Lessons Learned (.5 pages or less):** For the Final Report only, please share your lessons learned and advice you might give to another organization undertaking a similar project.

Financial Measurement & Evaluation

- E. Financial Report:** Input interim or final actuals on the budget tab in the Budget and M&E Sheet.
- F. Measurement & Evaluation Table:** Provide progress to date on the goals & objectives outlined in the M&E TableSheet Excel file included with this agreement.